



# FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400  
Lander, WY 82520  
telephone 307.332.7040  
fax 307.332.5013  
trashmatters.org

## MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

November 18, 2024 – 9:30 a.m.

### 1. **PRELIMINARY ITEMS:**

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, Robert Townsend, John Larsen, Bob Carlson, and Shawn Brown
- c. New Board Member Introduction / Self-Introduction (Shawn Brown)
- d. Declaration of a Quorum
- e. Approval of Agenda (*Discussion and Formal Action*)
- f. Public Comment/Communication from the Floor

### 2. **CONSENT ITEMS:**

- a. Approval of Meeting Minutes
  - i. October 2024
- b. Approval of the Accounts Payable
  - i. October 2024
- c. Acceptance of Meeting Reports
  - i. Trihydro Corporation
  - ii. Burns and McDonnell
  - iii. District Operations Report
  - iv. Wind River Inter-Tribal Solid Waste – *no report submitted*

### 3. **BUSINESS ITEMS:**

- a. Active Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)
  - i. Lander Excavation and Stockpiling
  - ii. Lander Transfer Station
    - a. Pay Application (#18): \$186,016.50
  - iii. Sand Draw Scale Facility
  - iv. Tribal Solid Waste Agreement Update (*Discussion*)

### 4. **NEW BUSINESS**

- a. Army National Guard: Borrow Soil Application – Letter of Intent (*Discussion and Formal Actions*)
- b. BLM: Sand Draw LF Land Purchase Application – Resolution (*Discussion and Formal Action*)

### 5. **CLOSING ITEMS:**

- a. Upcoming Meetings:
  - i. The Next Regularly Scheduled Meeting(s): December 16, 2024, at 9:30am
  - ii. District Christmas party – Tentative Date: December 7, 2024
- b. Call for Adjournment.



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P.O. Box 1400

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

telephone 307.332.7040

## Minutes of Regular Board Meeting

fax 307.332.5013

October 21, 2024

trashmatters.org

### 1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Kyle Larson, Rob Dolcater, Jen Lamb, Rod Haper, Bob Townsend, Larsen and Bob Carlson
<u>Excused Member(s):</u>	<i>Rod Haper</i>
<u>Unexcused Member(s):</u>	<i>No Unexcused Members</i>
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	<i>No Community Liaisons</i>
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	HR&A Manager Camille Woody
<u>Consultant(s):</u>	Matt Evans via Teams (Burns and McDonnell), Cassidy Tieman via Teams (Burns and McDonnell), Andy Frey via Teams (Trihydro), and Dave Fehringer (Fremont Engineering and Surveying)
<u>Guests:</u>	<i>None</i>

#### d. **Approval of Agenda (*Discussion and Formal Action*)**

KYLE LARSON made a motion to approve the consent agenda as presented. JOHN LARSEN seconded the motion.

#### **MOTION CARRIED**

#### e. **Public Comment/Communication from the Floor**

No comment or communication from the floor.

### 2. CONSENT ITEMS:

#### a. **Approval of Prior Meeting Minutes**

##### i. **September 2024 Regular Meeting**

#### b. **Approval of Accounts Payable**

##### i. **September 2024 invoices**

#### c. **Acceptance of Meeting Reports:**

##### i. **Trihydro Corporation – Progress Report**

##### ii. **Burns and McDonnell – Progress Report**

##### iii. **FCSWDD Operational Report**

##### iv. **Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted***

### 3. BUSINESS ITEMS:

#### a. **Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)**

##### i. **Lander Excavation and Stockpiling Project**

Matt Evans (Burns and McDonnell) reported that AEI still requires soil from the excavation area to complete the earthwork. Once complete, a survey will be conducted to obtain quantities for payment.

ii. **Lander Transfer Station**

Mr. Evans reported that the excavation from the new borrow area and associated placement is anticipated to be completed by the end of the week. The fire water tank has been tested for leaks. There is some concern regarding the inside of the tank not having a protective coating over the welds. Mr. Evans will research this further. There had also been miscommunication between Burns and McDonnell and AEI regarding the necessity of draining the fire tank after testing for leaks. After testing was complete, Burns and McDonnell discovered the insulation was installed on the exterior of the tank.

Mr. Evans further reported that the Lander Transfer Station project is on schedule to be completed by December 13, 2024.

Mr. Evans recommended payment of AEI pay application #17 in the amount of \$422,919.00. If approved, the project will be at 81% complete on a financial basis (excluding change orders).

VICE-CHAIRMAN DOLCATER made a motion to approved pay application #17 in the amount of \$422,919.00. KYLE LARSON seconded the motion. **MOTION CARRIED**

**Discussion:** (1.) Mr. Evans followed-up from last meeting's discussion with answers to questions. The fire water tank has an agitator, a heater and insulation to keep the water from freezing during the cold season. (2.) Mr. Evans reviewed the change orders associated with the project.

CO #1 - \$77,759 for concrete remediation under building foundation in 2023 (paid)

CO #2 - \$16,796 for increased roof metal thickness (paid)

CO #3 - \$TBD for concrete remediation work under the fire water tank (unpaid)

CO #4 - \$TBD for soil placement inside and outside the building footprint (unpaid)

CO #5 - \$TBD for concrete remediation in the septic tank area (unpaid)

CO #6 - \$TBD for an added concrete pad in front of the electrical meter (unpaid)

iii. **Sand Draw Scale Facility Project**

Mr. Evans reported that the project is complete except for punch list items which LCI intends to complete by October 31, 2024, and recommended the District begin the 41-day Settlement Notice period.

BOB TOWNSEND made a motion to approve initiating the 41-day Settlement Period once the punch list items are completed and approved by Burns and McDonnell. KYLE LARSON seconded the motion. **MOTION CARRIED**

Mr. Evans recommended payment of the LCI pay application #7 in the amount \$61,993.80. If approved, the project will be at 88% on a financial basis (excluding change orders).

JOHN LARSEN made a motion to approve pay application #7 for LCI in the amount \$61,993.80. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

Mr. Evans recommended approving Change Order #1 in the amount of \$15,141.50 for over-excavation of unsuitable soils and backfilling with suitable soils.

VICE-CHAIRMAN DOLCATER made a motion to approved change order #1 in the amount of \$15,141.50. BOB CARLSON seconded the motion. **MOTION CARRIED**

b. **Tribal Agreement (Discussion & Formal Action)**

CHAIRMAN MOXLEY provided a summary of recent activity relative to the Tribal agreement.

**Discussion:** (1.) The District intends to adjust the contract on page 2 section 2i. to remove "recyclables and diversion material" from items that shall be delivered to the either the Lander or Sand Draw landfills so that

each Tribe may pursue revenues for those items independently. Camille Woody will revise the draft agreements and distribute to each Tribe.

JOHN LARSEN made a motion to approve the revised draft Transfer Station Operating Agreement for each Tribe, contingent upon both Tribes approving the agreements as written. SECRETARY/TREASURER LAMB seconded the motion.

**MOTION CARRIED**

c. **Business Manager/Operations Manager (Discussion)**

CHAIRMAN MOXLEY discussed the updated job descriptions, transitioning the Executive Director position into two positions. The existing Accounting Manager position being retitled to Business Manager and absorbing the department head role, with an Operations Manager responsible for the management of the sites and equipment.

KYLE LARSON made a motion to approve the existing Accounting Manager position being retitled Business Manager and assuming the department head role along with creating the Operations Manager position responsible for the management of the sites and equipment. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

4. **NEW BUSINESS:**

a. **Capacity Audit Reviews – Burns and McDonnell (Discussion)**

Matt Evans (Burns and McDonnell) reviewed the Capacity Audit reports for the Lander, Sand Draw, and Dubois landfills.

5. **CLOSING ITEMS:**

a. **Upcoming Meetings:**

i. **The next regularly scheduled meeting: November 18, 2024, at 9:30am.**

b. **Call for Adjournment.**

BOB TOWNSEND made a motion to adjourn the meeting at 11:35am. BOB CARLSON seconded the motion. **MOTION CARRIED**

Respectfully submitted by,

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Camille Woody  
Business Manager  
Fremont County Solid Waste Disposal District

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Mark Moxley  
Board of Director's Chairman  
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District  
Profit & Loss - Modified Accrual  
For October 2024  
*(with comparative data for 2022)*

	Oct 23	Oct 24	Jul-Oct 23	Jul-Oct 24	Budget	YTD = 33% % of Budget
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
410210 · 3 Mill Levy Property Tax Revenue	131,930.76	24,834.28	204,185.87	93,640.29	2,571,972.00	3.64%
410214 · Auto Tax Revenue	0.00	0.00	0.00	0.00	350,000.00	0.0%
432000 · Intergovernmental Revenue	0.00	0.00	0.00	0.00	43,000.00	0.0%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	22,258.50	0.00	100.0%
441270 · User Fees	277,043.00	323,216.76	1,112,082.29	1,151,935.43	2,700,000.00	42.66%
471250 · Interest Income	44,999.76	22,600.48	163,034.61	172,977.47	300,000.00	57.66%
480271 · Compost Sales	505.00	0.00	3,743.70	0.00	6,000.00	0.0%
480277O/S · Overage (Shortage)	1.20	84.30	-1.83	80.81	0.00	100.0%
480290 · Miscellaneous Revenue	50.00	100.00	3,957.50	175.00	5,500.00	3.18%
480290C · Recycling Revenue	6,098.00	43,076.78	57,935.67	75,847.64	160,000.00	47.41%
499272 · Sale of Surplus Vehicles	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>460,627.72</b>	<b>413,912.60</b>	<b>1,544,937.81</b>	<b>1,516,915.14</b>	<b>6,136,472.00</b>	<b>24.72%</b>
<b>Expense</b>						
510310 · WAGES	94,870.96	91,242.66	379,765.45	402,953.81	1,308,100.00	30.81%
<b>520000 · Payroll Tax &amp; Benefits</b>						
520320 · FICA	6,434.07	6,227.18	26,155.07	27,654.94	89,800.00	30.8%
520330 · WYOMING RETIREMENT	13,429.72	13,236.39	53,219.23	55,737.72	193,200.00	28.85%
520340 · HEALTH BENEFITS	53,737.75	42,243.53	217,724.17	180,956.56	488,300.00	37.06%
520350 · WORKER'S COMPENSATION	1,404.03	1,295.68	5,620.53	5,721.92	19,400.00	29.49%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	5,000.00	0.0%
<b>Total 520000 · Payroll Tax &amp; Benefits</b>	<b>75,005.57</b>	<b>63,002.78</b>	<b>302,719.00</b>	<b>270,071.14</b>	<b>795,700.00</b>	<b>33.94%</b>
<b>530000 · Travel, Seminars &amp; Training</b>						
530620 · Board Travel/Seminars	52.72	55.70	239.94	265.10	3,000.00	8.84%
530630 · Staff Travel, Seminars & Training	122.66	38.96	5,173.82	4,267.64	12,000.00	35.56%
<b>Total 530000 · Travel, Seminars &amp; Training</b>	<b>175.38</b>	<b>94.66</b>	<b>5,413.76</b>	<b>4,532.74</b>	<b>15,000.00</b>	<b>30.22%</b>
<b>540000 · Contractual Services</b>						
540700 · Engineering	49,629.75	73,465.97	160,321.22	238,902.91	641,300.00	37.25%
540840 · Audit/Acctg Fees	0.00	0.00	0.00	0.00	8,800.00	0.0%
540842 · Public Information	2,304.00	0.00	5,411.40	1,257.40	10,000.00	12.57%
540844 · Accountant	2,695.00	1,540.00	10,320.00	7,342.50	30,000.00	24.48%
540846 · Misc.Contract Services	0.00	0.00	0.00	0.00	15,000.00	0.0%
540850 · Attorney Fees	600.00	600.00	2,400.00	2,400.00	15,000.00	16.0%
<b>Total 540000 · Contractual Services</b>	<b>55,228.75</b>	<b>75,605.97</b>	<b>178,452.62</b>	<b>249,902.81</b>	<b>720,100.00</b>	<b>34.7%</b>
<b>550000 · Other Admn. Expenses</b>						
550610 · Office Expense	496.93	365.30	2,865.77	2,660.41	12,000.00	22.17%
550611 · Postage	0.00	0.00	256.26	1,494.91	2,500.00	59.8%
550612 · Advertising	1,583.78	500.00	1,583.78	500.00	7,500.00	6.67%
550616 · Office Equip.- Maint. & Repairs	1,106.30	487.41	2,668.24	2,697.76	15,000.00	17.99%
550635 · Bank fees	6,405.15	7,159.07	25,717.59	33,783.29	75,000.00	45.04%
<b>Total 550000 · Other Admn. Expenses</b>	<b>9,592.16</b>	<b>8,511.78</b>	<b>33,091.64</b>	<b>41,136.37</b>	<b>112,000.00</b>	<b>36.73%</b>

Fremont County Solid Waste Disposal District  
Profit & Loss - Modified Accrual  
For October 2024

(with comparative data for 2022)

	Oct 23	Oct 24	Jul-Oct 23	Jul-Oct 24	Budget	YTD = 33% % of Budget
<b>620000 · Operations</b>						
<b>620420 · Operat/Maint Fuel, Lube, Filter</b>						
620421 · Fuel	21,410.22	16,679.13	92,289.33	72,952.02	350,000.00	20.84%
620420 · Operat/Maint Fuel, Lube, Filter - Other	583.23	3,960.86	9,537.68	13,571.42		100.0%
<b>Total 620420 · Operat/Maint Fuel, Lube, Filter</b>	<b>21,993.45</b>	<b>20,639.99</b>	<b>101,827.01</b>	<b>86,523.44</b>	<b>350,000.00</b>	<b>24.72%</b>
620430 · Equipment Repairs	6,946.86	37,113.69	53,442.47	54,284.78	275,000.00	19.74%
620470 · Tires/All sites	3,415.30	1,804.78	13,416.37	9,432.93	70,000.00	13.48%
620475 · Safety	1,602.46	3,078.03	9,918.03	12,851.27	30,000.00	42.84%
620495 · Tools/all sites	341.53	84.34	1,597.00	2,377.25	7,000.00	33.96%
620591 · Supplies/All Sites	1,417.86	833.26	3,163.06	2,732.30	17,000.00	16.07%
620630 · Property Leases/Equip. Rents	11,664.30	947.11	22,996.93	5,143.99	90,000.00	5.72%
620710 · Bale Station Repair	0.00	0.00	1,319.09	583.70	200,000.00	0.29%
620711 · Baler wire	0.00	0.00	0.00	11,531.70	14,000.00	82.37%
<b>Total 620000 · Operations</b>	<b>47,381.76</b>	<b>64,501.20</b>	<b>207,679.96</b>	<b>185,461.36</b>	<b>1,053,000.00</b>	<b>17.61%</b>
<b>630000 · Other Operating Expense</b>						
630521 · Site Maintenance/All Sites	1,616.15	31,228.56	25,335.30	85,750.40	434,000.00	19.76%
630690 · Transfer Stations	0.00	0.00	0.00	1,738.79	1,500.00	115.92%
630695 · Wind River Res. Trnsfr Stations	23,780.82	23,780.82	93,506.84	94,356.16	280,000.00	33.7%
630730 · Recycling	13,210.87	11,693.82	51,797.53	38,739.34	160,000.00	24.21%
630740 · Financial Assurance Pmt.	0.00	0.00	4,200.00	0.00	5,600.00	0.0%
630839 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00	0.0%
630854 · Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total 630000 · Other Operating Expense</b>	<b>38,607.84</b>	<b>66,703.20</b>	<b>174,839.67</b>	<b>220,584.69</b>	<b>882,100.00</b>	<b>25.01%</b>
<b>640650 · Utilities/All sites</b>						
640651 · Power	4,652.44	4,364.12	15,810.74	17,428.64		
640652 · Cell Phone	476.70	476.36	1,900.89	1,905.34		
640653 · Phones	679.66	730.94	2,779.52	2,837.01		
640654 · Water	3,047.64	2,385.25	10,231.85	11,086.40		
640655 · Internet	600.09	50.00	1,636.00	462.13		
640656 · Propane/Natural Gas	388.26	238.16	1,072.19	1,671.16		
640650 · Utilities/All sites - Other	0.00	0.00	606.00	3,777.67	135,000.00	2.8%
<b>Total 640650 · Utilities/All sites</b>	<b>9,844.79</b>	<b>8,244.83</b>	<b>34,037.19</b>	<b>39,168.35</b>	<b>135,000.00</b>	<b>29.01%</b>
650712 · Scale Houses	7,217.59	1,742.72	18,439.90	10,445.34	30,000.00	34.82%
<b>710000 · Insurance</b>						
710640 · Insurance Liability	0.00	0.00	0.00	0.00	5,895.00	0.0%
710645 · Insurance Property	0.00	0.00	0.00	0.00	36,000.00	0.0%
710647 · Insurance Bonds	0.00	0.00	0.00	0.00	75.00	0.0%
<b>Total 710000 · Insurance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>41,970.00</b>	<b>0.0%</b>
850410 · Equipment Purchase	0.00	0.00	0.00	591,715.00	777,000.00	76.15%
850414 · Infrastructure Improvements	794,783.34	186,016.50	1,817,209.71	1,750,862.60	4,600,000.00	38.06%
850410 · Office Equipment	0.00	0.00	0.00	3,044.00	21,000.00	14.5%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Principal	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>1,132,708.14</b>	<b>565,666.30</b>	<b>3,151,648.90</b>	<b>3,769,878.21</b>	<b>10,490,970.00</b>	<b>35.94%</b>
<b>Net Ordinary Income</b>	<b>-672,080.42</b>	<b>-151,753.70</b>	<b>-1,606,711.09</b>	<b>-2,252,963.07</b>	<b>-4,354,498.00</b>	<b>51.74%</b>
<b>Net Income</b>	<b>-672,080.42</b>	<b>-151,753.70</b>	<b>-1,606,711.09</b>	<b>-2,252,963.07</b>	<b>-4,354,498.00</b>	<b>51.74%</b>

Fremont County Solid Waste Disposal District  
A/P Aging Summary  
As of October 31, 2024

	Current	1 - 30	> 30	TOTAL
71 Construction	4,735.60	0.00	0.00	4,735.60
Ace Hardware-Lander	57.13	0.00	0.00	57.13
Ace Mountain Hardware	62.02	0.00	0.00	62.02
Alexander Excavation, Inc.	186,016.50	0.00	0.00	186,016.50
AmeriTech Equipment Co.	4,180.00	0.00	0.00	4,180.00
Arapaho First Water	75.00	0.00	0.00	75.00
Atlas Office Products, Inc.	284.68	0.00	0.00	284.68
Bailey Enterprises, Inc.	19,058.29	0.00	0.00	19,058.29
Black Hills Energy	136.63	0.00	0.00	136.63
Bomgaars	320.80	0.00	0.00	320.80
Bull's Service & Towing	599.00	0.00	0.00	599.00
Burns & McDonnell	56,054.08	0.00	0.00	56,054.08
Carolina Software Inc.	598.88	0.00	0.00	598.88
CMI TECO	5,271.44	0.00	0.00	5,271.44
Coca-Cola Bottling Company High Country	175.00	0.00	0.00	175.00
Community Entry Service	10,771.18	0.00	0.00	10,771.18
Croell Inc.	23,057.60	0.00	0.00	23,057.60
Drug Testing Services, LLC	400.00	0.00	0.00	400.00
Dry Mountain Water Inc.	1,130.00	0.00	0.00	1,130.00
Dubois Telephone Exchange (DTE) DBA Range	97.38	0.00	0.00	97.38
Eagle Uniform Supply, Inc.	364.52	0.00	0.00	364.52
Elan Financial Services	192.75	0.00	0.00	192.75
Fremont Chevrolet, Buick GMC	36.25	0.00	0.00	36.25
Further	1,593.36	0.00	0.00	1,593.36
Hasco Industrial Supply	216.59	0.00	0.00	216.59
High Plains Power, Inc.	545.92	0.00	0.00	545.92
J.A.C.E. Water Service	2,954.00	0.00	0.00	2,954.00
Jack's Truck & Equipment dba Floyd's Truc	1,008.33	0.00	0.00	1,008.33
Kairos Communications, LLC	500.00	0.00	0.00	500.00
Lander Valley Auto Parts	534.44	0.00	0.00	534.44
Lander, City of (vendor)	954.10	0.00	0.00	954.10
Murdoch's Ranch Supply	97.49	0.00	0.00	97.49
Napa Auto Parts - Riverton	808.85	0.00	0.00	808.85
Napa Auto Parts of Lander	1,172.27	0.00	0.00	1,172.27
Norco	472.75	0.00	0.00	472.75
Office Shop, Inc.	174.01	0.00	0.00	174.01
Pullen Services	1,662.64	0.00	0.00	1,662.64
Riverton Tire & Oil, Inc.	1,755.88	0.00	0.00	1,755.88
Riverton, City of	973.79	0.00	0.00	973.79
Rocky Mountain Power	3,818.20	0.00	0.00	3,818.20
Schooner Sanitation	110.00	0.00	0.00	110.00
SLB, Inc.	1,540.00	0.00	0.00	1,540.00
Sutherlands	146.81	0.00	0.00	146.81
TCI - Traveling Computers, Inc.	764.39	0.00	0.00	764.39
Trihydro Corporation	17,411.89	0.00	0.00	17,411.89
Union Telephone Co., Inc.	476.36	0.00	0.00	476.36
Weld Pro, LLC	1,098.39	0.00	0.00	1,098.39
Western Law Associates, P.C.	600.00	0.00	0.00	600.00
Wilkens Industries, Inc.	1,162.35	0.00	0.00	1,162.35
Wyoglass, LLC	321.00	0.00	0.00	321.00
Wyoming First Aid & Safety	136.53	0.00	0.00	136.53
Wyoming Machinery Company, Corp.	24,213.54	0.00	0.00	24,213.54
Wyoming.com (vendor)	683.56	0.00	0.00	683.56
<b>TOTAL</b>	<b>381,582.17</b>	<b>0.00</b>	<b>0.00</b>	<b>381,582.17</b>



## memorandum

**To:** Chairman Mark Moxley, Fremont County SWDD  
**From:** Andrew Frey, P.E.  
**cc:** Fremont County SWDD Board  
**Date:** November 12, 2024  
**Re:** Project Updates for November 18, 2024, Board Meeting

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The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

### **Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2024-2025 Environmental Activities and Monitoring (Task Order 10-039 / Trihydro Project FREMO-024-0002)**

Activities associated with this work order during the previous month and anticipated in the near future include:

- The semiannual environmental monitoring event was completed during the week of October 7<sup>th</sup>. All laboratory reports have been received and data management, validation, and reporting are underway. All site data are also in line for statistical analysis.
- Trihydro recently collected a sample from the bathroom tap in the Sand Draw office for total coliform. No problems have been previously identified or are expected; sample results are just meant to confirm health and safety for District staff.





#### **Technical Assistance (Task Order 10-040 / Trihydro Project FREMO-024-0004)**

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the October 2024 District Board meeting.
- A monthly Project Status Report was prepared to accompany the October 2024 invoice.
- The Lander BLM office has provided an application packet necessary for the potential land acquisition pursuit. The application requires a Board resolution which may be reviewed for consideration at the November meeting.
- Continued communication with the Lander Army National Guard (ANG) regarding authorization to borrow soils from the ANG lands for the Lander Landfill closure project (future).

#### **Operational Support Services (Task Order 10-041 / Trihydro Project FREMO-024-0005)**

Support service activities during the previous month are as follows:

- Document Review and Development: assist with review of friable and non-friable ACM disposal requests, PC soil requests, assistance with monthly operational report, and peer reviewing documents.
- Projects: construction meetings for the Lander transfer station, and Sand Draw scale, developing a landfilling science training module with Camille for all staff members.
- Other: FCSWDD Board meeting, review tire shredding options, proposals, and costs, continued assistance with interim operational plans for Dubois, discussions with crew chiefs to review waste handling and AUF metrics, review EST docs.

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-349-951) or send me an email ([afrey@trihydro.com](mailto:afrey@trihydro.com)).

**END OF MEMORANDUM**

# Memorandum



Date: November 12, 2024  
To: Camille Woody, Fremont County Solid Waste Disposal District  
From: Matt Evans, PE  
Subject: Progress Report – November 2024

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

### *Lander Transfer Station Project*

Alexander Excavation, Inc. (Alexander) has completed the foundation and floor of the building, and building erection is now complete. Mechanical, electrical, and plumbing work are all underway inside of the building. The fire water tank is awaiting the fire connection valve assembly. That is delaying the completion of the fire water tank.

Rocky Mountain Power is requiring that the working area in front of the power meter connection to the building be widened. Alexander has been given direction by Burns & McDonnell on how to make the changes to the area. Rocky Mountain Power will not make the final power connection to the building until the work is complete.

Once power is connected to the building, a project walk through to determine if the project is at substantial completion will be scheduled. Power is required to finish drywall in the break room and test all electrical devices.

### *Sand Draw Scalehouse Project*

The transition from the old scalehouse to the new scalehouse occurred on September 16<sup>th</sup>. Remaining items to be completed include installation of the gate and radiation detectors. A change order for the additional soil stockpiling efforts related to the foundation preparation and the location of the stockpile was approved at the October board meeting.

LCI has indicated that the final items are all electrical related and they are working hard to get the electrical subcontractor, Phoenix Energy, onsite to complete the work.

### *Capacity Audits*

2024 capacity audit surveys were completed in July 2024. Preparation of the annual capacity audit reports is complete. The results of the capacity audits were presented at the October Board meeting.

### *Technical Engineering Assistance*

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the annual services project as part of this task.

## Memorandum *(continued)*



November 12, 2024  
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### *Capital Improvement Plan Modeling*

Burns & McDonnell has completed model updates. The results of the updated model were presented to the Board at the May Board meeting. The next steps for this task will be to begin working with the District on budgeting for FY25-26 in the first quarter of 2025.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or [maevans@burnsmcd.com](mailto:maevans@burnsmcd.com) at your earliest convenience.

Fremont County Solid Waste Disposal District  
**Operational Report**  
November 2024

Waste Handling/Staff/Board/Inter-Government

Waste Handling.

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):

- a. 2013 = \$140 per ton & 31,500 total tons
- b. 2014 = \$176 per ton & 27,600 total tons
- c. 2015 = \$99 per ton & 31,900 total tons
- d. 2016 = \$103 per ton & 29,700 total tons
- e. 2017 = \$102 per ton & 33,500 total tons
- f. 2018 = \$106 per ton & 36,400 total tons
- g. 2019 = \$88 per ton & 41,900 total tons
- h. 2020 = \$89 per ton & 36,200 total tons
- i. 2021 = \$141 per ton & 35,700 total tons
- j. 2022 = \$125 per ton & 34,200 total tons
- k. 2023 = \$231 per ton & 40,800 total tons

*\*2023 included multiple large capital projects amounting to nearly \$10 million.*

- l. 2024 (3<sup>rd</sup> Quarter) = \$240 per ton & 32,500 total tons

*\*2024 includes a continuance of large capital projects.*

Staff.

1. October 30, 2024: following implementation July 1, 2015, the Riverton Area staff (i.e. Riverton Transfer Station, the Sand Draw Landfill, and the rural transfer stations) have not had a single lost-time accident/incident in 9 years and 4 months!!!! The Lander Area staff (i.e. Lander Landfill and the Dubois Landfill) have not had a single lost-time accident/incident in 2 months after experiencing a minor lost-time accident in August 2024.
2. November 2024: following receipt of the 2023-2024 Capacity Audit Reports, the District will be holding a workshop with the crew chief's and lead operators to share the findings, discuss site life and financial impacts, best management practices, and site-specific operational changes.
3. November 2024: the Operations Manager position has been advertised around the state in multiple media outlets, through WSWRA, and posted on LinkedIn. Following receipt of qualified candidate applications, the District will begin the interviewing process.
4. November 2024: following staffing changes at the Dubois facility, minor operational adjustments have been adopted allowing the site to transition into one full-time employee with minimal support from the Lander crew. This change will be monitored for long-term application.
5. November 2024: the District will be advertising to fill a full-time equipment operator vacancy at the Lander Landfill.

Board.

1. November 2024: the current committee assignments.
  - a. Recycling Committee: Jen Lamb, Bob Townsend, and Mark Moxley
  - b. Health Benefit and Wage Committee: Rob Dolcater, Mark Moxley, John Larsen, and Rod Haper.
  - c. Planning Committee: Bob Townsend, Jen Lamb, and Rob Dolcater.
  - d. Budget Committee: Jen Lamb, Rob Dolcater, and Mark Moxley.
  - e. WRIR Solid Waste Negotiations Committee: Rod Haper, Mark Moxley, and Kyle Larson.

Inter-Government.

1. County:
  - a. Following cancelation of the commissioner Work Session that had been scheduled for May 21, 2024, the District has not received communication of a new proposed date.
2. Tribal:
  - a. October 10, 2024: the WRIR Negotiations Committee of the Board met with representatives of the NAT to discuss the cleanup effort and interest in splitting the current agreement between the two Tribes.
  - b. October 24, 2024: under guidance from the WRIR Negotiations Committee, the Business Manager and Rick Sollars met with representatives of the EST to discuss the cleanup effort and interest in splitting the current agreement between the two Tribes.
  - c. November 2024: the District has received signed/approved solid waste agreements from each respective Tribe, splitting the prior solid waste agreement into two.

Regulatory

Regulatory – no updates

Sites/Operations/Equipment:

Sites.

1. November 2024: consistent with the weather transition from fall into winter, District staff have been working to stockpile aggregate for use in winter access onto the landfill working face areas.

Operations.

1. November 2024: there have been some issues with the new electric gates at Lander and Dubois. The issues appear to be weather related; however, the gates are designed for use in northern climates and should function without these issues. Burns and McDonnell are reviewing the issues.

Equipment – no updates

Miscellaneous/Upcoming Work & Events:

Miscellaneous – no updates

Upcoming Work & Events.

1. November 2024: the District continues to review tire shredding equipment options for the next event. Rental options have been provided by two companies and proposals have been submitted from two mobile shredding businesses. Review is underway with a goal of execution later in the winter.
2. November 2024: the Christmas Party planning is underway, with a preliminary goal of early December.