



## FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400  
Lander, WY 82520  
telephone 307.332.7040  
fax 307.332.5013  
trashmatters.org

### MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

July 21, 2025 – 9:30 a.m.

#### 1. PRELIMINARY ITEMS

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, John Larsen, Bob Carlson, Shawn Brown, and Patricia Neveaux
- c. Declaration of a Quorum
- d. Approval of Agenda (*Discussion and Formal Action*)
- e. Public Comment/Communication from the Floor

#### 2. CONSENT ITEMS

- a. Approval of Meeting Minutes – June 2025
- b. Approval of the Accounts Payable – June 2025
- c. Acceptance of Meeting Reports
  - i. Trihydro Corporation
  - ii. Burns and McDonnell
  - iii. District Operations Report
  - iv. Eastern Shoshone Tribe Solid Waste Operational Report – *no report submitted*
  - v. Northern Arapahoe Tribe Solid Waste Operational Report – *no report submitted*

#### 3. BUSINESS ITEMS

- a. CIP Model & Strategic Plan – Matt Evans (*Discussion*)
- b. Review of Active Construction Projects (*Discussion*)
  - i. Dubois C&D Cell Excavation
    - a. Status
    - b. Pay Application Request
- c. Fremont Engineering and Surveying – Task Order Request (*Discussion and Formal Action*)

#### 4. NEW BUSINESS

- a. HHW Event
- b. WSWRA
- c. Dubois Waste Diversion Materials

#### 5. CLOSING ITEMS

- a. Upcoming Meeting(s):
  - i. The Next Regularly Scheduled Meeting(s): **Monday** – August 18, 2025, at 9:30am
- b. Call for Adjournment



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Member of Wyoming Solid Waste and Recycling Association (WSWRA)  
FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

P.O. Box 1400  
Lander, WY 82520

### Minutes of Regular Board Meeting

June 16, 2025

telephone 307.332.7040

fax 307.332.5013

trashmatters.org

#### 1. **PUBLIC HEARING – PROPOSED FY2025-26 OPERATING BUDGET**

CHAIRMAN MOXLEY opened the floor to public comment regarding the District's fiscal year 2025-2026 operating budget. Hearing no comment, the public hearing was closed.

#### 2. **PRELIMINARY ITEMS:**

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Bob Carlson, Kyle Larson, Rod Haper, John Larsen, Shawn Brown (via Teams), Jen Lamb and Patricia Neveaux.
<u>Excused Member(s):</u>	No Excused Members
<u>Unexcused Member(s):</u>	No Unexcused Members
<u>Commissioner Liaison:</u>	No Commissioner Liaison
<u>Community Liaisons:</u>	No Community Liaisons
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Business Manager, Camille Woody
<u>Consultant(s):</u>	Susan Brodie, C.P.A. (SLB Inc.)
<u>Guests:</u>	No Guests

#### d. **Approval of Agenda (*Discussion and Formal Action*)**

SECRETARY/TREASURER LARSEN made a motion to approve the consent items. JEN LAMB seconded the motion.

#### **MOTION CARRIED**

#### e. **Public Comment/Communication from the Floor**

No comment or communication from the floor.

#### 3. **CONSENT ITEMS:**

##### a. **Approval of Prior Meeting Minutes**

i. **May 2025**

##### b. **Approval of Accounts Payable**

i. **May 2025**

##### c. **Acceptance of Meeting Reports:**

i. **Trihydro Corporation**

ii. **Burns and McDonnell – no report submitted**

iii. **District Operations Report**

iv. **Eastern Shoshone Tribe Solid Waste Operational Report – no report submitted**

v. **Northern Arapahoe Tribe Solid Waste Operational Report – no report submitted**

#### 4. **BUSINESS ITEMS:**

##### a. **FY2025-2026 Final Operating Budget – Susan Brodie, CPA (*Discussion and Formal Action*)**

Susan Brodie (SLB Inc.) reviewed highlights of the final proposed budget.

- The assessed valuation is down approximately 18.2%
- The total capital outlay for 2025-2026 is \$2,311,000
- The Closure, Post-Closure and Future Development fund will receive \$1.9 million.
- Expected 10% increase in the health insurance.
- Increase in Worker's Compensation

Discussion: (1.) Development of a detailed closure and post-closure report. (2.) Closure and post-closure costs are separate from future development costs. (3.) The minimum post-closure period is 30-year and may extend beyond the 30-year period.

VICE-CHAIRMAN DOLCATER made a motion to approve the FY2025-26 FCSWDD budget as presented.

SECRETARY/TREASURER LARSEN seconded the motion. **MOTION CARRIED**

**b. Dubois C&D Cell Excavation – (Update)**

Business Manager Woody communicated to the Board that work had begun on the Dubois C&D landfill cell excavation. It has been advertised in the Dubois Frontier paper that the free yard waste area will be closed due to limited site space during the cell expansion project. The public can still bring yard waste to the site; however, they will be required to pay a disposal fee since it will be directed into the landfill.

**c. Burns & McDonnell – Amendments and Authorizations (Discussion and Formal Action)**

- i. Amendment No. 11 – Contract Amendments
  - Professional hourly billing rates increased by 5%
  - Contract period is 7/1/2025-6/30/2026
- ii. Authorization No. 56 – Capacity Audits - \$34,400
  - Airspace utilization calculations, landfill analysis, remaining landfill life projections, soil balance analysis, closure and post-closure estimate updates
- iii. Authorization No. 57 – Technical Assistance - \$25,000
  - District site operational guidance & board reports on an as requested basis
- iv. Authorization No. 58 – CIP Model Review & Updates - \$30,600
  - Developments and Presentations

SECRETARY/TREASURER LARSEN made a motion to approve the Burns and McDonnell Amendment No. 11, Authorization No. 56, Authorization No. 57, and Authorization No. 58 as presented. JEN LAMB seconded the motion. **MOTION CARRIED**

**d. Trihydro – Task Orders (Discussion and Formal Actions)**

- i. Task Order 10-042 – Environmental Activities - \$112,179
  - Routine environmental monitoring and reporting for all landfills and Title V Air reporting and support for the Sand Draw landfills
- ii. Task Order 10-044 – Technical Assistance - \$28,188
  - Engineering, hydrogeological, and regulatory support on an as requested basis

PAT NEVEAUX made a motion to approve the Trihydro Task Order 10-042 and Task Order 10-044 as presented. ROD HAPER seconded the motion. **MOTION CARRIED**

**5. NEW BUSINESS:**

- a. Lander Transfer Station: filling of the fire suppression fire water tank will be coordinated.
- b. Annual Household Hazardous Waste Event: the date has been set for July 26, 2025, hosted at the Lander Landfill.

6. **CLOSING ITEMS:**

a. **Upcoming Meetings:**

- i. The next regularly scheduled meeting: July 21, 2025, at 9:30am.

b. **Call for Adjournment.**

KYLE LARSON made a motion to adjourn the meeting at 10:30am. PAT NEVEAUX seconded the motion. ***MOTION CARRIED***

Respectfully submitted by,

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Camille Woody  
Business Manager  
Fremont County Solid Waste Disposal District

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Mark Moxley  
Board of Director's Chairman  
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District  
Profit & Loss - Modified Accrual  
For June 2025  
(with comparative data for 2022)

						YTD = 100%
	Jun 24	Jun 25	Jul-Jun 24	Jul-Jun 25	Budget	% of Budget
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
410210 · 3 Mill Levy Property Tax Revenue	589,763.72	438,359.87	2,594,073.75	2,265,727.44	2,571,972.00	88.09%
410214 · Auto Tax Revenue	188,691.95	0.00	364,014.71	188,619.11	350,000.00	53.89%
432000 · Intergovernmental Revenue	0.00	0.00	47,020.11	49,371.37	43,000.00	114.82%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	22,258.50	0.00	100.0%
441270 · User Fees	267,210.37	256,718.14	3,018,792.74	2,936,935.45	2,700,000.00	108.78%
471250 · Investment Income	27,907.50	10,906.72	502,905.36	564,875.97	300,000.00	188.29%
471251 · Unrealized gain(loss on invest)	415,824.13	0.00	415,824.13	0.00		
480271 · Compost Sales	751.50	615.00	7,828.45	8,480.00	6,000.00	141.33%
480277O/S · Overage (Shortage)	-3.90	-20.00	-11.93	-85.61	0.00	100.0%
480290 · Miscellaneous Revenue	0.00	75.00	12,939.06	5,641.83	5,500.00	102.58%
480290C · Recycling Revenue	9,536.37	33,646.68	225,471.53	204,424.27	160,000.00	127.77%
499272 · Sale of Surplus Vehicles	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>1,499,681.64</b>	<b>740,301.41</b>	<b>7,188,857.91</b>	<b>6,246,248.33</b>	<b>6,136,472.00</b>	<b>101.79%</b>
<b>Expense</b>						
510310 · WAGES	104,984.23	89,375.46	1,121,599.71	1,106,059.75	1,308,100.00	84.56%
520000 · Payroll Tax & Benefits						
520320 · FICA	7,209.81	6,203.99	77,484.41	75,982.51	89,800.00	84.61%
520330 · WYOMING RETIREMENT	14,431.51	12,787.96	158,879.25	157,450.10	193,200.00	81.5%
520340 · HEALTH BENEFITS	49,463.45	47,593.56	598,995.28	501,668.31	488,300.00	102.74%
520350 · WORKER'S COMPENSATION	1,553.80	1,269.15	16,599.72	15,706.06	19,400.00	80.96%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	5,000.00	0.0%
<b>Total 520000 · Payroll Tax &amp; Benefits</b>	<b>72,658.57</b>	<b>67,854.66</b>	<b>851,958.66</b>	<b>750,806.98</b>	<b>795,700.00</b>	<b>94.38%</b>
530000 · Travel, Seminars & Training						
530620 · Board Travel/Seminars	61.18	128.59	844.17	2,189.17	3,000.00	72.97%
530630 · Staff Travel, Seminars & Training	222.04	6.48	9,534.20	6,258.22	12,000.00	52.15%
<b>Total 530000 · Travel, Seminars &amp; Training</b>	<b>283.22</b>	<b>135.07</b>	<b>10,378.37</b>	<b>8,447.39</b>	<b>15,000.00</b>	<b>56.32%</b>
540000 · Contractual Services						
540700 · Engineering	151,904.47	58,589.10	759,894.31	602,542.31	641,300.00	93.96%
540840 · Audit/Acctg Fees	0.00	0.00	8,500.00	8,800.00	8,800.00	100.0%
540842 · Public Information	1,984.00	1,020.00	9,364.40	5,013.40	10,000.00	50.13%
540844 · Accountant	1,265.00	935.00	23,355.00	21,367.50	30,000.00	71.23%
540846 · Misc.Contract Services	0.00	0.00	0.00	0.00	15,000.00	0.0%
540850 · Attorney Fees	600.00	1,206.25	7,449.00	7,806.25	15,000.00	52.04%
<b>Total 540000 · Contractual Services</b>	<b>155,753.47</b>	<b>61,730.35</b>	<b>808,562.71</b>	<b>645,529.46</b>	<b>720,100.00</b>	<b>89.64%</b>
550000 · Other Admin. Expenses						
550610 · Office Expense	1,193.99	219.27	10,755.32	8,616.05	12,000.00	71.8%
550611 · Postage	0.00	0.00	1,296.01	2,803.40	2,500.00	112.14%
550612 · Advertising	0.00	551.20	3,505.71	3,816.20	7,500.00	50.88%
550616 · Office Equip.- Maint. & Repairs	430.90	1,508.82	8,062.27	11,228.30	15,000.00	74.86%
550635 · Bank fees	8,504.81	2,369.09	68,340.20	64,834.50	75,000.00	86.45%
<b>Total 550000 · Other Admin. Expenses</b>	<b>10,129.70</b>	<b>4,648.38</b>	<b>91,959.51</b>	<b>91,298.45</b>	<b>112,000.00</b>	<b>81.52%</b>

Fremont County Solid Waste Disposal District  
Profit & Loss - Modified Accrual  
For June 2025  
*(with comparative data for 2022)*

						YTD = 100%
	Jun 24	Jun 25	Jul-Jun 24	Jul-Jun 25	Budget	% of Budget
<b>620000 · Operations</b>						
<b>620420 · Operat/Maint Fuel, Lube, Filter</b>						
620421 · Fuel	19,265.35	12,783.17	242,932.71	194,986.39	350,000.00	55.71%
620420 · Operat/Maint Fuel, Lube, Filter - Other	2,822.56	997.68	40,144.44	36,061.45		100.0%
<b>Total 620420 · Operat/Maint Fuel, Lube, Filter</b>	<b>22,087.91</b>	<b>13,780.85</b>	<b>283,077.15</b>	<b>231,047.84</b>	<b>350,000.00</b>	<b>66.01%</b>
620430 · Equipment Repairs	28,898.57	23,668.35	255,992.91	149,604.78	275,000.00	54.4%
620470 · Tires/All sites	1,679.25	11,274.30	35,558.84	36,303.81	70,000.00	51.86%
620475 · Safety	5,065.86	6,784.39	25,393.32	29,868.52	30,000.00	99.56%
620495 · Tools/all sites	131.32	190.35	3,673.91	4,736.86	7,000.00	67.67%
620591 · Supplies/All Sites	807.16	335.62	16,090.56	12,510.53	17,000.00	73.59%
620630 · Property Leases/Equip. Rents	1,146.50	1,073.34	70,240.92	54,300.35	90,000.00	60.33%
620710 · Bale Station Repair	654.12	0.00	27,744.12	583.70	200,000.00	0.29%
620711 · Baler wire	0.00	0.00	13,897.50	11,531.70	14,000.00	82.37%
<b>Total 620000 · Operations</b>	<b>60,470.69</b>	<b>57,107.20</b>	<b>731,669.23</b>	<b>530,488.09</b>	<b>1,053,000.00</b>	<b>50.38%</b>
<b>630000 · Other Operating Expense</b>						
630521 · Site Maintenance/All Sites	4,739.36	7,886.06	116,311.84	163,985.81	434,000.00	37.79%
630690 · Transfer Stations	0.00	0.00	2,400.00	704.88	1,500.00	46.99%
630695 · Wind River Res. Trnsfr Stations	23,013.70	23,013.70	279,150.67	280,000.26	280,000.00	100.0%
630730 · Recycling	9,501.41	8,333.45	144,724.69	121,265.73	160,000.00	75.79%
630740 · Financial Assurance Pmt.	0.00	0.00	7,634.77	1,310.00	5,600.00	23.39%
630839 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00	0.0%
630854 · Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total 630000 · Other Operating Expense</b>	<b>37,254.47</b>	<b>39,233.21</b>	<b>550,221.97</b>	<b>567,266.68</b>	<b>882,100.00</b>	<b>64.31%</b>
<b>640650 · Utilities/All sites</b>						
640651 · Power	4,004.05	4,903.54	56,604.31	66,236.55		
640652 · Cell Phone	475.18	488.79	5,718.96	6,084.42		
640653 · Phones	601.41	48.48	10,349.96	8,016.17		
640654 · Water	2,031.12	2,163.28	27,096.91	27,214.77		
640655 · Internet	265.98	109.00	4,254.90	1,177.13		
640656 · Propane/Natural Gas	103.11	103.00	14,207.00	19,222.32		
640650 · Utilities/All sites - Other	2,123.12	399.00	3,385.12	4,974.67	135,000.00	3.69%
<b>Total 640650 · Utilities/All sites</b>	<b>9,603.97</b>	<b>8,215.09</b>	<b>121,617.16</b>	<b>132,926.03</b>	<b>135,000.00</b>	<b>98.46%</b>
650712 · Scale Houses	1,375.00	8,484.60	31,612.89	27,803.60	30,000.00	92.68%
<b>710000 · Insurance</b>						
710640 · Insurance Liability	0.00	0.00	6,202.00	5,895.00	5,895.00	100.0%
710645 · Insurance Property	0.00	0.00	32,604.42	35,804.64	36,000.00	99.46%
710647 · Insurance Bonds	0.00	0.00	75.00	75.00	75.00	100.0%
<b>Total 710000 · Insurance</b>	<b>0.00</b>	<b>0.00</b>	<b>38,881.42</b>	<b>41,774.64</b>	<b>41,970.00</b>	<b>99.54%</b>
850410 · Equipment Purchase	0.00	0.00	0.00	640,286.31	777,000.00	82.41%
850414 · Infrastructure Improvements	905,620.09	0.00	5,992,226.19	2,919,400.78	4,600,000.00	63.47%
850410 · Office Equipment	0.00	0.00	6,684.99	13,705.79	21,000.00	65.27%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Principal	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>1,358,133.41</b>	<b>336,784.02</b>	<b>10,357,372.81</b>	<b>7,475,793.95</b>	<b>10,490,970.00</b>	<b>71.26%</b>
<b>Net Ordinary Income</b>	<b>141,548.23</b>	<b>403,517.39</b>	<b>-3,168,514.90</b>	<b>-1,229,545.62</b>	<b>-4,354,498.00</b>	<b>28.24%</b>
<b>Net Income</b>	<b>141,548.23</b>	<b>403,517.39</b>	<b>-3,168,514.90</b>	<b>-1,229,545.62</b>	<b>-4,354,498.00</b>	<b>28.24%</b>

1:52 PM  
07/17/25

Fremont County Solid Waste Disposal District  
**A/P Aging Summary**  
As of June 30, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Ace Hardware-Lander	184.58	0.00	0.00	0.00	0.00	184.58
Bailey Enterprises, Inc.	13,006.70	0.00	0.00	0.00	0.00	13,006.70
Black Hills Energy	103.00	0.00	0.00	0.00	0.00	103.00
Bloedorn Lumber - Riverton	18.24	0.00	0.00	0.00	0.00	18.24
Burns & McDonnell	5,353.75	0.00	0.00	0.00	0.00	5,353.75
Carolina Software Inc.	950.00	0.00	0.00	0.00	0.00	950.00
Coca-Cola Bottling Company High Country	122.50	0.00	0.00	0.00	0.00	122.50
Community Entry Service	7,687.68	0.00	0.00	0.00	0.00	7,687.68
Comtronix	399.00	0.00	0.00	0.00	0.00	399.00
Croell Inc.	1,265.00	0.00	0.00	0.00	0.00	1,265.00
D&S Express	2,697.28	0.00	0.00	0.00	0.00	2,697.28
Drug Testing Services, LLC	425.00	0.00	0.00	0.00	0.00	425.00
Dry Mountain Water Inc.	1,075.00	0.00	0.00	0.00	0.00	1,075.00
Dubois Frontier	71.20	0.00	0.00	0.00	0.00	71.20
Dubois Telephone Exchange (DTE) DBA Range	98.48	0.00	0.00	0.00	0.00	98.48
Eagle Uniform Supply, Inc.	379.61	0.00	0.00	0.00	0.00	379.61
Elan Financial Services	1,973.76	0.00	0.00	0.00	0.00	1,973.76
Fremont Chevrolet, Buick GMC	387.79	0.00	0.00	0.00	0.00	387.79
Fremont County Weed Pest Control District	108.80	0.00	0.00	0.00	0.00	108.80
Fremont Engineering Surveying	5,270.00	0.00	0.00	0.00	0.00	5,270.00
Grainger	131.88	0.00	0.00	0.00	0.00	131.88
Hasco Industrial Supply	39.14	0.00	0.00	0.00	0.00	39.14
High Plains Power, Inc.	450.58	0.00	0.00	0.00	0.00	450.58
Jack's Truck & Equipment dba Floyd's Truc	645.85	0.00	0.00	0.00	0.00	645.85
Lander Valley Auto Parts	235.33	0.00	0.00	0.00	0.00	235.33
Lander, City of (vendor)	796.55	0.00	0.00	0.00	0.00	796.55
Larson, Kyle	70.00	0.00	0.00	0.00	0.00	70.00
Murdoch's Ranch Supply	207.42	0.00	0.00	0.00	0.00	207.42
Napa Auto Parts - Riverton	182.51	0.00	0.00	0.00	0.00	182.51
NAPA Auto Parts of Dubois	66.96	0.00	0.00	0.00	0.00	66.96
Napa Auto Parts of Lander	443.47	0.00	0.00	0.00	0.00	443.47
Norco	129.89	0.00	0.00	0.00	0.00	129.89
Office Shop, Inc.	96.44	0.00	0.00	0.00	0.00	96.44
Overhead Door Company, Inc.	339.50	0.00	0.00	0.00	0.00	339.50
Phoenix Energy Corp.	2,232.50	0.00	0.00	0.00	0.00	2,232.50
Pullen Services	4,354.80	0.00	0.00	0.00	0.00	4,354.80
R.C. Lock & Key	6.50	0.00	0.00	0.00	0.00	6.50
Riverton Ranger Inc.	1,500.00	0.00	0.00	0.00	0.00	1,500.00
Riverton Tire & Oil, Inc.	11,274.30	0.00	0.00	0.00	0.00	11,274.30
Riverton, City of	815.00	0.00	0.00	0.00	0.00	815.00
Rocky Mountain Machine Shop	8,720.00	0.00	0.00	0.00	0.00	8,720.00
Rocky Mountain Power	4,452.96	0.00	0.00	0.00	0.00	4,452.96
Rocky Mountain Scale Works	7,534.60	0.00	0.00	0.00	0.00	7,534.60
SLB, Inc.	935.00	0.00	0.00	0.00	0.00	935.00
Stanbury & Strike, P.C.	606.25	0.00	0.00	0.00	0.00	606.25
TCI - Traveling Computers, Inc.	1,317.38	0.00	0.00	0.00	0.00	1,317.38
Trihydro Corporation	47,945.35	0.00	0.00	0.00	0.00	47,945.35
Union Telephone Co., Inc.	488.79	0.00	0.00	0.00	0.00	488.79
Western Law Associates, P.C.	600.00	0.00	0.00	0.00	0.00	600.00
Windmill LLC	3,656.76	0.00	0.00	0.00	0.00	3,656.76
Wyoming First Aid & Safety	307.84	0.00	0.00	0.00	0.00	307.84
Wyoming Machinery Company, Corp.	11,915.19	0.00	0.00	0.00	0.00	11,915.19
<b>TOTAL</b>	<b>154,076.11</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>154,076.11</b>



## memorandum

**To:** Chairman Mark Moxley, Fremont County SWDD  
**From:** Andrew Frey, P.E.  
**cc:** Fremont County SWDD Board  
**Date:** July 14, 2025  
**Re:** Updates for July 21, 2025, Board Meeting

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The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

### **Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2024-2025 Environmental Activities and Monitoring (Task Orders 10-039 and 10-042 / Trihydro Projects FREMO-024-0002 and FREMO-025-0002)**

Activities associated with this work order during the previous month and anticipated in the near future include:

- Second quarter methane monitoring and semiannual groundwater monitoring was conducted during the week of April 21<sup>st</sup>. Reports were finalized, reviewed, and submitted to WDEQ/SHWD on June 26, 2025.
- The Title V Semiannual Report for the used oil furnace at Sand Draw is due to WDEQ/AQD by the end of July. It has already been drafted and is in the queue for review. It will be sent to the District July 17 for signature.
- A monthly Project Status Report was prepared to accompany the June 2025 invoice.

### **Technical Assistance (Task Orders 10-040 and 10-044 / Trihydro Projects FREMO-024-0004 and FREMO-025-0003)**

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the June 2025 District Board meeting.
- A monthly Project Status Report was prepared to accompany the June 2025 invoice.
- The survey and associated Shapefile was provided to the BLM as requested to process the land





purchase application.

- Trihydro continues to wait for a response from the WDEQ-SHWD regarding a proposed delay in the construction of the pan lysimeters four years prior to closure for the Lander Landfill
- Trihydro assisted District administration through document review and development.

### **Dubois CDW Landfill Excavation (Trihydro Project FREMO-024-0006)**

Activities associated with this work order during the previous month and anticipated in the near future include:

- Progress meetings.
- Construction observation and inspection.
- Pay application review and quantity verification survey.

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-349-951) or send me an email ([afrey@trihydro.com](mailto:afrey@trihydro.com)). Alternatively, feel free to reach out to Caroline Brewer at (307-745-7474) or [cbrewer@trihydro.com](mailto:cbrewer@trihydro.com).

**END OF MEMORANDUM**

# Memorandum

<b>Date</b>	July 16, 2025
<b>To</b>	Camille Woody, Fremont County Solid Waste Disposal District
<b>From</b>	Matt Evans, PE
<b>Subject</b>	Progress Report – July 2025

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

## *Capacity Audits*

2025 capacity audit surveys were completed this month. Data collected as part of these surveys is being processed and will be ready for surface and volume analysis in August. Preparation of the annual capacity audit reports will follow and are expected to be presented to the Board at the October Board meeting. The presentation will include a summary of the airspace utilization, annual volume of landfill space consumed compared to previous years, and the remaining life of Dubois, Lander, and Sand Draw landfills.

## *Technical Engineering Assistance*

Burns & McDonnell completed our monthly progress report, invoice, and overall project management related to the administration of the annual services project as part of this task. No other work has been completed since the last Board meeting.

## *Capital Improvement Plan Modeling*

Starting this month, Burns & McDonnell will update the CIP model and consider differing rate alternatives. It is anticipated that Burns & McDonnell will discuss the rate alternative options with the Board at the July Board meeting and present the findings of the CIP model update and rate alternatives at the October Board meeting in conjunction with Capacity Audit reports presentation.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or [maevans@burnsmcd.com](mailto:maevans@burnsmcd.com) at your earliest convenience.

MJE



Fremont County Solid Waste Disposal District  
**Operational Report**  
July 2025

Waste Handling/Staff/Board/Inter-Government

Waste Handling.

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):
  - a. 2013 = \$140 per ton & 31,500 total tons
  - b. 2014 = \$176 per ton & 27,600 total tons
  - c. 2015 = \$99 per ton & 31,900 total tons
  - d. 2016 = \$103 per ton & 29,700 total tons
  - e. 2017 = \$102 per ton & 33,500 total tons
  - f. 2018 = \$106 per ton & 36,400 total tons
  - g. 2019 = \$88 per ton & 41,900 total tons
  - h. 2020 = \$89 per ton & 36,200 total tons
  - i. 2021 = \$141 per ton & 35,700 total tons
  - j. 2022 = \$125 per ton & 34,200 total tons
  - k. 2023 = \$231 per ton & 40,800 total tons  
*\*2023 included multiple large capital projects amounting to nearly \$10 million.*
  - l. 2024 = \$203 per ton & 44,600 total tons  
*\*2024 includes a continuance of large capital projects.*
  - m. 2025 = first half \$144 per ton & 19,400 total tons

Staff.

1. June 30, 2025: following implementation July 1, 2015, the Riverton Area staff (i.e. Riverton Transfer Station, the Sand Draw Landfill, and the rural transfer stations) have not had a single lost-time accident/incident in **10 years**!!!! The Lander Area staff (i.e. Lander Landfill and the Dubois Landfill) have not had a lost-time accident/incident in **4 months** following a minor lost-time accident in February 2025.
2. July 2025: the District is advertising to fill a full-time truck driver/equipment operator in Lander and a temporary laborer position at the Dubois Landfill.

Board.

1. July 2025: the current committee assignments.
  - a. Recycling Committee: Jen Lamb, Mark Moxley, John Larsen
  - b. Health Benefit and Wage Committee: Rob Dolcater, Mark Moxley, John Larsen, and Rod Haper.
  - c. Planning Committee: Jen Lamb, Rob Dolcater, and Shawn Brown.
  - d. Budget Committee: Jen Lamb, Rob Dolcater, Mark Moxley, and John Larsen.
  - e. WRIR Solid Waste Negotiations Committee: Rod Haper, Mark Moxley, and Kyle Larson.

Inter-Government.

1. County:

- a. Following cancelation of the commissioner Work Session that had been scheduled for May 21, 2024, the District has not received communication of a new proposed date.

2. Tribal – *no updates*

Regulatory

Regulatory – *no updates*

Sites/Operations/Equipment:

Sites:

1. January 2025: the District provided a formal warranty request to address issues with recent construction projects. The following summarizes the current issue(s).
  - a. Scalehouse Procurement Project. the windows in all three buildings (Lander, Dubois, and Sand Draw) continue to leak.
    1. July update: Windows. there has not been any activity on these.

Operations – *no updates*

Equipment – *no updates*

Miscellaneous/Upcoming Work & Events:

Miscellaneous – *no updates*

Upcoming Work & Events:

1. July 26, 2025: the District will be hosting the 2025 Household Hazardous Waste Cleanup event at the Lander Landfill from 9:00am until 2:00pm.
2. August 18-21, 2025: the District will be sending four to five staff members to the Wyoming Solid Waste and Recycling Association (WSWRA) annual conference in Cheyenne.

July 17, 2025

Fremont County Solid Waste Disposal District  
Board of Directors  
PO Box 1400  
Lander, WY 82520

Re: FCSWDD Strategic Plan Review

Board,

Following achievement of several major milestones defined within the third-party Strategic Plan and Operations Report commissioned by the Fremont County Solid Waste Disposal District (District) Board of Directors (Board) in 2022, a summary of remaining milestones and decisions is being provided for Board reference.

Major milestones mentioned above include closure of the Shoshoni Landfill (2021-22), installation of Geiger counters at Lander and Sand Draw (2024), construction of new scale facilities at the Lander site (2024), the Dubois site (2024), and the Sand Draw site (2024-25), as well as the new transfer station at the Lander site (2024-25).

A general timeframe for remaining major operational changes and/or decisions are listed below:

<u>Activity</u>	<u>Timeline</u>
Sand Draw Landfill Road Improvements	2025-26
Lander Landfill Closure/Cap Design & Permitting	2025-26
Sand Draw Landfill Building (office/staff/maintenance)	2026-28
Lander Transfer Station – Acceptable Load/Customer Determination	2026
Lander Transfer Station Operation	2026-28
Riverton Transfer Station - Ceasing Acceptance of MSW	2027-28
Implement Disposal Fee Differential	2027-28
Sand Draw Landfill Serving as Primary MSW Landfill	2027-29
Riverton Area Staff Transition to Sand Draw	2028-29
Recycling & Waste Diversion Management	2028-29
Lander Landfill Reaching Capacity	2029
Lander Landfill Closure/Cap Installation	2030-31

### **Sand Draw Landfill Road Improvements**

The District is currently working to identify options for purchasing aggregate for the entrance road between State Highway 135 and the turn into the landfill. Prior to placement of the aggregate, the District will contract for milling of existing, failed, asphalt surfacing.

#### **Action Item**

- ➔ FY2025-26: funding budgeted and project completion.

### **Sand Draw Landfill Office/Staff/Maintenance Building Expansion**

District management will be working with the Board's Planning Committee during calendar year 2025 to review their proposed facility needs at the Sand Draw Landfill once the site becomes the primary (sole) MSW landfill. Using this information the District will work to define the facilities and services desired in the new building (i.e. breakroom, restrooms, office space, conference room, maintenance space, and storage).

Following determination of facilities and services, the District may identify a consultant to develop construction plans and specifications for the building(s), assist with the advertisement and bidding, bid award, and construction management.

#### **Action Items**

- ➔ CY2025: District management and Planning Committee effort.
- ➔ FY2025-26: funding for design considered in the operating budget.
- ➔ FY2026-27: funding for construction considered in the operating budget.

### **Lander Transfer Station – Acceptable Load/Customer Determination**

As defined within the 2022 Strategic Plan, the new transfer station building has been designed (and constructed) to predominantly serve residential self-haulers. The recommended class of customer from the Strategic Plan includes:

- Customers with equal to or less than one-ton pickups with trailers.
- No commercial waste haulers (i.e. garbage trucks, roll-off trucks, transfer trailers).
- No large construction loads (i.e. side dumps or end dumps).

The District may consider running a series of public notices in local media outlets or extending an invitation to commercial haulers and contractors serving the Lander area to ensure communication of future operational intentions. Reviewing their service rates, communicating potential changes with their customers, and equipment selection/replacement may be a consideration for the commercial haulers to overcome a longer waste hauling route.

### Action Items

- ➔ CY2025: Board discussion and selection of an approach and potentially identify stakeholders.
- ➔ CY2026: Formal Board determination by end-of-year will ensure adequate time for additional public notice, staff training, and rule and policy revisions.
- ➔ Implementation anticipated to align with rate differential implementation discussed below.

### Lander Transfer Station Operation

The District management anticipates putting the new Lander Transfer Station into use prior to the Lander Landfill reaching capacity. This planning effort will be utilized to manage traffic within the landfill in a safe manner. During the last year to two years of landfill life, the available space for landfill traffic and equipment will become congested. By directing certain classes of customers to unload their waste inside the transfer station, landfill traffic will be reduced.

Final, top-of-waste design grading will be achieved by landfill staff through selection of waste types and load sizes. During this period, most waste deliveries will be directed to the transfer station, with a portion of the waste directed to the Sand Draw Landfill.

### Action Items

- ➔ Projected timeline.
  - FY2026-26: light use anticipated.
  - FY2026-28: moderate use anticipated
  - FY2028-29: heavy use anticipated

### Riverton Transfer Station Ceasing Acceptance of MSW

Operating both the Riverton and Lander transfer stations concurrently increases operational costs by over \$70 per ton as defined within the Strategic Plan. Aside from the increased operational costs, the staff workforce at the Riverton Transfer Station will be essential to manage the increased waste receipts at the Sand Draw Landfill. Therefore, based on current projections it is anticipated that the Riverton Transfer Station will be obligated to cease acceptance of MSW during FY2027-28.

The recommendation within the Strategic Plan includes continued operation of the recycling and waste diversion program at the Riverton Transfer Station. This will continue to serve as the recycling location for the Riverton area as the only service recommended at

Sand Draw will be standard waste diversion (i.e. lead acid batteries, motor oil, antifreeze, e-waste, and scrap metal).

#### Action Items

- ➔ FY2025-26: District/Board may consider engaging the City of Riverton during to ensure awareness of this likely decision and provide adequate time for planning.
- ➔ FY2025-26: formal Board action to allow adequate time for additional public notice, staff training, and rule and policy revisions.

#### Implement Disposal Fee Differential

The District currently charges \$80 per ton at all facilities with a scale. This rate has been in place since 2009. Within the 2022 Strategic Plan, it is recommended to develop site-specific disposal rates in a fair and equitable manner based on services provided and operational costs (i.e. including hauling distances).

Based on the District's 2022 financial scenario, the Strategic Plan's recommended disposal fees included:

- Sand Draw: \$70 per ton
- Lander: \$90 per ton
- Dubois: \$100 per ton
- Minimum fee: \$8

As stated within the Strategic Plan, maintaining a lower rate at Sand Draw incentivizes commercial haulers to bring their waste to Sand Draw, reducing the District's hauling costs and increasing the District's net revenue. The increased Dubois rate will help to recover a portion of the high Dubois operational costs, including long hauling distance costs.

As explained within the Strategic Plan, considerations will be necessary for deviations in District revenue and expenses. Some revenue deviations have already been observed, including the reduction in mill levy funds associated with the Wind River Indian Reservation's operations of the Circle Ridge, Rolff Lake, Sheldon Dome, and Steamboat Butte oilfields. Current legislation related to property tax reductions, if adopted, may further affect the mill levy revenue stream. Additionally, discussions continue around a potential solid waste district formation on the Wind River Indian Reservation (WRIR), both removing mill levy revenues generated within that segment of the Fremont County Solid Waste Disposal District, and removing expenses associated with service of the WRIR sites.



#### Action Items

- ➔ FY2025-26: Board discussion and review.
- ➔ FY2025-26: conduct a revised disposal rate analysis within the CIP Model Update.
- ➔ FY2026-27: formal Board determination to ensure adequate time for additional public notice, staff training, and rule and policy revisions.

#### **Sand Draw Landfill Serving as Primary MSW Landfill**

As the Lander Landfill nears final design capacity, the waste generated within the District will be directed to the Sand Draw Landfill. The most current Lander Landfill capacity audit identified the landfill reaching capacity during calendar year 2029. This timeframe can be influenced by large construction, natural disasters, and a general change in waste receipts.

Once larger quantities of waste are directed to this site, a larger workforce and equipment fleet will be essential to properly and safely manage the waste stream. This should be an easy transition with the workforce coming from the Riverton Transfer Station, a portion of the necessary equipment already onsite, and the remaining equipment coming from the Lander Landfill and the Riverton Transfer Station.

#### Action Items

- ➔ FY2025-26: initiate public service announcements, with semi-annual public communications through FY2028-29.
- ➔ FY2027-29: waste diversion from Lander to Sand Draw.

#### **Riverton Area Staff Transition to Sand Draw**

The staffing transition from the Riverton Transfer Station to the Sand Draw Landfill has been covered in detail above.

The transition from Lander serving as the primary landfill, to Sand Draw serving in that role has been openly discussed and communicated with management and staff members for the past four years. To ensure an accurate understanding of the reasoning and timeline, the District may distribute a document like this letter to provide additional detail.

#### Action Items

- ➔ FY2025-26: communicate with District staff operational plans and timelines.
- ➔ FY2026-27: District management work to refine staff requirement projections for the future Riverton Recycling Facility and the future Sand Draw Landfill operations.

### **Recycling & Waste Diversion Management**

Although not covered in detail within the Strategic Plan, the District's management of recycling and waste diversion materials will be modified to align with site staffing for processing materials and empty transfer trucks to manage freight.

Currently, all District recycling materials and most waste diversion materials are managed at the Riverton Transfer Station. This approach was selected to minimize staffing requirements and electrical demand for baling, while also maximizing available walking-floor trailers that would otherwise travel from the Lander Landfill to the Riverton Transfer Station empty.

As Lander transitions into a transfer station facility, the Sand Draw Landfill begins to receive the District's MSW materials, and the Riverton Transfer Station staff members transition to Sand Draw, the empty walking floor trailers will instead be passing through the Riverton area on their way to Lander. During this transitional phase, the District will operate a mirror-image of the existing recycling and waste diversion program with processing, baling, stockpiling, and loading out-bound loads at Lander.

#### **Action Items**

- ➔ FY2027-29: transition recycling and waste management program changes.
- ➔ FY2025-26: communicate with District staff the operational plans.

### **Lander Landfill Reaching Capacity**

As stated above, the most current Lander Landfill capacity audit identified the landfill reaching capacity during calendar year 2029. This timeframe can be influenced by large construction, natural disasters, and a general change in waste receipts.

If the site reaches capacity during calendar year 2029, final closure construction is anticipated to take place between calendar years 2030 and 2031.

There are limited service changes anticipated at the Lander facility following closure of the landfill, outside of customer class waste acceptance within the transfer station. The recycling and waste diversion programs are recommended to remain unchanged.

#### **Action Items**

- ➔ FY2025-26: initiate annual public service announcements discussing the forecasted operational changes, including the service changes at the Lander facility.

### Lander Landfill Closure/Cap Design & Permitting, and Installation

Anticipated timelines associated with the landfill reaching design capacity and closure efforts have been covered in the prior sections.

During calendar year 2025, the District and the Nature Conservancy have explored the possibility of installing a solar field over the landfill cap. The location of the landfill with respect to a power substation is ideal for power transfer from a solar field.

Also, during calendar year 2025, the District was contacted by a consulting firm assisting the City of Lander with a master planning effort. They asked if the District would be willing to consider an alternative closure design to accommodate community-use following closure. The suggested community-use included walking paths and bike trails.

Currently, the permitted closure design includes an evapo-transpiration cap (i.e. ET cap or water-balance cap). If installation of a solar field or walking paths and bike trails is the desire of the Board, the closure design will need to be altered. This will require redesign and a closure permit modification. The process may take up to two years.

### Action Items

- ➔ FY2025-26: District discussion around post-closure beneficial use, including a potential cost/benefit analysis of a solar field installation.
- ➔ Public notice consideration of the landfill closure and service changes is covered in the prior sections.

As noted in this letter there are quite a few decisions that need to be made in the coming years, all requiring regular public communication. If the Board would like assistance with the preparation of documents, or more detailed planning efforts to assist with this process, we are happy to help.

Thank you,



Andrew Frey, P.E.

Senior Engineer

Trihydro Corporation

[afrey@trihydro.com](mailto:afrey@trihydro.com)