



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)
FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

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Minutes of Regular Board Meeting

May 19, 2025

1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Bob Carlson, Kyle Larson, Rod Haper (via Teams), John Larsen, Shawn Brown (via Teams), Jen Lamb and Patricia Neveaux.
<u>Excused Member(s):</u>	No Excused Members
<u>Unexcused Member(s):</u>	No Unexcused Members
<u>Commissioner Liaison:</u>	No Commissioner Liaison
<u>Community Liaisons:</u>	No Community Liaisons
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Business Manager, Camille Woody
<u>Consultant(s):</u>	Susan Brodie, C.P.A.
<u>Guests:</u>	No Guests

d. **Approval of Agenda (Discussion and Formal Action)**

SECRETARY/TREASURER LARSEN made a motion to approve the consent items. VICE-CHAIRMAN DOLCATER seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

No comment or communication from the floor.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

i. **April 2025**

b. **Approval of Accounts Payable**

i. **April 2025**

c. **Acceptance of Meeting Reports:**

i. **Trihydro Corporation**

ii. **Burns and McDonnell**

iii. **District Operations Report**

iv. **Eastern Shoshone Tribe Solid Waste Operational Report – no report submitted**

v. **Northern Arapahoe Tribe Solid Waste Operational Report – no report submitted**

3. BUSINESS ITEMS:

a. **FY2025-2026 Draft Operating Budget Highlights – Susan Brodie, CPA (Discussion and Formal Action)**

Susan Brodie reviewed the highlights of the proposed Budget.

- The assessed valuation is down approximately 20%
- The total capital outlay for 2025-2026 is \$3,011,000
- The Closure, Post-Closure and future development fund will receive \$950,000.

- Expected increase in the health insurance.
- Increase in Worker's Compensation

Susan Brodie reported that the District is in good financial condition. The current plan is to get the final budget advertised and adopted at the June meeting.

JEN LAMB made a motion to approve the draft budget as presented. KYLE LARSON seconded the motion. **MOTION CARRIED**

b. Lander and Dubois Electric Gate Systems – Reliability and Concerns (Discussion)

Business Manager Woody communicated to the Board the unreliability of the electric gate systems in Lander and Dubois installed under the scale facility projects. The vendor is the same for both locations and continues to say that the gates are suitable for use in this application. The contractors installed the gate systems as defined within the project documents.

Discussion: (1.) The Board requested to have Business Manager Woody reach out to the vendor for more information. (2.) Replacement of the single gate system with a system having two gates may be a solution.

c. Review of Active Construction Projects – Business Manager Woody (Discussion and Formal Action)

i. Lander Transfer Station (status, pay application)

Business Manager Woody reported that following the 41-day settlement period, the District provided final payment to Alexander Excavation (AEI) withholding \$20,000 for ECM repair and vegetation establishment, and \$142,500 in liquidated damages. Since the last Board meeting, AEI had their reclamation subcontractor repair the ECM and seeding.

SECRETARY/TREASURER LARSEN made a motion to approve payment of \$10,000 that was previously withheld for the ECM repair. JEN LAMB seconded the motion. **MOTION CARRIED**

d. Review Project Warranty Work – (Discussion)

Business Manager Woody updated the Board on current warranty work related to recent construction projects.

➤ **Lander Scalehouse Procurement Project**

- All three hot water heaters have been replaced.
- The window repairs have not been completed.

➤ **Lander Scale Project**

- The exterior hatch that provides access to the utility connections is not sealed, allowing rodents, snow and rain, and blowing dirt and debris to enter.
- The electrical gate system is currently working.

➤ **Dubois Scale Project**

- The electrical gate system is currently working but has been having issues for over six months.

➤ **Lander Transfer Station**

- When snow melts and during rain events, water runs under the doors of the lower level of the transfer station. Burns and McDonnell have reviewed the photos and issues, determining that during the periods of snow melt along the north-facing side of the building, the water would freeze overnight and create an ice dam. Their suggested solution is to extend the rain gutter outlet another 5 ft.
- The railing around the retaining wall for the building power connection was built very lightweight and inadequate to serve as a fall deterrent. The District will strengthen the safety of it.

- The road going down to the bottom of the transfer station was designed for shorter truck-trailer combinations than those used by the District.

Discussion: (1.) The costs for the correction of this may not be the District's entire burden. The engineers may need to assume some of the liability.

4. EXECUTIVE SESSION – PERSONNEL

PAT NEVEAUX made a motion to go into Executive Session at 10:35 a.m. JEN LAMB seconded the motion. **MOTION CARRIED**

PAT NEVEAUX made a motion to go out of Executive Session at 10:50 a.m. BOB CARLSON seconded the motion. **MOTION CARRIED**

SECRETARY/TREASURER LARSEN made a motion to offer Andy Frey the vacant Operations Manager position. This position reports to the Business Manager. JEN LAMB seconded the motion. **MOTION CARRIED**

5. NEW BUSINESS:

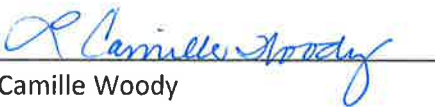
- a. Strategic plan implementation – status review next month.
- b. Annual Household Hazardous Waste Event – the date has been set for July 26, 2025, hosted at the Lander Landfill.

6. CLOSING ITEMS:

- a. Upcoming Meetings:
 - i. The next regularly scheduled meeting: June 16, 2025, at 9:30am.
- b. Call for Adjournment.

VICE-CHAIRMAN DOLCATER made a motion to adjourn the meeting at 10:55am. BOB CARLSON seconded the motion. **MOTION CARRIED**

Respectfully submitted by,


Camille Woody
Business Manager
Fremont County Solid Waste Disposal District


Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District