



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400
Lander, WY 82520
telephone 307.332.7040
fax 307.332.5013
trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

February 19, 2025 – 9:30 a.m.

1. PRELIMINARY ITEMS

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, John Larsen, Bob Carlson, and Shawn Brown
- c. Declaration of a Quorum
- d. Approval of Agenda (*Discussion and Formal Action*)
- e. Public Comment/Communication from the Floor

2. CONSENT ITEMS

- a. Approval of Meeting Minutes – January 2025
- b. Approval of the Accounts Payable – January 2025
- c. Acceptance of Meeting Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. District Operations Report
 - iv. Eastern Shoshone Tribe Solid Waste Operational Report – *no report submitted*
 - v. Northern Arapahoe Tribe Solid Waste Operational Report – *no report submitted*

3. BUSINESS ITEMS

- a. Review of Active Construction Projects – Burns and McDonnell (*Discussion and Formal Action*)
 - i. Lander Excavation and Stockpiling (status, pay application)
 - ii. Lander Transfer Station (status, change orders, contract dates, pay application)
 - iii. Sand Draw Scale Facility (status, change orders, contract dates, pay application)
- b. Review Project Warranty Work – Burns and McDonnell (*Discussion*)
- c. Executive Session – Potential Litigation (*Discussion and Formal Action*)

4. NEW BUSINESS

5. CLOSING ITEMS

- a. Upcoming Meeting(s):
 - i. The Next Regularly Scheduled Meeting(s): **Monday** – March 13, 2025, at 9:30am
- b. Call for Adjournment



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Minutes of Regular Board Meeting

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January 20, 2025

trashmatters.org

1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Rob Dolcater, Kyle Larson Rod Haper, Jen Lamb, John Larsen, and Shawn Brown (via Teams)
<u>Excused Member(s):</u>	Bob Carlson
<u>Unexcused Member(s):</u>	<i>No Unexcused Members</i>
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	Missy White (Lander)
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Business Manager, Camille Woody
<u>Consultant(s):</u>	Matt Evans (Burns and McDonnell) via Teams, Andy Frey (Trihydro) via Teams, Dave Fehringer (Fremont Engineering and Surveying), Jason Lund (Carver, Florek, and James) via Teams
<u>Guests:</u>	<i>None</i>

d. **Approval of Agenda (*Discussion and Formal Action*)**

KYLE LARSON made a motion to approve the consent items, moving agenda item 3.b. to the end of Business Items.

JOHN LARSEN seconded the motion. ***MOTION CARRIED***

e. **Public Comment/Communication from the Floor**

Commissioner Jones provided comments to the Board on draft legislative bills that have the potential to affect the mill levy through tax reductions. He suggested that special districts voice their concerns. Another draft bill is recommending doubling the maximum payment, increasing the payment from \$250,000 to \$500,000. Groups should discuss this impact LGLP.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

i. **December 2024**

b. **Approval of Accounts Payable**

i. **December 2024**

c. **Acceptance of Meeting Reports:**

- i. **Trihydro Corporation**
- ii. **Burns and McDonnell**
- iii. **District Operations Report**
- iv. **Eastern Shoshone Tribe Solid Waste Operational Report – *no report submitted***
- v. **Northern Arapahoe Tribe Solid Waste Operational Report – *no report submitted***

3. BUSINESS ITEMS:

a. **FY2023-2024 Financial Audit – Carver, Florek, and James, CPAs (Discussion and Formal Action)**

Jason Lund (Carver, Florek, and James) indicated their audit provides a clean opinion on the District's financial audit. One reoccurring finding relative to effective segregation of duties due to small staff. They found that Board awareness is good. Expenses remained constant and revenues increased.

JOHN LARSON made a motion to accept the FY2023-2024 Financial Audit as presented. ROD HAPER seconded the motion. **MOTION CARRIED**

b. **Review of Active Construction Projects – Burns and McDonnell (Discussion and Formal Action)**

i. **Lander Excavation and Stockpiling (status, pay application)**

Matt Evans (Burns and McDonnell) reported that the excavation work, surveying, and cost analysis has been completed for this project. The survey determined that 7,356 cubic yards of soil was excavated with a final project cost of \$55,171.

KYLE LARSON made a motion to approve payment to AEI in the amount \$55,171 as the final payment for the Lander Excavation and Stockpiling project, as presented. JOHN LARSEN seconded the motion. **MOTION CARRIED**

ii. **Lander Transfer Station (status, change orders, contract dates, pay application)**

Mr. Evans reported the remaining items necessary to complete the project include the breakroom, restroom, and the fire water tank connection for the fire department. AEI still has not provided an updated project schedule. The current project completion dates, adjusted for all change order work, have substantial completion as December 8, 2024, and final completion as February 20, 2025, and that AEI is aware of the dates. Change orders #1 through #4 have been paid. CO #5 for the concrete remediation in the septic area is \$7,432.64 and is recommended for approval.

JOHN LARSEN made a motion to approve the AEI change order #5 for concrete remediation in the septic tank area in the amount \$7,432.64. SECRETARY/TREASURER JEN LAMB seconded the motion. **MOTION CARRIED**

Mr. Evans continued, reporting that CO #6 in the amount \$9,935 was approved at the December 2024 meeting, CO #7 for additional soil placement has not been finalized, but the surveying work is complete. Pay application #20 was presented for AEI in the amount \$144,909, not including any change orders, and recommended for approval.

VICE-CHAIR DOLCATER made a motion to approve payment of pay application #20 for AEI in the amount \$144,909 as presented. SECRETARY/TREASURER JEN LAMB seconded the motion. **MOTION CARRIED**

Discussion: (1.) The seam on the fire water tank has not been addressed by AEI. Burns and McDonnell will follow up on the situation.

Sand Draw Scale Facility

Mr. Evans reported that all work has been completed within the contractual dates. The District was notified of the completion and has initiated the 41-day Settlement Period notice.

c. **Review Project Warranty Work – Burns and McDonnell (Discussion)**

Mr. Evans updated the Board on active warranty work related to the projects they have been managing. LCI received formal notice on the issues with the electric access gate at Dubois and submitted a warranty claim with the vendor. The Burns and McDonnell notice required a response by January 31, 2025. AEI also received formal notice on the issues with the scale buildings windows and hot water heaters. Drawings showing the building windows with issues were also provided. The Burns and McDonnell notice required a response by January 31, 2025.

d. **Election of Board Officers: Chair, Vice-Chair, and Secretary/Treasurer (*Discussion and Formal Action*)**

CHAIRMAN MOXLEY opened the floor to nominations.

Discussion: SECRETARY/TREASURER JEN LAMB thanked both MARK MOXLEY and ROB DOLCATER for their years of service and nominated MARK MOXLEY for the Chairman position, ROB DOLCATER for the Vice-Chair position, and JOHN LARSEN for the Secretary/Treasurer position.

KYLE LARSON made a motion to approve the nominations as presented by JEN LAMB. JOHN LARSEN seconded the motion. **MOTION CARRIED**

e. **Board Committee Member Assignments (*Discussion and Formal Action*)**

- i. **Recycling Committee: Jen Lamb and Mark Moxley**
- ii. **Health Benefit & Wage Committee: Rob Dolcater, Mark Moxley, John Larsen, and Rod Haper.**
- iii. **Planning Committee: Jen Lamb and Rob Dolcater.**
- iv. **Budget Committee: Jen Lamb, Rob Dolcater, and Mark Moxley.**
- v. **WRIR Solid Waste Negotiations Committee: Rod Haper, Mark Moxley, and Kyle Larson.**

Discussion: SECRETARY/TREASURER LARSEN was added to the Recycling Committee and Budget Committee, and SHAWN BROWN was added to the Planning Committee.

f. **Board Member Reimbursement – Travel and Expenditures (*Discussion*)**

Business Manager Woody updated the Board on the IRS mileage reimbursement rate of \$0.70 per mile and reminded them of the District provided forms for reimbursement application.

Discussion: The Board requested to have the District reach out to the City of Dubois to encourage them to identify a Board member applicant to ensure that portion of the District is represented.

g. **New Year Board Resolutions (*Discussion and Formal Action*)**

- i. **Proposed Resolution 01-2025: Authorized Depositors**
- ii. **Proposed Resolution 02-2025: Authorized Signers**
- iii. **Proposed Resolution 03-2025: Authorized Facsimile Signatures (State of WY Requirement)**

Business Manager Woody reviewed the draft resolutions with the Board and recommended approval.

JEN LAMB made a motion to approve Resolution 01-2025, 02-2025, and 03-2025. SECRETARY/TREASURER LARSEN seconded the motion. **MOTION CARRIED**

h. **Executive Session – Potential Litigation (*Discussion and Formal Action*)**

JEN LAMB made a motion to enter Executive Session for potential litigation at 10:55am, excusing Rick Sollars, Susan Brodie, Mike Jones. KYLE LARSON seconded the motion. **MOTION CARRIED**

KYLE LARSON made a motion to exit Executive Session at 11:15am. SECRETARY/TREASURER LARSEN seconded the motion. **MOTION CARRIED**

4. **NEW BUSINESS:**

CHAIRMAN MOXLEY opened discussion for new business. No new business was reported.

5. **CLOSING ITEMS:**

a. **Upcoming Meetings:**

- i. **The next regularly scheduled meeting: February 19, 2024, at 9:30am.**

b. **Call for Adjournment.**

JEN LAMB made a motion to adjourn the meeting at 11:18am. KYLE LARSON seconded the motion. **MOTION CARRIED**

Respectfully submitted by,

Camille Woody
Business Manager
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For January 2025
(with comparative data for 2022)

	Jan 24	Jan 25	Jul-Jan 24	Jul-Jan 25	Budget	YTD = 58%
						% of Budget
Ordinary Income/Expense						
Income						
410210 · 3 Mill Levy Property Tax Revenue	510,177.63	373,480.17	1,602,098.96	1,436,382.39	2,571,972.00	55.85%
410214 · Auto Tax Revenue	0.00	0.00	0.00	49,371.37	350,000.00	14.11%
432000 · Intergovernmental Revenue	0.00	0.00	47,020.11	0.00	43,000.00	0.0%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	22,258.50	0.00	100.0%
441270 · User Fees	197,539.84	186,150.76	1,761,124.53	1,781,875.95	2,700,000.00	66.0%
471250 · Interest Income	13,671.49	20,000.00	244,816.24	322,603.48	300,000.00	107.53%
480271 · Compost Sales	0.00	0.00	3,998.70	4,735.50	6,000.00	78.93%
480277O/S · Overage (Shortage)	0.00	0.00	-19.53	73.81	0.00	100.0%
480290 · Miscellaneous Revenue	0.00	75.00	4,007.50	300.00	5,500.00	5.46%
480290C · Recycling Revenue	49,748.99	8,735.30	135,278.79	137,032.81	160,000.00	85.65%
499272 · Sale of Surplus Vehicles	0.00	0.00	0.00	0.00	0.00	0.0%
Total Income	771,137.95	588,441.23	3,798,325.30	3,754,633.81	6,136,472.00	61.19%
Expense						
510310 · WAGES	86,065.51	86,176.44	645,886.04	667,406.89	1,308,100.00	51.02%
520000 · Payroll Tax & Benefits						
520320 · FICA	6,181.50	5,923.73	44,714.66	45,817.52	89,800.00	51.02%
520330 · WYOMING RETIREMENT	12,377.65	12,330.61	91,929.97	93,932.47	193,200.00	48.62%
520340 · HEALTH BENEFITS	44,840.45	32,461.98	367,035.52	294,741.47	488,300.00	60.36%
520350 · WORKER'S COMPENSATION	1,273.79	1,223.65	9,559.13	9,477.15	19,400.00	48.85%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	5,000.00	0.0%
Total 520000 · Payroll Tax & Benefits	64,673.39	51,939.97	513,239.28	443,968.61	795,700.00	55.8%
530000 · Travel, Seminars & Training						
530620 · Board Travel/Seminars	127.96	11.98	445.34	1,059.37	3,000.00	35.31%
530630 · Staff Travel, Seminars & Training	1,542.37	103.29	8,196.84	5,574.32	12,000.00	46.45%
Total 530000 · Travel, Seminars & Training	1,670.33	115.27	8,642.18	6,633.69	15,000.00	44.23%
540000 · Contractual Services						
540700 · Engineering	33,553.68	19,090.17	382,889.71	356,771.24	641,300.00	55.63%
540840 · Audit/Acctg Fees	0.00	0.00	8,500.00	8,800.00	8,800.00	100.0%
540842 · Public Information	432.00	432.00	6,869.40	1,689.40	10,000.00	16.89%
540844 · Accountant	1,540.00	1,430.00	16,920.00	14,767.50	30,000.00	49.23%
540846 · Misc.Contract Services	0.00	0.00	0.00	0.00	15,000.00	0.0%
540850 · Attorney Fees	612.00	600.00	4,212.00	4,200.00	15,000.00	28.0%
Total 540000 · Contractual Services	36,137.68	21,552.17	419,391.11	386,228.14	720,100.00	53.64%
550000 · Other Admin. Expenses						
550610 · Office Expense	503.65	177.11	3,986.61	6,374.46	12,000.00	53.12%
550611 · Postage	164.97	164.97	738.20	1,813.88	2,500.00	72.56%
550612 · Advertising	304.60	538.00	2,714.38	2,912.00	7,500.00	38.83%
550616 · Office Equip.- Malnt. & Repairs	92.07	360.52	3,896.67	4,493.48	15,000.00	29.96%
550635 · Bank fees	4,337.16	7,848.92	41,231.16	56,054.85	75,000.00	74.74%
Total 550000 · Other Admin. Expenses	5,402.45	9,089.52	52,567.02	71,648.67	112,000.00	63.97%

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For January 2025

(with comparative data for 2022)

	Jan 24	Jan 25	Jul-Jan 24	Jul-Jan 25	Budget	YTD = 58% % of Budget
620000 · Operations						
620420 · Operat/Maint Fuel, Lube, Filter						
620421 · Fuel	20,443.21	16,305.00	146,918.98	119,658.49	350,000.00	34.19%
620420 · Operat/Maint Fuel, Lube, Filter - Other	2,129.32	3,344.08	23,841.18	20,795.51		100.0%
Total 620420 · Operat/Maint Fuel, Lube, Filter	22,572.53	19,649.08	170,760.16	140,454.00	350,000.00	40.13%
620430 · Equipment Repairs	15,748.86	17,406.80	84,221.65	97,038.46	275,000.00	35.29%
620470 · Tires/All sites	6,082.08	762.55	22,243.35	10,657.89	70,000.00	15.23%
620475 · Safety	574.82	927.77	11,823.52	16,327.14	30,000.00	54.42%
620495 · Tools/all sites	307.49	69.97	2,385.58	3,536.91	7,000.00	50.53%
620591 · Supplies/All Sites	2,908.69	4,589.03	9,280.58	9,021.01	17,000.00	53.07%
620630 · Property Leases/Equip. Rents	937.46	7,082.57	26,081.07	14,284.79	90,000.00	15.87%
620710 · Bale Station Repair	297.95	0.00	1,617.04	583.70	200,000.00	0.29%
620711 · Baler wire	13,897.50	0.00	13,897.50	11,531.70	14,000.00	82.37%
Total 620000 · Operations	63,327.38	50,487.77	342,310.45	303,435.60	1,053,000.00	28.82%
630000 · Other Operating Expense						
630621 · Site Maintenance/All Sites	21,246.25	1,237.29	64,191.74	110,777.88	434,000.00	25.53%
630690 · Transfer Stations	0.00	0.00	2,400.00	1,738.79	1,500.00	115.92%
630695 · Wind River Res. Trnsfr Stations	23,780.82	23,780.82	164,082.18	164,931.77	280,000.00	58.9%
630730 · Recycling	1,429.05	189.90	101,898.56	48,225.87	160,000.00	30.14%
630740 · Financial Assurance Pmt.	0.00	0.00	9,095.27	800.00	5,600.00	14.29%
630839 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00	0.0%
630864 · Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.0%
Total 630000 · Other Operating Expense	46,456.12	25,208.01	341,667.75	326,474.31	882,100.00	37.01%
640650 · Utilities/All sites						
640651 · Power	6,403.99	7,223.41	32,737.11	36,525.02		
640652 · Cell Phone	477.20	476.27	3,331.49	3,334.30		
640653 · Phones	732.51	733.19	4,975.68	5,035.50		
640654 · Water	1,955.66	2,091.39	16,071.34	17,357.53		
640655 · Internet	294.95	129.00	2,525.85	691.13		
640656 · Propane/Natural Gas	1,406.72	5,571.99	8,177.09	12,493.87		
640650 · Utilities/All sites - Other	0.00	0.00	909.00	4,176.67	135,000.00	3.09%
Total 640650 · Utilities/All sites	11,271.03	16,225.25	68,727.56	79,614.02	135,000.00	58.97%
650712 · Scale Houses	2,011.77	2,631.18	21,235.24	14,305.46	30,000.00	47.69%
710000 · Insurance						
710640 · Insurance Liability	6,202.00	0.00	6,202.00	0.00	5,895.00	0.0%
710645 · Insurance Property	32,604.42	0.00	32,604.42	0.00	36,000.00	0.0%
710647 · Insurance Bonds	75.00	75.00	75.00	75.00	75.00	100.0%
Total 710000 · Insurance	38,881.42	75.00	38,881.42	75.00	41,970.00	0.18%
850410 · Equipment Purchase	0.00	0.00	0.00	591,715.00	777,000.00	76.15%
850414 · Infrastructure Improvements	34,119.00	92,786.27	3,711,066.01	2,123,443.15	4,600,000.00	46.16%
850410 · Office Equipment	0.00	0.00	5,685.00	3,044.00	21,000.00	14.5%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880916 · Debt Service- Principal	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	390,016.08	356,286.85	6,169,299.06	5,017,992.54	10,490,970.00	47.83%
Net Ordinary Income	381,121.87	232,154.38	-2,370,973.76	-1,263,358.73	-4,354,498.00	29.01%
Net Income	381,121.87	232,154.38	-2,370,973.76	-1,263,358.73	-4,354,498.00	29.01%

Fremont County Solid Waste Disposal District
A/P Aging Summary
As of January 31, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Absaroka Heating & Air, LLC	6,113.00	0.00	0.00	0.00	0.00	6,113.00
Ace Hardware-Lander	101.74	0.00	0.00	0.00	0.00	101.74
Alexander Excavation, Inc.	86,673.27	0.00	0.00	0.00	0.00	86,673.27
Associated Bag	4,011.01	0.00	0.00	0.00	0.00	4,011.01
Bailey Enterprises, Inc.	18,533.06	0.00	0.00	0.00	0.00	18,533.06
Black Hills Energy	1,273.59	0.00	0.00	0.00	0.00	1,273.59
Bomgaars	203.98	0.00	0.00	0.00	0.00	203.98
Bull's Service & Towing	85.32	0.00	0.00	0.00	0.00	85.32
Burns & McDonnell	6,438.12	0.00	0.00	0.00	0.00	6,438.12
Carolina Software Inc.	612.00	0.00	0.00	0.00	0.00	612.00
Coca-Cola Bottling Company High Country	32.00	0.00	0.00	0.00	0.00	32.00
Drug Testing Services, LLC	550.00	0.00	0.00	0.00	0.00	550.00
Dry Mountain Water Inc.	860.00	0.00	0.00	0.00	0.00	860.00
Dubois Telephone Exchange (DTE) DBA Range	97.00	0.00	0.00	0.00	0.00	97.00
Eagle Uniform Supply, Inc.	364.77	0.00	0.00	0.00	0.00	364.77
Elan Financial Services	492.29	0.00	0.00	0.00	0.00	492.29
Emerald Seed & Supply	2,836.55	0.00	0.00	0.00	0.00	2,836.55
Fremont Motor Company, Inc.	4,626.83	0.00	0.00	0.00	0.00	4,626.83
Grainger	318.17	0.00	0.00	0.00	0.00	318.17
Health Equity	6,825.75	0.00	0.00	0.00	0.00	6,825.75
High Desert Locksmith	289.50	0.00	0.00	0.00	0.00	289.50
High Mountain Electric	1,272.80	0.00	0.00	0.00	0.00	1,272.80
High Plains Power, Inc.	1,696.80	0.00	0.00	0.00	0.00	1,696.80
Jack's Truck & Equipment dba Floyd's Truc	394.46	0.00	0.00	0.00	0.00	394.46
Kairos Communications, LLC	250.00	0.00	0.00	0.00	0.00	250.00
Lander Valley Auto Parts	817.94	0.00	0.00	0.00	0.00	817.94
Lander, City of (vendor)	1,148.24	0.00	0.00	0.00	0.00	1,148.24
Murdoch's Ranch Supply	23.94	0.00	0.00	0.00	0.00	23.94
Napa Auto Parts - Riverton	396.69	0.00	0.00	0.00	0.00	396.69
Napa Auto Parts of Lander	1,227.84	0.00	0.00	0.00	0.00	1,227.84
Norco	13.00	0.00	0.00	0.00	0.00	13.00
Overhead Door Company, Inc.	212.50	0.00	0.00	0.00	0.00	212.50
Perry's Truck & Diesel, Inc.	242.46	0.00	0.00	0.00	0.00	242.46
Pirate Propane, Inc	4,298.40	0.00	0.00	0.00	0.00	4,298.40
Pitney Bowes	164.97	0.00	0.00	0.00	0.00	164.97
Riverton Ranger Inc.	720.00	0.00	0.00	0.00	0.00	720.00
Riverton Tire & Oil, Inc.	762.55	0.00	0.00	0.00	0.00	762.55
Riverton, City of	241.05	0.00	0.00	0.00	0.00	241.05
Rocky Mountain Power	5,526.61	0.00	0.00	0.00	0.00	5,526.61
SLB, Inc.	1,430.00	0.00	0.00	0.00	0.00	1,430.00
TCI - Traveling Computers, Inc.	315.52	0.00	0.00	0.00	0.00	315.52
Tegeler and Associates	75.00	0.00	0.00	0.00	0.00	75.00
Trihydro Corporation	12,652.05	0.00	0.00	0.00	0.00	12,652.05
Union Telephone Co., Inc.	476.27	0.00	0.00	0.00	0.00	476.27
Western Law Associates, P.C.	600.00	0.00	0.00	0.00	0.00	600.00
Wind River Oil Field Service, Inc.	2,920.00	0.00	0.00	0.00	0.00	2,920.00
Wyoming Machinery Company, Corp.	11,688.68	0.00	0.00	0.00	0.00	11,688.68
Wyoming.com (vendor)	686.19	0.00	0.00	0.00	0.00	686.19
TOTAL	191,591.91	0.00	0.00	0.00	0.00	191,591.91



memorandum

To: Chairman Mark Moxley, Fremont County SWDD
From: Andrew Frey, P.E.
cc: Fremont County SWDD Board
Date: February 13, 2025
Re: Project Updates for February 19, 2025, Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2024-2025 Environmental Activities and Monitoring (Task Order 10-039 / Trihydro Project FREMO-024-0002)

Activities associated with this work order during the previous month and anticipated in the near future include:

- The semiannual environmental monitoring event was completed during the week of October 7th. Statistical analysis results have been incorporated into the Lander, Shoshoni, and Sand Draw Landfill reports, and all reports are in the queue for final review.
- Dubois will not require a report for the fall event because applicable wells were dry or had insufficient water to sample, so only field data were collected. An annual update to WDEQ will be required after the spring event.
- First quarter methane monitoring at Lander, Sand Draw, and Dubois was conducted at the end of January. The second quarter methane monitoring will take place during April 2025, alongside the routine, semiannual groundwater monitoring event.
- Three reports required under the AQD Title V permit for Sand Draw were submitted at the end of January, including the Annual Certification Report, Semiannual Report, and the Non-Methane Organic Compound Rate Report. Another Title V report, the Annual Emissions Report is due at the end of the month. Trihydro has all of the applicable data, and the report has already been drafted and is in peer review.



Technical Assistance (Task Order 10-040 / Trihydro Project FREMO-024-0004)

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the January 2025 District Board meeting.
- A monthly Project Status Report was prepared to accompany the December 2024 invoice.
- The BLM application packet documents (resolution, drawings, reports) are getting developed, working with the Lander BLM contact. Trihydro continues to work with the District Business Manager to prepare for final submittal.
- Trihydro submitted to the Lander Army National Guard (ANG) shapefiles for the borrow areas on the ANG and District property, a grading plan for the borrow area on ANG land, reclamation plan and seeding plan.

Operational Support Services (Task Order 10-041 / Trihydro Project FREMO-024-0007)

Support service activities during the previous month are as follows:

- Document Review and Development: assist with PC soil and ACM disposal requests, assistance with monthly operational reports and peer reviewing documents.
- Projects: construction meetings for the Lander transfer station and Sand Draw scale, summary of outstanding project items, and implementation of the first round of the landfill BMP training module.
- Other: FCSWDD Board meeting, guidance assistance for the tire shredding, participate with Operations Manager interview, discussions with crew chiefs to review waste handling and AUF metrics.

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-349-951) or send me an email (afrey@trihydro.com).

END OF MEMORANDUM

Memorandum



Date: February 12, 2025
To: Camille Woody, Fremont County Solid Waste Disposal District
From: Matt Evans, PE
Subject: Progress Report – February 2025

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Lander Transfer Station Project

Alexander Excavation, Inc. (Alexander) has completed all exterior work and final surveys of the finished grades and borrow area are being completed. Power has been connected to the building by Rocky Mountain Power and the remaining work on the project is primarily limited to the interior portion of the lean-to area of the building (i.e. the break room and restroom). The valve installation on the fire water tank also needs to be completed. The eyewash station has been installed.

Fremont Engineering & Surveying is checking on the progress of the remaining work. Communication with Alexander Construction regarding completion dates was documented in a letter to Alexander on December 20, 2024. Change orders are finalized with final survey quantities and will be discussed at the Board meeting.

Sand Draw Scalehouse Project

The transition from the old scalehouse to the new scalehouse occurred on September 16th. LCI Trucking & Construction (LCI) completed the last items that needed to be completed prior to advertising project completion on December 30, 2024. The completion of those items was confirmed on January 15, 2025, and the public advertisement of the project completion is commencing.

Scalehouse Procurement Project

Burns & McDonnell notified Alexander of the on-going issues with leaky windows in the scalehouses and the water heaters in a letter sent to them on January 2, 2025. Alexander has procured the new water heaters and is scheduling their installation. Additionally, Alexander has indicated that they will be repairing the windows as weather permits.

Dubois Scalehouse Project

Burns & McDonnell evaluated options for the on-going issue with the gate at the facility and has been working with LCI to have them get the issues resolved. A warranty letter was sent to LCI on January 2, 2025 with response requested by January 31, 2025 that indicates next steps and actions necessary to resolve the gate issue. LCI has indicated that they are communicating with the gate vendor and will be providing an update in the near future.

Memorandum *(continued)*



February 12, 2025

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Capacity Audits

2025 capacity audit surveys will be completed in July 2025. Preparation of the annual capacity audit reports will follow and are anticipated to be presented to the Board at the September or October Board meetings.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice, and overall project management related to the administration of the annual services project as part of this task.

Capital Improvement Plan Modeling

Beginning in March 2025, Burns & McDonnell plans to begin work on this year's CIP model update. This will coincide with District's budgeting for FY25-26. It is anticipated that the updated CIP model will be presented to the Board at the May 2025 Board meeting.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or maevans@burnsmcd.com at your earliest convenience.

Fremont County Solid Waste Disposal District
Operational Report
February 2025

Waste Handling/Staff/Board/Inter-Government

Waste Handling.

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):
 - a. 2013 = \$140 per ton & 31,500 total tons
 - b. 2014 = \$176 per ton & 27,600 total tons
 - c. 2015 = \$99 per ton & 31,900 total tons
 - d. 2016 = \$103 per ton & 29,700 total tons
 - e. 2017 = \$102 per ton & 33,500 total tons
 - f. 2018 = \$106 per ton & 36,400 total tons
 - g. 2019 = \$88 per ton & 41,900 total tons
 - h. 2020 = \$89 per ton & 36,200 total tons
 - i. 2021 = \$141 per ton & 35,700 total tons
 - j. 2022 = \$125 per ton & 34,200 total tons
 - k. 2023 = \$231 per ton & 40,800 total tons
**2023 included multiple large capital projects amounting to nearly \$10 million.*
 - l. 2024 = \$203 per ton & 44,600 total tons
**2024 includes a continuance of large capital projects.*

Staff.

1. January 31, 2025: following implementation July 1, 2015, the Riverton Area staff (i.e. Riverton Transfer Station, the Sand Draw Landfill, and the rural transfer stations) have not had a single lost-time accident/incident in **9 years and 7 months!!!!** The Lander Area staff (i.e. Lander Landfill and the Dubois Landfill) have not had a lost-time accident/incident in **0 month** due to a minor lost-time accident in February 2025.
2. January 2025: following completion of the Best Management Practice (BMP) training module for landfill waste handling, impacts, and corrective measures, the training module was reviewed with the Crew Chiefs. Between February and March, all District staff will receive a training session.
3. February 2025: following advertisement for the Operations Manager position, the District has received applications. Two possible candidates have been interviewed.
4. November 2024: following staffing changes at the Dubois facility, minor operational adjustments have been adopted allowing the site to transition into one full-time employee with minimal support from the Lander crew. This change will be monitored for long-term application.
 - a. February 2025: the adjustment continues to work well and will continue to be monitored.
5. January 2025: the District continues to advertise to fill a full-time equipment operator vacancy and a recycling position at the Lander Landfill.

Board.

1. February 2025: the current committee assignments.
 - a. Recycling Committee: Jen Lamb, Mark Moxley, John Larsen
 - b. Health Benefit and Wage Committee: Rob Dolcater, Mark Moxley, John Larsen, and Rod Haper.
 - c. Planning Committee: Jen Lamb, Rob Dolcater, and Shawn Brown.
 - d. Budget Committee: Jen Lamb, Rob Dolcater, Mark Moxley, and John Larsen.
 - e. WRIR Solid Waste Negotiations Committee: Rod Haper, Mark Moxley, and Kyle Larson.

Inter-Government.

1. County:
 - a. Following cancelation of the commissioner Work Session that had been scheduled for May 21, 2024, the District has not received communication of a new proposed date.
2. Tribal:
 - a. February 2025: the split solid waste agreement appears to be working well. There have not been any concerns reported by the Tribes or complaints from the public.

Regulatory

Regulatory – no updates

Sites/Operations/Equipment:

Sites:

1. January 2025: the District provided a formal warranty request to address issues with recent construction projects. The following summarizes the issues.
 - a. Scalehouse Procurement Project. The windows in all three buildings (Lander, Dubois, and Sand Draw) continue to leak. Additionally, the hot water heaters in all three buildings have failed. These issues have been ongoing.
 - b. Lander Scale Project. The exterior hatch that provides access to the utility connections is not sealed, allowing rodents, snow and rain, and blowing dirt and debris to enter.
 - c. Dubois Scale Project. The electrical gate system has failed. This issue has been ongoing for the second half of this year. Currently, the Dubois staff must manually push the large electric gate open and close.

Operations:

1. January 2025: the District implemented the new credit card processing software through Sekure, reducing credit card processing fees from over 10% to nearly 3%.

Equipment – no updates

Miscellaneous/Upcoming Work & Events:

Miscellaneous – no updates

Upcoming Work & Events:

1. January-February 2025: the District tire shredding event is getting completed at the Sand Draw Landfill.