



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)
FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

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Minutes of Regular Board Meeting

July 21, 2025

1. **PRELIMINARY ITEMS:**

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance.

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Kyle Larson, Rod Haper, John Larsen, and Patricia Neveaux.
<u>Excused Member(s):</u>	Jen Lamb
<u>Unexcused Member(s):</u>	Bob Carlson and Shawn Brown
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	No Community Liaisons
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Business Manager, Camille Woody
<u>Consultant(s):</u>	Matt Evans (Burns and McDonnell), and Andy Frey (Trihydro)
<u>Guests:</u>	No Guests

d. **Approval of Agenda (*Discussion and Formal Action*)**

SECRETARY/TREASURER LARSEN made a motion to approve the consent items. KYLE LARSON seconded the motion.

MOTION CARRIED

e. **Public Comment/Communication from the Floor**

CHAIRMAN MOXLEY shared with the Board a request submitted by a member of Fremont County. Their request was to have the District approve a fee waiver for illegally dumped waste on their private property.

Discussion: (1.) Precedent establishment. (2.) Private benefit. (3.) Develop management plan for Board consideration.

2. **CONSENT ITEMS:**

a. **Approval of Prior Meeting Minutes**

i. June 2025

b. **Approval of Accounts Payable**

i. June 2025

c. **Acceptance of Meeting Reports:**

i. Trihydro Corporation

ii. Burns and McDonnell

iii. District Operations Report

iv. Eastern Shoshone Tribe Solid Waste Operational Report – *no report submitted*

v. Northern Arapahoe Tribe Solid Waste Operational Report – *no report submitted*

3. **BUSINESS ITEMS:**

a. **CIP Model & Strategic Plan – Matt Evans (*Discussion*)**

Matt Evans reviewed the prior CIP model analysis with projected FY2025-26 budget values to demonstrate the process. FY2025-26 projections include a reduction in mill levy funds. Two rate models will be reviewed within this project, one having identical rates across the District at sites with scales, and the second one having a rate differential based on the cost of services provided at each of the sites. Both models will include an increased minimum fee.

Discussion: (1.) Flat, or a continued reduction in the mill levy allocations included within the analysis. (2.) The county assessor will be asked for guidance on future mill levy predictions. (3.) The Board will have a monthly opportunity to provide additional comments.

b. Review of Active Construction Projects (Discussion)

i. Dubois C&D Cell Excavation

a. Status

The project continues to move along well. Savery Creek has moved just over 25,000 cubic yards, or 37% of the excavation, as of July 11, 2025. The most recent project schedule shows earthwork completion September 29, 2025.

b. Pay application request

Savery Creek submitted pay application #1 for consideration, in the amount of \$234,483.31. Trihydro reviewed the pay application and recommended payment.

SECRETARY/TREASURER LARSEN made a motion to the Savery Creek pay application as presented. VICE-CHAIR DOLCATER seconded the motion. **MOTION CARRIED**

c. Fremont Engineering and Surveying (FES) – Task Order Request (Discussion and Formal Action)

FES submitted a task order to provide surveying and staking assistance during FY2025-26. The task order will authorize up to \$25,000 worth of services, as-requested by the District.

KYLE LARSON made a motion to approve the Fremont Engineering & Surveying task order, with a not-to-exceed value of \$25,000, for services requested by the District. PAT NEVEAUX seconded the motion. **MOTION CARRIED**

4. NEW BUSINESS:

a. HHW Event.

Business Manager Woody reminded everyone of the HHW event on July 26, 2025.

b. WSWRA.

Business Manager Woody informed the Board that the annual conference will be hosted in Cheyenne August 18-21, 2025, and to let her know if anyone is interested in attending.

c. Dubois Waste Diversion Materials.

Business Manager Woody shared with the Board that during the Dubois landfill cell construction project, the yard waste program has been shut-down due to site limitations. During this shut-down period the District realized a significant reduction in labor requirements and theft of service associated with the program, allowing the site to be operated with one full-time staff person and one part-time staff person. Another concern is the reduction in non-landfill space onsite. With the development of the landfill cell, the area where manure and yard waste were previously accepted has been lost, with no safe space to relocate the areas to.

Discussion: (1.) The yard waste program requires an additional full-time staff person, greatly increasing the site operational costs. (2.) Multiple customers per day have been observed hiding waste within their yard waste materials to avoid paying fees. (3.) The wood waste is managed through burning; however, there will

no longer be a safe area to burn. (4.) Acceptance of manure at no cost and directing it into the landfill is providing a fee waiver for a specific waste stream. (5.) Hauling these waste streams to another location would be very expensive. (6.) Not all FCSWDD sites offer all waste diversion services.

d. Electronic Entrance Gates.

SECRETARY/TREASURER LARSEN requested an update on the electronic access gates at Dubois, Lander, and Sand Draw.

Discussion: (1.) Business Manager Woody informed the group that all of the gates are operational and that the District is working with an electrician to install the automatic opener for outbound traffic at Sand Draw. (2.) SECRETARY/TREASURER LARSEN suggested the District look at the gates used at the Museum of the American West in Lander.

e. Recruitment.

VICE-CHAIR DOLCATER informed the group that Fremont County Weed and Pest have been utilizing a signing bonus to generate interest for summer staff members. The signing bonus has been successful. An additional consideration for recruitment and long-term retainage of staff members may include paying a higher wage for all weekend work, incentivizing the District's Tuesday through Saturday work schedule.

5. CLOSING ITEMS:

a. Upcoming Meetings:

i. The next regularly scheduled meeting: August 18, 2025, at 9:30am.

b. Call for Adjournment.

KYLE LARSON made a motion to adjourn the meeting at 11:15am. PAT NEVEAUX seconded the motion. **MOTION CARRIED**

Respectfully submitted by,



Camille Woody
Business Manager
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District