



# FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400  
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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

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## Minutes of Regular Board Meeting

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June 17, 2024

trashmatters.org

### 1. **PRELIMINARY ITEMS:**

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Kyle Larson, Rob Dolcater, Jen Lamb, John Larsen and Rod Haper via Teams
<u>Excused Member(s):</u>	Bob Townsend
<u>Unexcused Member(s):</u>	<i>No Unexcused Members</i>
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	<i>No Community Liaisons</i>
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	HR&A Manager Camille Woody
<u>Consultant(s):</u>	Matt Evans and Cassidy Tieman via Teams (Burns and McDonnell), and Andy Frey via Teams (Trihydro)
<u>Guests:</u>	<i>None</i>

#### d. **Approval of Agenda (*Discussion and Formal Action*)**

JOHN LARSEN made a motion to approve the consent agenda as presented. KYLE LARSON seconded the motion.

#### **MOTION CARRIED**

#### e. **Public Comment/Communication from the Floor**

No comment or communication from the floor.

### 2. **CONSENT ITEMS:**

#### a. **Approval of Prior Meeting Minutes**

##### i. **May 2024 Regular Meeting**

#### b. **Approval of Accounts Payable**

##### i. **May 2024 invoices**

#### c. **Acceptance of Meeting Reports:**

##### i. **Trihydro Corporation – Progress Report**

##### ii. **Burns and McDonnell – Progress Report**

##### iii. **FCSWDD Operational Report**

##### iv. **Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted***

### 3. **BUSINESS ITEMS:**

#### a. **Lander Excavation and Stockpiling Project – Board Authorization (*Discussion and Formal Action*)**

CHAIRMAN MOXLEY reported that the contract for the Lander Excavation and Stockpiling project was awarded to Alexander Excavating (AEI) following minor adjustments as discussed last Board meeting and the contract authorization requires ratification by the full Board. AEI was low bid with a \$45,401 proposal with final payment based on surveyed quantities.

Discussion: There was no project delay caused by this effort.

JOHN LARSEN made a motion to ratify the Executive Committee's decision to award the contract to AEI.

SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

**b. Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)**

**i. Lander Scale Facility.**

Matt Evans (Burns and McDonnell) reported that the project met the criteria for substantial completion May 13, 2024. There are holes in the side of the scale building in need of repair and a final walkthrough not yet complete. Also, that AEI identified additional soil placement that had been necessary to meet grades that had changed since the original plans were developed. AEI was directed to provide documentation detailing the extra work and quantity of soils with a cost.

**a. Pay Application #10: \$67,850.52**

Matt Evans recommended approval of pay application #10 in the amount \$67,850.52, bringing the project to 90% complete on a cost basis.

KYLE LARSON made a motion the pay application #10 in the amount \$67,850.52. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

**b. Acceptance of Substantial Completion**

Matt Evans recommended acceptance of substantial completion for the project.

VICE-CHAIR DOLCATER made a motion to accept the project as substantially complete. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

**c. 41-day Settlement Period Notice**

Matt Evans recommended that the District begin the 41-day settlement period for the project.

SECRETARY/TREASURER LAMB made a motion to have the District begin the 41-day settlement period notice. JOHN LARSEN seconded the motion. **MOTION CARRIED**

**ii. Lander Transfer Station.**

Matt Evans reported that AEI continues to work on retrieving and placing soils from the new borrow area and that AEI claims the soils from the new borrow area have a greater amount of shrink during placement. AEI has verbally requested additional payment for the greater shrink. AEI has been directed to provide documentation detailing the issue. The concrete floor will be poured inside the footprint of the new building next week, the building structure starting after the fourth of July with anticipated completion mid-September. AEI encountered concrete debris during excavation for the water storage tank. Burns and McDonnell are evaluating the structural impacts associated.

**a. Pay Application #13: \$456,750**

Matt Evans recommended approval of pay application #13 in the amount \$456,750, bringing the project to 65% complete on a cost basis.

VICE-CHAIR DOLCATER made a motion to approve pay application #13 in the amount of \$456,750. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

**iii. Sand Draw Scale Facility**

Matt Evans reported the concrete work for the foundation is underway. The additional excavation necessary to address unsuitable soils has been completed and the payment for the change order is

within the pay application that will be reviewed today. Transition into the new scale system is scheduled for early August.

**a. Pay Application #3: \$270,675**

Matt Evans recommended approval of pay application #3 in the amount \$270,675, bringing the project to 42% complete on a cost basis. The change order for the removal of unsuitable soils and placement of structural backfill is approximately \$50,000, included in the pay application.

**Discussion:** The change order and associated costs will need to be handled separately from the normal pay application.

JOHN LARSEN made a motion to approve the change order, including \$1,140 for a culvert, \$50,106 for the unsuitable soils removal and placement of structural backfill, and \$3,478 for rebar/concrete, bringing the total change order amount to \$54,724. SECRETARY/ TREASURER LAMB seconded the motion. **MOTION CARRIED**

KYLE LARSON made a motion to approve pay application #3 as presented, including the change order costs, in the amount \$270,675. JOHN LARSEN seconded the motion. **MOTION CARRIED**

**iv. Lander Excavation and Stockpiling**

Matt Evans reported that AEI continues to excavate soils from the borrow area. Payment will be reviewed and presented following a survey at completion.

**c. FY2024-25 Engineering Task Order Requests.**

**i. Burns and McDonnell.**

**a. Authorization #50 Capacity Audits: \$32,800**

KYLE LARSON made a motion to approve authorization #50, not-to-exceed \$32,800. JOHN LARSEN seconded the motion. **MOTION CARRIED**

**b. Authorization #51 Technical Assistance: \$25,000**

JOHN LARSEN made a motion to approve authorization #51, not-to-exceed \$25,000. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

**c. Authorization #52 CIP Model Update: \$19,300**

JOHN LARSEN made a motion to approve authorization #52, not-to-exceed \$19,300. KYLE LARSON seconded the motion. **MOTION CARRIED**

**d. Authorization #53 Construction support Services: \$100,000**

VICE-CHAIR DOLCATER made a motion to approve authorization #53, not-to-exceed \$100,000. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

**e. Master Service Agreement – Amendment #10**

VICE-CHAIR DOLCATER made a motion to approve the Master Service Agreement – Amendment #10. JOHN LARSEN seconded the motion. **MOTION CARRIED.**

**ii. Trihydro.**

**a. Task Order #10-039 Environmental Monitoring – not-to-exceed \$105,600**

JOHN LARSEN made a motion to approve task order #10-039, not-to-exceed \$105,600. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

**b. Task Order #10-040 Technical Assistance - not-to-exceed \$43,000**

KYLE LARSON made a motion to approve task order #10-040, not-to-exceed \$43,000. VICE-CHAIR DOLCATER seconded the motion. **MOTION CARRIED**

**c. Task Order #10-041 Operational Support - not-to-exceed \$153,236**

SECRETARY/ TREASURER LAMB made a motion to approve task order #10-041, not-to-exceed \$153,236. VICE-CHAIR DOLCATER seconded the motion. **MOTION CARRIED**

**iii. Fremont Engineering and Surveying**

**a. Task Order #24-052 Surveying, Staking, and Geotechnical Services – not-to-exceed \$20,000**

VICE-CHAIR DOLCATER made a motion to approve Fremont Engineering’s task order for FY2024-2025. SECRETARY/ TREASURER LAMB seconded the motion. **MOTION CARRIED**

**d. Draft FY2024-25 Operating Budget Update: (Discussion & Formal Action)**

HR&A Manager Woody reported that there were minimal modifications to the draft operating budget following the adjusted mill levy allocation.

**4. NEW BUSINESS**

**a. 2024 Household Hazardous Waste Event – (Discussion)**

HR&A Manager Woody reported that the date has been set with Veolia for the annual household hazardous waste event. The event has been scheduled for July 20<sup>th</sup> from 9am to 2pm in Riverton at the transfer station.

**5. CLOSING ITEMS:**

**a. Upcoming Meetings:**

**i. The next regularly scheduled meeting: July 15, 2024, at 9:30am.**

**b. Call for Adjournment.**

KYLE LARSON made a motion to adjourn the meeting at 11:45am. JOHN LARSEN seconded the motion. **MOTION CARRIED**

Respectfully submitted by,



Camille Woody  
HR&A Manager  
Fremont County Solid Waste Disposal District



Mark Moxley  
Board of Director’s Vice-Chairman  
Fremont County Solid Waste Disposal District