



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

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Minutes of Regular Board Meeting

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February 19, 2025

trashmatters.org

1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Bob Carlson, Kyle Larson Rod Haper, Jen Lamb, John Larsen, and Shawn Brown (via Teams)
<u>Excused Member(s):</u>	No Unexcused Members
<u>Unexcused Member(s):</u>	No Unexcused Members
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	No Community Liaisons
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Business Manager, Camille Woody
<u>Consultant(s):</u>	Matt Evans (Burns and McDonnell) via Teams, Andy Frey (Trihydro) via Teams
<u>Guests:</u>	Bob Townsend

d. Approval of Agenda (Discussion and Formal Action)

KYLE LARSON made a motion to approve the consent items. JEN LAMB seconded the motion. **MOTION CARRIED**

e. Public Comment/Communication from the Floor

Commissioner Jones provided comments to the Board on draft legislative bills that have the potential to affect the mill levy through tax reductions. Senate bill 69 regarding property taxes is still in process. If passed as it currently is written, the County could see a 7 million dollar shortfall. Offline boards will more than likely see cuts also. There are some tough questions coming up regarding ambulance services, WRTA funding, etc.

2. CONSENT ITEMS:

a. Approval of Prior Meeting Minutes

i. January 2025

b. Approval of Accounts Payable

i. January 2025

c. Acceptance of Meeting Reports:

- i. Trihydro Corporation
- ii. Burns and McDonnell
- iii. District Operations Report
- iv. Eastern Shoshone Tribe Solid Waste Operational Report – *no report submitted*
- v. Northern Arapahoe Tribe Solid Waste Operational Report – *no report submitted*

3. BUSINESS ITEMS:

a. Review of Active Construction Projects – Burns and McDonnell (Discussion and Formal Action)

- i. Lander Transfer Station (status, change orders, contract dates, pay application)

Mr. Evans reported that CO #7 in the amount \$28,145 for the additional soil placement has been finalized and recommended for payment.

SECRETARY/TREASURER LARSEN made a motion to approve payment of change order #7 for AEI in the amount \$28,145 presented. This change order will be included in pay application #21. ROD HAPER seconded the motion. **MOTION CARRIED**

Mr. Evans reported the remaining items necessary to achieve substantial completion include cabinet installation and painting in the breakroom/restroom area, the fire water tank connection for the fire department. Electricity is hooked up to the building. Mr. Evans recommended payment for the work that has been completed in the breakroom as pay application #21 in the amount of \$86,673.27. CO#7 is included in this pay application.

VICE CHAIR DOLCATER made a motion to approve the AEI pay application #21 in the amount of \$86,673.27. JEN LAMB seconded the motion. **MOTION CARRIED**

Mr. Evans recommended that the 41-Day Settlement Period notice be authorized for advertisement following notice from Burns and McDonnell indicating substantial completion. Burns & McDonnell will coordinate a walk through and punch list development with Fremont Engineering and Surveying.

Discussion: (1.) Update on the status of communication related to the bolted seams that do not have an epoxy coating like the rest of the inside of the fire water tank. AEI has not provided any formal response. Burns and McDonnell will follow up on the status and timeline, and also review the warranty period of the tank. (2.) Review potential project penalties will be discussed further at upcoming Board meetings. (3.) Additional project work includes concrete repairs inside of the building and verification of seed germination and growth. A portion of the final payment will be retained until all work is complete and verified. (4.) Settlement period claim requests will need to include formal communication to the District along with supporting documentation.

KYLE LARSON made a motion to approve the commencement of the 41-Day Settlement period advertisement following notice from Burns & McDonnell that the project has achieved substantial completion. ROD HAPER seconded the motion. **MOTION CARRIED**

ii. Sand Draw Scale Facility

Mr. Evans reported that the final punchlist items are being addressed, including the cistern tank conduit seal, float, fill gauge, and solar powered gate. March 6, 2025, is the last day for 41-Day Settlement Period. He recommended \$10,000 in continued retainage, contingency upon final completion of the punchlist.

b. Review Project Warranty Work – Burns and McDonnell (Discussion)

Mr. Evans updated the Board on current warranty work related to the projects they have been managing. LCI has received communication from the contractor regarding the electric gate at the Dubois facility, indicating that they will be installing a larger v-catch. AEI has started to replace the hot water heaters in the new scale houses. AEI has also reached out to the District for guidance on the specific windows that are leaking. The District has provided sketches showing the windows with issues.

Mr. Evans communicated to the Board that project budgets and activity is nearing completion; therefore, he will no longer be presenting or participating in Board meetings. Burns and McDonnell will continue to provide project updates.

4. **NEW BUSINESS:**

CHAIRMAN MOXLEY opened discussion for new business. No new business was reported.

5. **CLOSING ITEMS:**

a. **Upcoming Meetings:**

i. **The next regularly scheduled meeting: March 17, 2025, at 9:30am.**

b. Tire Shredding Project. Business Manager Woody provided a project description and summary to the Board.

c. Operations Manager. Business Manager Woody informed the Board that three applicants have been interviewed for the vacant position. The candidates did not meet the position requirements.

d. **Call for Adjournment.**

KYLE LARSON made a motion to adjourn the meeting at 10:45am. ROD HAPER seconded the motion. **MOTION CARRIED**

Respectfully submitted by,



Camille Woody
Business Manager
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District