



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Lander, WY 82520

Minutes of Regular Board Meeting

telephone 307.332.7040

December 18, 2023

fax 307.332.5013

trashmatters.org

1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

- Board Members: Mark Moxley, Rob Dolcater, Kyle Larson, Mandy Rose (via zoom), Jen Lamb, Rod Haper, and Bob Townsend
- Excused Member(s): Rick Klapproth
- Unexcused Member(s): No Unexcused Members
- Commissioner Liaison: No Commissioner Liaison
- Community Liaisons: John Larsen (City of Lander)
- Attorney: Rick Sollars
- Staff: HR&A Manager Camille Woody
- Consultant(s): Matt Evans via zoom (Burns & McDonnell), Cassidy Tieman via zoom (Burns and McDonnell), and Andy Frey via zoom (Trihydro)
- Guests: Robert Cruikshank and Brian Neely with the Fireworks Board

d. **Approval of Agenda (*Discussion and Formal Action*)**

VICE-CHAIRMAN DOLCATER made a motion to approve the consent agenda. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

CHAIRMAN MOXELY opened the floor to public comment

Robert Cruikshank and Brian Neely, Board members for the Lander Area Fireworks Committee, requested approval to host a fireworks display at the Lander Landfill. They communicated that the group carries large liability insurance and will work with the Fire Department. The vendor will also be on site.

Discussion: (1.) the District would need to complete research and be provided additional details prior to making a formal decision. (2.) the District would also need to discuss the possibility with the WDEQ-SHWD prior to authorization. (3.) no traffic or non-essential people would be allowed onsite. (4.) site security would need to be maintained. (5.) fire fighters and equipment would need to be onsite during the production. (6.) WYDOT communication would be necessary to account for likely high traffic volumes on the highway. (7.) BOB TOWNSEND suggested considering South Pass City as another option given the history of similar activities. (8.) John Larsen (City of Lander) asked the Fireworks Committee to speak with the City as there may additional location options for consideration.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

- i. November 2023 Regular Meeting

- b. **Approval of Accounts Payable**
 - i. November 2023 invoices
- c. **Acceptance of Meeting Reports:**
 - i. Trihydro Corporation – Progress Report
 - ii. Burns and McDonnell – Progress Report
 - iii. FCSWDD Operational Report
 - iv. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*

3. **BUSINESS ITEMS:**

a. **Scale Facility Projects – Burns and McDonnell (*Discussion and Formal Action*)**

- i. Project Update (Lander & Dubois)

Matt Evans (Burns and McDonnell) reviewed the current projects and anticipated timelines.

- ii. Pay Application Requests:

- a. Alexander Construction – Lander Scalehouse Facility Project

Matt Evans (Burns and McDonnell) recommended approval of the AEI pay application #6 for the Lander Scalehouse Facility project in the amount of \$132,808.50.

VICE-CHAIRMAN DOLCATER made a motion to approve the AEI pay application #6 for the Lander Scalehouse Facility project as presented. ROD HAPER seconded the motion. ***MOTION CARRIED***

- iii. Change Order Request(s):

- a. Alexander Construction – Lander Scalehouse Construction Project

Matt Evans (Burns and McDonnell) reviewed change order details for work authorized by Burns and McDonnell and completed by AEI (concrete pad instead of asphalt, septic tank relocation, and better insulation). The cumulative total for the change order work related to the Lander Scalehouse Facility project is \$10,047.41.

VICE-CHAIRMAN DOLCATER made a motion to approve the change order for AEI as presented. SECRETARY/TREASURER LAMB seconded the motion. ***MOTION CARRIED***

- b. LCI Construction – Dubois Scalehouse Construction Project

Matt Evans (Burns and McDonnell) reviewed change order details for work authorized by Burns and McDonnell and completed by LCI (moved cistern, increased insulation). The cumulative total for the change order work related to the Dubois Scalehouse Facility project is \$9,185.

KYLE LARSON made a motion to approve the change order for LCI Construction as presented. BOB TOWNSEND seconded the motion. ***MOTION CARRIED***

b. **Lander Transfer Station Project – Burns and McDonnell (*Discussion and Formal Action*)**

- i. Project Update

Matt Evans (Burns and McDonnell) reviewed the current projects and anticipated timelines. The project is 44% complete with an anticipated completion date of November 15, 2024.

- ii. Pay Application Request

Matt Evans (Burns and McDonnell) recommended approval of the AEI pay application #7 for the Lander Transfer Station project in the amount of \$1,197,944.10.

KYLE LARSON made a motion to approve the Alexander Construction Pay Application #7 for the Lander Transfer Station project as presented. BOB TOWNSEND seconded the motion. ***MOTION CARRIED***

iii. Change Order Status Update

Matt Evans (Burns and McDonnell) reported to the Board that discussions continue around the change order work to address the concrete debris.

c. Sand Draw Scale Facility Project – Burns and McDonnell (*Discussion*)

i. Project Update

Matt Evans (Burns and McDonnell) reported to the Board that the District had publicly advertised the Sand Draw Scalehouse Facility project and received two bids. The District received the sealed bids and opened them publicly. Burns and McDonnell reviewed the bids.

ii. Project Bid Review and Recommendation

Matt Evans (Burns and McDonnell) reviewed the bids with the Board and recommended awarding the project to LCI Construction based on lowest responsible bidder with a project bid price of \$1,194,600.

<u>Sealed Bids Received</u>	<u>Bid Amount</u>
Alexander Construction	\$1,510,136
LCI Construction	\$1,194,600

BOB TOWNSEND made a motion to award the Sand Draw Scalehouse Facility Project bid to LCI Construction as presented. KYLE LARSON seconded the motion. **MOTION CARRIED.**

d. Scalehouse Procurement Project (*Discussion*)

Camille Woody reported that the Scalehouse Procurement project was reported as complete by Burns and McDonnell and the District initiated the 41-day advertisement period.

4. **NEW BUSINESS**

a. Board Term Updates (*Discussion*)

VICE-CHAIRMAN DOLCATER reported that his Board position was renewed. KYLE LARSON's reported that he has an interview for re-appointment consideration tomorrow. CHAIRMAN MOXLEY reminded everyone that there are still two open positions.

b. Draft Legislation (*Discussion*)

MANDY ROSE reviewed a draft letter that was developed to respond to Draft Bill 24LSO 183 Special Districts, Accumulated Revenues, regarding Special Districts' mill levy, accumulated reserves, and the ability of county commissioners to reduce the mill levy.

Discussion: (1.) the draft bill conflicts with state and federal regulations related to solid waste facilities financial assurance requirements. (2.) the Board agreed that the draft letter should be finalized and submitted to the draft bill author and the Joint Revenue Committee.

c. Update of Mill Levy and Deferred Revenues (*Discussions*)

Susan Brodie (CPA) updated the Board on the Deferred Mineral Production Tax information, reporting that currently, the District has observed very little affect.

Discussion: Susan Brodie (CPA) reviewed the current capital projects and cash flow planning regarding the upcoming capital projects.

d. Trihydro Operational Support Task Order Request –Andy Frey (Trihydro)

Andy Frey (Trihydro) reviewed the proposed Operational Support task order request to provide services during the second half of FY2023-24.

KYLE LARSON made a motion to approve the task order as presented. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

5. CLOSING ITEMS:

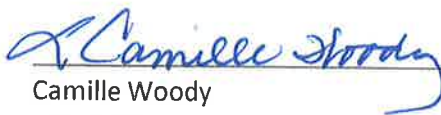
a. **Upcoming Meetings:**

i. The next regularly scheduled meeting: January 15, 2024, at 9:30am.

b. **Call for Adjournment.**

BOB TOWNSEND made a motion to adjourn the meeting at 11:20am. VICE-CHAIRMAN DOLCATER seconded the motion. **MOTION CARRIED**

Respectfully submitted by,



Camille Woody
HR&A Manager
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Director's Vice-Chairman
Fremont County Solid Waste Disposal District