



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

Lander, WY 82520

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

telephone 307.332.7040

Minutes of Regular Board Meeting

fax 307.332.5013

October 21, 2024

trashmatters.org

1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

Board Members: Mark Moxley, Kyle Larson, Rob Dolcater, Jen Lamb, Rod Haper, Bob Townsend, Larsen and Bob Carlson

Excused Member(s): Rod Haper

Unexcused Member(s): No Unexcused Members

Commissioner Liaison: Mike Jones

Community Liaisons: No Community Liaisons

Attorney: Rick Sollars

Staff: HR&A Manager Camille Woody

Consultant(s): Matt Evans via Teams (Burns and McDonnell), Cassidy Tieman via Teams (Burns and McDonnell), Andy Frey via Teams (Trihydro), and Dave Fehringer (Fremont Engineering and Surveying)

Guests: None

d. Approval of Agenda (*Discussion and Formal Action*)

KYLE LARSON made a motion to approve the consent agenda as presented. JOHN LARSEN seconded the motion.

MOTION CARRIED

e. Public Comment/Communication from the Floor

No comment or communication from the floor.

2. CONSENT ITEMS:

a. Approval of Prior Meeting Minutes

i. September 2024 Regular Meeting

b. Approval of Accounts Payable

i. September 2024 invoices

c. Acceptance of Meeting Reports:

i. Trihydro Corporation – Progress Report

ii. Burns and McDonnell – Progress Report

iii. FCSWDD Operational Report

iv. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*

3. BUSINESS ITEMS:

a. Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)

i. Lander Excavation and Stockpiling Project

Matt Evans (Burns and McDonnell) reported that AEI still requires soil from the excavation area to complete the earthwork. Once complete, a survey will be conducted to obtain quantities for payment.

ii. **Lander Transfer Station**

Matt Evans reported that the excavation from the new borrow area and associated placement is anticipated to be completed by the end of the week. The fire water tank has been tested for leaks. There is some concern regarding the inside of the tank not having a protective coating over the welds. Mr. Evans will research this further. There had also been miscommunication between Burns and McDonnell and AEI regarding the necessity of draining the fire tank after testing for leaks. After testing was complete, Burns and McDonnell discovered the insulation was installed on the exterior of the tank.

Mr. Evans further reported that the Lander Transfer Station project is on schedule to be completed by December 13, 2024.

Mr. Evans recommended payment of AEI pay application #17 in the amount of \$422,919.00. If approved, the project will be at 81% complete on a financial basis (excluding change orders).

VICE-CHAIRMAN DOLCATER made a motion to approved pay application #17 in the amount of \$422,919.00. KYLE LARSON seconded the motion. **MOTION CARRIED**

Discussion: (1.) Mr. Evans followed-up from last meeting's discussion with answers to questions. The fire water tank has an agitator, a heater and insulation to keep the water from freezing during the cold season. (2.) Mr. Evans reviewed the change orders associated with the project.

CO #1 - \$77,759 for concrete remediation under building foundation in 2023 (paid)

CO #2 - \$16,796 for increased roof metal thickness (paid)

CO #3 - \$TBD for concrete remediation work under the fire water tank (unpaid)

CO #4 - \$TBD for soil placement inside and outside the building footprint (unpaid)

CO #5 - \$TBD for concrete remediation in the septic tank area (unpaid)

CO #6 - \$TBD for an added concrete pad in front of the electrical meter (unpaid)

iii. **Sand Draw Scale Facility Project**

Mr. Evans reported that the project is complete except for punch list items which LCI intends to complete by October 31, 2024, and recommended the District begin the 41-day Settlement Notice period.

BOB TOWNSEND made a motion to approve initiating the 41-day Settlement Period once the punch list items are completed and approved by Burns and McDonnell. KYLE LARSON seconded the motion. **MOTION CARRIED**

Mr. Evans recommended payment of the LCI pay application #7 in the amount \$61,993.80. If approved, the project will be at 88% on a financial basis (excluding change orders).

JOHN LARSEN made a motion to approve pay application #7 for LCI in the amount \$61,993.80. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

Mr. Evans recommended approving Change Order #1 in the amount of \$15,141.50 for over-excavation of unsuitable soils and backfilling with suitable soils.

VICE-CHAIRMAN DOLCATER made a motion to approved change order #1 in the amount of \$15,141.50. BOB CARLSON seconded the motion. **MOTION CARRIED**

b. **Tribal Agreement (Discussion & Formal Action)**

CHAIRMAN MOXLEY provided a summary of recent activity relative to the Tribal agreement.

Discussion: (1.) The District intends to adjust the contract on page 2 section 2i. to remove "recyclables and diversion material" from items that shall be delivered to the either the Lander or Sand Draw landfills so that

each Tribe may pursue revenues for those items independently. Camille Woody will revise the draft agreements and distribute to each Tribe.

JOHN LARSEN made a motion to approve the revised draft Transfer Station Operating Agreement for each Tribe, contingent upon both Tribes approving the agreements as written. SECRETARY/TREASURER LAMB seconded the motion.

MOTION CARRIED

c. **Business Manager/Operations Manager (Discussion)**

CHAIRMAN MOXLEY discussed the updated job descriptions, transitioning the Executive Director position into two positions. The existing Accounting Manager position being retitled to Business Manager and absorbing the department head role, with an Operations Manager responsible for the management of the sites and equipment.

KYLE LARSON made a motion to approve the existing Accounting Manager position being retitled Business Manager and assuming the department head role along with creating the Operations Manager position responsible for the management of the sites and equipment. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

4. **NEW BUSINESS:**

a. **Capacity Audit Reviews – Burns and McDonnell (Discussion)**

Matt Evans (Burns and McDonnell) reviewed the Capacity Audit reports for the Lander, Sand Draw, and Dubois landfills.

5. **CLOSING ITEMS:**

a. **Upcoming Meetings:**

i. **The next regularly scheduled meeting: November 18, 2024, at 9:30am.**

b. **Call for Adjournment.**

BOB TOWNSEND made a motion to adjourn the meeting at 11:35am. BOB CARLSON seconded the motion. **MOTION CARRIED**

Respectfully submitted by,



Camille Woody
Business Manager
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District