



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

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Minutes of Regular Board Meeting

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May 20, 2024

trashmatters.org

1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Kyle Larson, Rod Haper, Rob Dolcater, Bob Townsend, Jen Lamb and John Larsen
<u>Excused Member(s):</u>	No Unexcused Members
<u>Unexcused Member(s):</u>	No Unexcused Members
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	No Community Liaisons
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	HR&A Manager Camille Woody
<u>Consultant(s):</u>	Matt Evans (Burns and McDonnell), Cassidy Tieman (Burns and McDonnell), Dave Fehringer (Fremont Engineering and Surveying), and Andy Frey via Teams (Trihydro)
<u>Guests:</u>	None

d. **Approval of Agenda (*Discussion and Formal Action*)**

JOHN LARSEN made a motion to approve the consent agenda. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

No comment or communication from the floor was offered.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

- i. **April 2024 Regular Meeting**

b. **Approval of Accounts Payable**

- i. **April 2024 invoices**

c. **Acceptance of Meeting Reports:**

- i. **Trihydro Corporation – Progress Report**
- ii. **Burns and McDonnell – Progress Report**
- iii. **FCSWDD Operational Report**
- iv. **Wind River Indian Reservation Inter-Tribal Solid Waste Program – no report submitted**

3. BUSINESS ITEMS:

a. **Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)**

- i. **Lander Scale Facility: Project Update & Pay Application #10 \$67,850.52**

Matt Evans (Burns and McDonnell) reported that the project was at substantial completion, recommended payment of pay application #10, and to start the 41-day advertisement process.

Discussion: The contractor requested additional compensation for soil fill placement and grading outside of the scope of the project. The work was reported as necessary to transition from the construction final grade elevations into the existing grade elevations. These additional soils were borrowed from the transfer station project.

CHAIRMAN MOXLEY tabled acceptance of substantial completion and the associated pay application until the earthwork discrepancy has been agreed upon.

ii. **Lander Transfer Station: Project Update & Pay Application #12 \$200,281.50**

Matt Evans recommended payment of pay application #12.

TREASURER LAMB made a motion to approve pay application #12 in the amount of \$200,281.50. KYLE LARSON seconded the motion. **MOTION CARRIED**

iii. **Sand Draw Scalehouse: Project Update & Pay Application #2 \$105,211.80**

Matt Evans provided a project update. Excavation activities for the scale and building foundations were discussed.

Discussion: Excavation and backfill work associated with the change order has been complete.

KYLE LARSON made a motion to approve pay application #2 in the amount of \$105,211.80. JOHN LARSEN seconded the motion. **MOTION CARRIED**

b. **Capital Improvement Plan (CIP) Model Update: Burns & McDonnell**

Matt Evans and Cassidy Tieman reviewed the Capital Improvement Plan model update.

c. **Lander Excavation and Stockpiling Project Update – Executive Committee (Discussion & Formal Action)**

CHAIRMAN MOXLEY reviewed with the Board the results from the request for proposals (RFP) associated with the excavation and stockpiling work at the Lander Landfill. The District received four proposals, with Alexander Excavation submitting the lowest cost. The Executive Committee worked with the District's attorney to have a contract developed and it was provided to the contractor for signature.

Discussion: (1.) The contractor modified the District developed contract. The Executive Committee felt uncomfortable with the handling of the contract and elected to defer action until it could be reviewed with the full Board. (2.) The Board provided authorization to the Executive Committee to work through the issues to get a contract in place for the excavation project.

d. **Draft FY2024-25 Operating Budget: (Discussion & Formal Action)**

CHAIRMAN MOXLEY reviewed the highlights of the draft FY2024-2025 Operating Budget was reviewed, iterating that the Budget Committee recommended approval .

JOHN LARSEN made a motion to approve the draft FY2024-2025 Operating Budget. KYLE LARSON seconded the motion. **MOTIONED CARRIED**

e. **Electronic Waste Rule Change: (Update)**

HR&A Manager Woody reported that the proposed rule change regarding Electronic Waste fees had been advertised and a copy of the proposed language was posted at the courthouse. The public hearing regarding the proposed change will take place at the July 15, 2024, board meeting.

4. **NEW BUSINESS**

a. **2024 Household Hazardous Waste Event – (Discussion)**

HR&A Manager Woody reported that the date has been set with Veolia for the annual household hazardous waste event. The event has been scheduled for July 20th from 9am to 2pm in Riverton at the transfer station.

5. **CLOSING ITEMS:**

a. **Upcoming Meetings:**

i. The next regularly scheduled meeting: June 17, 2024, at 9:30am.

b. **Call for Adjournment.**

BOB TOWNSEND made a motion to adjourn the meeting at 11:00am. JOHN LARSEN seconded the motion. **MOTION CARRIED**

Respectfully submitted by,



Camille Woody

HR&A Manager

Fremont County Solid Waste Disposal District



Mark Moxley

Board of Director's Vice-Chairman

Fremont County Solid Waste Disposal District