



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400
Lander, WY 82520
telephone 307.332.7040
fax 307.332.5013
trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

September 16, 2024 – 9:30 a.m.

1. **PRELIMINARY ITEMS:**

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, Robert Townsend, John Larsen, and Bob Carlson
- c. Declaration of a Quorum
- d. Approval of Agenda (*Discussion and Formal Action*)
- e. Public Comment/Communication from the Floor

2. **CONSENT ITEMS:**

- a. Approval of Meeting Minutes
 - i. August 2024
- b. Approval of the Accounts Payable
 - i. August 2024
- c. Acceptance of Meeting Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. District Operations Report
- d. Wind River Inter-Tribal Solid Waste – *no report submitted*

3. **BUSINESS ITEMS:**

- a. Active Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)
 - i. Lander Excavation and Stockpiling
 - ii. Lander Transfer Station
 - a. Pay Application (#16): \$256,085.10
 - iii. Sand Draw Scale Facility
 - a. Pay Application (#6): \$309,949.20
- b. Tribal Agreement (*Discussion and Formal Action*)
- c. Business Manager/Operations Manager (*Discussion*)

4. **NEW BUSINESS**

5. **CLOSING ITEMS:**

- a. Upcoming Meetings:
 - i. The Next Regularly Scheduled Meeting(s): October 21, 2024, at 9:30am
- b. Call for Adjournment.



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telephone 307.332.7040

Minutes of Regular Board Meeting

fax 307.332.5013

August 19, 2024

trashmatters.org

1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Kyle Larson, Rob Dolcater, Jen Lamb, John Larsen, Rod Haper, Bob Townsend and Bob Carlson
<u>Excused Member(s):</u>	<i>No Excused Members</i>
<u>Unexcused Member(s):</u>	<i>No Unexcused Members</i>
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	<i>No Community Liaisons</i>
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	HR&A Manager Camille Woody
<u>Consultant(s):</u>	Matt Evans via Teams (Burns and McDonnell), Scott Baker (FES), and Andy Frey (Trihydro)
<u>Guests:</u>	<i>None</i>

d. **Approval of Agenda (*Discussion and Formal Action*)**

JOHN LARSEN made a motion to approve the consent agenda as presented. KYLE LARSON seconded the motion.

MOTION CARRIED

e. **Public Comment/Communication from the Floor**

No comment or communication from the floor.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

i. **July 2024 Regular Meeting**

b. **Approval of Accounts Payable**

i. **July 2024 invoices**

c. **Acceptance of Meeting Reports:**

i. **Trihydro Corporation – Progress Report**

ii. **Burns and McDonnell – Progress Report**

iii. **FCSWDD Operational Report**

iv. **Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted***

3. BUSINESS ITEMS:

a. **Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)**

i. **Lander Excavation and Stockpiling Project.**

Matt Evans (Burns and McDonnell) reported that the project continues with quantities to exceed the initial projections. A final survey will be used to determine quantity and payment.

ii. **Lander Scale Facility.**

Matt Evans reported the final punch list items and the 41-day settlement notice period have been completed. Following completion of these, the District provided the final project payment as authorized at the July Board meeting.

iii. **Lander Transfer Station.**

Matt Evans reported the concrete floor has been poured and the building erection is underway. The project appears to be on schedule with the November 30, 2024, completion date. Pay application #15 submitted by AEI in the amount \$359,816.30 recommended for payment, bringing the project to 70% complete on a cost basis.

VICE CHAIR DOLCATER made a motion to approve pay application #15 for AEI in the amount \$359,816.30. JOHN LARSEN seconded the motion. **MOTION CARRIED**

Matt Evans reported to the Board that three new project change orders have been submitted by AEI; however, quantities are necessary prior to recommendation for approval. The change orders include CO #4 for additional soil placement, CO #5 for concrete remediation on the septic tank excavation and installation, and CO #6 for a concrete pad for the electrical meter.

iv. **Sand Draw Scale Facility**

Matt Evans reported the new scale building has been placed and the backfilling has been completed. Transition into the new scale building is anticipated this week. Additionally, asphalt placement scheduled for Wednesday of this week, moving and installing the old scale is anticipated for Thursday of this week. Pay application #5 submitted by LCI in the amount \$154,082.70 recommended for payment.

Discussion: JOHN LARSEN asked Matt Evans to confirm that control joints in the concrete were not missed by LCI since he did not notice any when visiting the site.

KYLE LARSON made a motion to approve pay application #5 in the amount of \$154,082.70. JOHN LARSEN seconded the motion. **MOTION CARRIED**

Matt Evans reported to the Board that LCI had submitted a change order to install a water storage tank level gauge with a cost of \$3,295.

BOB TOWNSEND made a motion to approve the LCI change order to install a water storage tank water level gauge in the amount \$3,295. ROD HAPER seconded the motion. **MOTION CARRIED**

b. Propane Bid – Review and Award (Discussion & Formal Action)

Camille Woody reviewed the District's process for requesting propane bids. She then reported that only one bid was received, and it was from Pirate Propane in the amount \$1.99 per gallon.

VICE-CHAIR DOLCATER made a motion to approve the Pirate Propane bid for propane at \$1.99 per gallon. JOHN LARSEN seconded the motion. **MOTION CARRIED**

c. Tribal Agreement (Discussion & Formal Action)

CHAIRMAN MOXLEY shared with the Board that the District had received correspondence from the WRITC contact indicating an interest in splitting the Tribal Agreement into separate agreements with the two Tribes individually. However, there has not been an actual request submitted by the WRITC.

Discussion: The agreement is with the WRITC and any agreement amendment requests would need to be submitted by the WRITC. Concern was raised with handling of the agreement if one of the Tribal groups

performs and the other does not. The WRITC has the ability to alter payment and responsibility internally by assignment of responsibilities and payment without District involvement.

4. NEW BUSINESS

a. Executive Director Update (*Discussion*)

CHAIRMAN MOXLEY discussed the Executive Committee’s suggestion to split the responsibilities of the Executive Director between two new positions. The two new positions would be Business Manager and Operations Manager. The Business Manager position responsibilities would include many of the duties of the Accounting Manager position with additional duties including department head, lead with administrative, HR, and reporting. The Operations Manager position responsibilities would include day-to-day operations, fleet management, and regulatory. The Executive Committee would like to promote Camille Woody into the Business Manager position following development of job descriptions and adoption of the operational change.

Discussion: Suggested qualifications for the Operations Manager would be construction management or civil engineering experience. Pay scale for the Business Manager and Operations Manager would need to be defined. Job descriptions will be developed.

5. CLOSING ITEMS:

a. Upcoming Meetings:

- i. **The next regularly scheduled meeting: September 16, 2024, at 9:30am.**

b. Call for Adjournment.

BOB TOWNSEND made a motion to adjourn the meeting at 11:16am. KYLE LARSON seconded the motion. ***MOTION CARRIED***

Respectfully submitted by,

Camille Woody
HR&A Manager
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Director’s Vice-Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For August 2024

(with comparative data for 2022)

	Aug 23	Aug 24	Jul-Aug 23	Jul-Aug 24	Budget	YTD = 16.67%
Ordinary Income/Expense						% of Budget
Income						
410210 · 3 Mill Levy Property Tax Revenue	69,621.88	68,793.20	0.00	164,961.80	2,571,972.00	6.41%
410214 · Auto Tax Revenue	0.00	0.00	-182,524.58	0.00	350,000.00	0.0%
432000 · Intergovernmental Revenue	0.00	0.00	0.00	0.00	43,000.00	0.0%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.0%
441270 · User Fees	323,090.28	289,740.35	573,989.82	574,849.75	2,700,000.00	21.29%
471250 · Interest Income	85,487.37	111,868.20	99,957.58	129,118.35	300,000.00	43.04%
480271 · Compost Sales	30.00	0.00	3,095.20	0.00	6,000.00	0.0%
480277O/S · Overage (Shortage)	-0.43	17.31	1.57	-8.49	0.00	100.0%
480290 · Miscellaneous Revenue	3,832.50	25.00	3,857.50	75.00	5,500.00	1.36%
480290C · Recycling Revenue	7,714.66	11,066.80	49,339.40	24,841.26	160,000.00	15.53%
499272 · Sale of Surplus Vehicles	0.00	0.00	0.00	0.00	0.00	0.0%
Total Income	489,776.26	481,510.86	547,716.49	893,837.67	6,136,472.00	14.57%
Expense						
510310 · WAGES	95,219.58	111,459.24	182,738.57	216,077.84	1,308,100.00	16.52%
520000 · Payroll Tax & Benefits						
520320 · FICA	6,615.51	7,708.55	12,594.59	14,890.53	89,800.00	16.58%
520330 · WYOMING RETIREMENT	13,580.53	14,248.75	26,192.46	28,670.95	193,200.00	14.84%
520340 · HEALTH BENEFITS	52,488.78	47,293.24	108,141.23	93,218.22	488,300.00	19.09%
520350 · WORKER'S COMPENSATION	1,409.22	1,582.68	2,704.52	3,068.24	19,400.00	15.82%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	5,000.00	0.0%
Total 520000 · Payroll Tax & Benefits	74,094.04	70,833.22	149,632.80	139,847.94	795,700.00	17.58%
530000 · Travel, Seminars & Training						
530620 · Board Travel/Seminars	19.76	30.00	163.22	53.98	3,000.00	1.8%
530630 · Staff Travel, Seminars & Training	2,082.00	681.83	3,996.19	2,835.44	12,000.00	23.63%
Total 530000 · Travel, Seminars & Training	2,101.76	711.83	4,159.41	2,889.42	15,000.00	19.26%
540000 · Contractual Services						
540700 · Engineering	44,128.02	81,499.33	84,077.94	124,725.74	641,300.00	19.45%
540840 · Audit/Acctg Fees	0.00	0.00	0.00	0.00	8,800.00	0.0%
540842 · Public Information	1,731.40	857.40	2,513.40	1,257.40	10,000.00	12.57%
540844 · Accountant	4,895.00	1,980.00	5,645.00	3,520.00	30,000.00	11.73%
540846 · Misc.Contract Services	0.00	0.00	0.00	0.00	15,000.00	0.0%
540850 · Attorney Fees	600.00	600.00	1,200.00	1,200.00	15,000.00	8.0%
Total 540000 · Contractual Services	51,354.42	84,936.73	93,436.34	130,703.14	720,100.00	18.15%
550000 · Other Admin. Expenses						
550610 · Office Expense	1,510.09	364.45	2,337.21	964.36	12,000.00	8.04%
550611 · Postage	164.97	500.00	164.97	664.97	2,500.00	26.6%
550612 · Advertising	0.00	0.00	0.00	0.00	7,500.00	0.0%
550616 · Office Equip.- Maint. & Repairs	904.05	709.28	1,126.53	1,527.34	15,000.00	10.18%
550635 · Bank fees	6,536.09	8,347.09	12,785.53	16,265.51	75,000.00	21.69%
Total 550000 · Other Admin. Expenses	9,115.20	9,920.82	16,414.24	19,422.18	112,000.00	17.34%

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For August 2024

(with comparative data for 2022)

	Aug 23	Aug 24	Jul-Aug 23	Jul-Aug 24	Budget	YTD = 16.67%
						% of Budget
620000 · Operations						
620420 · Operat/Maint Fuel, Lube, Filter						
620421 · Fuel	15,816.70	14,824.33	39,777.04	39,250.82	350,000.00	11.22%
620420 · Operat/Maint Fuel, Lube, Filter - Other	2,915.03	4,821.23	5,175.40	7,697.30		100.0%
Total 620420 · Operat/Maint Fuel, Lube, Filter	18,731.73	19,645.56	44,952.44	46,948.12	350,000.00	13.41%
620430 · Equipment Repairs	40,069.24	3,467.62	41,799.38	9,144.03	275,000.00	3.33%
620470 · Tires/All sites	3,031.55	3,103.75	5,268.40	5,173.22	70,000.00	7.39%
620475 · Safety	935.39	4,217.77	5,039.15	6,268.02	30,000.00	20.89%
620495 · Tools/all sites	404.11	568.56	458.96	808.35	7,000.00	11.55%
620591 · Supplies/All Sites	753.29	437.65	1,443.24	1,027.92	17,000.00	6.05%
620630 · Property Leases/Equip. Rents	9,948.14	1,636.95	9,948.14	2,709.48	90,000.00	3.01%
620710 · Bale Station Repair	779.09	0.00	1,319.09	583.70	200,000.00	0.29%
620711 · Baler wire	0.00	11,531.70	0.00	11,531.70	14,000.00	82.37%
Total 620000 · Operations	74,652.54	44,609.56	110,228.80	84,194.54	1,053,000.00	8.0%
630000 · Other Operating Expense						
630521 · Site Maintenance/All Sites	5,697.31	1,024.81	21,576.95	1,483.92	434,000.00	0.34%
630690 · Transfer Stations	0.00	1,033.91	0.00	1,738.79	1,500.00	115.92%
630695 · Wind River Res. Trnsfr Stations	23,356.16	23,780.82	46,712.32	47,561.64	280,000.00	16.99%
630730 · Recycling	1,211.93	2,121.90	24,334.47	18,539.87	160,000.00	11.59%
630740 · Financial Assurance Pmt.	0.00	0.00	0.00	0.00	5,600.00	0.0%
630839 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00	0.0%
630854 · Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.0%
Total 630000 · Other Operating Expense	30,265.40	27,961.44	92,623.74	69,324.22	882,100.00	7.86%
640650 · Utilities/All sites						
640651 · Power	732.81	4,383.04	4,573.37	8,712.35		
640652 · Cell Phone	474.73	476.31	949.46	952.62		
640653 · Phones	736.87	778.41	1,407.82	1,224.12		
640654 · Water	3,131.58	2,644.24	5,576.10	5,524.55		
640655 · Internet	444.95	121.10	740.96	387.45		
640656 · Propane/Natural Gas	543.81	103.80	683.93	206.88		
640650 · Utilities/All sites - Other	0.00	0.00	303.00	3,421.87	135,000.00	2.54%
Total 640650 · Utilities/All sites	6,064.75	8,506.90	14,234.64	20,429.84	135,000.00	15.13%
650712 · Scale Houses	3,234.48	5,687.32	9,094.08	7,581.61	30,000.00	25.27%
710000 · Insurance						
710640 · Insurance Liability	0.00	0.00	0.00	0.00	5,895.00	0.0%
710645 · Insurance Property	0.00	0.00	0.00	0.00	36,000.00	0.0%
710647 · Insurance Bonds	0.00	0.00	0.00	0.00	75.00	0.0%
Total 710000 · Insurance	0.00	0.00	0.00	0.00	41,970.00	0.0%
850410 · Equipment Purchase	0.00	591,715.00	0.00	591,715.00	777,000.00	76.15%
850414 · Infrastructure Improvements	387,948.69	566,034.30	715,506.93	1,079,933.30	4,600,000.00	23.48%
850410 · Office Equipment	0.00	3,044.00	0.00	3,044.00	21,000.00	14.5%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Prncpal	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	734,050.86	1,525,420.36	1,388,069.55	2,365,163.03	10,490,970.00	22.55%
Net Ordinary Income	-244,274.60	-1,043,909.50	-840,353.06	-1,471,325.36	-4,354,498.00	33.79%
Net Income	-244,274.60	-1,043,909.50	-840,353.06	-1,471,325.36	-4,354,498.00	33.79%

Fremont County Solid Waste Disposal District
A/P Aging Summary
As of August 31, 2024

	Current	1 - 30	> 30	TOTAL
Accent Wire-Tie	11,531.70	0.00	0.00	11,531.70
Ace Hardware-Lander	222.48	0.00	0.00	222.48
Alexander Excavation, Inc.	309,949.20	0.00	0.00	309,949.20
Bailey Enterprises, Inc.	15,648.57	0.00	0.00	15,648.57
Black Hills Energy	103.80	0.00	0.00	103.80
Bomgaars	261.98	0.00	0.00	261.98
Brossman, Robert	500.00	0.00	0.00	500.00
Bull's Service & Towing	45.91	0.00	0.00	45.91
Burns & McDonnell	80,480.83	0.00	0.00	80,480.83
Carolina Software Inc.	598.88	0.00	0.00	598.88
CMI TECO	165.00	0.00	0.00	165.00
Coca-Cola Bottling Company High Country	180.75	0.00	0.00	180.75
Dry Mountain Water Inc.	1,075.00	0.00	0.00	1,075.00
Dubois Telephone Exchange (DTE) DBA Range	97.11	0.00	0.00	97.11
Eagle Uniform Supply, Inc.	350.36	0.00	0.00	350.36
Elan Financial Services	1,695.74	0.00	0.00	1,695.74
Further	1,688.10	0.00	0.00	1,688.10
Hasco Industrial Supply	1,057.26	0.00	0.00	1,057.26
High Plains Power, Inc.	355.67	0.00	0.00	355.67
Interwest Paper, Inc.	273.00	0.00	0.00	273.00
iPrint Technologies	319.00	0.00	0.00	319.00
Jack's Truck & Equipment dba Floyd's Truc	146.50	0.00	0.00	146.50
Lander Valley Auto Parts	325.34	0.00	0.00	325.34
Lander, City of (vendor)	1,063.49	0.00	0.00	1,063.49
LCI Trucking & Construction LLC	256,085.10	0.00	0.00	256,085.10
Murdoch's Ranch Supply	219.49	0.00	0.00	219.49
Napa Auto Parts - Riverton	1,424.20	0.00	0.00	1,424.20
Napa Auto Parts of Lander	266.40	0.00	0.00	266.40
Norco	555.20	0.00	0.00	555.20
Office Shop, Inc.	130.09	0.00	0.00	130.09
Pullen Services	2,935.74	0.00	0.00	2,935.74
R.C. Lock & Key	23.60	0.00	0.00	23.60
Reserve Account-Pitney Bowes	500.00	0.00	0.00	500.00
Riverton Tire & Oil, Inc.	3,103.75	0.00	0.00	3,103.75
Riverton, City of	2,173.90	0.00	0.00	2,173.90
Rocky Mountain Power	3,997.37	0.00	0.00	3,997.37
Rocky Mountain Scale Works	4,058.00	0.00	0.00	4,058.00
Schooner Sanitation	300.00	0.00	0.00	300.00
SLB, Inc.	1,980.00	0.00	0.00	1,980.00
Sutherlands	16.99	0.00	0.00	16.99
TCl - Traveling Computers, Inc.	499.19	0.00	0.00	499.19
Trihydro Corporation	590.50	0.00	0.00	590.50
Union Telephone Co., Inc.	476.31	0.00	0.00	476.31
Valley Lumber & Supply	9.13	0.00	0.00	9.13
Western Law Associates, P.C.	600.00	0.00	0.00	600.00
Wind Hosting.Net	119.40	0.00	0.00	119.40
Wind River Gallery	30.00	0.00	0.00	30.00
Wyoming Dept. of Transportation	10.00	0.00	10.00	20.00
Wyoming First Aid & Safety	158.97	0.00	0.00	158.97
Wyoming Machinery Company, Corp.	598,869.88	0.00	0.00	598,869.88
Wyoming.com (vendor)	802.40	0.00	0.00	802.40
TOTAL	1,308,071.28	0.00	10.00	1,308,081.28



memorandum

To: Chairman Mark Moxley, Fremont County SWDD
From: Andrew Frey, P.E.
cc: Fremont County SWDD Board
Date: September 10, 2024
Re: Project Updates for September 16, 2024, Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2024-2025 Environmental Activities and Monitoring (Task Order 10-039 / Trihydro Project FREMO-024-0002)

Activities associated with this work order during the previous month and anticipated in the near future include:

- Quarterly methane monitoring was conducted at the Dubois, Sand Draw, and Lander Landfills on August 30th.
- The semiannual environmental monitoring event is tentatively scheduled for the week of October 7th.
- During the October event, one extra sample will be collected from the tap in the Office bathroom at Sand Draw for total coliform. No problems have been previously identified or are expected; the sample will just be a simple confirmation to that effect.

Technical Assistance (Task Order 10-040 / Trihydro Project FREMO-024-0004)

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the August 2024 District Board meeting.
- A monthly Project Status Report was prepared to accompany the August 2024 invoice.
- The Lander BLM office has re-engaged discussion on the land acquisition pursuit. We continue to explore options within the land department to establish a perimeter of land around the Sand Draw Landfill.
- Communication with the Lander Army National Guard (ANG) regarding authorization to borrow



soils from the ANG lands for the Lander Landfill closure project (future).

Operational Support Services (Task Order 10-041 / Trihydro Project FREMO-024-0005)

Support service activities during the previous month are as follows:

- Document Review and Development: assist with review of friable and non-friable ACM disposal requests, assistance with monthly operational report, review of unique waste stream disposal requests, peer review safety review reports,
- Projects: construction meetings for the Lander scale and transfer station, and Sand Draw scale, review and discuss AEI change order requests, Sand Draw scale, and the excavation project for Lander. Assisted with coordination of in-house project logistics.
- Other: FCSWDD Board meeting, assist coordination of new waste compactor delivery, site visit to assist with semi-annual site inspections, review weight comparisons between Lander and Riverton, discussions with scale service vendor to understand possible scale weight variations, meeting with crew chiefs to review waste handling and AUF metrics, layout stormwater management system at Lander.

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-349-951) or send me an email (afrey@trihydro.com).

END OF MEMORANDUM

Memorandum



Date: September 9, 2024
To: Camille Woody, Fremont County Solid Waste Disposal District
From: Matt Evans, PE
Subject: Progress Report – September 2024

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Lander Transfer Station Project

Alexander Excavation, Inc. (Alexander) has completed foundation work for the building and final placement of the majority of material around the interior and exterior of the building. The concrete floor has been poured and the building erection is currently in progress. Based on progress to date and projected future activities, Alexander appears to be on track to complete the project on schedule.

Buried concrete discovered underneath the proposed water tank location was evaluated with the geotechnical engineering subconsultant and over excavation by an amount of three feet was determined as the appropriate method of remediation. Final payment for concrete remediation in this area is awaiting final surveys of the areas. Additional buried concrete was discovered underneath the septic tank location. Remediation of the concrete is being completed on a unit rate basis similar to the water tank.

As discussed at the August Board meeting, final payment for additional subgrade placement resulting from the concrete remediation efforts in 2023 will be calculated based on the amount of subgrade remaining at the time of the construction meeting on July 17, 2024. Fremont Engineering & Surveying is performing the surveys and volume calculations. The cost for placement of the soil was agreed to be \$20 per cubic yard placed. Total amount will be calculated once final surveys are completed.

Sand Draw Scalehouse Project

The new scalehouse has been placed on the foundation and grading and backfilling in the area is complete. Asphalt paving has been completed. The transition from the old scalehouse to the new scalehouse is scheduled for September 16th.

Final electrical and gate installation to occur in September. The last item to be completed is the installation of the radiation detectors. Schedule of the radiation detectors installation has not been finalized.

A change order discussion is underway with LCI regarding additional soil stockpiling efforts related to the foundation preparation and the location of the stockpile.

Memorandum *(continued)*



September 9, 2024

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LCI is on schedule and it appears that they will meet the October 15, 2024 substantial completion date.

Capacity Audits

2024 capacity audit surveys were completed the week of July 8th, 2024. Preparation of the annual capacity audit reports is in progress. The results of the capacity audits will be presented at the October Board meeting.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the annual services project as part of this task.

Capital Improvement Plan Modeling

Burns & McDonnell has completed model updates. The results of the updated model were presented to the Board at the May Board meeting. The next steps for this task will be to begin working with the District on budgeting for FY25-26 in the first quarter of 2025.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or maevans@burnsmcd.com at your earliest convenience.

Fremont County Solid Waste Disposal District
Operational Report
September 2024

Waste Handling/Staff/Board/Inter-Government

Waste Handling.

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):

- a. 2013 = \$140 per ton & 31,500 total tons
- b. 2014 = \$176 per ton & 27,600 total tons
- c. 2015 = \$99 per ton & 31,900 total tons
- d. 2016 = \$103 per ton & 29,700 total tons
- e. 2017 = \$102 per ton & 33,500 total tons
- f. 2018 = \$106 per ton & 36,400 total tons
- g. 2019 = \$88 per ton & 41,900 total tons
- h. 2020 = \$89 per ton & 36,200 total tons
- i. 2021 = \$141 per ton & 35,700 total tons
- j. 2022 = \$125 per ton & 34,200 total tons
- k. 2023 = \$231 per ton & 40,800 total tons

**2023 included multiple large capital projects amounting to nearly \$10 million.*

l. 2024 (2nd Quarter) = \$213 per ton & 21,500 total tons

**2024 includes a continuance of large capital projects.*

Staff.

1. August 2024: following implementation July 1, 2015, the Riverton Area staff (i.e. Riverton Transfer Station, the Sand Draw Landfill, and the rural transfer stations) have not had a single lost-time accident/incident in **9 years and 2 months!!!!** The Lander Area staff (i.e. Lander Landfill and the Dubois Landfill) experienced a minor lost-time accident in August 2024.
2. August 2024: all District staff completed the second (and final) round of safety training for calendar year 2024.
3. October 2024: following receipt of the 2023-2024 Capacity Audit Reports, the District will be holding a workshop with the crew chief's and lead operators to share the findings, discuss site life and financial impacts, best management practices, and site-specific operational changes.

Board.

1. September 2024: the current committee assignments.
 - a. Recycling Committee: Jen Lamb, Bob Townsend, and Mark Moxley
 - b. Health Benefit and Wage Committee: Rob Dolcater, Mark Moxley, John Larsen, and Rod Haper.
 - c. Planning Committee: Bob Townsend, Jen Lamb, and Rob Dolcater.
 - d. Budget Committee: Jen Lamb, Rob Dolcater, and Mark Moxley.
 - e. WRIR Solid Waste Negotiations Committee: Rod Haper, Mark Moxley, and Kyle Larson.

2. August 2024: a member of the Northern Arapaho Tribe Business Council applied for the vacant FCSWDD Board position.

Inter-Government.

1. County:
 - a. The commissioner Work Session that had been scheduled for May 21, 2024, has still not been rescheduled.
2. Tribal:
 - a. July 2024: the District received a letter from the Northern Arapaho Tribe (NAT) requesting the current agreement between the District and the Wind River Inter-Tribal Council (WRITC) be amended to split responsibilities and payments between the two Tribes. The District provided a response indicating that the agreement is between the District and the WRITC and that any amendments request would need to come from the WRITC.
 - b. July 2024: the District received a letter from the Eastern Shoshone Tribe (EST) requesting the current agreement between the District and the Wind River Inter-Tribal Council (WRITC) be amended to split responsibilities and payments between the two Tribes. The District will provide a response to the EST similar to that sent to NAT.
 - c. July 2024: the District sent a letter to the WRITC clarifying that any agreement modification requests would need to be submitted from the WRITC, suggesting WRITC could assign responsibilities and payments internally, and reminding them of their obligation to submit monthly updates and accounting.
 - d. August 28, 2024: the District received correspondence from the WRITC indicating they would be reviewing a proposed amendment to the agreement between the WRITC and the District, requested by the NAT. If the ITC approved the amendment, it would be submitted to the District for consideration.

Regulatory

Regulatory – no updates

Sites/Operations/Equipment:

Sites.

1. August 2024: in-house construction of the new haul route at the Lander Landfill has been complete and commercial haulers are being routed along it. This new route should provide waste hauling access into the landfill during the remainder of the site life.

Operations.

1. September 2024: the new scale at the Sand Draw Landfill is scheduled to be placed into use. This will allow a scale to be dedicated to in-bound traffic and a scale dedicated to out-bound traffic. This project is consistent with the long-term planning efforts and strategic plan.
2. September 12, 2024: the next round of scrap metal started with Dubois, then process Lander and Sand Draw.

Equipment.

1. August 7, 2024: the new waste compactor was delivered into Lander. Once the machine was placed into use, the backup waste compactor at Lander was transferred to Dubois. The Sand Draw operators requested to be allowed to retain use of their original compactor.
2. September 2024: the Lander Landfill primary waste compactor operator was sent to the Dubois Landfill to provide training to the Dubois staff on proper operation of the waste compactor and best management practices with processing and compacting waste.

Miscellaneous/Upcoming Work & Events:

Miscellaneous.

1. August 2024: WARM (Wyoming Association of Risk Management), the District's property insurance carrier, completed an appraisal of the District's insured assets.

Upcoming Work & Events.

1. September 2024: the District is reviewing tire shredding equipment options for this year's event.