



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

Lander, WY 82520

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trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

July 15, 2024 – 9:30 a.m.

1. **PUBLIC HEARING:**

- a. Electronic Waste Rule Change
- b. FCSWDD FY2024-25 Operating Budget

2. **PRELIMINARY ITEMS:**

- a. New Board Member (*Self Introduction/Introduction*)
- b. Pledge of Allegiance
- c. Roll Call: Kyle Larson, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, Robert Townsend and John Larsen.
- d. Declaration of a Quorum
- e. Approval of Agenda (*Discussion and Formal Action*)
- f. Public Comment/Communication from the Floor

3. **CONSENT ITEMS:**

- a. Approval of Meeting Minutes
 - i. June 2024
- b. Approval of the Accounts Payable
 - i. June 2024
- c. Acceptance of Meeting Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. District Operations Report
- d. Wind River Inter-Tribal Solid Waste – *no report submitted*

4. **BUSINESS ITEMS:**

- a. Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)
 - i. Lander Excavation and Stockpiling Project.
 - ii. Lander Scale Facility.
 - a. Final Pay Application (#11): \$133,576.69
 - b. 41-day Settlement Period Notice (Complete August 2, 2024 – Payment Allowed August 3, 2024)
 - iii. Lander Transfer Station
 - a. Pay Application #14: \$351,558.90
 - iv. Sand Draw Scale Facility
 - a. Pay Application #4: \$149,809.50
 - v. Lander Excavation and Stockpiling
- b. Electronic Waste Rule Change – Approval (*Discussion and Formal Action*)
- c. FY2024-25 Final Operating Budget – Approval (*Discussion and Formal Action*)
- d. Scrap Metal Processing Contract Extension – Western Metals Recycling (*Discussion and Formal Action*)

5. NEW BUSINESS:

- a. 2024 Household Hazardous Waste Event (July 20, 2024) – Camille Woody (*Discussion*)

6. CLOSING ITEMS:

- a. Upcoming Meetings:
 - i. The Next Regularly Scheduled Meeting(s): August 19, 2024, at 9:30am
- b. Call for Adjournment (*Discussion and Formal Action*)

**FREMONT CO SOLID WASTE DISPOSAL DISTRICT
 CHANGES TO BUDGET (PROPOSED BUDGET TO FINAL BUDGET)
 FOR FISCAL YEAR 2024-2025**

CHANGE TO INCOME

TOTAL INCOME PER PROPOSED BUDGET		\$	6,136,472
DECREASE IN TAX LEVY FOR CHANGE IN ASSESSED VALUATION	(18,334)		
NET CHANGE TO INCOME			<u>(18,334)</u>
ENDING INCOME TOTAL		\$	6,118,138

CHANGE TO EXPENSES

TOTAL EXPENSES PER PROPOSED BUDGET		\$	10,731,630
ADDITIONAL ENGINEERING FOR SURVEYS	20,000		
NET CHANGE TO EXPENSES			<u>20,000</u>
ENDING EXPENSE TOTAL		\$	10,751,630

CHANGE TO CLOSURE, POST CLOSURE, FUTURE DEVELOPMENT & CASH RESERVES

BEGINNING BALANCE OF RESERVES		\$	13,791,569
ADDITION TO CLOSURE RESERVE PER PROPOSED BUDGET	463,273		
DECREASE FOR ASSESSED VALUATION CHANGE	(18,334)		
DECREASE FOR CHANGE TO EXPENSES	(20,000)		
ADDITION TO RESERVES FOR 2024-25 (adjusted for changes)			<u>424,939</u>
ENDING CLOSURE, POST CLOSURE, FUTURE DEVELOPMENT & CASH RESERVES		\$	14,216,508

FINAL BUDGET SUMMARY

REVENUE FROM OPERATIONS & OTHER MISC.		\$	3,564,500
REVENUE FROM MILL LEVY			2,553,638
ANTICIPATED CASH AVAILABLE (in excess of prior year reserves)			4,208,553
ADDED TO CLOSURE/POST-CLOSURE RESERVE			424,939
EXPENSES			<u>(10,751,630)</u>
NET BUDGET		\$	-



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Minutes of Regular Board Meeting

fax 307.332.5013

June 17, 2024

trashmatters.org

1. **PRELIMINARY ITEMS:**

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Kyle Larson, Rob Dolcater, Jen Lamb, John Larsen and Rod Haper via Teams
<u>Excused Member(s):</u>	Bob Townsend
<u>Unexcused Member(s):</u>	<i>No Unexcused Members</i>
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	<i>No Community Liaisons</i>
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	HR&A Manager Camille Woody
<u>Consultant(s):</u>	Matt Evans and Cassidy Tieman via Teams (Burns and McDonnell), and Andy Frey via Teams (Trihydro)
<u>Guests:</u>	<i>None</i>

d. **Approval of Agenda (*Discussion and Formal Action*)**

JOHN LARSEN made a motion to approve the consent agenda as presented. KYLE LARSON seconded the motion.

MOTION CARRIED

e. **Public Comment/Communication from the Floor**

No comment or communication from the floor.

2. **CONSENT ITEMS:**

a. **Approval of Prior Meeting Minutes**

i. **May 2024 Regular Meeting**

b. **Approval of Accounts Payable**

i. **May 2024 invoices**

c. **Acceptance of Meeting Reports:**

i. **Trihydro Corporation – Progress Report**

ii. **Burns and McDonnell – Progress Report**

iii. **FCSWDD Operational Report**

iv. **Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted***

3. **BUSINESS ITEMS:**

a. **Lander Excavation and Stockpiling Project – Board Authorization (*Discussion and Formal Action*)**

CHAIRMAN MOXLEY reported that the contract for the Lander Excavation and Stockpiling project was awarded to Alexander Excavating (AEI) following minor adjustments as discussed last Board meeting and the contract authorization requires ratification by the full Board. AEI was low bid with a \$45,401 proposal with final payment based on surveyed quantities.

Discussion: There was no project delay caused by this effort.

JOHN LARSEN made a motion to ratify the Executive Committee's decision to award the contract to AEI.

SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

b. Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)

i. Lander Scale Facility.

Matt Evans (Burns and McDonnell) reported that the project met the criteria for substantial completion May 13, 2024. There are holes in the side of the scale building in need of repair and a final walkthrough not yet complete. Also, that AEI identified additional soil placement that had been necessary to meet grades that had changed since the original plans were developed. AEI was directed to provide documentation detailing the extra work and quantity of soils with a cost.

a. Pay Application #10: \$67,850.52

Matt Evans recommended approval of pay application #10 in the amount \$67,850.52, bringing the project to 90% complete on a cost basis.

KYLE LARSON made a motion the pay application #10 in the amount \$67,850.52. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

b. Acceptance of Substantial Completion

Matt Evans recommended acceptance of substantial completion for the project.

VICE-CHAIR DOLCATER made a motion to accept the project as substantially complete. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

c. 41-day Settlement Period Notice

Matt Evans recommended that the District begin the 41-day settlement period for the project.

SECRETARY/TREASURER LAMB made a motion to have the District begin the 41-day settlement period notice. JOHN LARSEN seconded the motion. **MOTION CARRIED**

ii. Lander Transfer Station.

Matt Evans reported that AEI continues to work on retrieving and placing soils from the new borrow area and that AEI claims the soils from the new borrow area have a greater amount of shrink during placement. AEI has verbally requested additional payment for the greater shrink. AEI has been directed to provide documentation detailing the issue. The concrete floor will be poured inside the footprint of the new building next week, the building structure starting after the fourth of July with anticipated completion mid-September. AEI encountered concrete debris during excavation for the water storage tank. Burns and McDonnell are evaluating the structural impacts associated.

a. Pay Application #13: \$456,750

Matt Evans recommended approval of pay application #13 in the amount \$456,750, bringing the project to 65% complete on a cost basis.

VICE-CHAIR DOLCATER made a motion to approve pay application #13 in the amount of \$456,750. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

iii. Sand Draw Scale Facility

Matt Evans reported the concrete work for the foundation is underway. The additional excavation necessary to address unsuitable soils has been completed and the payment for the change order is

within the pay application that will be reviewed today. Transition into the new scale system is scheduled for early August.

a. Pay Application #3: \$270,675

Matt Evans recommended approval of pay application #3 in the amount \$270,675, bringing the project to 42% complete on a cost basis. The change order for the removal of unsuitable soils and placement of structural backfill is approximately \$50,000, included in the pay application.

Discussion: The change order and associated costs will need to be handled separately from the normal pay application.

JOHN LARSEN made a motion to approve the change order, including \$1,140 for a culvert, \$50,106 for the unsuitable soils removal and placement of structural backfill, and \$3,478 for rebar/concrete, bringing the total change order amount to \$54,724. SECRETARY/ TREASURER LAMB seconded the motion. **MOTION CARRIED**

KYLE LARSON made a motion to approve pay application #3 as presented, including the change order costs, in the amount \$270,675. JOHN LARSEN seconded the motion. **MOTION CARRIED**

iv. Lander Excavation and Stockpiling

Matt Evans reported that AEI continues to excavate soils from the borrow area. Payment will be reviewed and presented following a survey at completion.

c. FY2024-25 Engineering Task Order Requests.

i. Burns and McDonnell.

a. Authorization #50 Capacity Audits: \$32,800

KYLE LARSON made a motion to approve authorization #50, not-to-exceed \$32,800. JOHN LARSEN seconded the motion. **MOTION CARRIED**

b. Authorization #51 Technical Assistance: \$25,000

JOHN LARSEN made a motion to approve authorization #51, not-to-exceed \$25,000. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

c. Authorization #52 CIP Model Update: \$19,300

JOHN LARSEN made a motion to approve authorization #52, not-to-exceed \$19,300. KYLE LARSON seconded the motion. **MOTION CARRIED**

d. Authorization #53 Construction support Services: \$100,000

VICE-CHAIR DOLCATER made a motion to approve authorization #53, not-to-exceed \$100,000. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

e. Master Service Agreement – Amendment #10

VICE-CHAIR DOLCATER made a motion to approve the Master Service Agreement – Amendment #10. JOHN LARSEN seconded the motion. **MOTION CARRIED.**

ii. Trihydro.

a. Task Order #10-039 Environmental Monitoring – not-to-exceed \$105,600

JOHN LARSEN made a motion to approve task order #10-039, not-to-exceed \$105,600. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

b. Task Order #10-040 Technical Assistance - not-to-exceed \$43,000

KYLE LARSON made a motion to approve task order #10-040, not-to-exceed \$43,000. VICE-CHAIR DOLCATER seconded the motion. **MOTION CARRIED**

c. **Task Order #10-041 Operational Support - not-to-exceed \$153,236**

SECRETARY/ TREASURER LAMB made a motion to approve task order #10-041, not-to-exceed \$153,236. VICE-CHAIR DOLCATER seconded the motion. **MOTION CARRIED**

iii. **Fremont Engineering and Surveying**

a. **Task Order #24-052 Surveying, Staking, and Geotechnical Services – not-to-exceed \$20,000**

VICE-CHAIR DOLCATER made a motion to approve Fremont Engineering’s task order for FY2024-2025. SECRETARY/ TREASURER LAMB seconded the motion. **MOTION CARRIED**

d. **Draft FY2024-25 Operating Budget Update: (Discussion & Formal Action)**

HR&A Manager Woody reported that there were minimal modifications to the draft operating budget following the adjusted mill levy allocation.

4. **NEW BUSINESS**

a. **2024 Household Hazardous Waste Event – (Discussion)**

HR&A Manager Woody reported that the date has been set with Veolia for the annual household hazardous waste event. The event has been scheduled for July 20th from 9am to 2pm in Riverton at the transfer station.

5. **CLOSING ITEMS:**

a. **Upcoming Meetings:**

i. **The next regularly scheduled meeting: July 15, 2024, at 9:30am.**

b. **Call for Adjournment.**

KYLE LARSON made a motion to adjourn the meeting at 11:45am. JOHN LARSEN seconded the motion. **MOTION CARRIED**

Respectfully submitted by,

Camille Woody
HR&A Manager
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Director’s Vice-Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For June 2024

(with comparative data for 2023)

	Jun 2023	Jun 2024	Jul-Jun 23	Jul-Jun 24	Budget	YTD = 100% % of Budget
Ordinary Income/Expense						
Income						
410210 · 3 Mill Levy Property Tax Revenue	523,146.79	424,801.92	3,370,626.78	2,429,111.95	2,439,846.00	99.56%
410214 · Auto Tax Revenue	182,524.58	0.00	370,001.98	175,322.76	350,000.00	50.09%
432000 · Intergovernmental Revenue	0.00	0.00	43,892.79	47,020.11	40,000.00	117.55%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	0.00	22,725.00	0.0%
441270 · User Fees	423,949.17	267,210.37	2,790,065.13	3,018,792.74	2,500,000.00	120.75%
471250 · Interest Income	-170,549.02	27,907.50	163,389.67	502,905.36	275,000.00	182.88%
480271 · Compost Sales	-132.70	751.50	6,483.30	7,828.45	6,000.00	130.47%
480277O/S · Overage (Shortage)	9.10	-3.90	67.69	-11.93	0.00	100.0%
480290 · Miscellaneous Revenue	95.00	0.00	5,532.48	12,939.06	8,065.00	160.44%
480290C · Recycling Revenue	1,725.57	9,536.37	113,550.65	225,471.53	160,000.00	140.92%
499272 · Sale of Surplus Vehicles	0.00	0.00	77,101.00	0.00	0.00	0.0%
Total Income	960,768.49	730,203.76	6,940,711.47	6,419,380.03	5,801,636.00	110.65%
Expense						
510310 · WAGES	87,835.91	104,984.23	1,179,590.57	1,121,792.42	1,360,505.00	82.45%
520000 · Payroll Tax & Benefits						
520320 · FICA	6,043.03	7,209.81	81,365.19	77,484.41	94,100.00	82.34%
520330 · WYOMING RETIREMENT	12,355.24	14,431.51	162,089.33	158,879.25	201,000.00	79.04%
520340 · HEALTH BENEFITS	51,197.60	49,463.45	527,457.52	598,995.28	682,050.00	87.82%
520350 · WORKER'S COMPENSATION	1,150.64	1,553.80	15,452.63	16,599.72	20,100.00	82.59%
520360 · UNEMPLOYMENT INSURANCE	202.33	0.00	505.75	0.00	10,000.00	0.0%
Total 520000 · Payroll Tax & Benefits	70,948.84	72,658.57	786,870.42	851,958.66	1,007,250.00	84.58%
530000 · Travel, Seminars & Training						
530620 · Board Travel/Seminars	40.42	61.18	927.92	844.17	3,000.00	28.14%
530630 · Staff Travel, Seminars & Training	665.82	207.04	10,741.04	9,534.20	10,000.00	95.34%
Total 530000 · Travel, Seminars & Training	706.24	268.22	11,668.96	10,378.37	13,000.00	79.83%
540000 · Contractual Services						
540700 · Engineering	134,272.86	127,139.06	719,775.15	735,128.90	732,085.00	100.42%
540840 · Audit/Acctg Fees	0.00	0.00	4,218.00	8,500.00	8,500.00	100.0%
540842 · Public Information	1,484.30	1,984.00	7,979.29	9,364.40	10,000.00	93.64%
540844 · Accountant	1,575.00	1,265.00	21,625.00	23,355.00	30,000.00	77.85%
540846 · Misc.Contract Services	0.00	0.00	0.00	0.00	20,000.00	0.0%
540850 · Attorney Fees	600.00	600.00	8,175.00	7,449.00	17,500.00	42.57%
Total 540000 · Contractual Services	137,932.16	130,988.06	761,772.44	783,797.30	818,085.00	95.81%
550000 · Other Admin. Expenses						
550610 · Office Expense	372.92	1,193.99	9,032.71	10,755.32	10,000.00	107.55%
550611 · Postage	0.00	0.00	1,998.99	1,296.01	2,500.00	51.84%
550612 · Advertising	682.00	0.00	10,465.50	3,505.71	7,500.00	46.74%
550616 · Office Equip.- Maint. & Repairs	900.44	430.90	8,447.27	8,062.27	20,000.00	40.31%
550635 · Bank fees	5,282.72	8,504.81	42,022.87	68,340.20	45,000.00	151.87%
Total 550000 · Other Admin. Expenses	7,238.08	10,129.70	71,967.34	91,959.51	85,000.00	108.19%

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For June 2024

(with comparative data for 2023)

	Jun 2023	Jun 2024	Jul-Jun 23	Jul-Jun 24	Budget	YTD = 100% % of Budget
620000 · Operations						
620420 · Operat/Maint Fuel, Lube, Filter						
620421 · Fuel	24,928.02	19,265.35	250,120.04	242,932.71	400,000.00	60.73%
620420 · Operat/Maint Fuel, Lube, Filter - Other	1,405.71	2,399.68	36,000.81	39,721.56		100.0%
Total 620420 · Operat/Maint Fuel, Lube, Filter	26,333.73	21,665.03	286,120.85	282,654.27	400,000.00	70.66%
620430 · Equipment Repairs	22,577.29	28,898.57	163,416.98	255,992.91	275,000.00	93.09%
620470 · Tires/All sites	12,007.48	1,679.25	32,377.81	35,558.84	67,250.00	52.88%
620475 · Safety	3,402.71	5,065.86	21,306.05	25,393.32	30,000.00	84.64%
620495 · Tools/all sites	2,694.23	131.32	4,431.09	3,673.91	5,000.00	73.48%
620591 · Supplies/All Sites	1,200.93	807.16	11,882.63	16,090.56	17,000.00	94.65%
620630 · Property Leases/Equip. Rents	1,527.60	1,146.50	22,440.14	70,240.92	90,000.00	78.05%
620710 · Bale Station Repair	0.00	658.31	316.79	27,748.31	20,000.00	138.74%
620711 · Baler wire	0.00	0.00	5,502.50	13,897.50	7,500.00	185.3%
Total 620000 · Operations	69,743.97	60,052.00	547,794.84	731,250.54	911,750.00	80.2%
630000 · Other Operating Expense						
630521 · Site Maintenance/All Sites	11,883.16	34,297.36	74,738.96	116,191.84	128,000.00	90.78%
630690 · Transfer Stations	0.00	0.00	83.92	2,400.00	1,000.00	240.0%
630695 · Wind River Res. Trnsfr Stations	22,602.74	23,013.70	274,999.97	279,150.67	280,000.00	99.7%
630730 · Recycling	1,235.91	1,048.19	88,788.01	136,271.47	140,000.00	97.34%
630740 · Financial Assurance Pmt.	0.00	0.00	700.00	7,634.77	1,200.00	636.23%
630839 · Bad Debts	0.00	0.00	45.40	0.00	1,000.00	0.0%
630854 · Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.0%
Total 630000 · Other Operating Expense	35,721.81	58,359.25	439,356.26	541,648.75	551,200.00	98.27%
640650 · Utilities/All sites						
640651 · Power	3,559.45	4,004.05	55,246.86	56,604.31		
640652 · Cell Phone	476.31	475.18	6,382.16	5,718.96		
640653 · Phones	962.59	601.41	9,124.12	10,349.96		
640654 · Water	2,877.00	2,031.12	26,763.69	27,096.91		
640655 · Internet	335.05	265.98	3,635.61	4,254.90		
640656 · Propane/Natural Gas	1,743.64	103.11	21,917.91	13,818.74		
640650 · Utilities/All sites - Other	0.00	2,123.12	1,118.00	3,773.38	135,000.00	2.8%
Total 640650 · Utilities/All sites	9,954.04	9,603.97	124,188.35	121,617.16	135,000.00	90.09%
650712 · Scale Houses	1,679.24	1,375.00	9,078.89	31,612.89	25,000.00	126.45%
710000 · Insurance						
710640 · Insurance Liability	0.00	0.00	6,378.00	6,202.00	6,202.00	100.0%
710645 · Insurance Property	0.00	0.00	31,779.00	32,604.42	32,000.00	101.89%
710647 · Insurance Bonds	0.00	0.00	75.00	75.00	75.00	100.0%
Total 710000 · Insurance	0.00	0.00	38,232.00	38,881.42	38,277.00	101.58%
850410 · Equipment Purchase	574,386.64	0.00	880,723.64	0.00	0.00	0.0%
850414 · Infrastructure Improvements	739,178.10	905,620.09	1,526,442.44	5,992,226.19	9,910,000.00	60.47%
850410 · Office Equipment	0.00	0.00	8,594.98	6,684.99	10,000.00	66.85%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	29,678.00	0.00	100.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Principal	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	1,735,325.03	1,354,039.09	6,386,281.13	10,353,486.20	14,865,067.00	69.65%
Net Ordinary Income	-774,556.54	-623,835.33	554,430.34	-3,934,106.17	-9,063,431.00	43.41%
Net Income	-774,556.54	-623,835.33	554,430.34	-3,934,106.17	-9,063,431.00	43.41%

Fremont County Solid Waste Disposal District
A/P Aging Summary
As of June 30, 2024

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
71 Construction	24,007.87	0.00	0.00	0.00	0.00	24,007.87
ABC Sign, Inc.	114.00	0.00	0.00	0.00	0.00	114.00
Ace Hardware-Lander	13.56	0.00	0.00	0.00	0.00	13.56
Ace Mountain Hardware	13.56	0.00	0.00	0.00	0.00	13.56
Alexander Excavation, Inc.	485,135.59	0.00	0.00	0.00	0.00	485,135.59
Atlas Office Products, Inc.	144.60	0.00	0.00	0.00	0.00	144.60
Bailey Enterprises, Inc.	18,187.81	0.00	0.00	0.00	0.00	18,187.81
Black Hills Energy	103.11	0.00	0.00	0.00	0.00	103.11
Blankenship Equipment Repair, Inc.	613.62	0.00	0.00	0.00	0.00	613.62
Bomgaars	118.12	0.00	0.00	0.00	0.00	118.12
Bull's Service & Towing	99.56	0.00	0.00	0.00	0.00	99.56
Burns & McDonnell	85,874.14	0.00	0.00	0.00	0.00	85,874.14
Carolina Software Inc.	1,375.00	0.00	0.00	0.00	0.00	1,375.00
Carroll Septic Service Corporation	130.00	0.00	0.00	0.00	0.00	130.00
CenturyLink	169.99	0.00	0.00	0.00	0.00	169.99
Coca-Cola Bottling Company High Country	113.75	0.00	0.00	0.00	0.00	113.75
Comtronix	2,123.12	0.00	0.00	0.00	0.00	2,123.12
D&S Express	304.59	0.00	0.00	0.00	0.00	304.59
Drug Testing Services, LLC	400.00	0.00	0.00	0.00	0.00	400.00
Dry Mountain Water Inc.	840.00	0.00	0.00	0.00	0.00	840.00
Dubois Telephone Exchange (DTE) DBA Range	96.97	0.00	0.00	0.00	0.00	96.97
Eagle Uniform Supply, Inc.	352.04	0.00	0.00	0.00	0.00	352.04
Elan Financial Services	2,927.67	0.00	0.00	0.00	0.00	2,927.67
Fender Mender	75.00	0.00	0.00	0.00	0.00	75.00
Further	1,041.46	0.00	0.00	0.00	0.00	1,041.46
Hasco Industrial Supply	2,059.50	0.00	0.00	0.00	0.00	2,059.50
High Plains Power, Inc.	361.73	0.00	0.00	0.00	0.00	361.73
iPrint Technologies	423.00	0.00	0.00	0.00	0.00	423.00
Jack's Truck & Equipment dba Floyd's Truc	725.09	0.00	0.00	0.00	0.00	725.09
Kairos Communications, LLC	100.00	0.00	0.00	0.00	0.00	100.00
Lander Valley Auto Parts	920.35	0.00	0.00	0.00	0.00	920.35
Lander, City of (vendor)	1,005.22	0.00	0.00	0.00	0.00	1,005.22
LCI Trucking & Construction LLC	149,809.50	0.00	0.00	0.00	0.00	149,809.50
Murdoch's Ranch Supply	220.18	0.00	0.00	0.00	0.00	220.18
Napa Auto Parts - Riverton	105.25	0.00	0.00	0.00	0.00	105.25
NAPA Auto Parts of Dubois	20.36	0.00	0.00	0.00	0.00	20.36
Napa Auto Parts of Lander	605.76	0.00	0.00	0.00	0.00	605.76
Norco	76.40	0.00	0.00	0.00	0.00	76.40
Office Shop, Inc.	261.90	0.00	0.00	0.00	0.00	261.90
Pullen Services	2,811.20	0.00	0.00	0.00	0.00	2,811.20
Recycled Materials, LLC	8,000.00	0.00	0.00	0.00	0.00	8,000.00
Riverton Ranger Inc.	1,884.00	0.00	0.00	0.00	0.00	1,884.00
Riverton Tire & Oil, Inc.	1,679.25	0.00	0.00	0.00	0.00	1,679.25
Riverton, City of	861.23	0.00	0.00	0.00	0.00	861.23
Rocky Mountain Power	3,642.32	0.00	0.00	0.00	0.00	3,642.32
SLB, Inc.	1,265.00	0.00	0.00	0.00	0.00	1,265.00
Struna Communications Co.	145.00	0.00	0.00	0.00	0.00	145.00
Sutherlands	39.98	0.00	0.00	0.00	0.00	39.98
TCI - Traveling Computers, Inc.	89.00	0.00	0.00	0.00	0.00	89.00
Tri-State Oil Reclaimers, Inc.	112.50	0.00	0.00	0.00	0.00	112.50
Trihydro Corporation	41,264.92	0.00	0.00	0.00	0.00	41,264.92
Union Telephone Co., Inc.	475.18	0.00	0.00	0.00	0.00	475.18
Western Law Associates, P.C.	600.00	0.00	0.00	0.00	0.00	600.00
Western Printing	418.63	0.00	0.00	0.00	0.00	418.63
Wyoglass, LLC	202.50	0.00	0.00	0.00	0.00	202.50
Wyoming Machinery Company, Corp.	7,139.96	0.00	0.00	0.00	0.00	7,139.96
Wyoming.com (vendor)	662.48	0.00	0.00	0.00	0.00	662.48
TOTAL	852,362.52	0.00	0.00	0.00	0.00	852,362.52

Memorandum



Date: July 8, 2024
To: Camille Woody, Fremont County Solid Waste Disposal District
From: Matt Evans, PE
Subject: Progress Report – July 2024

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Lander Transfer Station Project

Alexander Excavation, Inc. (Alexander) has completed foundation work for the building and final placement of material around the building, and within the interior of the building is in progress. Pouring of the floor is scheduled to happen the week of July 15th. Building erection is tentatively planned to begin the last week of July 2024. Based on progress to date and projected future activities, Alexander appears to be on track to complete the project on schedule.

Change Order #1 for concrete remediation activities completed in 2023 was presented at the March Board meeting and approved for payment.

A second change order for activities associated with extra soil borrow to be completed in 2024 was also presented at the March Board meeting. The Board determined the unit cost of soil excavation to be unacceptable and instead agreed to issue a proposal request for the excavation and stockpiling of the 6,000 cubic yards of materials involved in the change order request. Four proposals were received by the Board, and the lowest proposal for \$45,401 was accepted from Alexander. Excavation and stockpiling is currently underway. This proposal was significantly lower than the change order request amount.

Buried concrete discovered underneath the proposed water tank location was evaluated with the geotechnical engineering subconsultant and over excavation by an amount of three feet was determined as the appropriate method of remediation. Additional buried concrete was discovered underneath the septic tank location. Remediation of the concrete is being completed on a unit rate basis. Estimated cost to remove and remediate the concrete under the fire tank foundation is \$3,000 to \$5,000.

Construction meetings take place on a bi-weekly basis. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Lander Scalehouse Project

Alexander has completed the grading and asphalt placement for the scalehouse. Revegetation of the site is complete. The front electric gate has been installed but is not currently fully operational. Alexander is currently repairing an issue with the scale not reading properly because

Memorandum *(continued)*



July 8, 2024
Page 2

it's in contact with the steel catwalk adjacent to it.

The scalehouse construction project has met substantially complete requirements. Final payment will depend on the amount of extra fill that was placed on the north side of the scalehouse to accommodate a new septic system location. Alexander, Burns & McDonnell and the District are currently evaluating the amount of additional fill that was placed.

Sand Draw Scalehouse Project

The Notice to Proceed was approved at the February board meeting allowing LCI Trucking & Excavation (LCI) to begin construction activities as weather permits. A pre-construction meeting was held March 21, 2024 and LCI began mobilization the week of March 25th.

LCI has completed excavation activities for the scale and building foundations. Underlying sandy soil conditions were discovered and over excavation and structural fill placement were provided as a soil correction measure. Forming and pouring of footers is complete and backfilling is in progress. The estimated scale delivery date is September 2nd, and the transition to the new scalehouse will occur in the week following.

The first construction meeting was held on April 17th and now continue on a bi-weekly basis. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Scalehouse Procurement

The scalehouse procurement project was fully complete in November 2023. Burns & McDonnell has provided Alexander with a letter to Panel Built Inc. documenting a window leaking issue and requesting repair of the Lander scalehouse.

Capacity Audits

2024 capacity audit surveys were completed the week of July 8th, 2024.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the annual services project as part of this task.

Capital Improvement Plan Modeling

Burns & McDonnell has completed model updates. The results of the updated model were presented to the Board at the May Board meeting.

Memorandum *(continued)*



July 8, 2024
Page 3

On-call Surveying

No surveying activities were completed since the last Board meeting under this authorization.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or maevans@burnsmcd.com at your earliest convenience.



memorandum

To: Chairman Mark Moxley, Fremont County SWDD
From: Andrew Frey, P.E.
cc: Fremont County SWDD Board
Date: July 8, 2024
Re: Project Updates for July 15, 2024, Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2024-2025 Environmental Activities and Monitoring (Task Order 10-039 / Trihydro Project FREMO-024-0002)

Activities associated with this work order during the previous month and anticipated in the near future include:

- Semiannual groundwater and methane monitoring took place during the week of April 8, 2024, and related environmental monitoring reports were all submitted for District review and then to WDEQ/SHWD towards the middle to end of June.
- The next field event will be quarterly methane monitoring, which will be conducted in July, August, or September.
- The semiannual report for the used oil furnace is being prepared for the Title V permit under AQD. We anticipate sending it for review and signature during the week of July 22nd.

Technical Assistance (Task Order 10-040 / Trihydro Project FREMO-024-0004)

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the June 2024 District Board meeting.
- A monthly Project Status Report was prepared to accompany the May and June 2024 invoices.
- Continued efforts to communicate with the Lander BLM office regarding the land acquisition request.
- Continued efforts to communicate with the Lander Army National Guard (ANG) regarding authorization to borrow soils from the ANG lands for the Lander Landfill closure project (future).



FCSWDD
July 8, 2024
Page 2

Operational Support Services (Task Order 10-041 / Trihydro Project FREMO-024-0005)

Support service activities during the previous month are as follows:

- **Document Review and Development:** completed tire shredding analysis, draft revisions to MOU's with CES and Job Corp, develop and submit to WDEQ AC/SP draft grant GDR, started WDEQ lifetime permit annual reports, assistance with monthly operational report, assistance with grant funding, and review of unique waste stream disposal requests.
- **Projects:** construction meetings for the Lander scale and transfer station, and Sand Draw scale, review and discuss AEI change order requests, the Sand Draw scale project, and the excavation project for Lander. Assisted with coordination of in-house project logistics.
- **Other:** FCSWDD Board meeting, assist coordination of scraper mechanical evaluation, and provide maps and guidance on surveyor staking at Lander and Sand Draw.

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-349-951) or send me an email (afrey@trihydro.com).

END OF MEMORANDUM

Fremont County Solid Waste Disposal District
Operational Report
July 2024

Waste Handling/Staff/Board/Inter-Government

Waste Handling.

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):
 - a. 2013 = \$140 per ton & 31,500 total tons
 - b. 2014 = \$176 per ton & 27,600 total tons
 - c. 2015 = \$99 per ton & 31,900 total tons
 - d. 2016 = \$103 per ton & 29,700 total tons
 - e. 2017 = \$102 per ton & 33,500 total tons
 - f. 2018 = \$106 per ton & 36,400 total tons
 - g. 2019 = \$88 per ton & 41,900 total tons
 - h. 2020 = \$89 per ton & 36,200 total tons
 - i. 2021 = \$141 per ton & 35,700 total tons
 - j. 2022 = \$125 per ton & 34,200 total tons
 - k. 2023 = \$231 per ton & 40,800 total tons
**2023 included multiple large capital projects amounting to nearly \$10 million.*
 - l. 2024 (2nd Quarter) = \$213 per ton & 21,500 total tons
**2024 includes a continuance of large capital projects.*

Staff.

1. June 2024: Following implementation July 1, 2015, the Riverton Area staff (i.e. Riverton Transfer Station, the Sand Draw Landfill, and the rural transfer stations) have not had a single lost-time accident/incident in **9 years!!!!** The Lander Area staff (i.e. Lander Landfill and the Dubois Landfill) experienced a minor lost-time accident in July 2024.

Board.

1. July 2024 – the county commission appointed an eighth Board member effective July 2024. Bob Carlson, a retired FCSWDD employee of over six years has been appointed to serve for the remaining period previously served by Normandy Rose.
2. July 2024 – the current committee assignments.
 - a. Recycling Committee: Jen Lamb, Bob Townsend, and Mark Moxley
 - b. Health Benefit and Wage Committee: Rob Dolcater, Mark Moxley, John Larsen, and Rod Haper.
 - c. Planning Committee: Bob Townsend, Jen Lamb, and Rob Dolcater.
 - d. Budget Committee: Jen Lamb, Rob Dolcater, and Mark Moxley.
 - e. WRIR Solid Waste Negotiations Committee: Rod Haper, Mark Moxley, and Kyle Larson.

Inter-Government.

1. County:
 - a. The Work Session that had been scheduled for May 21, 2024, with the commissioners remains unscheduled.
2. Tribal. *no updates*

Regulatory

Regulatory.

1. August 2024: WDEQ-SHWD lifetime permit required annual reports for the Lander and Sand Draw Landfills are due.

Sites/Operations/Equipment:

Sites.

1. July 2024: one in-house project remains active at the Lander Landfill. The new landfill entrance road entering on the northeast corner. This new road will provide landfill access to the operational areas of the landfill through the remainder of the landfill life. Grading work is underway with a completion date anticipated for July 2024.
2. June 2024: removal of the two failing cattle guards along the entrance road has been completed, with the voids backfilled and paved over.

Operations.

1. July 24, 2024: use of the new scale at the Lander Landfill is anticipated to be put into use if Alexander Excavation has completed repairs that have kept the new scale from being used. This will allow a scale to be dedicated to in-bound and a scale to out-bound traffic.
2. July 2024: the annual landfill surveys will be taking place this month

Equipment.

1. July 2024: the new waste compactor is scheduled for delivery later this month. Following delivery, the backup waste compactor at Lander will be transferred to Sand Draw, and the old waste compactor from Sand Draw will be transferred to the Dubois Landfill.

Miscellaneous/Upcoming Work & Events:

Miscellaneous.

1. July 2024: following delivery of the bear-proof containers, the District worked with Wyoming Game & Fish to coordinate delivery of the containers.
2. July 2024: the District again worked with the University of Missouri Geology Camp to allow students the opportunity to review landfill permits, including the monitoring well drilling logs and site geological descriptions.

Upcoming Work & Events.

1. July 20, 2024: annual HHW Cleanup Event at the Riverton Transfer Station 9:00am to 2:00pm.