



## FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

Lander, WY 82520

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

telephone 307.332.7040

### Minutes of Regular Board Meeting

fax 307.332.5013

March 17, 2025

trashmatters.org

#### 1. **PRELIMINARY ITEMS:**

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Bob Carlson, Kyle Larson, Rod Haper, John Larsen, Shawn Brown, and Patricia Neveaux.
<u>Excused Member(s):</u>	Jen Lamb
<u>Unexcused Member(s):</u>	<i>No Unexcused Members</i>
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	<i>No Community Liaisons</i>
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Business Manager, Camille Woody
<u>Consultant(s):</u>	Matt Evans (Burns and McDonnell) via Teams, Andy Frey (Trihydro) via Teams, and Kate Strike (Stanbury and Strike, PC)
<u>Guests:</u>	<i>No guests</i>

#### d. **Approval of Agenda (*Discussion and Formal Action*)**

KYLE LARSON made a motion to approve the consent items. ROD HAPER seconded the motion. **MOTION CARRIED**

#### e. **Public Comment/Communication from the Floor**

Commissioner Jones provided comments to the Board on draft legislative bills that have the potential to affect the mill levy through tax reductions. The County may be facing a \$7 million shortfall, but estimates are still not firm.

#### 2. **CONSENT ITEMS:**

##### a. **Approval of Prior Meeting Minutes**

i. **February 2025**

##### b. **Approval of Accounts Payable**

i. **February 2025**

##### c. **Acceptance of Meeting Reports:**

i. **Trihydro Corporation**

ii. **Burns and McDonnell**

iii. **District Operations Report**

iv. **Eastern Shoshone Tribe Solid Waste Operational Report – *no report submitted***

v. **Northern Arapahoe Tribe Solid Waste Operational Report – *no report submitted***

#### 3. **BUSINESS ITEMS:**

##### a. **Stanbury & Strike Letter of Engagement – (*Discussion and Formal Action*)**

In preparation of the March Board meeting, CHAIRMAN MOXLEY signed the letter of engagement with Stanbury and Strike.

SECRETARY/TREASURER LARSEN made a motion to ratify the letter of engagement with Stanbury and Strike. ROD HAPER seconded the motion. **MOTION CARRIED**

**b. Review of Active Construction Projects – (Discussion and Formal Action)**

**i. Lander Transfer Station (status, change orders, contract dates, pay application)**

Business Manager Woody reported that since the February Board meeting, Burns and McDonnell had projected a substantial completion date of March 11, 2025. As of this meeting, the District has not received formal notice of this.

There are still a few items that need to be addressed with the project: moisture build up between double-pane window in breakroom, snow melt flow into lower area of the transfer station, letter from manufacturer addressing fire tank protective epoxy coating, gutters, guy-wire installed too close to the road to allow truck traffic to safely pass-by, and guard railing installation around the retaining wall.

Burns and McDonnell recommended payment for the work that has been completed as reflected in pay application #22, with a value of \$120,481.20.

VICE-CHAIRMAN DOLCATER made a motion to approve payment of the Alexander Excavation pay application #22 in the amount of \$120,481.20. SECRETARY/TREASURER LARSEN seconded the motion. **MOTION CARRIED**

**ii. Sand Draw Scale Facility (Discussion and Formal Action)**

Business Manager Woody reported that the 41-day settlement period has been completed. The final punchlist items have been addressed, including the cistern tank conduit seal, float, fill gauge, and solar powered gate. LCI continues to investigate recent freezing within the water cistern tank. Burns and McDonnell recommended full final payment to LCI in the amount of \$150,620.60.

KYLE LARSON made a motion to authorize final payment to LCI for the Sand Draw Scale Facility project in the amount of \$150,620.60. ROD HAPER seconded the motion. **MOTION CARRIED.**

**c. Review Project Warranty Work – (Discussion)**

Business Manager Woody updated the Board on current warranty work related to recent construction projects. The electric gate issues in Dubois remain unresolved by LCI. AEI has replaced the hot water heater in the new scale building at Lander. The Dubois and Sand Draw scale buildings have not received replacements yet. AEI had received information from the District on the specific windows that are leaking. The window repairs have not been completed.

**d. Executive Session – Potential Litigation (Discussion and Formal Action)**

VICE-CHAIRMAN DOLCATER made a motion to enter Executive Session for potential litigation at 10:25am, excusing Rick Sollars and Mike Jones. SECRETARY/TREASURER LARSEN seconded the motion. **MOTION CARRIED**

SECRETARY/TREASURER LARSEN made a motion to exit Executive Session at 10:40am. SHAWN BROWN seconded the motion. **MOTION CARRIED**

VICE-CHAIRMAN DOLCATER made a motion directing Burns and McDonnell to send a letter to Alexander Excavation informing them that the District would be enforcing the details of the contract. KYLE LARSEN seconded the motion. **MOTION CARRIED**

4. **NEW BUSINESS:**

a. Mobile Home Disposal – Fee Waiver Request (***Discussion***)

A member of the Lander community requested a fee waiver for a modular home destroyed by a recent fire.

**Discussion:** (1.) Establishing a precedent for all structures damaged by fire. (2.) Use of tax-payer's resources for an individual's gain. (3.) The City of Lander may assist.

b. MASA – Annual Enrollment (***Discussion***)

Business Manager Woody provided the Board a reminder that the annual enrollment deadline is approaching for any Board members interested in enrolling/paying for the service.

5. **CLOSING ITEMS:**

a. **Upcoming Meetings:**

i. **The next regularly scheduled meeting: April 21, 2025, at 9:30am.**

b. Business Manager Woody informed the Board that the new credit card processing company shows a 45% savings for February 2025, compared to February 2024.

c. **Call for Adjournment.**

KYLE LARSON made a motion to adjourn the meeting at 10:50am. ROD HAPER seconded the motion. ***MOTION CARRIED***

Respectfully submitted by,



Camille Woody

Business Manager

Fremont County Solid Waste Disposal District



Mark Moxley

Board of Director's Chairman

Fremont County Solid Waste Disposal District