



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400
Lander, WY 82520
telephone 307.332.7040
fax 307.332.5013
trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

April 21, 2025 – 9:30 a.m.

1. PRELIMINARY ITEMS

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, John Larsen, Bob Carlson, Shawn Brown, and Patricia Neveaux
- c. Declaration of a Quorum
- d. Approval of Agenda (*Discussion and Formal Action*)
- e. Public Comment/Communication from the Floor

2. CONSENT ITEMS

- a. Approval of Meeting Minutes – March 2025
- b. Approval of the Accounts Payable – March 2025
- c. Acceptance of Meeting Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. District Operations Report
 - iv. Eastern Shoshone Tribe Solid Waste Operational Report – *no report submitted*
 - v. Northern Arapahoe Tribe Solid Waste Operational Report – *no report submitted*

3. BUSINESS ITEMS

- a. Review of Active Construction Projects – Business Manager Woody (*Discussion and Formal Action*)
 - i. Lander Transfer Station (status, pay application)
 - b. Review Project Warranty Work – Business Manager Woody (*Discussion*)

4. NEW BUSINESS

5. CLOSING ITEMS

- a. Upcoming Meeting(s):
 - i. The Next Regularly Scheduled Meeting(s): **Monday** – May 19, 2025, at 9:30am
- b. Call for Adjournment



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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

March 17, 2025

1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Bob Carlson, Kyle Larson, Rod Haper, John Larsen, Shawn Brown, and Patricia Neveaux.
<u>Excused Member(s):</u>	Jen Lamb
<u>Unexcused Member(s):</u>	<i>No Unexcused Members</i>
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	<i>No Community Liaisons</i>
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Business Manager, Camille Woody
<u>Consultant(s):</u>	Matt Evans (Burns and McDonnell) via Teams, Andy Frey (Trihydro) via Teams, and Kate Strike (Stanbury and Strike, PC)
<u>Guests:</u>	<i>No guests</i>

d. **Approval of Agenda (*Discussion and Formal Action*)**

KYLE LARSON made a motion to approve the consent items. ROD HAPER seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

Commissioner Jones provided comments to the Board on draft legislative bills that have the potential to affect the mill levy through tax reductions. The County may be facing a \$7 million shortfall, but estimates are still not firm.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

i. **February 2025**

b. **Approval of Accounts Payable**

i. **February 2025**

c. **Acceptance of Meeting Reports:**

i. **Trihydro Corporation**

ii. **Burns and McDonnell**

iii. **District Operations Report**

iv. **Eastern Shoshone Tribe Solid Waste Operational Report – *no report submitted***

v. **Northern Arapahoe Tribe Solid Waste Operational Report – *no report submitted***

3. BUSINESS ITEMS:

a. **Stanbury & Strike Letter of Engagement – (*Discussion and Formal Action*)**

In preparation of the March Board meeting, CHAIRMAN MOXLEY signed the letter of engagement with Stanbury and Strike.

SECRETARY/TREASURER LARSEN made a motion to ratify the letter of engagement with Stanbury and Strike. ROD HAPER seconded the motion. **MOTION CARRIED**

b. Review of Active Construction Projects – (Discussion and Formal Action)

i. Lander Transfer Station (status, change orders, contract dates, pay application)

Business Manager Woody reported that since the February Board meeting, Burns and McDonnell had projected a substantial completion date of March 11, 2025. As of this meeting, the District has not received formal notice of this.

There are still a few items that need to be addressed with the project: moisture build up between double-pane window in breakroom, snow melt flow into lower area of the transfer station, letter from manufacturer addressing fire tank protective epoxy coating, gutters, guy-wire installed too close to the road to allow truck traffic to safely pass-by, and guard railing installation around the retaining wall.

Burns and McDonnell recommended payment for the work that has been completed as reflected in pay application #22, with a value of \$120,481.20.

VICE-CHAIRMAN DOLCATER made a motion to approve payment of the Alexander Excavation pay application #22 in the amount of \$120,481.20. SECRETARY/TREASURER LARSEN seconded the motion. **MOTION CARRIED**

ii. Sand Draw Scale Facility (Discussion and Formal Action)

Business Manager Woody reported that the 41-day settlement period has been completed. The final punchlist items have been addressed, including the cistern tank conduit seal, float, fill gauge, and solar powered gate. LCI continues to investigate recent freezing within the water cistern tank. Burns and McDonnell recommended full final payment to LCI in the amount of \$150,620.60.

KYLE LARSON made a motion to authorize final payment to LCI for the Sand Draw Scale Facility project in the amount of \$150,620.60. ROD HAPER seconded the motion. **MOTION CARRIED.**

c. Review Project Warranty Work – (Discussion)

Business Manager Woody updated the Board on current warranty work related to recent construction projects. The electric gate issues in Dubois remain unresolved by LCI. AEI has replaced the hot water heater in the new scale building at Lander. The Dubois and Sand Draw scale buildings have not received replacements yet. AEI had received information from the District on the specific windows that are leaking. The window repairs have not been completed.

d. Executive Session – Potential Litigation (Discussion and Formal Action)

VICE-CHAIRMAN DOLCATER made a motion to enter Executive Session for potential litigation at 10:25am, excusing Rick Sollars and Mike Jones. SECRETARY/TREASURER LARSEN seconded the motion. **MOTION CARRIED**

SECRETARY/TREASURER LARSEN made a motion to exit Executive Session at 10:40am. SHAWN BROWN seconded the motion. **MOTION CARRIED**

VICE-CHAIRMAN DOLCATER made a motion directing Burns and McDonnell to send a letter to Alexander Excavation informing them that the District would be enforcing the details of the contract. KYLE LARSEN seconded the motion. **MOTION CARRIED**

4. **NEW BUSINESS:**

a. Mobile Home Disposal – Fee Waiver Request (***Discussion***)

A member of the Lander community requested a fee waiver for a modular home destroyed by a recent fire.

Discussion: (1.) Establishing a precedent for all structures damaged by fire. (2.) Use of tax-payer's resources for an individual's gain. (3.) The City of Lander may assist.

b. MASA – Annual Enrollment (***Discussion***)

Business Manager Woody provided the Board a reminder that the annual enrollment deadline is approaching for any Board members interested in enrolling/paying for the service.

5. **CLOSING ITEMS:**

a. **Upcoming Meetings:**

i. **The next regularly scheduled meeting: April 21, 2025, at 9:30am.**

b. **Business Manager Woody** informed the Board that the new credit card processing company shows a 45% savings for February 2025, compared to February 2024.

c. **Call for Adjournment.**

KYLE LARSON made a motion to adjourn the meeting at 10:50am. **ROD HAPER** seconded the motion. ***MOTION CARRIED***

Respectfully submitted by,

Camille Woody
Business Manager
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For March 2025
(with comparative data for 2022)

	Mar 24	Mar 25	Jul-Mar 24	Jul-Mar 25	Budget	YTD = 75% % of Budget
Ordinary Income/Expense						
Income						
410210 · 3 Mill Levy Property Tax Revenue	72,380.37	45,687.09	1,777,873.86	1,604,137.99	2,571,972.00	62.37%
410214 · Auto Tax Revenue	0.00	0.00	175,322.76	188,619.11	350,000.00	53.89%
432000 · Intergovernmental Revenue	0.00	0.00	47,020.11	49,371.37	43,000.00	114.82%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	22,258.50	0.00	100.0%
441270 · User Fees	243,526.52	200,480.20	2,182,990.09	2,165,720.87	2,700,000.00	80.21%
471250 · Interest Income	23,940.96	14,547.57	361,210.38	421,116.25	300,000.00	140.37%
480271 · Compost Sales	0.00	0.00	3,998.70	4,735.50	6,000.00	78.93%
480277O/S · Overage (Shortage)	8.35	5.00	-11.18	73.09	0.00	100.0%
480290 · Miscellaneous Revenue	0.00	25.00	7,815.00	325.00	5,500.00	5.91%
480290C · Recycling Revenue	67,979.28	9,641.25	209,016.03	150,153.66	160,000.00	93.85%
499272 · Sale of Surplus Vehicles	0.00	0.00	0.00	0.00	0.00	0.0%
Total Income	407,835.48	270,386.11	4,765,235.75	4,606,511.34	6,136,472.00	75.07%
Expense						
510310 · WAGES	86,706.01	89,348.16	829,001.70	841,100.42	1,308,100.00	64.3%
520000 · Payroll Tax & Benefits						
520320 · FICA	5,905.03	6,150.87	57,420.86	57,749.83	89,800.00	64.31%
520330 · WYOMING RETIREMENT	12,647.05	12,908.60	117,081.27	119,038.28	193,200.00	61.61%
520340 · HEALTH BENEFITS	45,692.28	35,754.00	463,068.46	373,538.78	488,300.00	76.5%
520350 · WORKER'S COMPENSATION	1,283.26	1,268.77	12,269.25	11,943.63	19,400.00	61.57%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	5,000.00	0.0%
Total 520000 · Payroll Tax & Benefits	65,527.62	56,082.24	649,839.84	562,270.52	795,700.00	70.66%
530000 · Travel, Seminars & Training						
530620 · Board Travel/Seminars	23.15	564.89	622.47	1,709.64	3,000.00	56.99%
530630 · Staff Travel, Seminars & Training	0.00	0.00	8,396.32	5,766.33	12,000.00	48.05%
Total 530000 · Travel, Seminars & Training	23.15	564.89	9,018.79	7,475.97	15,000.00	49.84%
540000 · Contractual Services						
540700 · Engineering	13,164.12	42,640.71	463,391.83	451,229.48	641,300.00	70.36%
540840 · Audit/Acctg Fees	0.00	0.00	8,500.00	8,800.00	8,800.00	100.0%
540842 · Public Information	0.00	864.00	6,869.40	2,553.40	10,000.00	25.53%
540844 · Accountant	770.00	330.00	18,460.00	15,537.50	30,000.00	51.79%
540846 · Misc.Contract Services	0.00	0.00	0.00	0.00	15,000.00	0.0%
540850 · Attorney Fees	600.00	600.00	5,412.00	5,400.00	15,000.00	36.0%
Total 540000 · Contractual Services	14,534.12	44,434.71	502,833.23	483,520.38	720,100.00	67.15%
550000 · Other Admn. Expenses						
550610 · Office Expense	2,521.37	311.78	7,508.76	6,924.22	12,000.00	57.7%
550611 · Postage	0.00	500.00	1,238.20	2,535.15	2,500.00	101.41%
550612 · Advertising	0.00	0.00	3,471.58	3,265.00	7,500.00	43.53%
550616 · Office Equip.- Maint. & Repairs	781.24	2,254.34	5,205.52	8,436.10	15,000.00	56.24%
550635 · Bank fees	3,100.10	963.52	48,665.13	58,973.05	75,000.00	78.63%
Total 550000 · Other Admn. Expenses	6,402.71	4,029.64	66,089.19	80,133.52	112,000.00	71.55%

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For March 2025

(with comparative data for 2022)

						YTD = 75%
	Mar 24	Mar 25	Jul-Mar 24	Jul-Mar 25	Budget	% of Budget
620000 · Operations						
620420 · Operat/Maint Fuel, Lube, Filter						
620421 · Fuel	17,429.52	11,632.86	180,005.50	149,215.88	350,000.00	42.63%
620420 · Operat/Maint Fuel, Lube, Filter - Other	5,174.65	1,341.20	30,590.46	26,873.44		100.0%
Total 620420 · Operat/Maint Fuel, Lube, Filter	22,604.17	12,974.06	210,595.96	176,089.32	350,000.00	50.31%
620430 · Equipment Repairs	6,829.53	3,205.29	93,423.38	114,251.21	275,000.00	41.55%
620470 · Tires/All sites	3,494.60	356.70	30,314.19	20,592.69	70,000.00	29.42%
620475 · Safety	2,514.31	3,204.23	15,557.30	20,603.78	30,000.00	68.68%
620495 · Tools/all sites	675.21	279.20	3,131.86	3,816.11	7,000.00	54.52%
620591 · Supplies/All Sites	543.53	835.68	10,666.27	10,575.46	17,000.00	62.21%
620630 · Property Leases/Equip. Rents	1,141.68	2,429.08	28,317.80	22,924.56	90,000.00	25.47%
620710 · Bale Station Repair	0.00	0.00	1,617.04	583.70	200,000.00	0.29%
620711 · Baler wire	0.00	0.00	13,897.50	11,531.70	14,000.00	82.37%
Total 620000 · Operations	37,803.03	23,284.24	407,521.30	380,968.53	1,053,000.00	36.18%
630000 · Other Operating Expense						
630521 · Site Maintenance/All Sites	3,638.06	4,016.74	70,836.32	122,265.57	434,000.00	28.17%
630690 · Transfer Stations	0.00	0.00	2,400.00	704.88	1,500.00	46.99%
630695 · Wind River Res. Trnsfr Stations	23,780.82	23,780.82	209,342.45	210,192.04	280,000.00	75.07%
630730 · Recycling	11,936.47	2,498.36	117,913.43	98,476.23	160,000.00	61.55%
630740 · Financial Assurance Pmt.	500.00	110.00	7,624.77	910.00	5,600.00	16.25%
630839 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00	0.0%
630854 · Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.0%
Total 630000 · Other Operating Expense	39,855.35	30,405.92	408,116.97	432,548.72	882,100.00	49.04%
640650 · Utilities/All sites						
640651 · Power	4,829.99	6,440.28	43,864.28	50,126.16		
640652 · Cell Phone	479.00	0.00	4,287.69	4,160.55		
640653 · Phones	2,353.28	780.07	8,037.84	6,501.76		
640654 · Water	1,043.24	2,139.49	18,840.99	21,649.70		
640655 · Internet	422.00	159.00	3,294.71	850.13		
640656 · Propane/Natural Gas	2,385.13	2,298.89	13,189.23	18,686.67		
640650 · Utilities/All sites - Other	333.00	399.00	1,262.00	4,575.67	135,000.00	3.39%
Total 640650 · Utilities/All sites	11,845.64	12,216.73	92,776.74	106,550.64	135,000.00	78.93%
650712 · Scale Houses	3,201.82	452.00	25,969.37	15,591.60	30,000.00	51.97%
710000 · Insurance						
710640 · Insurance Liability	0.00	0.00	6,202.00	0.00	5,895.00	0.0%
710645 · Insurance Property	0.00	0.00	32,604.42	0.00	36,000.00	0.0%
710647 · Insurance Bonds	0.00	0.00	75.00	75.00	75.00	100.0%
Total 710000 · Insurance	0.00	0.00	38,881.42	75.00	41,970.00	0.18%
850410 · Equipment Purchase	0.00	40,977.31	0.00	632,692.31	777,000.00	81.43%
850414 · Infrastructure Improvements	0.00	165,756.60	3,960,270.78	2,403,567.95	4,600,000.00	52.25%
850410 · Office Equipment	0.00	10,661.79	5,685.00	13,705.79	21,000.00	65.27%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Principal	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	265,899.45	478,214.23	6,995,804.33	5,960,201.35	10,490,970.00	56.81%
Net Ordinary Income	141,936.03	-207,828.12	-2,230,568.58	-1,353,690.01	-4,354,498.00	31.09%
Net Income	141,936.03	-207,828.12	-2,230,568.58	-1,353,690.01	-4,354,498.00	31.09%

Fremont County Solid Waste Disposal District
A/P Aging Summary
As of March 31, 2025

	Current	1 - 30	> 30	TOTAL
Ace Hardware-Lander	78.73	0.00	0.00	78.73
Ace Mountain Hardware	18.71	0.00	0.00	18.71
Atlas Office Products, Inc.	68.40	0.00	0.00	68.40
Bailey Enterprises, Inc.	11,740.79	0.00	0.00	11,740.79
Beasley, Lindy	126.59	0.00	0.00	126.59
Black Hills Energy	408.39	0.00	0.00	408.39
Bull's Service & Towing	70.40	0.00	0.00	70.40
Burns & McDonnell	9,144.82	0.00	0.00	9,144.82
Coca-Cola Bottling Company High Country	61.25	0.00	0.00	61.25
Community Entry Service	1,762.13	0.00	0.00	1,762.13
Comtronix	399.00	0.00	0.00	399.00
Croell Inc.	345.00	0.00	0.00	345.00
Davis, Alysa B.	102.40	0.00	0.00	102.40
Drug Testing Services, LLC	100.00	0.00	0.00	100.00
Dry Mountain Water Inc.	1,290.00	0.00	0.00	1,290.00
Dubois Telephone Exchange (DTE) DBA Range	96.88	0.00	0.00	96.88
Eagle Uniform Supply, Inc.	365.96	0.00	0.00	365.96
Elan Financial Services	2,032.50	0.00	0.00	2,032.50
Emerald Seed & Supply	727.48	0.00	0.00	727.48
Gunn, Robbie	189.90	0.00	0.00	189.90
Hasco Industrial Supply	127.18	0.00	0.00	127.18
High Plains Power, Inc.	1,050.97	0.00	0.00	1,050.97
Houle, Kimberly	200.00	0.00	0.00	200.00
iPrint Technologies	452.00	0.00	0.00	452.00
Jack's Truck & Equipment dba Floyd's Truc	94.89	0.00	0.00	94.89
Kummer, Linda	200.00	0.00	0.00	200.00
Lander Valley Auto Parts	185.89	0.00	0.00	185.89
Lander, City of (vendor)	588.24	0.00	0.00	588.24
Linton, Cassandra	168.79	0.00	0.00	168.79
Lobdell, Lester	200.00	0.00	0.00	200.00
Matlack, Dixie	153.56	0.00	0.00	153.56
Murdoch's Ranch Supply	57.97	0.00	0.00	57.97
Napa Auto Parts - Riverton	1,005.29	0.00	0.00	1,005.29
NAPA Auto Parts of Dubois	645.08	0.00	0.00	645.08
Napa Auto Parts of Lander	532.82	0.00	0.00	532.82
Nelson, Steve	200.00	0.00	0.00	200.00
Norco	28.58	0.00	0.00	28.58
Office Shop, Inc.	128.60	0.00	0.00	128.60
Ouray, Clarence	179.29	0.00	0.00	179.29
Perry's Truck & Diesel, Inc.	372.84	0.00	0.00	372.84
Pettit, Terry	200.00	0.00	0.00	200.00
Phoenix Energy Corp.	1,058.15	0.00	0.00	1,058.15
Pirate Propane, Inc	1,890.50	0.00	0.00	1,890.50
Riverton Ranger Inc.	864.00	0.00	0.00	864.00
Riverton Tire & Oil, Inc.	356.70	0.00	0.00	356.70
Rocky Mountain Power	4,955.90	0.00	0.00	4,955.90
Schooner Sanitation	310.00	0.00	0.00	310.00
Sheldon, Todd A.	200.00	0.00	0.00	200.00
SLB, Inc.	330.00	0.00	0.00	330.00
Spent, Nolan	200.00	0.00	0.00	200.00
Sutherlands	533.49	0.00	0.00	533.49
TCI - Traveling Computers, Inc.	12,236.23	0.00	0.00	12,236.23
Tri-State Oil Reclaimers, Inc.	600.00	0.00	0.00	600.00
Trihydro Corporation	35,495.89	0.00	0.00	35,495.89
Wayt, Charles B.	200.00	0.00	0.00	200.00
Western Law Associates, P.C.	600.00	0.00	0.00	600.00
Western Printing	495.00	0.00	0.00	495.00
Wilkins Industries, Inc.	40,977.31	0.00	0.00	40,977.31
Woody, Camille	174.75	0.00	0.00	174.75
Wyoming Machinery Company, Corp.	2,660.75	0.00	0.00	2,660.75
Wyoming Rents	1,150.00	0.00	0.00	1,150.00
Wyoming.com (vendor)	686.19	0.00	0.00	686.19
TOTAL	141,876.18	0.00	0.00	141,876.18



memorandum

To: Chairman Mark Moxley, Fremont County SWDD
From: Andrew Frey, P.E.
cc: Fremont County SWDD Board
Date: April 15, 2025
Re: Updates for April 21, 2025, Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2024-2025 Environmental Activities and Monitoring (Task Order 10-039 / Trihydro Project FREMO-024-0002)

Activities associated with this work order during the previous month and anticipated in the near future include:

- The next fieldwork will be for the quarterly methane and semiannual groundwater monitoring events, currently scheduled during the week of April 21. Annual static water levels will be measured at Dubois Landfill during this event. A short report for Dubois will be prepared documenting these measurements as well as quarterly methane results over a year.
- The next Title V report will be a semiannual report for the used oil furnace, due at the end of July.



Technical Assistance (Task Order 10-040 / Trihydro Project FREMO-024-0004)

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the March 2025 District Board meeting.
- A monthly Project Status Report was prepared to accompany the February 2025 invoice.
- The BLM application packet documents (resolution, drawings, reports) were finalized and submitted.
- Trihydro continues to work with the WDEQ-SHWD regarding a proposed delay in the construction of the pan lysimeters four years prior to closure for the Lander Landfill. Trihydro will be developing a summary report, including the most recent soil analysis from the ANG soils, and will develop a Work Plan for submittal.

Operational Support Services (Task Order 10-041 / Trihydro Project FREMO-024-0007)

Support service activities during the previous month are as follows:

- **Document Review and Development:** assist with PC soil and ACM disposal requests, assistance with monthly operational reports, peer reviewing documents, and providing interpretations on active District projects.
- **Projects:** implementation of the third round of the landfill BMP training module.
- **Other:** FCSWDD Board meeting, analysis of the tire shredding, discussions with crew chiefs to review waste handling and AUF metrics.

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-349-951) or send me an email (afrey@trihydro.com).

END OF MEMORANDUM

Memorandum



Date: April 17, 2025
To: Camille Woody, Fremont County Solid Waste Disposal District
From: Matt Evans, PE
Subject: Progress Report – April 2025

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Lander Transfer Station Project

Alexander Excavation, Inc. (Alexander) reached Substantial Completion on March 13, 2025. By meeting Substantial Completion, the facility is ready to operate for its intended purpose. This means that the plumbing is complete and functional, the furnace in the break rooms is complete, and the fire water tank can be filled. Fremont Engineering & Surveying verified Substantial Completion and performed a final punch list walk to determine the remaining final completion items. The final items that still needed to be completed at the time of Substantial Completion were:

- Complete the electrical for the garage door sensors
- Install railing around the retaining wall
- Replace the breakroom window that had moisture between the panes

The project was advertised as complete shortly after the Substantial Completion date. After the 41-day advertisement period is complete, project retainage will be released to Alexander. Some of the retainage may be withheld for any final punch list items, as well as any financial penalties included in the Alexander agreement with the District.

On April 17, 2025, Alexander communicated that they have completed all punch list items and their work is complete. Fremont Engineering & Surveying will complete a site inspection to confirm the final punch list items have been completed.

Sand Draw Scalehouse Project

LCI Trucking & Construction (LCI) completed the project on December 30, 2024. All project retainage has been released to LCI.

Scalehouse Procurement Project

Burns & McDonnell notified Alexander of the on-going issues with leaky windows in the scalehouses and the water heaters in a letter sent to them on January 2, 2025. Alexander has procured and installed new water heaters. Additionally, Alexander has indicated that they will be repairing the windows.

Memorandum *(continued)*



April 17, 2025
Page 2

Gate Issues

The new gates at Dubois and Lander have not been working properly. Burns & McDonnell is working with the District to determine the next steps to get these gates working as soon as possible.

Capacity Audits

2025 capacity audit surveys will be completed in July 2025. Preparation of the annual capacity audit reports will follow and are anticipated to be presented to the Board at the September or October Board meetings.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice, and overall project management related to the administration of the annual services project as part of this task.

Capital Improvement Plan Modeling

Beginning this month, Burns & McDonnell plans to begin work on this year's CIP model update. This will coincide with District's budgeting for FY25-26. It is anticipated that the updated CIP model will be presented to the Board at the May 2025 Board meeting.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or maevans@burnsmcd.com at your earliest convenience.

Fremont County Solid Waste Disposal District
Operational Report
April 2025

Waste Handling/Staff/Board/Inter-Government

Waste Handling.

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):
 - a. 2013 = \$140 per ton & 31,500 total tons
 - b. 2014 = \$176 per ton & 27,600 total tons
 - c. 2015 = \$99 per ton & 31,900 total tons
 - d. 2016 = \$103 per ton & 29,700 total tons
 - e. 2017 = \$102 per ton & 33,500 total tons
 - f. 2018 = \$106 per ton & 36,400 total tons
 - g. 2019 = \$88 per ton & 41,900 total tons
 - h. 2020 = \$89 per ton & 36,200 total tons
 - i. 2021 = \$141 per ton & 35,700 total tons
 - j. 2022 = \$125 per ton & 34,200 total tons
 - k. 2023 = \$231 per ton & 40,800 total tons
**2023 included multiple large capital projects amounting to nearly \$10 million.*
 - l. 2024 = \$203 per ton & 44,600 total tons
**2024 includes a continuance of large capital projects.*

Staff.

1. March 31, 2025: following implementation July 1, 2015, the Riverton Area staff (i.e. Riverton Transfer Station, the Sand Draw Landfill, and the rural transfer stations) have not had a single lost-time accident/incident in 9 years and 9 months!!!! The Lander Area staff (i.e. Lander Landfill and the Dubois Landfill) have not had a lost-time accident/incident in 1 month due to a minor lost-time accident in February 2025.
2. April 2025: Landfilling Best Management Practice (BMP) training has been provided for District management and two sessions with staff. One additional session is scheduled to take place in April.
3. March 2025: following advertisement for the Operations Manager position, the District received applications in February and March. Two candidates were interviewed. The position remains vacant.
4. April 2025: the District is advertising to fill a full-time truck driver/equipment operator and recycling/waste diversion position, both in Lander.

Board.

1. March 2025: the current committee assignments.
 - a. Recycling Committee: Jen Lamb, Mark Moxley, John Larsen
 - b. Health Benefit and Wage Committee: Rob Dolcater, Mark Moxley, John Larsen, and Rod Haper.
 - c. Planning Committee: Jen Lamb, Rob Dolcater, and Shawn Brown.
 - d. Budget Committee: Jen Lamb, Rob Dolcater, Mark Moxley, and John Larsen.
 - e. WRIR Solid Waste Negotiations Committee: Rod Haper, Mark Moxley, and Kyle Larson.

Inter-Government.

1. County:

- a. Following cancelation of the commissioner Work Session that had been scheduled for May 21, 2024, the District has not received communication of a new proposed date.

2. Tribal:

- a. March 2025: the split solid waste agreement appears to be working well. There have not been any concerns reported by the Tribes or complaints from the public.

Regulatory

Regulatory – no updates

Sites/Operations/Equipment:

Sites:

1. January 2025: the District provided a formal warranty request to address issues with recent construction projects. The following summarizes the issues.

- a. Scalehouse Procurement Project. The windows in all three buildings (Lander, Dubois, and Sand Draw) continue to leak. Additionally, the hot water heaters in all three buildings have failed. These issues have been ongoing.
 1. April update: Hot water heaters. In March, the hot water heater at Lander has been replaced. There has not been any action on the other two.
 2. April update: Windows. There has not been any activity on these.
- b. Lander Scale Project. The exterior hatch that provides access to the utility connections is not sealed, allowing rodents, snow and rain, and blowing dirt and debris to enter.
 1. April update: No work has been completed.
- c. Dubois Scale Project. The electrical gate system has failed. This issue has been ongoing for the second half of this year. Currently, the Dubois staff must manually push the large electric gate open and close. The contractor was notified in December of the issue.
 1. April update: No repair has been made.
- d. Lander Scale Project. The electrical gate system failed in early March. The contractor was notified in early March.
 1. April update: No repair has been made.

Operations – no updates

1. April 2025: the District requested guidance staking at both the Lander Landfill and Sand Draw Landfill.

Equipment – no updates

Miscellaneous/Upcoming Work & Events:

Miscellaneous – no updates

Upcoming Work & Events:

1. April 2025: the District tire shredding event and final survey were complete in March. Analysis is underway. There were errors identified with the weights for the 2023-24 event and the 2025 event, causing review of both calculations.