



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400
Lander, WY 82520
telephone 307.332.7040
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trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

December 16, 2024 – 9:30 a.m.

1. **PRELIMINARY ITEMS:**

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, Robert Townsend, John Larsen, Bob Carlson, and Shawn Brown
- c. Declaration of a Quorum
- d. Approval of Agenda (***Discussion and Formal Action***)
- e. Public Comment/Communication from the Floor

2. **CONSENT ITEMS:**

- a. Approval of Meeting Minutes – November 2024
- b. Approval of the Accounts Payable – November 2024
- c. Acceptance of Meeting Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. District Operations Report
 - iv. Eastern Shoshone Tribe Solid Waste Operational Report – *no report submitted*
 - v. Northern Arapahoe Tribe Solid Waste Operational Report – *no report submitted*

3. **BUSINESS ITEMS:**

- a. Review of Active Construction Projects – Burns and McDonnell (***Discussion and Formal Action***)
 - i. Lander Excavation and Stockpiling (status, pay application)
 - ii. Lander Transfer Station (status, change orders, contract dates, pay application)
 - iii. Sand Draw Scale Facility (status, change orders, contract dates, pay application)

4. **NEW BUSINESS:**

- a. Proposal and Task Order Requests:
 - i. Trihydro:
 1. Dubois C&D Landfill Partial Excavation: Design, Bid Support, Construction Management, and Certification Report (***Discussion and Formal Action***)
 2. Operational Support Services (***Discussion and Formal Action***)
 - ii. Sekure:
 1. Credit Card Processing Agreement – Proposal Review (***Discussion and Formal Action***)

5. **CLOSING ITEMS:**

- a. Upcoming Meeting(s):
 - i. The Next Regularly Scheduled Meeting(s): January 20, 2025, at 9:30am
- b. District Christmas Party: December 21, 2024 - 4:00pm @ Lander Shop
- d. Call for Adjournment



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P.O. Box 1400
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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

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Minutes of Regular Board Meeting

fax 307.332.5013

November 18, 2024

trashmatters.org

1. PRELIMINARY ITEMS:

a., b., d. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

Board Members: Mark Moxley, Kyle Larson, Rod Haper, Jen Lamb, Rod Haper, Bob Townsend, John Larsen, Bob Carlson, and Shawn Brown

Excused Member(s): Rob Dolcater

Unexcused Member(s): *No Unexcused Members*

Commissioner Liaison: Mike Jones

Community Liaisons: *No Community Liaisons*

Attorney: Rick Sollars

Staff: Business Manager, Camille Woody

Consultant(s): Matt Evans (Burns and McDonnell), Cassidy Tieman via Teams (Burns and McDonnell), Andy Frey via Teams (Trihydro), and Dave Fehringer (Fremont Engineering and Surveying)

Guests: *None*

c. **New Board Member Introduction / Self-Introduction (Shawn Brown)**

e. **Approval of Agenda (*Discussion and Formal Action*)**

KYLE LARSON made a motion to approve the consent agenda as presented. JOHN LARSEN seconded the motion.

MOTION CARRIED

f. **Public Comment/Communication from the Floor**

No comment or communication from the floor.

2. **CONSENT ITEMS:**

a. **Approval of Prior Meeting Minutes**

i. **October 2024**

b. **Approval of Accounts Payable**

i. **October 2024**

c. **Acceptance of Meeting Reports:**

i. **Trihydro Corporation**

ii. **Burns and McDonnell**

iii. **District Operations Report**

iv. **Wind River Inter-Tribal Solid Waste – *no report submitted***

3. **BUSINESS ITEMS:**

a. **Active Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)**

i. **Lander Excavation and Stockpiling**

No update was provided.

ii. **Lander Transfer Station**

Matt Evans (Burns and McDonnell) reported that there are many steps necessary to complete the project, including the breakroom, power connection, gravel surfacing, HVAC, fire water tank connection for the fire department, and reclamation and seeding. There has been conflicting information from Rocky Mountain Power relative to the working pad dimensions necessary for the building power connection.

Discussion: (1.) Burns & McDonnell have formally notified AEI that they are beyond contract dates. Change orders have all been provided with additional contract time that was not contested by AEI. (2.) Seeding timeline and soil conditions will need to be reviewed prior to the work. (3.) The protective coating over the welds within the fire water tank will still need to be reviewed. (4.) AEI submitted CO's have recently included markup for labor and equipment, not allowed by contract. The CO's have also included a markup for bonding and insurance, also not allowed by contract. These have been formally rejected. (5.) CO summary for the project

CO #1 - \$77,759 for concrete remediation under building foundation in 2023 (paid)

CO #2 - \$16,796 for increased roof metal thickness (paid)

CO #3 - \$TBD for concrete remediation work under the fire water tank (unpaid)

CO #4 - \$TBD for soil placement inside and outside the building footprint (unpaid)

CO #5 - \$TBD for concrete remediation in the septic tank area (unpaid)

CO #6 - \$TBD for an added concrete pad in front of the electrical meter (unpaid)

a. **Pay Application (#18): \$186,016.50**

Mr. Evans recommended payment of AEI pay application #18 in the amount of \$186,016.50.

KYLE LARSON made a motion to approve pay application #18 in the amount of \$186,016.50. JOHN LARSEN seconded the motion. **MOTION CARRIED**

iii. **Sand Draw Scale Facility**

Mr. Evans reported that the project is complete except for punch list items. Remaining work items include electrical work, gate installation, and radiation detector installation. The 41-day Settlement Notice period is pending final completion.

b. **Tribal Solid Waste Agreement Update (Discussion)**

Camille Woody reported that the revised Transfer Station Operating Agreements for each Tribe have been signed and returned to the District.

Discussion: (1.) The original document language was altered prior to distribution to the Tribes for review. The altered language allowed greater flexibility in their handling of recycling materials. (2.) A resolution is necessary to terminate the existing contract with the Wind River Inter-Tribal Council unilaterally with implementation of the two separate Tribal contracts.

ROD HAPER made a motion to approve Resolution No. 05-2024 that terminates the September 2023 contract with the Wind River Inter-Tribal Council with implementation of the November 2024 contract with the Eastern Shoshone Tribal contract and the separate November 2024 Northern Arapaho Tribal contract. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

4. NEW BUSINESS:

a. Army National Guard: Borrow Soil Application – Letter of Intent (*Discussion & Formal Action*)

Andy Frey (Trihydro) reviewed with the Board a draft letter of intent for submission to the Army National Guard requesting a license to obtain borrow soils from nearby Army National Guard land. The borrow soils are necessary for the eventual closure of the Lander Landfill.

JOHN LARSEN made a motion to approve and submit the proposed letter of intent from the District to the Army Core of Engineers to advance the borrow soil request. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

b. BLM: Sand Draw LF Land Purchase Application – Resolution (*Discussion & Formal Action*)

Andy Frey (Trihydro) reviewed with the Board the District’s approach relative to the pursuit of additional land surrounding the perimeter of the Sand Draw Landfill, citing the WDEQ-SHWD allowable point of compliance and installation of monitoring wells.

JOHN LARSEN made a motion to approve Resolution No. 04-2024 as presented. ROD HAPER seconded the motion. **MOTION CARRIED**

5. CLOSING ITEMS:

a. Upcoming Meetings:

- i. The next regularly scheduled meeting: December 16, 2024, at 9:30am.

b. Call for Adjournment.

BOB TOWNSEND made a motion to adjourn the meeting at 10:35am. BOB CARLSON seconded the motion. **MOTION CARRIED**

Respectfully submitted by,

Camille Woody
Business Manager
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Director’s Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For November 2024
(with comparative data for 2022)

	Nov 23	Nov 24	Jul-Nov 23	Jul-Nov 24	Budget	YTD = 42% % of Budget
Ordinary Income/Expense						
Income						
410210 · 3 Mill Levy Property Tax Revenue	273,489.45	356,088.50	477,675.32	449,728.79	2,571,972.00	17.49%
410214 · Auto Tax Revenue	0.00	49,371.37	0.00	49,371.37	350,000.00	14.11%
432000 · Intergovernmental Revenue	47,020.11	0.00	47,020.11	0.00	43,000.00	0.0%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	22,258.50	0.00	100.0%
441270 · User Fees	254,844.06	223,511.28	1,366,926.35	1,375,446.71	2,700,000.00	50.94%
471250 · Interest Income	50,796.60	61,994.38	213,831.21	270,416.34	300,000.00	90.14%
480271 · Compost Sales	255.00	0.00	3,998.70	0.00	6,000.00	0.0%
480277O/S · Overage (Shortage)	-17.70	-8.00	-19.53	72.81	0.00	100.0%
480290 · Miscellaneous Revenue	25.00	0.00	3,982.50	175.00	5,500.00	3.18%
480290C · Recycling Revenue	20,223.79	41,875.68	78,159.46	117,723.32	160,000.00	73.58%
499272 · Sale of Surplus Vehicles	0.00	0.00	0.00	0.00	0.00	0.0%
Total Income	646,636.31	732,833.21	2,191,574.12	2,285,192.84	6,136,472.00	37.24%
Expense						
510310 · WAGES	92,068.88	90,205.71	471,834.33	493,159.52	1,308,100.00	37.7%
520000 · Payroll Tax & Benefits						
520320 · FICA	6,331.96	6,184.48	32,487.03	33,839.42	89,800.00	37.68%
520330 · WYOMING RETIREMENT	13,541.44	12,979.69	66,760.67	68,717.41	193,200.00	35.57%
520340 · HEALTH BENEFITS	50,543.85	46,453.94	268,268.02	227,410.50	488,300.00	46.57%
520350 · WORKER'S COMPENSATION	1,362.61	1,280.95	6,983.14	7,002.87	19,400.00	36.1%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	5,000.00	0.0%
Total 520000 · Payroll Tax & Benefits	71,779.86	66,899.06	374,498.86	336,970.20	795,700.00	42.35%
530000 · Travel, Seminars & Training						
530620 · Board Travel/Seminars	11.94	71.98	251.88	337.08	3,000.00	11.24%
530630 · Staff Travel, Seminars & Training	1,480.65	127.86	6,654.47	4,395.50	12,000.00	36.63%
Total 530000 · Travel, Seminars & Training	1,492.59	199.84	6,906.35	4,732.58	15,000.00	31.55%
540000 · Contractual Services						
540700 · Engineering	98,234.33	34,046.72	258,555.55	272,949.63	641,300.00	42.56%
540840 · Audit/Acctg Fees	0.00	0.00	0.00	0.00	8,800.00	0.0%
540842 · Public Information	486.00	0.00	5,897.40	1,257.40	10,000.00	12.57%
540844 · Accountant	2,255.00	3,410.00	12,575.00	10,752.50	30,000.00	35.84%
540848 · Misc.Contract Services	0.00	0.00	0.00	0.00	15,000.00	0.0%
540850 · Attorney Fees	600.00	600.00	3,000.00	3,000.00	15,000.00	20.0%
Total 540000 · Contractual Services	101,575.33	38,056.72	280,027.95	287,959.53	720,100.00	39.99%
550000 · Other Admin. Expenses						
550610 · Office Expense	617.19	257.43	3,482.96	2,917.84	12,000.00	24.32%
550611 · Postage	316.97	154.00	573.23	1,648.91	2,500.00	65.96%
550612 · Advertising	0.00	1,874.00	1,583.78	2,374.00	7,500.00	31.65%
550616 · Office Equip.- Maint. & Repairs	771.16	296.83	3,439.40	2,994.59	15,000.00	19.96%
550635 · Bank fees	5,466.44	7,542.81	31,184.03	41,326.10	75,000.00	55.1%
Total 550000 · Other Admin. Expenses	7,171.76	10,125.07	40,263.40	51,261.44	112,000.00	45.77%

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For November 2024

(with comparative data for 2022)

YTD = 42%

	Nov 23	Nov 24	Jul-Nov 23	Jul-Nov 24	Budget	% of Budget
620000 · Operations						
620420 · Operat/Maint Fuel, Lube, Filter						
620421 · Fuel	17,554.87	15,711.59	109,844.20	88,663.61	350,000.00	25.33%
620420 · Operat/Maint Fuel, Lube, Filter - Other	8,817.76	3,370.98	16,355.44	16,942.40		100.0%
Total 620420 · Operat/Maint Fuel, Lube, Filter	24,372.63	19,082.57	126,199.64	105,606.01	350,000.00	30.17%
620430 · Equipment Repairs	11,991.77	19,147.27	65,434.24	73,432.05	275,000.00	26.7%
620470 · Tires/All sites	343.55	71.85	13,759.92	9,504.78	70,000.00	13.58%
620475 · Safety	909.23	851.03	10,827.26	13,702.30	30,000.00	45.67%
620495 · Tools/all sites	216.63	667.75	1,813.63	3,045.00	7,000.00	43.5%
620591 · Supplies/All Sites	2,682.95	677.69	5,846.01	3,409.99	17,000.00	20.06%
620630 · Property Leases/Equip. Rents	818.47	1,160.97	23,815.40	6,304.96	90,000.00	7.01%
620710 · Bale Station Repair	0.00	0.00	1,319.09	583.70	200,000.00	0.29%
620711 · Baler wire	0.00	0.00	0.00	11,531.70	14,000.00	82.37%
Total 620000 · Operations	41,335.23	41,659.13	249,015.19	227,120.49	1,053,000.00	21.57%
630000 · Other Operating Expense						
630621 · Site Maintenance/All Sites	17,089.15	16,487.14	42,424.45	102,237.54	434,000.00	23.56%
630890 · Transfer Stations	2,400.00	0.00	2,400.00	1,738.79	1,500.00	115.92%
630695 · Wind River Res. Trnsfr Stations	23,013.70	23,013.97	116,520.54	117,370.13	280,000.00	41.92%
630730 · Recycling	8,240.29	371.43	60,037.82	39,110.77	160,000.00	24.44%
630740 · Financial Assurance Pmt.	200.00	800.00	4,400.00	800.00	5,600.00	14.29%
630839 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00	0.0%
630854 · Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.0%
Total 630000 · Other Operating Expense	50,943.14	40,672.54	225,782.81	261,257.23	882,100.00	29.62%
640650 · Utilities/All sites						
640651 · Power	5,345.13	6,225.06	21,155.87	23,653.70		
640652 · Cell Phone	476.70	476.11	2,377.59	2,381.45		
640653 · Phones	679.16	47.23	3,458.68	2,884.24		
640654 · Water	1,577.18	2,102.11	11,809.03	13,188.51		
640655 · Internet	299.95	50.00	1,935.95	512.13		
640656 · Propane/Natural Gas	1,990.39	2,033.70	3,062.58	3,704.86		
640650 · Utilities/All sites - Other	0.00	0.00	606.00	3,777.67	135,000.00	2.8%
Total 640650 · Utilities/All sites	10,388.51	10,934.21	44,405.70	50,102.56	135,000.00	37.11%
650712 · Scale Houses	114.35	209.00	18,554.25	10,654.34	30,000.00	35.51%
710000 · Insurance						
710640 · Insurance Liability	0.00	0.00	0.00	0.00	5,895.00	0.0%
710645 · Insurance Property	0.00	0.00	0.00	0.00	36,000.00	0.0%
710647 · Insurance Bonds	0.00	0.00	0.00	0.00	75.00	0.0%
Total 710000 · Insurance	0.00	0.00	0.00	0.00	41,970.00	0.0%
850410 · Equipment Purchase	0.00	0.00	0.00	591,715.00	777,000.00	76.15%
850414 · Infrastructure Improvements	1,377,136.60	134,885.28	3,194,346.31	1,885,747.88	4,600,000.00	41.0%
850410 · Office Equipment	5,685.00	0.00	5,685.00	3,044.00	21,000.00	14.5%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Principal	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	1,759,671.25	433,846.56	4,911,320.15	4,203,724.77	10,490,970.00	40.07%
Net Ordinary Income	-1,113,034.94	298,986.65	-2,719,746.03	-1,918,531.93	-4,354,498.00	44.06%
Net Income	-1,113,034.94	298,986.65	-2,719,746.03	-1,918,531.93	-4,354,498.00	44.06%

Fremont County Solid Waste Disposal District

A/P Aging Summary

As of November 30, 2024

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Ace Hardware-Lander	11.99	0.00	0.00	0.00	0.00	11.99
Alexander Excavation, Inc.	134,885.28	0.00	0.00	0.00	0.00	134,885.28
AmeriTech Equipment Co.	288.12	0.00	0.00	0.00	0.00	288.12
Balley Enterprises, Inc.	17,653.12	0.00	0.00	0.00	0.00	17,653.12
Bloedorn Lumber - Riverton	41.70	0.00	0.00	0.00	0.00	41.70
Bomgaars	81.21	0.00	0.00	0.00	0.00	81.21
Burns & McDonnell	20,345.88	0.00	0.00	0.00	0.00	20,345.88
Coca-Cola Bottling Company High Country	61.25	0.00	0.00	0.00	0.00	61.25
Croell Inc.	15,089.36	0.00	0.00	0.00	0.00	15,089.36
Dry Mountain Water Inc.	1,075.00	0.00	0.00	0.00	0.00	1,075.00
Dubois Telephone Exchange (DTE) DBA Range	97.23	0.00	0.00	0.00	0.00	97.23
Eagle Uniform Supply, Inc.	395.11	0.00	0.00	0.00	0.00	395.11
Elan Financial Services	1,476.92	0.00	0.00	0.00	0.00	1,476.92
Fender Mender	281.34	0.00	0.00	0.00	0.00	281.34
Fremont Motor Company, Inc.	1,944.69	0.00	0.00	0.00	0.00	1,944.69
Further	7,170.03	0.00	0.00	0.00	0.00	7,170.03
Hasco Industrial Supply	11.88	0.00	0.00	0.00	0.00	11.88
High Plains Power, Inc.	965.71	0.00	0.00	0.00	0.00	965.71
Jack's Saw Shop Inc.	146.90	0.00	0.00	0.00	0.00	146.90
Jack's Truck & Equipment dba Floyd's Truc	177.09	0.00	0.00	0.00	0.00	177.09
Lander Valley Auto Parts	577.74	0.00	0.00	0.00	0.00	577.74
Lander, City of (vendor)	914.71	0.00	0.00	0.00	0.00	914.71
MASA - Medical Transport Solutions	456.00	0.00	0.00	0.00	0.00	456.00
Murdoch's Ranch Supply	402.91	0.00	0.00	0.00	0.00	402.91
Napa Auto Parts - Riverton	146.76	0.00	0.00	0.00	0.00	146.76
Napa Auto Parts of Lander	1,220.28	0.00	0.00	0.00	0.00	1,220.28
Norco	40.46	0.00	0.00	0.00	0.00	40.46
Office Shop, Inc.	206.83	0.00	0.00	0.00	0.00	206.83
Perry's Truck & Diesel, Inc.	83.35	0.00	0.00	0.00	0.00	83.35
Pirate Propane, Inc	1,512.40	0.00	0.00	0.00	0.00	1,512.40
Postmaster	154.00	0.00	0.00	0.00	0.00	154.00
Riverton Ranger Inc.	936.00	0.00	0.00	0.00	0.00	936.00
Riverton Tire & Oil, Inc.	71.85	0.00	0.00	0.00	0.00	71.85
Riverton, City of	383.12	0.00	0.00	0.00	0.00	383.12
Rocky Mountain Power	5,259.35	0.00	0.00	0.00	0.00	5,259.35
Schooner Sanitation	610.00	0.00	0.00	0.00	0.00	610.00
SLB, Inc.	3,410.00	0.00	0.00	0.00	0.00	3,410.00
Struna Communications Co.	392.00	0.00	0.00	0.00	0.00	392.00
Sutherlands	63.92	0.00	0.00	0.00	0.00	63.92
T & A Towing and Recovery	410.00	0.00	0.00	0.00	0.00	410.00
Trihydro Corporation	13,700.84	0.00	0.00	0.00	0.00	13,700.84
ULINE	160.08	0.00	0.00	0.00	0.00	160.08
Union Telephone Co., Inc.	476.11	0.00	0.00	0.00	0.00	476.11
Western Law Associates, P.C.	600.00	0.00	0.00	0.00	0.00	600.00
Wind River Gallery	48.00	0.00	0.00	0.00	0.00	48.00
WY Dept. of Environmental Quality	200.00	0.00	0.00	0.00	0.00	200.00
Wyoming Machinery Company, Corp.	10,291.80	0.00	0.00	0.00	0.00	10,291.80
TOTAL	244,928.32	0.00	0.00	0.00	0.00	244,928.32



memorandum

To: Chairman Mark Moxley, Fremont County SWDD
From: Andrew Frey, P.E.
cc: Fremont County SWDD Board
Date: December 11, 2024
Re: Project Updates for December 16, 2024, Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2024-2025 Environmental Activities and Monitoring (Task Order 10-039 / Trihydro Project FREMO-024-0002)

Activities associated with this work order during the previous month and anticipated in the near future include:

- The semiannual environmental monitoring event was completed during the week of October 7th. Data validation is complete, and statistical analysis will be underway within the week for the Lander, Shoshoni, and Sand Draw Landfills. (Dubois no longer requires statistical analysis.) General report preparation is also underway.
- Trihydro recently collected a sample from the bathroom tap in the Sand Draw office for total coliform. Results were issued on November 9th, and no coliform bacteria were detected in the sample, as expected.



Technical Assistance (Task Order 10-040 / Trihydro Project FREMO-024-0004)

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the November 2024 District Board meeting.
- A monthly Project Status Report was prepared to accompany the November 2024 invoice.
- The BLM application packet documents (resolution, drawings, reports) are getting developed. Trihydro continues to work with the District Business Manager to prepare for final submittal.
- The District submitted a formal letter to the Lander Army National Guard (ANG) requesting license to obtain soils from their property south of the Lander Landfill. The ANG acknowledged receipt of the letter and their intention to review and respond.

Operational Support Services (Task Order 10-041 / Trihydro Project FREMO-024-0005)

Support service activities during the previous month are as follows:

- Document Review and Development: assist with review of friable and non-friable ACM disposal requests, PC soil requests, assistance with monthly operational report, and peer reviewing documents.
- Projects: construction meetings for the Lander transfer station and Sand Draw scale, summary of outstanding project items, and continued development of a landfill BMP for use as a training module.
- Other: FCSWDD Board meeting, review tire shredding options, proposals, and costs, continued assistance with interim operational plans for Dubois, discussions with crew chiefs to review waste handling and AUF metrics.

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-349-951) or send me an email (afrey@trihydro.com).

END OF MEMORANDUM

Memorandum



Date: December 12, 2024
To: Camille Woody, Fremont County Solid Waste Disposal District
From: Matt Evans, PE
Subject: Progress Report – December 2024

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Lander Transfer Station Project

Alexander Excavation, Inc. (Alexander) has completed all exterior work and final surveys of the finished grades and borrow area are being completed. Power has been connected to the building by Rocky Mountain Power and the remaining work on the project is limited to the interior portion of the lean-to area of the building (i.e. the break room and restroom).

Fremont Engineering & Surveying is checking on the progress of the remaining work twice a week. Communication with Alexander Construction regarding completion dates and finalizing change orders is on-going.

Sand Draw Scalehouse Project

The transition from the old scalehouse to the new scalehouse occurred on September 16th. Remaining items to be completed include installation of the gate and radiation detectors. A walk through of the project was completed on December 11, 2024. Final items that still need to be completed include:

- Gate installation
- Radiation detector installation
- Water cistern overflow protection

The final project completion dates per the agreement with LCI have been discussed with them. LCI is working to complete the project as soon as possible.

Scalehouse Procurement Project

This project is being added back on to the Board report because there have been on-going issues with leaky windows in the scalehouses and also with the water heaters. Burns & McDonnell is working with Alexander to have these items addressed.

Dubois Scalehouse Project

This project is being added back on the Board report because there has been an on-going issue with the gate at the facility. Burns & McDonnell has been working with LCI to have them get this addressed; however, it is still a problem and Burns & McDonnell is evaluating options within the project agreement.

Memorandum *(continued)*



December 11, 2024

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Capacity Audits

2024 capacity audit surveys were completed in July 2024. Preparation of the annual capacity audit reports is complete. The results of the capacity audits were presented at the October Board meeting.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the annual services project as part of this task.

Capital Improvement Plan Modeling

Burns & McDonnell has completed model updates. The results of the updated model were presented to the Board at the May Board meeting. The next steps for this task will be to begin working with the District on budgeting for FY25-26 in the first quarter of 2025.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or maevans@burnsmcd.com at your earliest convenience.

Fremont County Solid Waste Disposal District
Operational Report
December 2024

Waste Handling/Staff/Board/Inter-Government

Waste Handling.

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):
 - a. 2013 = \$140 per ton & 31,500 total tons
 - b. 2014 = \$176 per ton & 27,600 total tons
 - c. 2015 = \$99 per ton & 31,900 total tons
 - d. 2016 = \$103 per ton & 29,700 total tons
 - e. 2017 = \$102 per ton & 33,500 total tons
 - f. 2018 = \$106 per ton & 36,400 total tons
 - g. 2019 = \$88 per ton & 41,900 total tons
 - h. 2020 = \$89 per ton & 36,200 total tons
 - i. 2021 = \$141 per ton & 35,700 total tons
 - j. 2022 = \$125 per ton & 34,200 total tons
 - k. 2023 = \$231 per ton & 40,800 total tons
**2023 included multiple large capital projects amounting to nearly \$10 million.*
 - l. 2024 (3rd Quarter) = \$240 per ton & 32,500 total tons
**2024 includes a continuance of large capital projects.*

Staff.

1. November 30, 2024: following implementation July 1, 2015, the Riverton Area staff (i.e. Riverton Transfer Station, the Sand Draw Landfill, and the rural transfer stations) have not had a single lost-time accident/incident in **9 years and 5 months**!!!! The Lander Area staff (i.e. Lander Landfill and the Dubois Landfill) have not had a single lost-time accident/incident in **3 months** after experiencing a minor lost-time accident in August 2024.
2. December 2024: a Best Management Practice (BMP) training module has been developed for landfill waste handling. The District will be working to ensure all staff members receive training through the next few months.
3. November 2024: the Operations Manager position has been advertised around the state in multiple media outlets, through WSWRA, and posted on LinkedIn. Following receipt of qualified candidate applications, the District will begin the interviewing process.
4. November 2024: following staffing changes at the Dubois facility, minor operational adjustments have been adopted allowing the site to transition into one full-time employee with minimal support from the Lander crew. This change will be monitored for long-term application.
5. December 2024: the District continues to advertise to fill a full-time equipment operator vacancy at the Lander Landfill.

Board.

1. December 2024: the current committee assignments.
 - a. Recycling Committee: Jen Lamb, Bob Townsend, and Mark Moxley
 - b. Health Benefit and Wage Committee: Rob Dolcater, Mark Moxley, John Larsen, and Rod Haper.
 - c. Planning Committee: Bob Townsend, Jen Lamb, and Rob Dolcater.
 - d. Budget Committee: Jen Lamb, Rob Dolcater, and Mark Moxley.
 - e. WRIR Solid Waste Negotiations Committee: Rod Haper, Mark Moxley, and Kyle Larson.

Inter-Government.

1. County:
 - a. Following cancelation of the commissioner Work Session that had been scheduled for May 21, 2024, the District has not received communication of a new proposed date.
2. Tribal:
 - a. December 2024: the solid waste agreement has been split into two separate agreements, one with the Eastern Shoshone Tribe and one with the Northern Arapahoe Tribe. A schedule has been established for the Crowheart site, and a schedule and fees are being enforced at the Ethete site.

Regulatory

Regulatory – no updates

Sites/Operations/Equipment:

Sites:

1. December 2024: the District provided a formal warranty request to address issues with recent construction projects. The following summarizes the issues.
 - a. Scalehouse Procurement Project. The windows in all three buildings (Lander, Dubois, and Sand Draw) continue to leak. Additionally, the hot water heaters in two of the three buildings have failed. These issues have been ongoing, and the warranty period is near completion.
 - b. Lander Scale Project. The exterior hatch that provides access to the utility connections is not sealed, allowing rodents, snow and rain, and blowing dirt and debris to enter.
 - c. Dubois Scale Project. The electrical gate system has failed. This issue has been ongoing for the second half of this year. Currently, the Dubois staff must manually push the large electric gate open and close.
 - d. Sand Draw Scale Project. The new scale facility water cistern construction has created a health and safety concern. On two occasions when the cistern was overfilled, the excess water entered an electrical conduit and tripped the related breaker switch. The engineer and contractor are exploring options to correct the issue.

Operations:

1. December 2024: the District completed a walkthrough of the Sand Draw scale project and provided written comments on project related concerns for all 2024 projects (i.e. scale building purchase, Lander scale, Lander transfer station, Dubois scale, and Sand Draw scale).

Equipment – no updates

Miscellaneous/Upcoming Work & Events:

Miscellaneous – no updates

Upcoming Work & Events.

1. December 31, 2024: the District Fiscal Year 2023-24 Financial Audit is scheduled to be complete. Following completion, the auditors will be scheduled to present their findings at a regularly scheduled Board meeting.
2. December 2024: the District continues to review tire shredding equipment options for the next event. Rental options have been provided by two companies and proposals have been submitted from two mobile shredding businesses. Review is underway with a goal of execution later in the winter.
3. December 21, 2024: the District Christmas Party will be hosted at the Lander Maintenance Shop starting at 4:00pm.