



# FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

Lander, WY 82520

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trashmatters.org

## MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

August 19, 2024 – 9:30 a.m.

### 1. PRELIMINARY ITEMS:

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, Robert Townsend, John Larsen, and Bob Carlson
- c. Declaration of a Quorum
- d. Approval of Agenda (*Discussion and Formal Action*)
- e. Public Comment/Communication from the Floor

### 2. CONSENT ITEMS:

- a. Approval of Meeting Minutes
  - i. July 2024
- b. Approval of the Accounts Payable
  - i. July 2024
- c. Acceptance of Meeting Reports
  - i. Trihydro Corporation
  - ii. Burns and McDonnell
  - iii. District Operations Report
- d. Wind River Inter-Tribal Solid Waste – *no report submitted*

### 3. BUSINESS ITEMS:

- a. Active Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)
  - i. Lander Excavation and Stockpiling
  - ii. Lander Scale Facility
  - iii. Lander Transfer Station
    - a. Pay Application (#15): \$359,816.30
  - iv. Sand Draw Scale Facility
    - a. Pay Application (#5): \$154,082.70
- b. Propane Bid – Review and Award (*Discussion and Formal Action*)
- c. Tribal Agreement (*Discussion and Formal Action*)

### 4. NEW BUSINESS

- a. Executive Director Update (*Discussion*)

### 5. CLOSING ITEMS:

- a. Upcoming Meetings:
  - i. The Next Regularly Scheduled Meeting(s): September 16, 2024, at 9:30am
- b. Call for Adjournment.



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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

## Minutes of Regular Board Meeting

July 15, 2024

### 1. **PUBLIC HEARING:**

#### a. **Electronic Waste Rule Change**

CHAIRMAN MOXLEY opened the floor to comments related to the proposed electronic waste rule change. No comments were provided.

#### b. **FCSWDD FY2024-25 Operating Budget**

CHAIRMAN MOXLEY opened the floor to comments related to the proposed FY2024-25 Operating Budget.

**Discussion:** The assessed valuation was slightly more than projected in the initial draft budget. Other minor changes included a minor increase in survey allocations, a reduction in the funds directed to the closure/post-closure/future development reserve.

### 2. **PRELIMINARY ITEMS:**

#### a. **New Board Member (*Self Introduction/Introduction*)**

BOB CARLSON introduced himself as the newly appointed Board member. He recently retired from working for the District at the Riverton Transfer Station and hopes to bring an employee's perspective to the group. He also has a construction background and looks forward to helping the community.

**b.-d.** The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:35 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Kyle Larson, Rob Dolcater, Jen Lamb, John Larsen, Rod Haper, Bob Townsend and Bob Carlson
<u>Excused Member(s):</u>	<i>No Excused Members</i>
<u>Unexcused Member(s):</u>	<i>No Unexcused Members</i>
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	<i>No Community Liaisons</i>
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	HR&A Manager Camille Woody
<u>Consultant(s):</u>	Matt Evans (Burns and McDonnell), and Cassidy Tieman via Teams (Burns and McDonnell), Beau Schneider (Freedom Engineering), Susan Brodie (SLB) and Andy Frey via Teams (Trihydro)
<u>Guests:</u>	<i>None</i>

#### e. **Approval of Agenda (*Discussion and Formal Action*)**

VICE-CHAIR DOLCATER made a motion to approve the consent agenda as presented. ROD HAPER seconded the motion.

**MOTION CARRIED**

#### f. **Public Comment/Communication from the Floor**

No comment or communication from the floor.

3. **CONSENT ITEMS:**

- a. **Approval of Prior Meeting Minutes**
  - i. **June 2024 Regular Meeting**
- b. **Approval of Accounts Payable**
  - i. **June 2024 invoices**
- c. **Acceptance of Meeting Reports:**
  - i. **Trihydro Corporation – Progress Report**
  - ii. **Burns and McDonnell – Progress Report**
  - iii. **FCSWDD Operational Report**
  - iv. **Wind River Indian Reservation Inter-Tribal Solid Waste Program – no report submitted**

4. **BUSINESS ITEMS:**

- a. **Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)**
  - i. **Lander Excavation and Stockpiling Project.**

Matt Evans (Burns and McDonnell) reported that the quantities under this project will exceed the initial projections by 2,000 to 3,000 cubic yards. A final survey will be used to determine quantity and payment.

- ii. **Lander Scale Facility.**

- a. **Final Pay Application (#11): \$133,576.69**

- b. **41-day Settlement Period Notice (Complete August 2, 2024 – Payment Allowed August 3, 2024)**

Matt Evans reported that three punchlist items remain for the project to be fully complete, the 41-day settlement period will be complete August 2, 2024, and he recommended payment of the final pay application, pay application #11, in the amount \$133,576.69, following completion of the punchlist items and settlement period.

KYLE LARSON made a motion to pay the final pay application, pay application #11, in the amount \$133,576.69, following completion of the punchlist items and settlement period. VICE-CHAIR DOLCATER seconded the motion. **MOTION CARRIED**

- iii. **Lander Transfer Station.**

Matt Evans reported that the transfer station building floor is 80% complete, the building erection will begin next week and take two months, the project looks to be completed by November 30, 2024; however, AEI refused to provide an updated construction schedule. Two change orders were presented, the first for additional roof steel in the amount \$16,795.89, and the second was for concrete debris removal and replacement under the fire water tank with an estimated cost of \$8,000. The AEI requested rates for the work are \$10.50 per cubic yard on excavation and \$27.00 per cubic yard for backfill.

BOB TOWNSEND made a motion to approve the change order for additional roof steel in the amount of \$16,795.89. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

KYLE LARSON made a motion to accept the proposed unit rates for the change order work related to the fire water tank concrete remediation. BOB CARLSON seconded the motion. **MOTION CARRIED**

- a. **Pay Application #14: \$351,558.90**

Matt Evans recommended approval of pay application #14 in the amount \$351,558.90, bringing the project to 64% complete on a cost basis.

JOHN LARSEN made a motion to approve pay application #14 in the amount of \$351,558.90. KYLE LARSON seconded the motion. **MOTION CARRIED**

**iv. Sand Draw Scale Facility**

Matt Evans reported the concrete foundation is currently being poured. The transition into the new scale facility is scheduled for the first week in September with their electrical subcontractor working through the logistics.

**a. Pay Application #4: \$149,809.50**

Matt Evans recommended approval of pay application #4 in the amount \$149,809.50, bringing the project to 53% complete on a cost basis.

BOB TOWNSEND made a motion to approve pay application #4 in the amount of \$149,809.50. JOHN LARSEN seconded the motion. **MOTION CARRIED**

**b. Electronic Waste Rule Change – Approval (*Discussion & Formal Action*)**

CHAIRMAN MOXLEY opened the floor to discussion or formal action on the proposed electronic waste rule change.

**Discussion:** The rule change, if adopted, will be effective immediately. The District Office staff have been communicating the proposed change to those impacted leading into today's meeting and will plan to send letters to the schools and office supply businesses.

BOB TOWNSEND made a motion to approve the proposed electronic waste rule change as presented. KYLE LARSON seconded the motion. **MOTION CARRIED**

**c. FY2024-25 Final Operating Budget – Approval (*Discussion & Formal Action*)**

CHAIRMAN MOXLEY opened the floor to discussion or formal action on the proposed operating budget.

**Discussion:** The commission currently does not feel they have the authority to alter the number of mills requested. The final mill levy authorization will take place at a commission meeting in August.

KYLE LARSON made a motion to approve the FY2024-25 Operating Budget as presented. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

**d. Scrap Metal Processing Contract Extension – Western Metals Recycling (*Discussion & Formal Action*)**

HR&A Manager Woody presented the extension request submitted from Western Metals Recycling with an offer of \$120 per ton down from \$132.69 per ton offered the prior year.

**Discussion:** Confirmation has been received that market values are down when compared against last year.

BOB TOWNSEND made a motion to accept the Scrap Metals Processing Contract extension request submitted by Western Metals Recycling for FY2024-25 with a value of \$120 per ton. ROD HAPER seconded the motion. **MOTION CARRIED**

**5. NEW BUSINESS**

**a. 2024 Household Hazardous Waste Event (July 20, 2024) – Camille Woody (*Discussion*)**

HR&A Manager Woody reminded everyone that this year's HHW event is scheduled for July 20, 2024, in Riverton at the transfer station.

**b. Tribal Relations Update (Discussion)**

CHAIRMAN MOXLEY provided an update to the group on the Tribal agreement activities. The Tribes have not yet submitted to the District their operating costs and tracking documents for the past year, as required by the current agreement.

**c. Riverton Rotary (Discussion)**

CHAIRMAN MOXLEY informed the group that he and SECRETARY/TREASURER LAMB will be presenting at the Riverton Rotary a discussion around the planned operational changes anticipated to take place after the Lander Landfill closes.

**d. Use of Video Recording (Discussion)**

Commissioner Jones suggested the District consider videoing the meetings along with the audio recordings for viewing by interested groups. The commission publishes theirs on the county website.

**6. CLOSING ITEMS:**

**a. Upcoming Meetings:**

- i. The next regularly scheduled meeting: August 19, 2024, at 9:30am.

**b. Call for Adjournment.**

BOB TOWNSEND made a motion to adjourn the meeting at 11:10am. JOHN LARSEN seconded the motion. **MOTION CARRIED**

Respectfully submitted by,

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Camille Woody  
HR&A Manager  
Fremont County Solid Waste Disposal District

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Mark Moxley  
Board of Director's Vice-Chairman  
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District

Profit & Loss - Modified Accrual

For July 2024

(with comparative data for 2022)

	July 23	July 24	Budget	YTD = 8.33%
				% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
410210 · 3 Mill Levy Property Tax Revenue	-69,621.88	96,168.60	2,571,972.00	3.74%
410214 · Auto Tax Revenue	-182,524.58	0.00	350,000.00	0.0%
432000 · Intergovernmental Revenue	0.00	0.00	43.00	0.0%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	0.0%
441270 · User Fees	250,899.54	285,114.40	2,700,000.00	10.56%
471250 · Interest Income	14,470.21	17,250.15	300,000.00	5.75%
480271 · Compost Sales	3,065.20	0.00	6,000.00	0.0%
480277O/S · Overage (Shortage)	2.00	-25.80	0.00	100.0%
480290 · Miscellaneous Revenue	25.00	50.00	5,500.00	0.91%
480290C · Recycling Revenue	41,624.74	13,774.46	160,000.00	8.61%
<b>Total Income</b>	<b>57,940.23</b>	<b>412,331.81</b>	<b>6,093,515.00</b>	<b>6.77%</b>
<b>Expense</b>				
510310 · WAGES	87,518.99	104,618.60	1,308,100.00	8.0%
520000 · Payroll Tax & Benefits				
520320 · FICA	5,979.08	7,181.98	89,800.00	8.0%
520330 · WYOMING RETIREMENT	12,611.93	14,422.20	193,200.00	7.47%
520340 · HEALTH BENEFITS	55,652.45	45,924.98	488,300.00	9.41%
520350 · WORKER'S COMPENSATION	1,295.30	1,485.56	19,400.00	7.66%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	5,000.00	0.0%
<b>Total 520000 · Payroll Tax &amp; Benefits</b>	<b>75,538.76</b>	<b>69,014.72</b>	<b>795,700.00</b>	<b>8.67%</b>
530000 · Travel, Seminars & Training				
530620 · Board Travel/Seminars	143.46	23.98	3,000.00	0.8%
530630 · Staff Travel, Seminars & Training	1,914.19	2,148.61	12,000.00	17.91%
<b>Total 530000 · Travel, Seminars &amp; Training</b>	<b>2,057.65</b>	<b>2,172.59</b>	<b>15,000.00</b>	<b>14.48%</b>
540000 · Contractual Services				
540700 · Engineering	39,949.92	43,226.41	641,300.00	6.74%
540840 · Audit/Acctg Fees	0.00	0.00	8,800.00	0.0%
540842 · Public Information	782.00	400.00	10,000.00	4.0%
540844 · Accountant	750.00	1,540.00	30,000.00	5.13%
540846 · Misc.Contract Services	0.00	0.00	15,000.00	0.0%
540850 · Attorney Fees	600.00	600.00	15,000.00	4.0%
<b>Total 540000 · Contractual Services</b>	<b>42,081.92</b>	<b>45,766.41</b>	<b>720,100.00</b>	<b>6.36%</b>
550000 · Other Admin. Expenses				
550610 · Office Expense	827.12	599.91	12,000.00	5.0%
550611 · Postage	0.00	164.97	2,500.00	6.6%
550612 · Advertising	0.00	0.00	7,500.00	0.0%
550616 · Office Equip.- Maint. & Repairs	222.48	818.06	15,000.00	5.45%
550635 · Bank fees	6,249.44	7,918.42	75,000.00	10.56%
<b>Total 550000 · Other Admin. Expenses</b>	<b>7,299.04</b>	<b>9,501.36</b>	<b>112,000.00</b>	<b>8.48%</b>

Fremont County Solid Waste Disposal District

Profit & Loss - Modified Accrual

For July 2024

(with comparative data for 2022)

	July 23	July 24	Budget	YTD = 8.33%
				% of Budget
<b>620000 · Operations</b>				
<b>620420 · Operat/Maint Fuel, Lube, Filter</b>				
620421 · Fuel	23,960.34	24,426.49	350,000.00	6.98%
620420 · Operat/Maint Fuel, Lube, Filter - Other	2,260.37	2,876.07		100.0%
<b>Total 620420 · Operat/Maint Fuel, Lube, Filter</b>	<u>26,220.71</u>	<u>27,302.56</u>	<u>350,000.00</u>	<u>7.8%</u>
620430 · Equipment Repairs	1,730.14	5,676.41	275,000.00	2.06%
620470 · Tires/All sites	2,236.85	2,069.47	70,000.00	2.96%
620475 · Safety	4,103.76	2,050.25	30,000.00	6.83%
620495 · Tools/all sites	54.85	239.79	7,000.00	3.43%
620591 · Supplies/All Sites	689.95	590.27	17,000.00	3.47%
620630 · Property Leases/Equip. Rents	0.00	1,072.53	90,000.00	1.19%
620710 · Bale Station Repair	540.00	583.70	200,000.00	0.29%
620711 · Baler wire	0.00	0.00	14,000.00	0.0%
<b>Total 620000 · Operations</b>	<u>35,576.26</u>	<u>39,584.98</u>	<u>1,053,000.00</u>	<u>3.76%</u>
<b>630000 · Other Operating Expense</b>				
630521 · Site Maintenance/All Sites	15,879.64	459.11	434,000.00	0.11%
630690 · Transfer Stations	0.00	704.88	1,500.00	46.99%
630695 · Wind River Res. Trnsfr Stations	23,356.16	23,780.82	280,000.00	8.49%
630730 · Recycling	23,122.54	16,417.97	160,000.00	10.26%
630740 · Financial Assurance Pmt.	0.00	0.00	5,600.00	0.0%
630839 · Bad Debts	0.00	0.00	1,000.00	0.0%
630854 · Landfill Closure	0.00	0.00	0.00	0.0%
<b>Total 630000 · Other Operating Expense</b>	<u>62,358.34</u>	<u>41,362.78</u>	<u>882,100.00</u>	<u>4.69%</u>
<b>640650 · Utilities/All sites</b>				
640651 · Power	3,840.56	4,329.31		
640652 · Cell Phone	474.73	476.31		
640653 · Phones	670.95	445.71		
640654 · Water	2,444.52	2,880.31		
640655 · Internet	296.01	266.35		
640656 · Propane/Natural Gas	140.12	103.08		
640650 · Utilities/All sites - Other	303.00	3,421.87	135,000.00	2.54%
<b>Total 640650 · Utilities/All sites</b>	<u>8,169.89</u>	<u>11,922.94</u>	<u>135,000.00</u>	<u>8.83%</u>
650712 · Scale Houses	5,859.60	1,894.29	30,000.00	6.31%
<b>710000 · Insurance</b>				
710640 · Insurance Liability	0.00	0.00	5,895.00	0.0%
710645 · Insurance Property	0.00	0.00	36,000.00	0.0%
710647 · Insurance Bonds	0.00	0.00	75.00	0.0%
<b>Total 710000 · Insurance</b>	<u>0.00</u>	<u>0.00</u>	<u>41,970.00</u>	<u>0.0%</u>
850410 · Equipment Purchase	0.00	0.00	777,000.00	0.0%
850414 · Infrastructure Improvements	327,558.24	513,899.00	4,600,000.00	11.17%
850410 · Office Equipment	0.00	0.00	21,000.00	0.0%
<b>Total Expense</b>	<u>654,018.69</u>	<u>839,737.67</u>	<u>10,490,970.00</u>	<u>8.0%</u>
<b>Net Ordinary Income</b>	<u>-596,078.46</u>	<u>-427,405.86</u>	<u>-4,397,455.00</u>	<u>9.72%</u>
<b>Net Income</b>	<u>-596,078.46</u>	<u>-427,405.86</u>	<u>-4,397,455.00</u>	<u>9.72%</u>

Transactions by Account

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>215150 · Accounts Payable</b>									
Bill	08/01/2024	August2024	Eastern Shoshone...				-SPLIT-	18,127.50	785,861.45
Bill	08/01/2024	Aug2024	Budget Blinds of F...				850415 · Offi...	3,044.00	783,988.95
Bill	08/01/2024	41075951	Further				520343 · Hea...	631.22	787,032.95
Bill	08/01/2024	43028	TCI - Traveling Co...				550616 · Offi...	35.00	787,664.17
Bill	08/01/2024	43029	TCI - Traveling Co...				550616 · Offi...	45.00	787,699.17
Bill Pmt -Check	08/03/2024	33293	Alexander Excava...				123110 · CB...	-133,576.69	787,744.17
Bill Pmt -Check	08/19/2024		A D Martin Lumbe...				123110 · CB...	-1,209.42	654,167.48
Bill Pmt -Check	08/19/2024		Ace Hardware-La...				123110 · CB...	-273.45	652,958.06
Bill Pmt -Check	08/19/2024		Alexander Excava...				123110 · CB...	-359,816.30	652,684.61
Bill Pmt -Check	08/19/2024		Bailey Enterprises...				123110 · CB...	-24,859.46	292,868.31
Bill Pmt -Check	08/19/2024		Black Hills Energy				123110 · CB...	-103.08	268,008.85
Bill Pmt -Check	08/19/2024		Blankenship Equi...				123110 · CB...	-583.70	267,905.77
Bill Pmt -Check	08/19/2024		Bloedorn Lumber -...				123110 · CB...	-22.99	267,322.07
Bill Pmt -Check	08/19/2024		Bomgaars				123110 · CB...	-3.18	267,299.08
Bill Pmt -Check	08/19/2024		Boyle Electric, Inc.				123110 · CB...	-502.88	267,295.90
Bill Pmt -Check	08/19/2024		Budget Blinds of F...				123110 · CB...	-3,044.00	266,793.02
Bill Pmt -Check	08/19/2024		CenturyLink				123110 · CB...	-97.58	283,749.02
Bill Pmt -Check	08/19/2024		CMI TECCO				123110 · CB...	-80.00	263,651.44
Bill Pmt -Check	08/19/2024		Coca-Cola Bottlin...				123110 · CB...	-279.75	263,571.44
Bill Pmt -Check	08/19/2024		Community Entry ...				123110 · CB...	-7,352.84	263,291.69
Bill Pmt -Check	08/19/2024		Comtronix				123110 · CB...	-3,421.87	255,938.85
Bill Pmt -Check	08/19/2024		Division of Crimin...				123110 · CB...	-15.00	252,516.98
Bill Pmt -Check	08/19/2024		Drug Testing Serv...				123110 · CB...	-550.00	252,501.98
Bill Pmt -Check	08/19/2024		Dry Mountain Wat...				123110 · CB...	-1,285.00	251,951.98
Bill Pmt -Check	08/19/2024		Dubois Telephone...				123110 · CB...	-97.28	250,666.98
Bill Pmt -Check	08/19/2024		Eagle Uniform Su...				123110 · CB...	-496.94	250,569.70
Bill Pmt -Check	08/19/2024	3838	Eastern Shoshone...				123110 · CB...	-18,127.50	250,072.76
Bill Pmt -Check	08/19/2024		Elan Financial Ser...				123110 · CB...	-1,151.43	231,945.26
Bill Pmt -Check	08/19/2024		Further				123110 · CB...	-1,582.28	230,793.83
Bill Pmt -Check	08/19/2024		Hasco Industrial S...				123110 · CB...	-675.90	229,211.55
Bill Pmt -Check	08/19/2024		High Mountain Ele...				123110 · CB...	-281.65	228,535.65
Bill Pmt -Check	08/19/2024		High Plains Power...				123110 · CB...	-330.87	228,254.00
Bill Pmt -Check	08/19/2024		Interwest Paper, Inc.				123110 · CB...	-8,453.22	227,923.13
Bill Pmt -Check	08/19/2024		Jack's Saw Shop L...				123110 · CB...	-88.97	219,469.91
Bill Pmt -Check	08/19/2024		Kairos Communic...				123110 · CB...	-400.00	219,400.94
Bill Pmt -Check	08/19/2024		KOIS Brother Equi...				123110 · CB...	-1,124.35	219,000.94
Bill Pmt -Check	08/19/2024		Lander Valley Aut...				123110 · CB...	-756.23	217,876.59
Bill Pmt -Check	08/19/2024		Lander, City of (ve...				123110 · CB...	-1,147.01	217,120.36
Bill Pmt -Check	08/19/2024		Lawson Products, ...				123110 · CB...	-422.88	215,973.35
Bill Pmt -Check	08/19/2024		LCI Trucking & Co...				123110 · CB...	-154,082.70	215,550.47
Bill Pmt -Check	08/19/2024		Murdoch's Ranch ...				123110 · CB...	-227.29	61,467.77
Bill Pmt -Check	08/19/2024		Napa Auto Parts - ...				123110 · CB...	-48.04	61,240.48
Bill Pmt -Check	08/19/2024		NAPA Auto Parts ...				123110 · CB...	-1,118.41	61,192.44
Bill Pmt -Check	08/19/2024		Napa Auto Parts o...				123110 · CB...	-640.16	60,074.03
Bill Pmt -Check	08/19/2024		Norco				123110 · CB...	-552.80	59,433.87
Bill Pmt -Check	08/19/2024		Office Shop, Inc.				123110 · CB...	-145.34	58,881.07
Bill Pmt -Check	08/19/2024		Perry's Truck & Di...				123110 · CB...	-382.04	58,735.73
Bill Pmt -Check	08/19/2024		Pitney Bowes				123110 · CB...	-164.97	58,353.69
Bill Pmt -Check	08/19/2024		Riverton Ranger I...				123110 · CB...	-65.00	58,188.72
Bill Pmt -Check	08/19/2024		Riverton Tire & Oil...				123110 · CB...	-2,069.47	58,123.72
Bill Pmt -Check	08/19/2024		Riverton, City of				123110 · CB...	-780.46	56,054.25
Bill Pmt -Check	08/19/2024		Rocky Mountain P...				123110 · CB...	-3,988.44	55,273.79
Bill Pmt -Check	08/19/2024		Shaw's Constructi...				123110 · CB...	-239.94	51,305.35
Bill Pmt -Check	08/19/2024		SLB, Inc.				123110 · CB...	-1,540.00	51,065.41
Bill Pmt -Check	08/19/2024		Struna Communic...				123110 · CB...	-270.00	49,525.41
Bill Pmt -Check	08/19/2024		Sutherlands				123110 · CB...	-29.08	49,255.41
Bill Pmt -Check	08/19/2024		TCI - Traveling Co...				123110 · CB...	-429.75	49,226.33
Bill Pmt -Check	08/19/2024		Trihydro Corporati...				123110 · CB...	-43,226.41	48,796.58
Bill Pmt -Check	08/19/2024		Union Telephone ...				123110 · CB...	-476.31	5,570.17
Bill Pmt -Check	08/19/2024		Western Law Ass...				123110 · CB...	-600.00	5,093.86
Bill Pmt -Check	08/19/2024		Wyoming Dept. of ...				123110 · CB...	-5.00	4,493.86
Bill Pmt -Check	08/19/2024		Wyoming Machine...				123110 · CB...	-3,876.92	4,488.86
Bill Pmt -Check	08/19/2024		Wyoming.com (ve...				123110 · CB...	-611.94	611.94
Total 215150 · Accounts Payable								-765,861.45	0.00
<b>TOTAL</b>								<b>-765,861.45</b>	<b>0.00</b>



# Memorandum



Date: August 12, 2024  
To: Camille Woody, Fremont County Solid Waste Disposal District  
From: Matt Evans, PE  
Subject: Progress Report – August 2024

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

### *Lander Transfer Station Project*

Alexander Excavation, Inc. (Alexander) has completed foundation work for the building and final placement of material around the interior and exterior of the building. The concrete floor has been poured and the building erection is currently in progress. Based on progress to date and projected future activities, Alexander appears to be on track to complete the project on schedule.

Change Order #1 for concrete remediation activities completed in 2023 was presented at the March Board meeting and approved for payment.

A second change order for activities associated with extra soil borrow to be completed in 2024 was also presented at the March Board meeting. The Board determined the unit cost of soil excavation to be unacceptable and instead agreed to issue a proposal request for the excavation and stockpiling of the 6,000 cubic yards of materials involved in the change order request. Four proposals were received by the Board, and the lowest proposal for \$45,401 was accepted from Alexander. Excavation and stockpiling is currently underway. This proposal was significantly lower than the change order request amount.

Buried concrete discovered underneath the proposed water tank location was evaluated with the geotechnical engineering subconsultant and over excavation by an amount of three feet was determined as the appropriate method of remediation. Additional buried concrete was discovered underneath the septic tank location. Remediation of the concrete is being completed on a unit rate basis.

Additionally, a change order for additional steel required for the roof based on a change in thermal factor was approved in the amount of \$16,796.

Since the July Board meeting, an agreement with Alexander Construction was reached to pay Alexander for additional subgrade placement resulting from the concrete remediation efforts in 2023. The final amount of the additional payment will be calculated based on the amount of subgrade remaining at the time of the construction meeting on July 17, 2024. Fremont Engineering & Surveying is performing the surveys and volume calculations. The cost for placement of the soil was agreed to be \$20 per cubic yard placed.

# Memorandum *(continued)*



August 12, 2024  
Page 2

## *Lander Scalehouse Project*

Alexander has completed the Lander Scalehouse. Final punch list items were completed and the 41-day advertisement period of the project completion was attained on August 2, 2024.

## *Sand Draw Scalehouse Project*

The new scalehouse has been placed on the foundation and remaining grading and backfilling in the area is to be complete the week of August 12<sup>th</sup>. Currently, the new scale is to be placed on August 21<sup>st</sup> and transition from the old scalehouse to the new scalehouse is scheduled for the week of August 26<sup>th</sup>.

Additionally, asphalt paving is planned for the end of August. Final electrical and gate installation to occur the first part of September.

A change order discussion is underway with LCI regarding additional soil stockpiling efforts related to the foundation preparation and the location of the stockpile.

LCI is on schedule and it appears that they will meet the October 15, 2024 substantial completion date.

## *Capacity Audits*

2024 capacity audit surveys were completed the week of July 8<sup>th</sup>, 2024. Preparation of the annual capacity audit reports is in progress. The results of the capacity audits will be presented at the September or October Board meetings.

## *Technical Engineering Assistance*

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the annual services project as part of this task.

## *Capital Improvement Plan Modeling*

Burns & McDonnell has completed model updates. The results of the updated model were presented to the Board at the May Board meeting.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or [maevans@burnsmcd.com](mailto:maevans@burnsmcd.com) at your earliest convenience.



## memorandum

**To:** Chairman Mark Moxley, Fremont County SWDD  
**From:** Andrew Frey, P.E.  
**cc:** Fremont County SWDD Board  
**Date:** August 12, 2024  
**Re:** Project Updates for August 19, 2024, Board Meeting

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The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

### **Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2024-2025 Environmental Activities and Monitoring (Task Order 10-039 / Trihydro Project FREMO-024-0002)**

Activities associated with this work order during the previous month and anticipated in the near future include:

- The semiannual report for the used oil furnace was prepared and submitted for the Title V permit under AQD.
- The next field event will be quarterly methane monitoring, currently scheduled for the week of August 19<sup>th</sup>. The semiannual environmental monitoring event is tentatively scheduled for the week of October 7<sup>th</sup>.

### **Technical Assistance (Task Order 10-040 / Trihydro Project FREMO-024-0004)**

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the July 2024 District Board meeting.
- A monthly Project Status Report was prepared to accompany the July 2024 invoices.
- Continued efforts to communicate with the Lander BLM office regarding the land acquisition request. An office stop is scheduled to take place during the August site visit.
- Continued efforts to communicate with the Lander Army National Guard (ANG) regarding authorization to borrow soils from the ANG lands for the Lander Landfill closure project (future).



**Operational Support Services (Task Order 10-041 / Trihydro Project FREMO-024-0005)**

Support service activities during the previous month are as follows:

- Document Review and Development: finalize and submit WDEQ lifetime permit annual reports for the Lander Landfill and the Sand Draw Landfill, assistance with monthly operational report, review of unique waste stream disposal requests, peer review safety review reports,
- Projects: construction meetings for the Lander scale and transfer station, and Sand Draw scale, review and discuss AEI change order requests, the Sand Draw scale project, and the excavation project for Lander. Assisted with coordination of in-house project logistics.
- Other: FCSWDD Board meeting, assist coordination of new waste compactor delivery, tire analysis for potential backhoe tire type change, and provide map for Sand Draw waste boundary, guidance on fill staking at Lander, research “dirty” power issues at the Dubois site, assist with possible process techniques associated with scale inconsistencies.

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-349-951) or send me an email ([afrey@trihydro.com](mailto:afrey@trihydro.com)).

**END OF MEMORANDUM**

Fremont County Solid Waste Disposal District  
**Operational Report**  
August 2024

Waste Handling/Staff/Board/Inter-Government

Waste Handling.

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):

- a. 2013 = \$140 per ton & 31,500 total tons
- b. 2014 = \$176 per ton & 27,600 total tons
- c. 2015 = \$99 per ton & 31,900 total tons
- d. 2016 = \$103 per ton & 29,700 total tons
- e. 2017 = \$102 per ton & 33,500 total tons
- f. 2018 = \$106 per ton & 36,400 total tons
- g. 2019 = \$88 per ton & 41,900 total tons
- h. 2020 = \$89 per ton & 36,200 total tons
- i. 2021 = \$141 per ton & 35,700 total tons
- j. 2022 = \$125 per ton & 34,200 total tons
- k. 2023 = \$231 per ton & 40,800 total tons

*\*2023 included multiple large capital projects amounting to nearly \$10 million.*

- l. 2024 (1<sup>st</sup> half) = \$213 per ton & 21,500 total tons

*\*2024 includes a continuance of large capital projects.*

Staff.

1. August 2024: following implementation July 1, 2015, the Riverton Area staff (i.e. Riverton Transfer Station, the Sand Draw Landfill, and the rural transfer stations) have not had a single lost-time accident/incident in **9 years and 1 month!!!!** The Lander Area staff (i.e. Lander Landfill and the Dubois Landfill) experienced a minor lost-time accident in July 2024 and have made it **1 month**.
2. August 14-15, 2024: District staff will receive the second half of the annual safety training.
3. August 19-22, 2024: the District is sending four staff members to attend the annual Wyoming Solid Waste and Recycling Association conference in Casper, WY.

Board.

1. July 2024 – the current committee assignments.
  - a. Recycling Committee: Jen Lamb, Bob Townsend, and Mark Moxley
  - b. Health Benefit and Wage Committee: Rob Dolcater, Mark Moxley, John Larsen, and Rod Haper.
  - c. Planning Committee: Bob Townsend, Jen Lamb, and Rob Dolcater.
  - d. Budget Committee: Jen Lamb, Rob Dolcater, and Mark Moxley.
  - e. WRIR Solid Waste Negotiations Committee: Rod Haper, Mark Moxley, and Kyle Larson.

### Inter-Government.

1. County:
  - a. The Work Session that had been scheduled for May 21, 2024, with the commissioners remains unscheduled.
2. Tribal:
  - a. July 2024: the District received a letter from the Northern Arapaho Tribe (NAT) requesting the current agreement between the District and the Wind River Inter-Tribal Council (WRITC) be amended to split responsibilities and payments between the two Tribes. The District provided a response indicating that the agreement is between the District and the WRITC and that any amendments request would need to come from the WRITC.
  - b. August 2024: the District received a letter from the Eastern Shoshone Tribe (EST) requesting the current agreement between the District and the Wind River Inter-Tribal Council (WRITC) be amended to split responsibilities and payments between the two Tribes. The District will provide a response to the EST similar to that sent to NAT.

### Regulatory

#### Regulatory.

1. August 6, 2024: WDEQ-SHWD lifetime permit required annual reports for the Lander and Sand Draw Landfills submitted (due September 1, 2024).

### Sites/Operations/Equipment:

#### Sites.

1. August 2024: in-house construction of the new haul route at the Lander Landfill continues. The current goal is to place the road into use in September. This new route should provide waste hauling access into the landfill during the remainder of the site life.

#### Operations.

1. August 2024: the new scale at the Lander Landfill is in use. This allows a scale to be dedicated to in-bound and a scale to out-bound traffic.
2. August 2024: the next round of scrap metal processing is scheduled to take place at Lander, Sand Draw and Riverton.

#### Equipment.

1. August 7, 2024: the new waste compactor was delivered into Lander. Once the machine is placed into use, the backup waste compactor at Lander will be transferred to Sand Draw, and the waste compactor from Sand Draw will be transferred to the Dubois Landfill.

### Miscellaneous/Upcoming Work & Events:

#### Miscellaneous.

1. August 2024: WARM (Wyoming Association of Risk Management), the District's property insurance carrier, will be visiting the sites to complete an appraisal.

Upcoming Work & Events.

1. July 20, 2024: the HHW Cleanup Event at the Riverton Transfer Station was successful with good county-wide turnout.

**Picture of the new waste compactor at delivery**

