



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

Lander, WY 82520

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

telephone 307.332.7040

Minutes of Regular Board Meeting

fax 307.332.5013

September 16, 2024

trashmatters.org

1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Kyle Larson, Rob Dolcater, Jen Lamb, Rod Haper, Bob Townsend and Bob Carlson
<u>Excused Member(s):</u>	<i>John Larsen</i>
<u>Unexcused Member(s):</u>	<i>No Unexcused Members</i>
<u>Commissioner Liaison:</u>	<i>No Commissioner Liaison</i>
<u>Community Liaisons:</u>	<i>No Community Liaisons</i>
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	HR&A Manager Camille Woody
<u>Consultant(s):</u>	Matt Evans (Burns and McDonnell), Cassidy Tieman via Teams (Burns and McDonnell), and Andy Frey via Teams (Trihydro)
<u>Guests:</u>	<i>None</i>

d. **Approval of Agenda (*Discussion and Formal Action*)**

BOB TOWNSEND made a motion to approve the consent agenda as presented. VICE-CHAIR DOLCATER seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

No comment or communication from the floor.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

- i. **August 2024 Regular Meeting**

b. **Approval of Accounts Payable**

- i. **August 2024 invoices**

c. **Acceptance of Meeting Reports:**

- i. **Trihydro Corporation – Progress Report**
- ii. **Burns and McDonnell – Progress Report**
- iii. **FCSWDD Operational Report**
- iv. **Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted***

3. BUSINESS ITEMS:

a. **Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)**

- i. **Lander Excavation and Stockpiling Project**

Matt Evans (Burns and McDonnell) reported that AEI still requires soils form the excavation area to complete the earthwork. Once complete, a survey will be conducted to obtain quantities for payment.

ii. **Lander Transfer Station**

Matt Evans reported that AEI continues to place and grade soils and that the earthwork is near completion. The building construction is nearly complete. The fire water tank has been constructed and the valve/tank water testing will be coordinated in the coming weeks. The project is on schedule to be complete by the November 30, 2024, timeline.

Matt Evans recommended payment of AEI pay application #16 in the amount \$309,949.20. If approved, the project will be at 74% complete on a financial basis.

KYLE LARSON made a motion to approve pay application #16 for AEI in the amount \$309,949.20. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

Discussion: An agitator has been installed within the fire water tank to keep the water from freezing during the cold season. Burns and McDonnell will review whether the agitator will run year-around. Matt Evans reviewed the change orders associated with the project.

CO #1 - \$77,759 for concrete remediation under building foundation in 2023 (paid)

CO #2 - \$16,796 for increased roof metal thickness (paid)

CO #3 - \$TBD for concrete remediation work under the fire water tank (unpaid)

CO #4 - \$TBD for soil placement inside and outside the building footprint (unpaid)

CO #5 - \$TBD for concrete remediation in the septic tank area (unpaid)

CO #6 - \$TBD for an added concrete pad in front of the electrical meter (unpaid)

iii. **Sand Draw Scale Facility Project**

Matt Evans reported that the new scale has been installed on the foundation, all backfill work is complete, and the transition from the old scalehouse into the new scalehouse is scheduled for today. The asphalt paving has also been completed. Final electric and the new entrance gate are scheduled for September. Installation of the Geiger counter has not been scheduled. The change order cost for the additional soil stockpiling work is underway. Surveys will be used to measure volumes.

Matt Evans recommended payment of the LCI pay application #6 in the amount \$256,085.10. If approved, the project will be at 87% on a financial basis.

BOB CARLSON made a motion to approve pay application #6 for LCI in the amount \$256,085.10. VICE-CHAIR DOLCATER seconded the motion. **MOTION CARRIED**

b. **Tribal Agreement (Discussion & Formal Action)**

CHAIRMAN MOXLEY provided a description of recent activity relative to the Tribal agreement. The District has received separate draft agreements from each Tribe, as well as a signed resolution from the WRITC authorizing a split in the agreement. The two draft agreements aligned with the distribution of funds, with two-thirds of the full agreement amount directed to the EST and one-third to the NAT. They also aligned with the responsibilities for each Tribe, with the EST responsible for the Fort Washakie and Crowheart sites, and the NAT responsible for the Ethete site. Errors exist within each draft document that would need to be corrected.

Discussion: (1.) Current errors and date adjustments will need to be addressed within new documents if the process moves ahead, including the effective date and reference to the disposal fees. (2.) The District has never received any reporting or financial data as required by the current agreement. (3.) Concern over the human health and safety threat that has been allowed at the Ethete site must be addressed prior to the District continuing any discussion on the agreement. Photos and a video of the site were shared with the Board. The District will submit a letter of concern to the WRITC regarding the concerns at the Ethete site, stating that no continued agreement discussion will take place until the area is cleaned.

c. Business Manager/Operations Manager (Discussion)

CHAIRMAN MOXLEY discussed with the Board the intent of the Executive Committee to transition the Executive Director position into two positions, with the existing Accounting Manager position being retitled to Business Manager and absorbing the department head role, with an Operations Manager responsible for the management of the sites and equipment.

Discussion: (1.) Updated job descriptions are in development and will be submitted to the Executive Committee for an initial review. (2.) It is the desire of the Executive Committee to have Camille Woody transition into the Business Manager position. (3.) The job descriptions should be ready for full Board review at the October meeting.

4. NEW BUSINESS:

a. Burns and McDonnell – Authorization Price Adjustment (Discussion and Formal Action)

Matt Evans presented to the Board a request for an increase in the contract amount for their construction management authorization. The current authorization is billed on time and materials and the budget has been consumed. He projects that a \$30,000 increase should cover the remaining project effort.

Discussion: The District has benefitted from the B&M and FES construction observation and management.

BOB TOWNSEND made a motion to approve an increase in the Burns and McDonnell construction management authorization in the amount \$30,000, paid on a time and materials basis. ROD HAPER seconded the motion. **MOTION CARRIED**

5. CLOSING ITEMS:

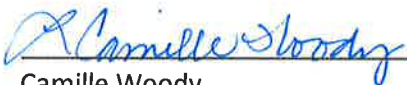
a. Upcoming Meetings:

i. The next regularly scheduled meeting: **October 21, 2024, at 9:30am.**

b. Call for Adjournment.

BOB TOWNSEND made a motion to adjourn the meeting at 11:00am. BOB CARLSON seconded the motion. **MOTION CARRIED**

Respectfully submitted by,



Camille Woody
HR&A Manager
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District