



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400
Lander, WY 82520
telephone 307.332.7040
fax 307.332.5013
trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

March 17, 2025 – 9:30 a.m.

1. PRELIMINARY ITEMS

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, John Larsen, Bob Carlson, Shawn Brown, and Patricia Neveaux (and introduction)
- c. Declaration of a Quorum
- d. Approval of Agenda (*Discussion and Formal Action*)
- e. Public Comment/Communication from the Floor

2. CONSENT ITEMS

- a. Approval of Meeting Minutes – February 2025
- b. Approval of the Accounts Payable – February 2025
- c. Acceptance of Meeting Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. District Operations Report
 - iv. Eastern Shoshone Tribe Solid Waste Operational Report – *no report submitted*
 - v. Northern Arapahoe Tribe Solid Waste Operational Report – *no report submitted*

3. BUSINESS ITEMS

- a. Stanbury & Strike Letter of Engagement – (*Discussion and Formal Action*)
- b. Review of Active Construction Projects – Camille Woody (*Discussion and Formal Action*)
 - i. Lander Transfer Station (status, pay application)
 - ii. Sand Draw Scale Facility (status)
- c. Review Project Warranty Work – (*Discussion*)
- d. Executive Session – Potential Litigation (*Discussion and Formal Action*)

4. NEW BUSINESS

- a. Mobile Home Disposal – Fee Waiver Request (Discussion)
- b. Masa – Annual Enrollment

5. CLOSING ITEMS

- a. Upcoming Meeting(s):
 - i. The Next Regularly Scheduled Meeting(s): **Monday** – April 21, 2025, at 9:30am
- b. Call for Adjournment



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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

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Minutes of Regular Board Meeting

fax 307.332.5013

February 19, 2025

trashmatters.org

1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Bob Carlson, Kyle Larson Rod Haper, Jen Lamb, John Larsen, and Shawn Brown (via Teams)
<u>Excused Member(s):</u>	No Unexcused Members
<u>Unexcused Member(s):</u>	No Unexcused Members
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	No Community Liaisons
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Business Manager, Camille Woody
<u>Consultant(s):</u>	Matt Evans (Burns and McDonnell) via Teams, Andy Frey (Trihydro) via Teams
<u>Guests:</u>	Bob Townsend

d. **Approval of Agenda (*Discussion and Formal Action*)**

KYLE LARSON made a motion to approve the consent items. JEN LAMB seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

Commissioner Jones provided comments to the Board on draft legislative bills that have the potential to affect the mill levy through tax reductions. Senate bill 69 regarding property taxes is still in process. If passed as it currently is written, the County could see a 7 million dollar shortfall. Offline boards will more than likely see cuts also. There are some tough questions coming up regarding ambulance services, WRTA funding, etc.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

i. January 2025

b. **Approval of Accounts Payable**

i. January 2025

c. **Acceptance of Meeting Reports:**

i. Trihydro Corporation

ii. Burns and McDonnell

iii. District Operations Report

iv. Eastern Shoshone Tribe Solid Waste Operational Report – *no report submitted*

v. Northern Arapahoe Tribe Solid Waste Operational Report – *no report submitted*

3. BUSINESS ITEMS:

a. **Review of Active Construction Projects – Burns and McDonnell (*Discussion and Formal Action*)**

i. Lander Transfer Station (status, change orders, contract dates, pay application)

Mr. Evans reported that CO #7 in the amount \$28,145 for the additional soil placement has been finalized and recommended for payment.

SECRETARY/TREASURER LARSEN made a motion to approve payment of change order #7 for AEI in the amount \$28,145 as presented. This change order will be included in pay application #21. ROD HAPER seconded the motion. **MOTION CARRIED**

Mr. Evans reported the remaining items necessary to achieve substantial completion include cabinet installation and painting in the breakroom/restroom area, the fire water tank connection for the fire department. Electricity is hooked up to the building. Mr. Evans recommended payment for the work that has been completed in the breakroom as pay application #21 in the amount of \$86,673.27. CO#7 is included in this pay application.

VICE CHAIR DOLCATER made a motion to approve the AEI pay application #21 in the amount of \$86,673.27. JEN LAMB seconded the motion. **MOTION CARRIED**

Mr. Evans recommended that the 41-Day Settlement Period notice be authorized for advertisement following notice from Burns and McDonnell indicating substantial completion. Burns & McDonnell will coordinate a walk through and punch list development with Fremont Engineering and Surveying.

Discussion: (1.) Update on the status of communication related to the bolted seams that do not have an epoxy coating like the rest of the inside of the fire water tank. AEI has not provided any formal response. Burns and McDonnell will follow up on the status and timeline, and also review the warranty period of the tank. (2.) Review potential project penalties will be discussed further at upcoming Board meetings. (3.) Additional project work includes concrete repairs inside of the building and verification of seed germination and growth. A portion of the final payment will be retained until all work is complete and verified. (4.) Settlement period claim requests will need to include formal communication to the District along with supporting documentation.

KYLE LARSON made a motion to approve the commencement of the 41-Day Settlement period advertisement following notice from Burns & McDonnell that the project has achieved substantial completion. ROD HAPER seconded the motion. **MOTION CARRIED**

ii. Sand Draw Scale Facility

Mr. Evans reported that the final punchlist items are being addressed, including the cistern tank conduit seal, float, fill gauge, and solar powered gate. March 6, 2025, is the last day for 41-Day Settlement Period. He recommended \$10,000 in continued retainage, contingency upon final completion of the punchlist.

b. Review Project Warranty Work – Burns and McDonnell (*Discussion*)

Mr. Evans updated the Board on current warranty work related to the projects they have been managing. LCI has received communication from the contractor regarding the electric gate at the Dubois facility, indicating that they will be installing a larger v-catch. AEI has started to replace the hot water heaters in the new scale houses. AEI has also reached out to the District for guidance on the specific windows that are leaking. The District has provided sketches showing the windows with issues.

Mr. Evans communicated to the Board that project budgets and activity is nearing completion; therefore, he will no longer be presenting or participating in Board meetings. Burns and McDonnell will continue to provide project updates.

4. **NEW BUSINESS:**

CHAIRMAN MOXLEY opened discussion for new business. No new business was reported.

5. **CLOSING ITEMS:**

a. **Upcoming Meetings:**

i. **The next regularly scheduled meeting: March 17, 2025, at 9:30am.**

b. Tire Shredding Project. Business Manager Woody provided a project description and summary to the Board.

c. Operations Manager. Business Manager Woody informed the Board that three applicants have been interviewed for the vacant position. The candidates did not meet the position requirements.

d. **Call for Adjournment.**

KYLE LARSON made a motion to adjourn the meeting at 10:45am. ROD HAPER seconded the motion. ***MOTION CARRIED***

Respectfully submitted by,

Camille Woody
Business Manager
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For February 2025
(with comparative data for 2022)

	Feb 24	Feb 25	Jul-Feb 24	Jul-Feb 25	Budget	YTD = 67% % of Budget
Ordinary Income/Expense						
Income						
410210 · 3 Mill Levy Property Tax Revenue	103,394.53	122,068.51	1,705,493.49	1,558,450.90	2,571,972.00	60.59%
410214 · Auto Tax Revenue	175,322.76	188,619.11	175,322.76	188,619.11	350,000.00	53.89%
432000 · Intergovernmental Revenue	0.00	0.00	47,020.11	49,371.37	43,000.00	114.82%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	22,258.50	0.00	100.0%
441270 · User Fees	178,339.04	183,364.72	1,939,463.57	1,965,240.67	2,700,000.00	72.79%
471250 · Interest Income	92,453.18	29,762.88	337,269.42	343,721.79	300,000.00	114.57%
480271 · Compost Sales	0.00	0.00	3,998.70	4,735.50	6,000.00	78.93%
480277O/S · Overage (Shortage)	0.00	-5.72	-19.53	68.09	0.00	100.0%
480290 · Miscellaneous Revenue	3,807.50	0.00	7,815.00	300.00	5,500.00	5.46%
480290C · Recycling Revenue	5,757.96	3,479.60	141,036.75	140,512.41	160,000.00	87.82%
499272 · Sale of Surplus Vehicles	0.00	0.00	0.00	0.00	0.00	0.0%
Total Income	559,074.97	527,289.10	4,357,400.27	4,273,278.34	6,136,472.00	69.64%
Expense						
510310 · WAGES	96,409.65	84,345.37	742,295.69	751,752.26	1,308,100.00	57.47%
520000 · Payroll Tax & Benefits						
520320 · FICA	6,801.17	5,781.44	51,515.83	51,598.96	89,800.00	57.46%
520330 · WYOMING RETIREMENT	12,504.25	12,197.21	104,434.22	106,129.68	193,200.00	54.93%
520340 · HEALTH BENEFITS	50,340.66	43,043.31	417,376.18	337,784.78	488,300.00	69.18%
520350 · WORKER'S COMPENSATION	1,426.86	1,197.71	10,985.99	10,674.86	19,400.00	55.03%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	5,000.00	0.0%
Total 520000 · Payroll Tax & Benefits	71,072.94	62,219.67	584,312.22	506,188.28	795,700.00	63.62%
530000 · Travel, Seminars & Training						
530620 · Board Travel/Seminars	153.98	85.38	599.32	1,144.75	3,000.00	38.16%
530630 · Staff Travel, Seminars & Training	199.48	192.01	8,396.32	5,766.33	12,000.00	48.05%
Total 530000 · Travel, Seminars & Training	353.46	277.39	8,995.64	6,911.08	15,000.00	46.07%
540000 · Contractual Services						
540700 · Engineering	67,338.00	51,817.53	450,227.71	408,588.77	641,300.00	63.71%
540840 · Audit/Acctg Fees	0.00	0.00	8,500.00	8,800.00	8,800.00	100.0%
540842 · Public Information	0.00	0.00	6,869.40	1,689.40	10,000.00	16.89%
540844 · Accountant	770.00	440.00	17,690.00	15,207.50	30,000.00	50.69%
540846 · Misc.Contract Services	0.00	0.00	0.00	0.00	15,000.00	0.0%
540850 · Attorney Fees	600.00	600.00	4,812.00	4,800.00	15,000.00	32.0%
Total 540000 · Contractual Services	68,708.00	52,857.53	488,099.11	439,085.67	720,100.00	60.98%
550000 · Other Admn. Expenses						
550610 · Office Expense	1,000.78	237.98	4,987.39	6,612.44	12,000.00	55.1%
550611 · Postage	500.00	221.27	1,238.20	2,035.15	2,500.00	81.41%
550612 · Advertising	757.20	353.00	3,471.58	3,265.00	7,500.00	43.53%
550616 · Office Equip.- Maint. & Repairs	527.61	1,688.28	4,424.28	6,181.76	15,000.00	41.21%
550635 · Bank fees	4,333.87	1,954.68	45,565.03	58,009.53	75,000.00	77.35%
Total 550000 · Other Admn. Expenses	7,119.46	4,455.21	59,686.48	76,103.88	112,000.00	67.95%

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For February 2025

(with comparative data for 2022)

	Feb 24	Feb 25	Jul-Feb 24	Jul-Feb 25	Budget	YTD = 67% % of Budget
620000 · Operations						
620420 · Operat/Maint Fuel, Lube, Filter						
620421 · Fuel	15,657.00	17,924.53	162,575.98	137,583.02	350,000.00	39.31%
620420 · Operat/Maint Fuel, Lube, Filter - Other	1,574.63	4,736.73	25,415.81	25,532.24		100.0%
Total 620420 · Operat/Maint Fuel, Lube, Filter	17,231.63	22,661.26	187,991.79	163,115.26	350,000.00	46.6%
620430 · Equipment Repairs	2,372.20	14,007.46	86,593.85	111,045.92	275,000.00	40.38%
620470 · Tires/All sites	4,576.24	9,578.10	26,819.59	20,235.99	70,000.00	28.91%
620475 · Safety	1,219.47	1,072.41	13,042.99	17,399.55	30,000.00	58.0%
620495 · Tools/all sites	71.07	0.00	2,456.65	3,536.91	7,000.00	50.53%
620591 · Supplies/All Sites	842.16	718.77	10,122.74	9,739.78	17,000.00	57.29%
620630 · Property Leases/Equip. Rents	1,095.05	6,210.69	27,176.12	20,495.48	90,000.00	22.77%
620710 · Bale Station Repair	0.00	0.00	1,617.04	583.70	200,000.00	0.29%
620711 · Baler wire	0.00	0.00	13,897.50	11,531.70	14,000.00	82.37%
Total 620000 · Operations	27,407.82	54,248.69	369,718.27	357,684.29	1,053,000.00	33.97%
630000 · Other Operating Expense						
630521 · Site Maintenance/All Sites	3,006.52	324.04	67,198.26	118,248.83	434,000.00	27.25%
630690 · Transfer Stations	0.00	0.00	2,400.00	704.88	1,500.00	46.99%
630695 · Wind River Res. Trnsfr Stations	21,479.45	21,479.45	185,561.63	186,411.22	280,000.00	66.58%
630730 · Recycling	4,078.40	47,752.00	105,976.96	95,977.87	160,000.00	59.99%
630740 · Financial Assurance Pmt.	-1,970.50	0.00	7,124.77	800.00	5,600.00	14.29%
630839 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00	0.0%
630854 · Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.0%
Total 630000 · Other Operating Expense	26,593.87	69,555.49	368,261.62	402,142.80	882,100.00	45.59%
640650 · Utilities/All sites						
640651 · Power	6,297.18	7,160.86	39,034.29	43,685.88		
640652 · Cell Phone	477.20	826.25	3,808.69	4,160.55		
640653 · Phones	708.88	686.19	5,684.56	5,721.69		
640654 · Water	1,726.41	2,152.68	17,797.75	19,510.21		
640655 · Internet	346.86	0.00	2,872.71	691.13		
640656 · Propane/Natural Gas	2,627.01	3,893.91	10,804.10	16,387.78		
640650 · Utilities/All sites - Other	20.00	0.00	929.00	4,176.67	135,000.00	3.09%
Total 640650 · Utilities/All sites	12,203.54	14,719.89	80,931.10	94,333.91	135,000.00	69.88%
650712 · Scale Houses	1,532.31	834.14	22,767.55	15,139.60	30,000.00	50.47%
710000 · Insurance						
710640 · Insurance Liability	0.00	0.00	6,202.00	0.00	5,895.00	0.0%
710645 · Insurance Property	0.00	0.00	32,604.42	0.00	36,000.00	0.0%
710647 · Insurance Bonds	0.00	0.00	75.00	75.00	75.00	100.0%
Total 710000 · Insurance	0.00	0.00	38,881.42	75.00	41,970.00	0.18%
850410 · Equipment Purchase	0.00	0.00	0.00	591,715.00	777,000.00	76.15%
850414 · Infrastructure Improvements	249,204.77	120,481.20	3,960,270.78	2,237,811.35	4,600,000.00	48.65%
850410 · Office Equipment	0.00	0.00	5,685.00	3,044.00	21,000.00	14.5%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Princpal	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	560,605.82	463,994.58	6,729,904.88	5,481,987.12	10,490,970.00	52.25%
Net Ordinary Income	-1,530.85	63,294.52	-2,372,504.61	-1,208,708.78	-4,354,498.00	27.76%
Net Income	-1,530.85	63,294.52	-2,372,504.61	-1,208,708.78	-4,354,498.00	27.76%

Fremont County Solid Waste Disposal District
A/P Aging Summary

As of February 28, 2025

	Current	1 - 30	> 30	TOTAL
Ace Hardware-Lander	31.98	0.00	0.00	31.98
Alexander Excavation, Inc.	120,481.20	0.00	0.00	120,481.20
Arapaho First Water	28.50	0.00	0.00	28.50
B & T Fire Extinguishers, Inc.	106.00	0.00	0.00	106.00
Bailey Enterprises, Inc.	20,765.08	0.00	0.00	20,765.08
Black Hills Energy	739.76	0.00	0.00	739.76
Bomgaars	47.68	0.00	558.63	606.31
Burns & McDonnell	10,779.25	0.00	0.00	10,779.25
CMI TECO	578.53	0.00	0.00	578.53
Coca-Cola Bottling Company High Count...	140.00	0.00	0.00	140.00
Community Entry Service	9,538.87	0.00	0.00	9,538.87
Dry Mountain Water Inc.	860.00	0.00	0.00	860.00
Eagle Uniform Supply, Inc.	365.12	0.00	0.00	365.12
Elan Financial Services	853.26	0.00	0.00	853.26
Fremont Chevrolet, Buick GMC	934.67	0.00	0.00	934.67
Further	4,027.86	0.00	0.00	4,027.86
High Mountain Electric	636.16	0.00	0.00	636.16
High Plains Power, Inc.	1,469.27	0.00	0.00	1,469.27
Jack's Truck & Equipment dba Floyd's Tr...	107.95	0.00	0.00	107.95
Lander Valley Auto Parts	1,148.37	0.00	0.00	1,148.37
Lander, City of (vendor)	1,080.03	0.00	0.00	1,080.03
MASA - Medical Transport Solutions	4,332.00	0.00	0.00	4,332.00
Murdoch's Ranch Supply	130.30	0.00	0.00	130.30
Napa Auto Parts - Riverton	342.70	0.00	0.00	342.70
Napa Auto Parts of Lander	510.47	0.00	0.00	510.47
Norco	508.17	0.00	0.00	508.17
Office Shop, Inc.	153.75	0.00	0.00	153.75
Pirate Propane, Inc	3,154.15	0.00	0.00	3,154.15
Pitney Bowes	164.97	0.00	0.00	164.97
Riverton Ranger Inc.	353.00	0.00	0.00	353.00
Riverton Tire & Oil, Inc.	9,578.10	0.00	0.00	9,578.10
Riverton, City of	44.15	0.00	0.00	44.15
Rocky Mountain Power	5,691.59	0.00	0.00	5,691.59
SLB, Inc.	440.00	0.00	0.00	440.00
TCI - Traveling Computers, Inc.	430.86	0.00	0.00	430.86
ThingLink Professional License	900.00	0.00	0.00	900.00
Trihydro Corporation	31,163.18	0.00	0.00	31,163.18
Union Telephone Co., Inc.	476.27	0.00	0.00	476.27
Western Law Associates, P.C.	600.00	0.00	0.00	600.00
Western Printing	104.38	0.00	0.00	104.38
Wind River Oil Field Service, Inc.	2,920.00	0.00	0.00	2,920.00
Wyoming First Aid & Safety	166.13	0.00	0.00	166.13
Wyoming Machinery Company, Corp.	16,083.47	0.00	0.00	16,083.47
Wyoming.com (vendor)	686.19	0.00	0.00	686.19
TOTAL	253,653.37	0.00	558.63	254,212.00



memorandum

To: Chairman Mark Moxley, Fremont County SWDD
From: Andrew Frey, P.E.
cc: Fremont County SWDD Board
Date: March 13, 2025
Re: Updates for March 17, 2025, Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2024-2025 Environmental Activities and Monitoring (Task Order 10-039 / Trihydro Project FREMO-024-0002)

Activities associated with this work order during the previous month and anticipated in the near future include:

- The semiannual environmental monitoring event was completed during the week of October 7th. Final reviews are underway for all reports, and they will be sent to the District for review in short order. (As mentioned recently, no report was prepared for the Dubois Landfill because it is only required following spring events.)
- The next fieldwork will be for the quarterly methane and semiannual groundwater monitoring events, currently scheduled during the week of April 21.
- Under the Title V permit for Sand Draw, the 2024 Annual Emissions Inventory for Sand Draw was submitted at the end of February 2025. The next Title V report will be a semiannual report for the used oil furnace, due at the end of July.



Technical Assistance (Task Order 10-040 / Trihydro Project FREMO-024-0004)

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the February 2025 District Board meeting.
- A monthly Project Status Report was prepared to accompany the January 2025 invoice.
- The BLM application packet documents (resolution, drawings, reports) have been developed, working with the Lander BLM contact. Prior to application submittal, a surveyor's legal description is necessary and is being developed by Fremont Engineering and Surveying. Trihydro continues to work with the District Business Manager to prepare for final submittal.
- Trihydro submitted last month to the Lander Army National Guard (ANG) shapefiles for the borrow areas on the ANG and District property, a grading plan for the borrow area on ANG land, reclamation plan and seeding plan.
- Trihydro has been in communication with the WDEQ-SHWD to discuss requirements necessary to delay construction of the pan lysimeters four years prior to closure for the Lander Landfill. The advanced pan lysimeter construction was a requirement from WDEQ-SHWD during the permitting process due to borrow area soil inconsistency. Trihydro will be working to develop a Work Plan for consideration.

Operational Support Services (Task Order 10-041 / Trihydro Project FREMO-024-0007)

Support service activities during the previous month are as follows:

- Document Review and Development: assist with PC soil and ACM disposal requests, assistance with monthly operational reports, peer reviewing documents, and providing interpretations on active District projects.
- Projects: construction meetings for the Lander transfer station and Sand Draw scale, summary of outstanding project items, and implementation of the second round of the landfill BMP training module.
- Other: FCSWDD Board meeting, guidance assistance for the tire shredding, participate with Operations Manager interview, discussions with crew chiefs to review waste handling and AUF metrics.

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-349-951) or send me an email (afrey@trihydro.com).

END OF MEMORANDUM

Memorandum



Date: March 6, 2025
To: Camille Woody, Fremont County Solid Waste Disposal District
From: Matt Evans, PE
Subject: Progress Report – March 2025

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Lander Transfer Station Project

Alexander Excavation, Inc. (Alexander) is on schedule to reach Substantial Completion on March 11, 2025. At that time, the District will send the 41-day advertisement information to the newspaper to advertise.

By meeting Substantial Completion, the facility will be ready to operate for its intended purpose. This means that the plumbing is complete and functional, the furnace in the break rooms is complete, and the fire water tank is ready to be filled. Fremont Engineering & Surveying will be verifying Substantial Completion as well as performing a final punch list walk to determine the remaining final completion items (this could include break room trim, final seeding, etc.). A few final items that have been identified that need to be completed, but do not hold-up substantial completion, include:

- Fixing the drainage out of the downspouts on the north side of the building. Water has pooled and iced up in these areas. Burns & McDonnell is working on developing a recommended solution.
- Placement of grout around the pre-engineered metal columns anchor bolts.
- Relocating the Rocky Mountain guy wire on the outbound side of the trailer bay to provide more turning room for the transfer trucks coming out of the building.

After the 41-day advertisement period is complete, project retainage will be released to Alexander. Some of the retainage may be withheld for the completion of final punch list items, as well as any financial penalties included in the Alexander agreement with the District.

Sand Draw Scalehouse Project

LCI Trucking & Construction (LCI) completed the project on December 30, 2024. By the date of the Board meeting, the project retainage will have been released to LCI, less \$10,000 which will be held until conduit seals are installed on the conduits coming out of the cistern and into the building. Once those conduits seals are complete, the final \$10,000 can be released.

Memorandum *(continued)*



March 6, 2025

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Scalehouse Procurement Project

Burns & McDonnell notified Alexander of the on-going issues with leaky windows in the scalehouses and the water heaters in a letter sent to them on January 2, 2025. Alexander has procured the new water heaters and is in the process of getting them installed. Additionally, Alexander has indicated that they will be repairing the windows as weather permits.

Dubois Scalehouse Project

Burns & McDonnell evaluated options for the on-going issue with the gate at the facility and has been working with LCI to have them get the issues resolved. LCI has indicated that they are communicating with the gate vendor and will be providing an update to the District.

Capacity Audits

2025 capacity audit surveys will be completed in July 2025. Preparation of the annual capacity audit reports will follow and are anticipated to be presented to the Board at the September or October Board meetings.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice, and overall project management related to the administration of the annual services project as part of this task.

Capital Improvement Plan Modeling

Beginning this month, Burns & McDonnell plans to begin work on this year's CIP model update. This will coincide with District's budgeting for FY25-26. It is anticipated that the updated CIP model will be presented to the Board at the May 2025 Board meeting.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or maevans@burnsmcd.com at your earliest convenience.

Fremont County Solid Waste Disposal District
Operational Report
March 2025

Waste Handling/Staff/Board/Inter-Government

Waste Handling.

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):
 - a. 2013 = \$140 per ton & 31,500 total tons
 - b. 2014 = \$176 per ton & 27,600 total tons
 - c. 2015 = \$99 per ton & 31,900 total tons
 - d. 2016 = \$103 per ton & 29,700 total tons
 - e. 2017 = \$102 per ton & 33,500 total tons
 - f. 2018 = \$106 per ton & 36,400 total tons
 - g. 2019 = \$88 per ton & 41,900 total tons
 - h. 2020 = \$89 per ton & 36,200 total tons
 - i. 2021 = \$141 per ton & 35,700 total tons
 - j. 2022 = \$125 per ton & 34,200 total tons
 - k. 2023 = \$231 per ton & 40,800 total tons
**2023 included multiple large capital projects amounting to nearly \$10 million.*
 - l. 2024 = \$203 per ton & 44,600 total tons
**2024 includes a continuance of large capital projects.*

Staff.

1. January 31, 2025: following implementation July 1, 2015, the Riverton Area staff (i.e. Riverton Transfer Station, the Sand Draw Landfill, and the rural transfer stations) have not had a single lost-time accident/incident in **9 years and 8 months**!!!! The Lander Area staff (i.e. Lander Landfill and the Dubois Landfill) have not had a lost-time accident/incident in **0 months** due to a minor lost-time accident in February 2025.
2. March 2025: Landfilling Best Management Practice (BMP) training has been provided for District management and two sessions with staff. One additional session is scheduled to take place in March.
3. February 2025: following advertisement for the Operations Manager position, the District has received applications. Two candidates were interviewed and the District is continuing advertise.
4. January 2025: the District continues to advertise to fill a full-time equipment operator vacancy.

Board.

1. March 2025: the current committee assignments.
 - a. Recycling Committee: Jen Lamb, Mark Moxley, John Larsen
 - b. Health Benefit and Wage Committee: Rob Dolcater, Mark Moxley, John Larsen, and Rod Haper.
 - c. Planning Committee: Jen Lamb, Rob Dolcater, and Shawn Brown.
 - d. Budget Committee: Jen Lamb, Rob Dolcater, Mark Moxley, and John Larsen.
 - e. WRIR Solid Waste Negotiations Committee: Rod Haper, Mark Moxley, and Kyle Larson.

Inter-Government.

1. County:
 - a. Following cancelation of the commissioner Work Session that had been scheduled for May 21, 2024, the District has not received communication of a new proposed date.
2. Tribal:
 - a. March 2025: the split solid waste agreement appears to be working well. There have not been any concerns reported by the Tribes or complaints from the public.

Regulatory

Regulatory – no updates

Sites/Operations/Equipment:

Sites:

1. January 2025: the District provided a formal warranty request to address issues with recent construction projects. The following summarizes the issues.
 - a. Scalehouse Procurement Project. The windows in all three buildings (Lander, Dubois, and Sand Draw) continue to leak. Additionally, the hot water heaters in all three buildings have failed. These issues have been ongoing.
 - b. Lander Scale Project. The exterior hatch that provides access to the utility connections is not sealed, allowing rodents, snow and rain, and blowing dirt and debris to enter.
 - c. Dubois Scale Project. The electrical gate system has failed. This issue has been ongoing for the second half of this year. Currently, the Dubois staff must manually push the large electric gate open and close.

Operations:

1. January 2025: the District implemented the new credit card processing software through Sekure, reducing credit card processing fees from over 10% to nearly 3%.

Equipment – no updates

Miscellaneous/Upcoming Work & Events:

Miscellaneous – no updates

Upcoming Work & Events:

1. March 2025: the District tire shredding event has been completed with a final survey. Analysis is expected towards the beginning of April.