



# FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

## Minutes of Regular Board Meeting

July 15, 2024

### 1. PUBLIC HEARING:

#### a. Electronic Waste Rule Change

CHAIRMAN MOXLEY opened the floor to comments related to the proposed electronic waste rule change. No comments were provided.

#### b. FCSWDD FY2024-25 Operating Budget

CHAIRMAN MOXLEY opened the floor to comments related to the proposed FY2024-25 Operating Budget.

**Discussion:** The assessed valuation was slightly more than projected in the initial draft budget. Other minor changes included a minor increase in survey allocations, a reduction in the funds directed to the closure/post-closure/future development reserve.

### 2. PRELIMINARY ITEMS:

#### a. New Board Member (*Self Introduction/Introduction*)

BOB CARLSON introduced himself as the newly appointed Board member. He recently retired from working for the District at the Riverton Transfer Station and hopes to bring an employee's perspective to the group. He also has a construction background and looks forward to helping the community.

**b.-d.** The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:35 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

- Board Members: Mark Moxley, Kyle Larson, Rob Dolcater, Jen Lamb, John Larsen, Rod Haper, Bob Townsend and Bob Carlson
- Excused Member(s): *No Excused Members*
- Unexcused Member(s): *No Unexcused Members*
- Commissioner Liaison: Mike Jones
- Community Liaisons: *No Community Liaisons*
- Attorney: Rick Sollars
- Staff: HR&A Manager Camille Woody
- Consultant(s): Matt Evans (Burns and McDonnell), and Cassidy Tieman via Teams (Burns and McDonnell), Beau Schneider (Freedom Engineering), Susan Brodie (SLB) and Andy Frey via Teams (Trihydro)
- Guests: *None*

#### e. Approval of Agenda (*Discussion and Formal Action*)

VICE-CHAIR DOLCATER made a motion to approve the consent agenda as presented. ROD HAPER seconded the motion.

**MOTION CARRIED**

#### f. Public Comment/Communication from the Floor

No comment or communication from the floor.

3. **CONSENT ITEMS:**

- a. **Approval of Prior Meeting Minutes**
  - i. **June 2024 Regular Meeting**
- b. **Approval of Accounts Payable**
  - i. **June 2024 invoices**
- c. **Acceptance of Meeting Reports:**
  - i. **Trihydro Corporation – Progress Report**
  - ii. **Burns and McDonnell – Progress Report**
  - iii. **FCSWDD Operational Report**
  - iv. **Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted***

4. **BUSINESS ITEMS:**

- a. **Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)**
  - i. **Lander Excavation and Stockpiling Project.**

Matt Evans (Burns and McDonnell) reported that the quantities under this project will exceed the initial projections by 2,000 to 3,000 cubic yards. A final survey will be used to determine quantity and payment.

- ii. **Lander Scale Facility.**

- a. **Final Pay Application (#11): \$133,576.69**
- b. **41-day Settlement Period Notice (Complete August 2, 2024 – Payment Allowed August 3, 2024)**

Matt Evans reported that three punchlist items remain for the project to be fully complete, the 41-day settlement period will be complete August 2, 2024, and he recommended payment of the final pay application, pay application #11, in the amount \$133,576.69, following completion of the punchlist items and settlement period.

KYLE LARSON made a motion to pay the final pay application, pay application #11, in the amount \$133,576.69, following completion of the punchlist items and settlement period. VICE-CHAIR DOLCATER seconded the motion. **MOTION CARRIED**

- iii. **Lander Transfer Station.**

Matt Evans reported that the transfer station building floor is 80% complete, the building erection will begin next week and take two months, the project looks to be completed by November 30, 2024; however, AEI refused to provide an updated construction schedule. Two change orders were presented, the first for additional roof steel in the amount \$16,795.89, and the second was for concrete debris removal and replacement under the fire water tank with an estimated cost of \$8,000. The AEI requested rates for the work are \$10.50 per cubic yard on excavation and \$27.00 per cubic yard for backfill.

BOB TOWNSEND made a motion to approve the change order for additional roof steel in the amount of \$16,795.89. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

KYLE LARSON made a motion to accept the proposed unit rates for the change order work related to the fire water tank concrete remediation. BOB CARLSON seconded the motion. **MOTION CARRIED**

- a. **Pay Application #14: \$351,558.90**

Matt Evans recommended approval of pay application #14 in the amount \$351,558.90, bringing the project to 64% complete on a cost basis.

JOHN LARSEN made a motion to approve pay application #14 in the amount of \$351,558.90. KYLE LARSON seconded the motion. **MOTION CARRIED**

**iv. Sand Draw Scale Facility**

Matt Evans reported the concrete foundation is currently being poured. The transition into the new scale facility is scheduled for the first week in September with their electrical subcontractor working through the logistics.

**a. Pay Application #4: \$149,809.50**

Matt Evans recommended approval of pay application #4 in the amount \$149,809.50, bringing the project to 53% complete on a cost basis.

BOB TOWNSEND made a motion to approve pay application #4 in the amount of \$149,809.50. JOHN LARSEN seconded the motion. **MOTION CARRIED**

**b. Electronic Waste Rule Change – Approval (*Discussion & Formal Action*)**

CHAIRMAN MOXLEY opened the floor to discussion or formal action on the proposed electronic waste rule change.

**Discussion:** The rule change, if adopted, will be effective immediately. The District Office staff have been communicating the proposed change to those impacted leading into today's meeting and will plan to send letters to the schools and office supply businesses.

BOB TOWNSEND made a motion to approve the proposed electronic waste rule change as presented. KYLE LARSON seconded the motion. **MOTION CARRIED**

**c. FY2024-25 Final Operating Budget – Approval (*Discussion & Formal Action*)**

CHAIRMAN MOXLEY opened the floor to discussion or formal action on the proposed operating budget.

**Discussion:** The commission currently does not feel they have the authority to alter the number of mills requested. The final mill levy authorization will take place at a commission meeting in August.

KYLE LARSON made a motion to approve the FY2024-25 Operating Budget as presented. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

**d. Scrap Metal Processing Contract Extension – Western Metals Recycling (*Discussion & Formal Action*)**

HR&A Manager Woody presented the extension request submitted from Western Metals Recycling with an offer of \$120 per ton down from \$132.69 per ton offered the prior year.

**Discussion:** Confirmation has been received that market values are down when compared against last year.

BOB TOWNSEND made a motion to accept the Scrap Metals Processing Contract extension request submitted by Western Metals Recycling for FY2024-25 with a value of \$120 per ton. ROD HAPER seconded the motion. **MOTION CARRIED**

**5. NEW BUSINESS**

**a. 2024 Household Hazardous Waste Event (July 20, 2024) – Camille Woody (*Discussion*)**

HR&A Manager Woody reminded everyone that this year's HHW event is scheduled for July 20, 2024, in Riverton at the transfer station.

**b. Tribal Relations Update (Discussion)**

CHAIRMAN MOXLEY provided an update to the group on the Tribal agreement activities. The Tribes have not yet submitted to the District their operating costs and tracking documents for the past year, as required by the current agreement.

**c. Riverton Rotary (Discussion)**

CHAIRMAN MOXLEY informed the group that he and SECRETARY/TREASURER LAMB will be presenting at the Riverton Rotary a discussion around the planned operational changes anticipated to take place after the Lander Landfill closes.

**d. Use of Video Recording (Discussion)**

Commissioner Jones suggested the District consider videoing the meetings along with the audio recordings for viewing by interested groups. The commission publishes theirs on the county website.

**6. CLOSING ITEMS:**

**a. Upcoming Meetings:**

- i. **The next regularly scheduled meeting: August 19, 2024, at 9:30am.**

**b. Call for Adjournment.**

BOB TOWNSEND made a motion to adjourn the meeting at 11:10am. JOHN LARSEN seconded the motion. **MOTION CARRIED**

Respectfully submitted by,



Camille Woody  
HR&A Manager  
Fremont County Solid Waste Disposal District



Mark Moxley  
Board of Director's Vice-Chairman  
Fremont County Solid Waste Disposal District