



# FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400  
Lander, WY 82520  
telephone 307.332.7040  
fax 307.332.5013  
trashmatters.org

## MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

April 15, 2024 – 9:30 a.m.

### 1. **PRELIMINARY ITEMS:**

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, Robert Townsend and John Larsen.
- c. Declaration of a Quorum
- d. Approval of Agenda (***Discussion and Formal Action***)
- e. Public Comment/Communication from the Floor

### 2. **CONSENT ITEMS:**

- a. Approval of Meeting Minutes
  - i. March 2024
- b. Approval of the Accounts Payable
  - i. March 2024
- c. Acceptance of Meeting Reports
  - i. Trihydro Corporation
  - ii. Burns and McDonnell
  - iii. District Operations Report
- d. Wind River Inter-Tribal Solid Waste – *no report submitted*

### 3. **BUSINESS ITEMS:**

- a. Active Project Updates and Pay Application Review – Burns and McDonnell (***Discussion and Formal Action***)
  - i. Lander Scalehouse: project update
  - ii. Lander Transfer Station: project update
  - iii. Sand Draw Scale Facility: project update
- b. Fireworks (***Discussion and Formal Action***)
- c. Board Committees (***Discussion***)
  - i. Recycling Committee (Jan Lamb, Bob Townsend and Mark Moxley)
  - ii. Health Benefit and Wage Committee (Rob Dolcater, Mark Moxley, Rod Haper and John Larsen)
  - iii. Planning Committee (Bob Townsend, Jen Lamb and Rob Dolcater)
  - iv. Budget Committee (Jen Lamb, Rob Dolcater and Mark Moxley)
  - v. WRIR Solid Waste Negotiations Committee (Rod Haper, Mark Moxley and Kyle Larson)
- d. Commissioner Work Session – Mike Jones (***Discussion***)
- e. E-Waste (***Discussion and Formal Actions***)

### 4. **NEW BUSINESS**

- a. Current Board Members and Recruitment – (***Discussion***)

### 5. **CLOSING ITEMS:**

- a. Upcoming Meetings:
  - i. The Next Regularly Scheduled Meeting(s): May 20, 2024, at 9:30am
- b. Call for Adjournment.



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## Minutes of Regular Board Meeting

March 18, 2024

fax 307.332.5013

trashmatters.org

### 1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Kyle Larson, Rod Haper, Rob Dolcater, Bob Townsend, and John Larsen
<u>Excused Member(s):</u>	Jen Lamb
<u>Unexcused Member(s):</u>	<i>No Unexcused Members</i>
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	<i>No Community Liaisons</i>
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	HR&A Manager Camille Woody
<u>Consultant(s):</u>	Matt Evans via Zoom (Burns and McDonnell), Cassidy Tieman via zoom (Burns and McDonnell), Nile Barmore (Fremont Engineering and Surveying), and Andy Frey via zoom (Trihydro)
<u>Guests:</u>	No Guests

#### d. **Approval of Agenda (*Discussion and Formal Action*)**

BOB TOWNSEND made a motion to approve the consent agenda. JOHN LARSEN seconded the motion. **MOTION CARRIED**

#### e. **Public Comment/Communication from the Floor**

JOHN LARSEN provided comment that the District's current financial health and funding of future closure and post-closure funds is admirable and the result from advanced planning by the District over a long period of time. KYLE LARSON commented on the value of the District taking accountability for funding their own liabilities.

### 2. CONSENT ITEMS:

#### a. **Approval of Prior Meeting Minutes**

- i. **February 2024 Regular Meeting**

#### b. **Approval of Accounts Payable**

- i. **February 2024 invoices**

#### c. **Acceptance of Meeting Reports:**

- i. **Trihydro Corporation – Progress Report**
- ii. **Burns and McDonnell – Progress Report**
- iii. **FCSWDD Operational Report**
- iv. **Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted***

### 3. BUSINESS ITEMS:

#### a. **Active Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)**

i. **Dubois Scale Facility: project update**

The project is complete and Burns and McDonnell are currently preparing As-recorded Drawing Set for District.

ii. **Sand Draw Scale Facility: project update**

Pre-construction meeting scheduled for Thursday. Construction will begin when weather permits.

iii. **Lander Scale Facility: Project Update & pay application #8 \$41,064.30**

Construction will be completed by June 2024. Transition to the new scalehouse is being coordinated. Matt Evans (Burns and McDonnell) recommended payment of pay application #8 which covers the period of time from January 1, 2024, through February 29, 2024.

KYLE LARSON made a motion to approve pay application #8 in the amount of \$41,064.30. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

iv. **Lander Transfer Station: project update, pay application #9 \$63,000.00, & pay application #10 \$69,983.30**

Matt Evan (Burns and McDonnell) recommended payment for pay application #9 which covers the work completed during the period of January 1, 2024, through February 29, 2024. Also recommended for payment was pay application #10 which covers work associated with Change Order #1 – Latent Concrete.

BOB TOWNSEND made a motion to approve pay application #9 in the amount of \$63,000 and pay application #10 in the amount of \$69,983.30. ROD HAPER seconded the motion. **MOTION CARRIED**

v. **Change order #2: Extra Soil Borrow – Lander Transfer Station (Discussion & Formal Action)**

Areas of discussion: Concrete remediation stockpile replenishment (2,127 Cu. Yds.), greater than expected losses (3,203 Cu. Yds) and total extra borrow soil to complete project (5,330 Cu. Yds.)

Will survey before and after to calculate actual amount based upon surveyed numbers. ROB DOLCATER was concerned about the cost of moving soil. AEI presented a price of \$18.24 per cubic yard. He thought \$7 per cubic yard was a more reasonable number. The Board directed Matt Evans to see if AEI would review their rates and provide a more reasonable cost estimate.

VICE-CHAIR DOLCATER made a motion to accept the pending change order #2 **ONLY IF** AEI would change their unit price from \$18.24 to \$7 per cubic yard. KYLE LARSON seconded the motion. **MOTION CARRIED.**

b. **Fireworks: (Discussion & Formal Action)**

The District has received authorization from the DEQ to host the fireworks at the landfill. CHAIRMAN MOXLEY visited with the dog grooming and boarding facilities. Both reported concern with negative financial impacts if the event were hosted at the Lander Landfill. Rick Sollars (Western Law) was concerned about the insurance being inadequate if a fire lead to destruction of a home or busienss. The Fireworks' Committee was also looking into land south of the WLRC. It was felt that the Fireworks' Committee still had some work to do on their end before a final decision could be made.

VICE-CHAIR DOLCATER made a motion to table the final decision until the District receives more information. JOHN LARSEN seconded the motion. **MOTION CARRIED.**

c. **Executive Director Update: (Discussion)**

CHAIRMAN MOXLEY provided a District-wide tour to candidate Will Marks the first part of March. The District provided a written offer for the position based on prior discussion, but he declined. Recruiting efforts have continued. Rick Sollars (Western Law) suggested the Board consider splitting the position into

two positions, one with administrative duties as provided by Camille now, and the other a field supervisor. CHAIRMAN MOXLEY confirmed that is the current model, working to identify someone suitable for field supervision.

**d. Commission Work Session: (Discussion)**

Mike Jones suggested May 21, 2024, at 4p.m. The County Commissioners' budget hearing with the District and a work session to follow (can only have a maximum of 3 Board Members present).

**e. Board Member Recruitment: (Discussion)**

CHAIRMAN MOXLEY encouraged Board members to work at identifying Board member candidates since the Board remains two members short. Mike Jones (County Liaison) stated that the commissioners would like to identify a Board candidate to represent the WRIR perspective.

**4. NEW BUSINESS**

**a. E-waste (Discussion)**

CHAIRMAN MOXLEY reported concern of commercial volumes of e-waste being delivered and managed by the District. Costs for these volumes impacts the annual budget and should be reconsidered. A modification to the FCSWDD Rules and Regulations definition of the fee waiver for e-waste could remove businesses, schools, and all commercial generators from a free disposal option. Originally, the Board removed the fees to keep all e-waste out of the landfills. A Draft Rule Change along with a proposed rate schedule will be developed and brought to the next Board meeting. A 40-day advertisement will need to follow.

**b. Waste Tire Fees (Discussion)**

VICE-CHAIR DOLCATER suggested QR codes to provide residents of the District with disposal fees.

**5. CLOSING ITEMS:**

**a. Upcoming Meetings:**

- i. The next regularly scheduled meeting: May 20, 2024, at 9:30am.

**b. Call for Adjournment.**

VICE-CHAIR DOLCATER made a motion to adjourn the meeting at 11:25am. ROD HAPER seconded the motion. **MOTION CARRIED**

Respectfully submitted by,

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Camille Woody  
HR&A Manager  
Fremont County Solid Waste Disposal District

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Mark Moxley  
Board of Director's Vice-Chairman  
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District  
Profit & Loss - Modified Accrual  
For March 2024

(with comparative data for 2022)

	Mar 2023	Mar 2024	Jul-Mar 23	Jul-Mar 24	Budget	YTD = 75% % of Budget
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
410210 · 3 Mill Levy Property Tax Revenue	91,438.10	72,380.37	2,464,735.68	1,777,873.86	2,439,846.00	72.87%
410214 · Auto Tax Revenue	0.00	0.00	187,477.40	175,322.76	350,000.00	50.09%
432000 · Intergovernmental Revenue	0.00	0.00	43,892.79	47,020.11	40,000.00	117.55%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	0.00	22,725.00	0.0%
441270 · User Fees	179,555.58	243,536.15	1,862,063.88	2,183,004.40	2,500,000.00	87.32%
471250 · Interest Income	14,984.71	23,940.34	228,097.37	361,208.10	275,000.00	131.35%
480271 · Compost Sales	0.00	0.00	4,750.00	3,998.70	6,000.00	66.65%
480277O/S · Overage (Shortage)	0.00	8.35	-3.45	-11.18	0.00	100.0%
480290 · Miscellaneous Revenue	4,940.95	0.00	5,387.48	7,815.00	8,065.00	96.9%
480290C · Recycling Revenue	1,648.46	67,979.28	106,834.84	204,516.03	160,000.00	127.82%
499272 · Sale of Surplus Vehicles	0.00	0.00	77,101.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>292,567.80</b>	<b>407,844.49</b>	<b>4,980,336.99</b>	<b>4,760,747.76</b>	<b>5,801,636.00</b>	<b>82.06%</b>
<b>Expense</b>						
510310 · WAGES	85,975.11	86,706.01	915,468.92	829,152.85	1,360,505.00	60.94%
520000 · Payroll Tax & Benefits						
520320 · FICA	5,852.35	5,905.03	63,368.87	57,420.86	94,100.00	61.02%
520330 · WYOMING RETIREMENT	12,355.28	12,647.05	124,912.44	117,081.27	201,000.00	58.25%
520340 · HEALTH BENEFITS	46,174.12	45,692.28	375,725.23	463,068.46	682,050.00	67.89%
520350 · WORKER'S COMPENSATION	1,126.26	1,283.26	11,992.60	12,269.25	20,100.00	61.04%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	10,000.00	0.0%
<b>Total 520000 · Payroll Tax &amp; Benefits</b>	<b>65,508.01</b>	<b>65,527.62</b>	<b>575,999.14</b>	<b>649,839.84</b>	<b>1,007,250.00</b>	<b>64.52%</b>
530000 · Travel, Seminars & Training						
530620 · Board Travel/Seminars	220.22	23.15	718.79	622.47	3,000.00	20.75%
530630 · Staff Travel, Seminars & Training	0.00	0.00	9,020.66	8,396.32	10,000.00	83.96%
<b>Total 530000 · Travel, Seminars &amp; Training</b>	<b>220.22</b>	<b>23.15</b>	<b>9,739.45</b>	<b>9,018.79</b>	<b>13,000.00</b>	<b>69.38%</b>
540000 · Contractual Services						
540700 · Engineering	4,404.50	13,164.12	302,915.77	463,391.83	732,085.00	63.3%
540840 · Audit/Acctg Fees	0.00	0.00	4,218.00	8,500.00	8,500.00	100.0%
540842 · Public Information	0.00	0.00	6,494.99	6,869.40	10,000.00	68.69%
540844 · Accountant	1,275.00	770.00	15,200.00	18,460.00	30,000.00	61.53%
540846 · Misc.Contract Services	0.00	0.00	0.00	0.00	20,000.00	0.0%
540850 · Attorney Fees	945.00	600.00	6,375.00	5,412.00	17,500.00	30.93%
<b>Total 540000 · Contractual Services</b>	<b>6,624.50</b>	<b>14,534.12</b>	<b>335,203.76</b>	<b>502,633.23</b>	<b>818,085.00</b>	<b>61.44%</b>
550000 · Other Admin. Expenses						
550610 · Office Expense	2,041.62	2,521.37	7,930.94	7,508.76	10,000.00	75.09%
550611 · Postage	164.97	0.00	1,334.02	1,238.20	2,500.00	49.53%
550612 · Advertising	0.00	0.00	9,281.50	3,471.58	7,500.00	46.29%
550616 · Office Equip.- Maint. & Repairs	1,062.28	781.24	6,591.64	5,205.52	20,000.00	26.03%
550635 · Bank fees	2,799.12	3,100.10	30,483.86	48,665.13	45,000.00	108.15%
<b>Total 550000 · Other Admin. Expenses</b>	<b>6,067.99</b>	<b>6,402.71</b>	<b>55,621.96</b>	<b>66,089.19</b>	<b>85,000.00</b>	<b>77.75%</b>

Fremont County Solid Waste Disposal District  
Profit & Loss - Modified Accrual  
For March 2024

(with comparative data for 2022)

	Mar 2023	Mar 2024	Jul-Mar 23	Jul-Mar 24	Budget	YTD = 75% % of Budget
<b>620000 · Operations</b>						
620420 · Operat/Maint Fuel, Lube, Filter						
620421 · Fuel	22,257.23	17,429.52	190,139.80	180,005.50	400,000.00	45.0%
620420 · Operat/Maint Fuel, Lube, Filter - Other	5,120.39	5,174.65	26,676.32	30,590.46		100.0%
<b>Total 620420 · Operat/Maint Fuel, Lube, Filter</b>	<b>27,377.62</b>	<b>22,604.17</b>	<b>216,816.12</b>	<b>210,595.96</b>	<b>400,000.00</b>	<b>52.65%</b>
620430 · Equipment Repairs	16,648.05	6,829.53	109,541.07	93,423.38	275,000.00	33.97%
620470 · Tires/All sites	458.65	3,494.60	16,084.85	30,314.19	67,250.00	45.08%
620475 · Safety	3,535.13	2,514.31	16,426.57	15,557.30	30,000.00	51.86%
620495 · Tools/all sites	115.40	675.21	1,667.25	3,131.86	5,000.00	62.64%
620591 · Supplies/All Sites	2,302.84	543.53	8,954.89	10,666.27	17,000.00	62.74%
620630 · Property Leases/Equip. Rents	1,778.44	1,141.68	17,016.35	28,317.80	90,000.00	31.46%
620710 · Bale Station Repair	0.00	0.00	316.79	1,617.04	20,000.00	8.09%
620711 · Baler wire	0.00	0.00	5,502.50	13,897.50	7,500.00	185.3%
<b>Total 620000 · Operations</b>	<b>52,216.13</b>	<b>37,803.03</b>	<b>392,326.39</b>	<b>407,521.30</b>	<b>911,750.00</b>	<b>44.7%</b>
<b>630000 · Other Operating Expense</b>						
630521 · Site Maintenance/All Sites	6,872.01	3,638.06	56,366.38	70,836.32	128,000.00	55.34%
630690 · Transfer Stations	0.00	0.00	83.92	0.00	1,000.00	0.0%
630695 · Wind River Res. Trnsfr Stations	23,356.16	23,780.82	206,438.33	211,742.45	280,000.00	75.62%
630730 · Recycling	1,178.03	11,936.47	82,370.73	113,413.43	140,000.00	81.01%
630740 · Financial Assurance Pmt.	0.00	500.00	200.00	7,624.77	1,200.00	635.4%
630839 · Bad Debts	75.40	0.00	75.40	0.00	1,000.00	0.0%
630854 · Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total 630000 · Other Operating Expense</b>	<b>31,481.60</b>	<b>39,855.35</b>	<b>345,534.76</b>	<b>403,616.97</b>	<b>551,200.00</b>	<b>73.23%</b>
<b>640650 · Utilities/All sites</b>						
640651 · Power	5,197.16	4,829.99	43,440.04	43,864.28		
640652 · Cell Phone	928.80	479.00	5,627.81	4,287.69		
640653 · Phones	702.28	2,353.28	6,756.72	8,037.84		
640654 · Water	2,468.84	1,043.24	18,068.63	18,840.99		
640655 · Internet	264.90	422.00	2,360.25	3,294.71		
640656 · Propane/Natural Gas	5,563.68	2,385.13	19,750.84	12,800.97		
640650 · Utilities/All sites - Other	303.00	333.00	1,118.00	1,650.26	135,000.00	1.22%
<b>Total 640650 · Utilities/All sites</b>	<b>15,428.66</b>	<b>11,845.64</b>	<b>97,122.29</b>	<b>92,776.74</b>	<b>135,000.00</b>	<b>68.72%</b>
650712 · Scale Houses	800.00	3,201.82	6,719.96	25,969.37	25,000.00	103.88%
<b>710000 · Insurance</b>						
710640 · Insurance Liability	0.00	0.00	6,378.00	6,202.00	6,202.00	100.0%
710645 · Insurance Property	0.00	0.00	31,779.00	32,604.42	32,000.00	101.89%
710647 · Insurance Bonds	0.00	0.00	75.00	75.00	75.00	100.0%
<b>Total 710000 · Insurance</b>	<b>0.00</b>	<b>0.00</b>	<b>38,232.00</b>	<b>38,881.42</b>	<b>38,277.00</b>	<b>101.58%</b>
850410 · Equipment Purchase	0.00	0.00	306,337.00	0.00	0.00	0.0%
850414 · Infrastructure Improvements	0.00	0.00	240,539.09	3,960,270.78	9,910,000.00	39.96%
850410 · Office Equipment	1,258.98	0.00	8,594.98	5,685.00	10,000.00	56.85%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Principal	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>265,581.20</b>	<b>265,899.45</b>	<b>3,327,439.70</b>	<b>6,991,455.48</b>	<b>14,865,067.00</b>	<b>47.03%</b>
<b>Net Ordinary Income</b>	<b>26,986.60</b>	<b>141,945.04</b>	<b>1,652,897.29</b>	<b>-2,230,707.70</b>	<b>-9,063,431.00</b>	<b>24.61%</b>
<b>Net Income</b>	<b>26,986.60</b>	<b>141,945.04</b>	<b>1,652,897.29</b>	<b>-2,230,707.70</b>	<b>-9,063,431.00</b>	<b>24.61%</b>

## Accounts Payable List

Type	Date	Num	Name	Account	Debit	Credit
Mar 24						
Bill Pmt -Check	03/18/2024	32895	A.D. Martin Dubois	123110 · CB&T C...		8.61
Bill Pmt -Check	03/18/2024	32895	A.D. Martin Dubois	215150 · Account...	8.61	
Bill Pmt -Check	03/18/2024	32896	Alexander Excavation, Inc.	123110 · CB&T C...		174,047.60
Bill Pmt -Check	03/18/2024	32896	Alexander Excavation, Inc.	215150 · Account...	174,047.60	
Bill Pmt -Check	03/18/2024	32897	AmeriTech Equipment Co.	123110 · CB&T C...		339.13
Bill Pmt -Check	03/18/2024	32897	AmeriTech Equipment Co.	215150 · Account...	339.13	
Bill Pmt -Check	03/18/2024	32898	Atlas Office Products, Inc.	123110 · CB&T C...		60.31
Bill Pmt -Check	03/18/2024	32898	Atlas Office Products, Inc.	215150 · Account...	60.31	
Bill Pmt -Check	03/18/2024	32899	Bailey Enterprises, Inc.	123110 · CB&T C...		16,258.52
Bill Pmt -Check	03/18/2024	32899	Bailey Enterprises, Inc.	215150 · Account...	16,258.52	
Bill Pmt -Check	03/18/2024	32900	Black Hills Energy	123110 · CB&T C...		845.73
Bill Pmt -Check	03/18/2024	32900	Black Hills Energy	215150 · Account...	845.73	
Bill Pmt -Check	03/18/2024	32901	Bomgaars	123110 · CB&T C...		23.98
Bill Pmt -Check	03/18/2024	32901	Bomgaars	215150 · Account...	23.98	
Bill Pmt -Check	03/18/2024	32902	Boyle Electric, Inc.	123110 · CB&T C...		10,295.00
Bill Pmt -Check	03/18/2024	32902	Boyle Electric, Inc.	215150 · Account...	10,295.00	
Bill Pmt -Check	03/18/2024	32903	Bull's Service & Towing	123110 · CB&T C...		63.92
Bill Pmt -Check	03/18/2024	32903	Bull's Service & Towing	215150 · Account...	63.92	
Bill Pmt -Check	03/18/2024	32904	Burns & McDonnell	123110 · CB&T C...		30,469.25
Bill Pmt -Check	03/18/2024	32904	Burns & McDonnell	215150 · Account...	30,469.25	
Bill Pmt -Check	03/18/2024	32905	Carroll Septic Service Corporation	123110 · CB&T C...		460.00
Bill Pmt -Check	03/18/2024	32905	Carroll Septic Service Corporation	215150 · Account...	460.00	
Bill Pmt -Check	03/18/2024	32906	CenturyLink	123110 · CB&T C...		625.91
Bill Pmt -Check	03/18/2024	32906	CenturyLink	215150 · Account...	625.91	
Bill Pmt -Check	03/18/2024	32907	Coca-Cola Bottling Company High C...	123110 · CB&T C...		162.50
Bill Pmt -Check	03/18/2024	32907	Coca-Cola Bottling Company High C...	215150 · Account...	162.50	
Bill Pmt -Check	03/18/2024	32908	Community Entry Service	123110 · CB&T C...		3,328.40
Bill Pmt -Check	03/18/2024	32908	Community Entry Service	215150 · Account...	3,328.40	
Bill Pmt -Check	03/18/2024	32909	Comtronix	123110 · CB&T C...		20.00
Bill Pmt -Check	03/18/2024	32909	Comtronix	215150 · Account...	20.00	
Bill Pmt -Check	03/18/2024	32910	Division of Criminal Investigation	123110 · CB&T C...		15.00
Bill Pmt -Check	03/18/2024	32910	Division of Criminal Investigation	215150 · Account...	15.00	
Bill Pmt -Check	03/18/2024	32911	Drug Testing Services, LLC	123110 · CB&T C...		450.00
Bill Pmt -Check	03/18/2024	32911	Drug Testing Services, LLC	215150 · Account...	450.00	
Bill Pmt -Check	03/18/2024	32912	Dry Mountain Water Inc.	123110 · CB&T C...		840.00
Bill Pmt -Check	03/18/2024	32912	Dry Mountain Water Inc.	215150 · Account...	840.00	
Bill Pmt -Check	03/18/2024	32913	Dubois Frontier	123110 · CB&T C...		109.20
Bill Pmt -Check	03/18/2024	32913	Dubois Frontier	215150 · Account...	109.20	
Bill Pmt -Check	03/18/2024	32914	Dubois Telephone Exchange (DTE) ...	123110 · CB&T C...		96.97
Bill Pmt -Check	03/18/2024	32914	Dubois Telephone Exchange (DTE) ...	215150 · Account...	96.97	
Bill Pmt -Check	03/18/2024	32915	Eagle Uniform Supply, Inc.	123110 · CB&T C...		321.78
Bill Pmt -Check	03/18/2024	32915	Eagle Uniform Supply, Inc.	215150 · Account...	321.78	
Bill Pmt -Check	03/18/2024	3708	Eastern Shoshone Tribe	123110 · CB&T C...		20,529.22
Bill Pmt -Check	03/18/2024	3708	Eastern Shoshone Tribe	215150 · Account...	20,529.22	
Bill Pmt -Check	03/18/2024	32916	Elan Financial Services	123110 · CB&T C...		758.67
Bill Pmt -Check	03/18/2024	32916	Elan Financial Services	215150 · Account...	758.67	
Bill Pmt -Check	03/18/2024	32917	Ferrellgas	123110 · CB&T C...		1,781.28
Bill Pmt -Check	03/18/2024	32917	Ferrellgas	215150 · Account...	1,781.28	
Bill Pmt -Check	03/18/2024	32918	Fremont Chevrolet, Buick GMC	123110 · CB&T C...		222.63
Bill Pmt -Check	03/18/2024	32918	Fremont Chevrolet, Buick GMC	215150 · Account...	222.63	
Bill Pmt -Check	03/18/2024	32919	Fremont Communications Corporation	123110 · CB&T C...		36.00
Bill Pmt -Check	03/18/2024	32919	Fremont Communications Corporation	215150 · Account...	36.00	
Bill Pmt -Check	03/18/2024	32920	Further	123110 · CB&T C...		8,042.54
Bill Pmt -Check	03/18/2024	32920	Further	215150 · Account...	8,042.54	
Bill Pmt -Check	03/18/2024	32921	High Plains Power, Inc.	123110 · CB&T C...		927.02
Bill Pmt -Check	03/18/2024	32921	High Plains Power, Inc.	215150 · Account...	927.02	
Bill Pmt -Check	03/18/2024	32922	Huff Sanitation Inc.	123110 · CB&T C...		186.00
Bill Pmt -Check	03/18/2024	32922	Huff Sanitation Inc.	215150 · Account...	186.00	
Bill Pmt -Check	03/18/2024	32923	Lander Valley Auto Parts	123110 · CB&T C...		347.77
Bill Pmt -Check	03/18/2024	32923	Lander Valley Auto Parts	215150 · Account...	347.77	
Bill Pmt -Check	03/18/2024	32924	Lander, City of (vendor)	123110 · CB&T C...		659.89
Bill Pmt -Check	03/18/2024	32924	Lander, City of (vendor)	215150 · Account...	659.89	
Bill Pmt -Check	03/18/2024	32925	Matlack, Dixie	123110 · CB&T C...		287.46
Bill Pmt -Check	03/18/2024	32925	Matlack, Dixie	215150 · Account...	287.46	
Bill Pmt -Check	03/18/2024	32926	Murdoch's Ranch Supply	123110 · CB&T C...		207.92
Bill Pmt -Check	03/18/2024	32926	Murdoch's Ranch Supply	215150 · Account...	207.92	
Bill Pmt -Check	03/18/2024	32927	Napa Auto Parts - Riverton	123110 · CB&T C...		301.82
Bill Pmt -Check	03/18/2024	32927	Napa Auto Parts - Riverton	215150 · Account...	301.82	

## Accounts Payable List

Type	Date	Num	Name	Account	Debit	Credit
Bill Pmt -Check	03/18/2024	32928	Napa Auto Parts of Lander	123110 · CB&T C...		312.86
Bill Pmt -Check	03/18/2024	32928	Napa Auto Parts of Lander	215150 · Account...	312.86	
Bill Pmt -Check	03/18/2024	32929	Norco	123110 · CB&T C...		494.49
Bill Pmt -Check	03/18/2024	32929	Norco	215150 · Account...	494.49	
Bill Pmt -Check	03/18/2024	32930	Office Shop, Inc.	123110 · CB&T C...		69.96
Bill Pmt -Check	03/18/2024	32930	Office Shop, Inc.	215150 · Account...	69.96	
Bill Pmt -Check	03/18/2024	32931	Overhead Door Company, Inc.	123110 · CB&T C...		652.50
Bill Pmt -Check	03/18/2024	32931	Overhead Door Company, Inc.	215150 · Account...	652.50	
Bill Pmt -Check	03/18/2024	32932	Riverton Ranger Inc.	123110 · CB&T C...		713.00
Bill Pmt -Check	03/18/2024	32932	Riverton Ranger Inc.	215150 · Account...	713.00	
Bill Pmt -Check	03/18/2024	32933	Riverton Tire & Oil, Inc.	123110 · CB&T C...		4,576.24
Bill Pmt -Check	03/18/2024	32933	Riverton Tire & Oil, Inc.	215150 · Account...	4,576.24	
Bill Pmt -Check	03/18/2024	32934	Riverton, City of	123110 · CB&T C...		64.02
Bill Pmt -Check	03/18/2024	32934	Riverton, City of	215150 · Account...	64.02	
Bill Pmt -Check	03/18/2024	32935	Rocky Mountain Power	123110 · CB&T C...		5,120.90
Bill Pmt -Check	03/18/2024	32935	Rocky Mountain Power	215150 · Account...	5,120.90	
Bill Pmt -Check	03/18/2024	32936	Rocky Mountain Pre-Mix Concrete, I...	123110 · CB&T C...		1,048.85
Bill Pmt -Check	03/18/2024	32936	Rocky Mountain Pre-Mix Concrete, I...	215150 · Account...	1,048.85	
Bill Pmt -Check	03/18/2024	32937	SLB, Inc.	123110 · CB&T C...		770.00
Bill Pmt -Check	03/18/2024	32937	SLB, Inc.	215150 · Account...	770.00	
Bill Pmt -Check	03/18/2024	32938	Sunnyside Plumbing, LLC	123110 · CB&T C...		290.56
Bill Pmt -Check	03/18/2024	32938	Sunnyside Plumbing, LLC	215150 · Account...	290.56	
Bill Pmt -Check	03/18/2024	32939	TCI - Traveling Computers, Inc.	123110 · CB&T C...		213.50
Bill Pmt -Check	03/18/2024	32939	TCI - Traveling Computers, Inc.	215150 · Account...	213.50	
Bill Pmt -Check	03/18/2024	32940	Trihydro Corporation	123110 · CB&T C...		19,680.50
Bill Pmt -Check	03/18/2024	32940	Trihydro Corporation	215150 · Account...	19,680.50	
Bill Pmt -Check	03/18/2024	32941	Union Telephone Co., Inc.	123110 · CB&T C...		477.20
Bill Pmt -Check	03/18/2024	32941	Union Telephone Co., Inc.	215150 · Account...	477.20	
Bill Pmt -Check	03/18/2024	32942	Western Law Associates, P.C.	123110 · CB&T C...		600.00
Bill Pmt -Check	03/18/2024	32942	Western Law Associates, P.C.	215150 · Account...	600.00	
Bill Pmt -Check	03/18/2024	32943	Wind River Gallery	123110 · CB&T C...		130.00
Bill Pmt -Check	03/18/2024	32943	Wind River Gallery	215150 · Account...	130.00	
Bill Pmt -Check	03/18/2024	32944	Wyoglass, LLC	123110 · CB&T C...		658.68
Bill Pmt -Check	03/18/2024	32944	Wyoglass, LLC	215150 · Account...	658.68	
Bill Pmt -Check	03/18/2024	32945	Wyoming Machinery Company, Corp.	123110 · CB&T C...		2,572.75
Bill Pmt -Check	03/18/2024	32945	Wyoming Machinery Company, Corp.	215150 · Account...	2,572.75	
Bill Pmt -Check	03/18/2024	32946	Wyoming.com (vendor)	123110 · CB&T C...		296.86
Bill Pmt -Check	03/18/2024	32946	Wyoming.com (vendor)	215150 · Account...	296.86	
Bill Pmt -Check	03/18/2024	32947	Elan Financial Services	123110 · CB&T C...		716.27
Bill Pmt -Check	03/18/2024	32947	Elan Financial Services	215150 · Account...	716.27	
Bill Pmt -Check	03/18/2024	32948	Huff Sanitation Inc.	123110 · CB&T C...		360.00
Bill Pmt -Check	03/18/2024	32948	Huff Sanitation Inc.	215150 · Account...	360.00	
Bill Pmt -Check	03/18/2024	32949	Rocky Mountain Power	123110 · CB&T C...		113.94
Bill Pmt -Check	03/18/2024	32949	Rocky Mountain Power	215150 · Account...	113.94	
					<b>313,063.11</b>	<b>313,063.11</b>

Mar 24



# Memorandum



Date: April 10, 2024  
To: Camille Woody, Fremont County Solid Waste Disposal District  
From: Matt Evans, PE  
Subject: Progress Report – April 2024

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

### *Lander Transfer Station Project*

Alexander Construction (Alexander) has now resumed construction activities since start of the winter shutdown on November 22, 2023. Preparation for foundation work for the building is currently underway. Alexander's concrete subcontractor is completing the foundation wall pours. Based on progress to date and projected future activities, Alexander appears to be on track to complete the project on schedule.

Change Order #1 for concrete remediation activities completed in 2023 was presented at the March Board meeting and approved for payment. Change Order #2 for activities associated with extra soil borrow to be completed in 2024 was also presented at the March Board meeting. Discussions with Alexander regarding this change order continue.

Construction meetings will resume back from a monthly to a bi-weekly basis now that the winter shutdown period has ended. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

### *Lander Scalehouse Project*

Alexander is currently completing the grading and basecourse placement for the scalehouse. Asphalt will be placed as soon as the plant opens up for the construction season (anticipated to be around May 15<sup>th</sup>). Front electric gate installation will also be completed in the next few weeks.

The scalehouse electrical and heat are operational and working as planned. Communications with IT regarding the final transition to the new scalehouse have been initiated.

### *Dubois Scalehouse Project*

The Dubois scalehouse is complete. The 41-day advertisement period was completed on February 27, 2024 and final payment was provided.

## Memorandum *(continued)*



April 10, 2024  
Page 2

### *Sand Draw Scalehouse Project*

The Notice to Proceed was approved at the February board meeting allowing LCI Trucking & Excavation (LCI) to begin construction activities as weather permits. A pre-construction meeting was held March 21, 2024 and LCI began mobilization the week of March 25<sup>th</sup>.

As of April 9, 2024, LCI has completed excavation activities for the scale and building foundations. Underlying sandy soil conditions may require additional over excavation and structural fill placement to prevent scale and building settlement. Burns & McDonnell structural and geotechnical engineers are reviewing the situation and working with LCI on a solution.

The first construction meeting will be held on April 10<sup>th</sup> and continue on a bi-weekly basis. Agenda items of the meetings will include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

### *Scalehouse Procurement*

The scalehouse procurement project was fully complete in November 2023. Burns & McDonnell has provided Alexander with a letter to Panel Built Inc. documenting a window leaking issue and requesting repair of the Lander scalehouse.

### *Capacity Audits*

Capacity audit reports were prepared and presented to the Board at the October 2023 Board meeting. Next year's capacity audit surveys are anticipated to be completed in July 2024.

### *Technical Engineering Assistance*

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the annual services project as part of this task.

### *Capital Improvement Plan Modeling*

Burns & McDonnell has initiated model updates. It is anticipated that the results of the updated model will be presented to the Board at the May or June Board meeting.

### *On-call Surveying*

No surveying activities were completed since the last Board meeting under this authorization.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or [maevans@burnsmcd.com](mailto:maevans@burnsmcd.com) at your earliest convenience.



## memorandum

**To:** Chairman Mark Moxley, Fremont County SWDD  
**From:** Andrew Frey, P.E.  
**cc:** Fremont County SWDD Board  
**Date:** April 8, 2024  
**Re:** Project Updates for April 15, 2024, Board Meeting

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The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

### **Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2023-2024 Environmental Activities and Monitoring (Task Order 10-035 / Trihydro Project FREMO-023-0001)**

Activities associated with this work order during the previous month and anticipated in the near future include:

- The fall monitoring event reports are in peer review.
- Semiannual groundwater and methane monitoring is currently underway. Trihydro staff started the event at the Sand Draw Landfill today, April 8, 2024, and work at all landfills should be complete by the end of the week. Once laboratory data are returned from the lab, we will upload to our database and start data validation.
- Scheduled inspection of monitoring well LA-10 at the Lander Landfill to better understand damage keeping the well from being sampled.

### **Technical Assistance (Task Order 10-036 / Trihydro Project FREMO-023-0007)**

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the March 2024 District Board meeting.
- A monthly Project Status Report was prepared to accompany the February 2024 invoice.
- Continued efforts to communicate with the Lander BLM office regarding the land acquisition request.
- Continued efforts to communicate with the Lander Army National Guard (ANG) regarding authorization to borrow soils from the ANG lands for the Lander Landfill closure project (future).



### **Operational Support Services (Task Order 10-038 / Trihydro Project FREMO-024-0001)**

Support service activities during the previous month are as follows:

- **Document Review and Development:** reviewed e-waste disposal fees and provided recommendation on revision, assist with draft operating budget, assistance with monthly operational report, assistance with grant funding, and review of unique waste stream disposal requests.
- **Projects:** construction meetings for the Lander scale project, Lander transfer station project with AEI change order discussions, and the Sand Draw scale project. Assisted with mechanical repairs associated with the tire shredder rental and return freight, contract hauler discussions coordinating empty tote delivery from Salt Lake City, service quote discussions for the Riverton recycling baler, review of repairs for the Sand Draw D-6, and Lander motor grader.
- **Other:** supervisor meeting assistance and budgetary review, equipment ownership cost review assistance, communications with the Fireworks Committee, and communications on the Riverton SWPPP.

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-349-951) or send me an email ([afrey@trihydro.com](mailto:afrey@trihydro.com)).

**END OF MEMORANDUM**

Fremont County Solid Waste Disposal District  
**Operational Report**  
April 2024

Waste Handling/Staff/Board/Inter-Government

Waste Handling:

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):
  - a. 2013 = \$140 per ton & 31,500 total tons
  - b. 2014 = \$176 per ton & 27,600 total tons
  - c. 2015 = \$99 per ton & 31,900 total tons
  - d. 2016 = \$103 per ton & 29,700 total tons
  - e. 2017 = \$102 per ton & 33,500 total tons
  - f. 2018 = \$106 per ton & 36,400 total tons
  - g. 2019 = \$88 per ton & 41,900 total tons
  - h. 2020 = \$89 per ton & 36,200 total tons
  - i. 2021 = \$141 per ton & 35,700 total tons
    - *Note: 2021 included approximately \$1.1 million in expenses for the Shoshoni Landfill Closure project and \$457,900 in new equipment (i.e. three backhoes and a semi-tractor). Removing these two large expenditures, the annual review would be presented as \$97.91 per ton & 35,700 total tons.*
  - j. 2022 = \$125 per ton & 34,200 total tons
    - *Note: 2022 included the final three pay applications for the Shoshoni Landfill Closure project, inflationary price impacts, and a new front-end loader.*
  - k. 2023 = \$178 per ton & 53,000 total tons
    - *Notes: this calendar year experienced higher-than-normal waste receipts as well as unusually high operational expenses. A few examples of the unusual expenses include the purchase of a D-6 dozer, purchase of three scale facility buildings, construction projects associated with a new Lander Transfer Station, a new Lander scale facility, and a new Dubois scale facility.*

Staff:

1. February 2024: the District is working to fill 2 vacancies (Executive Director and Truck Driver in Riverton).
2. April 1, 2024: Following the approval of the Safety Incentive Program in April 2015, and the implementation July 1, 2015, the Riverton Area staff (i.e. Riverton Transfer Station, the Sand Draw Landfill, and the rural transfer stations) have not had a single lost-time accident/incident in 8 years and 9 months, and the Lander Area staff (i.e. Lander Landfill and the Dubois Landfill) experienced a lost-time accident mid-2023 and has since made it 9 months.

Board:

1. April 2024 – the Board structure remains at seven members following the resignation of Mandy Rose. Board members may assist with identifying suitable candidates.
2. April 2024 – the current committee assignments.
  - a. Recycling Committee: Jen Lamb, Bob Townsend, and Mark Moxley

- b. Health Benefit and Wage Committee: Rob Dolcater, Mark Moxley, John Larsen, and Rod Haper.
- c. Planning Committee: Bob Townsend, Jen Lamb, and Rob Dolcater.
- d. Budget Committee: Jen Lamb, Rob Dolcater, and Mark Moxley.
- e. WRIR Solid Waste Negotiations Committee: Rod Haper, Mark Moxley, and Kyle Larson.

Inter-Government:

- 1. County:
  - a. April 2024: a Work Session with the commissioners will be coordinated by Commissioner Mike Jones to take place either April 23, 2024, or May 7, 2024.
  - b. June 4, 2024: Budget presentation to the commission at 2:00pm.
- 2. Tribal:
  - a. January 2024: the Shoshone Solid Waste Program Manager reported that they have made a few operational changes. The changes reported include: (1.) setting hours of operation at the Ft Washakie transfer station, (2.) not setting hours of operation at Crowheart's transfer station and leaving it open, (3.) installing an ash pit at the Ft Washakie transfer station, (4.) no longer hauling waste from the Ethete transfer station – they communicated to the Arapahoe Tribe that it will now be the Arapahoe Tribe's responsibility.
  - b. February 2024: a meeting scheduled between the District and Tribes found minimal participation from the Tribal representatives. Discussion included a desire from the Tribal members present to have the current solid waste agreement amended to direct partial payments to each Tribe separately.

Regulatory/Engineering/General Contractors

Regulatory:

- 1. March 2024: following the February 2024 meeting, a formal request was submitted to the WDEQ-SHWD requesting authorization to allow a fireworks display within the Lander Landfill permit boundary. The WDEQ-SHWD provided the authorization contingent on the commitments within the request letter being honored.
  - a. April 2024: the Lander Area Fireworks Committee plans to have a representative present at the April 2024 Board meeting to update their status.

Sites/Operations/Equipment:

Sites:

- 1. April 2024: two in-house projects are active at the Lander Landfill; (1.) new landfill entrance road entering on the northeast corner. This new road should provide landfill access through the remainder of the landfill life. (2.) Removal of the two cattle guards along Beebe Road. This will include removal of the cattleguards, backfilling, and paving.

Operations:

1. April 2024: the tire shredder rental machine use has been completed and returned. There were many issues with the machine and the District is working to summarize District expenses for removal from the equipment rental.

Equipment:

1. April 2024: following review of the in-house inventory, the District has ordered necessary parts for the baler service work.
2. July 2024: the new waste compactor is scheduled for delivery.

Miscellaneous/Upcoming Work & Events:

Miscellaneous:

1. April 2024: the bear-proof containers for the Atlantic City area have been ordered consistent with the SLIB grant and wildlife contribution funding. Once the containers are received, the District will team with Wyoming Game and Fish on distribution.
2. April 2024: the District continues discussions with Job Corp around real-life exposure to their heavy equipment classes through completion of earthwork and grading projects the District would benefit from. An old MOU that was used with this group previously will need to be amended by the District to clarify responsibilities and liabilities.

Upcoming Work & Events:

1. April 2024: continued work on the FY2024-2025 Operating Budget work.
2. April-May 2024: timeline for a Work Session with county commissioners.
3. June 4, 2024: budget presentation with the county commission.
4. July 2024: anticipated annual HHW Cleanup Event.