



# FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400  
Lander, WY 82520  
telephone 307.332.7040  
fax 307.332.5013  
trashmatters.org

## MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

March 18, 2024 – 9:30 a.m.

### 1. PRELIMINARY ITEMS:

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, Robert Townsend and John Larsen.
- c. Declaration of a Quorum
- d. Approval of Agenda (*Discussion and Formal Action*)
- e. Public Comment/Communication from the Floor

### 2. CONSENT ITEMS:

- a. Approval of Meeting Minutes
  - i. February 2024
- b. Approval of the Accounts Payable
  - i. February 2024
- c. Acceptance of Meeting Reports
  - i. Trihydro Corporation
  - ii. Burns and McDonnell
  - iii. District Operations Report
- d. Wind River Inter-Tribal Solid Waste – *no report submitted*

### 3. BUSINESS ITEMS:

- a. Active Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)
  - i. Lander Scalehouse: project update & pay application #8 \$41,064.30
  - ii. Sand Draw Scale Facility: project update
  - iii. Lander Transfer Station: project update, pay application #9 \$63,000 and pay application #10 \$69,983.30
- b. Fireworks (*Discussion and Formal Action*)
- c. Executive Director Update – Mark Moxley (*Discussion*)
- d. Commissioner Work Session – Mike Jones (*Discussion*)

### 4. NEW BUSINESS

- a. Current Board Members and Recruitment – (*Discussion*)
- b. Public Officer Training – Deadline (*Discussion*)

### 5. CLOSING ITEMS:

- a. Upcoming Meetings:
  - i. The Next Regularly Scheduled Meeting(s): April 15, 2024, at 9:30am
- b. Call for Adjournment.



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## Minutes of Regular Board Meeting

fax 307.332.5013

February 21, 2024

trashmatters.org

### 1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

- Board Members: Mark Moxley, Mandy Rose (via zoom), Rod Haper, Bob Townsend, and John Larsen
- Excused Member(s): Jen Lamb and Rob Dolcater
- Unexcused Member(s): Kyle Larson
- Commissioner Liaison: Mike Jones
- Community Liaisons: *No Community Liaisons*
- Attorney: No Attorney
- Staff: HR&A Manager Camille Woody
- Consultant(s): Cassidy Tieman via zoom (Burns and McDonnell), Nile Barmore (Fremont Engineering and Surveying), and Andy Frey via zoom (Trihydro)
- Guests: No Guests

#### d. Approval of Agenda (*Discussion and Formal Action*)

VICE-CHAIR DOLCATER made a motion to approve the consent agenda. JOHN LARSEN seconded the motion. **MOTION CARRIED**

#### e. Public Comment/Communication from the Floor

No Public Comment

### 2. CONSENT ITEMS:

- a. Approval of Prior Meeting Minutes
  - i. January 2024 Regular Meeting
- b. Approval of Accounts Payable
  - i. January 2024 invoices
- c. Acceptance of Meeting Reports:
  - i. Trihydro Corporation – Progress Report
  - ii. Burns and McDonnell – Progress Report
  - iii. FCSWDD Operational Report
  - iv. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*

### 3. BUSINESS ITEMS:

- a. Active Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)
  - i. Dubois Scale Facility: project update & pay application #4 \$34,119  
Cassidy Tieman (Burns and McDonnell) updated the Board on the project status. All project work has been completed and the 41-day settlement notice advertising is underway with the final day of the notice February 27, 2024. This included a recommendation to pay all final pay applications.

MANDY ROSE made a motion to approve the LCI Construction final pay application for the Dubois Scalehouse project following the 41-day settlement notice, contingent upon no comments received. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

ii. **Sand Draw Scale Facility: project update & Notice to Proceed**

Cassidy Tieman (Burns and McDonnell) reported that all contractual documents have been completed and recommended approval of the Notice to Proceed to LCI Construction.

BOB TOWNSEND made a motion to approve the Notice to Proceed to LCI Construction for the Sand Draw Scale Facility project. ROD HAPER seconded the motion. **MOTION CARRIED**

iii. **Lander Transfer Station: project update**

Nile Barmore (Fremont Engineering and Surveying) updated the Board on the AEI change order discussions, where an agreement has been made on time and rates; however, the review of material volumes are still under review. A final change order for the change order work completed in 2023 should be presented to the Board at the March 2023 meeting.

b. **Board Committee Member Assignments (Discussion)**

CHAIRMAN MOXLEY reviewed vacant positions on committees and assigned Board members into most vacant positions.

- i. **Recycling Committee:** Jen Lamb, Mandy Rose, Bob Townsend and Mark Moxley
- ii. **Health Benefit and Wage Committee:** Rob Dolcater, Mark Moxley, Rod Haper and John Larsen
- iii. **Planning Committee:** Bob Townsend, Mandy Rose, Jen Lamb, and Rob Dolcater
- iv. **Budget Committee:** Jen Lamb, Rob Dolcater, Mark Moxley
- v. **WRIR Solid Waste Negotiations Committee:** Rod Haper, Mandy Rose, Mark Moxley and Kyle Larson

4. **NEW BUSINESS**

a. **Executive Director Update (Discussion)**

CHAIRMAN MOXLEY shared with the Board that the Executive Committee have been working with HR&A Manager Woody to hold interviews. A second interview was held last week with an applicant from Idaho, Will Marks.

**Discussion:** (1.) Employment offer encouraged. Wages and vacation rates under review, with a suggestion of \$87-90K. (2.) Applicant travel will be arranged if interest in offer letter to allow a full tour of all sites and programs. (3.) Applicant's start date would be July 2024 if offer accepted.

b. **Commissioner Work Session (Discussion)**

Commissioner Jones intends to present to the commission possible work session dates of April 23 or May 7, 2023. This would include hosting a tour of the new Lander construction projects with the commissioner. Additionally, he updated the Board on legislative bills that could impact the county.

c. **WRIR Tribal Solid Waste Agreement (Discussion)**

CHAIRMAN MOXLEY updated the Board on a meeting that had been scheduled with the Tribes on February 12, 2024. There was minimal participation from the two Tribes at the meeting. Discussion at the meeting was focused on splitting the recently adopted agreement into two separate agreements with the two Tribes. Keenan Groesbeck (NAT) indicated that the NAT would like 1/3 of the contract to operate the Ethete transfer station.

**Discussion:** (1.) The current agreement was only recently approved between the District and the Tribes. (2.) Any contractual changes should be reviewed by the attorneys from all sides. (3.) District preference would be to have the Tribes split the funds within the Inter-Tribal Council accounting without a contractual change on the primary agreement.

**d. Fireworks (Discussion)**

Andy Frey (Trihydro) reported that within discussions with the Wyoming Department of Environmental Quality (WDEQ) permitting staff that it was understood that with additional site safety precautions the District could likely obtain authorization from the WDEQ to host the event. A formal request would be required, addressing soil coverage on all waste within the landfill, adequate soil stockpiles available to address potential landfill fires, equipment operator onsite during the event in the case of fire, and maintained site security.

**Discussion:** (1.) The neighboring dog grooming and boarding facilities should be contacted for discussion around impact. (2.) The District will have additional operating costs associated with hosting. (3.) JOHN LARSEN will communicate status with the committee. (4.) The Board requested to have Mr. Frey draft an authorization request to the WDEQ.

**5. CLOSING ITEMS:**

**a. Upcoming Meetings:**

i. The next regularly scheduled meeting: **March 18, 2024, at 9:30am.**

**b. Call for Adjournment.**

BOB TOWNSEND made a motion to adjourn the meeting at 10:50am. JOHN LARSEN seconded the motion. **MOTION CARRIED**

Respectfully submitted by,

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Camille Woody  
HR&A Manager  
Fremont County Solid Waste Disposal District

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Mark Moxley  
Board of Director's Vice-Chairman  
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District  
Profit & Loss - Modified Accrual  
For February 2024  
*(with comparative data for 2022)*

	Feb 2023	Feb 2024	Jul-Feb 23	Jul-Feb 24	Budget	YTD = 67%
						% of Budget
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
410210 · 3 Mill Levy Property Tax Revenue	168,552.00	103,394.53	2,373,297.58	1,705,493.49	2,439,846.00	69.9%
410214 · Auto Tax Revenue	176,772.78	175,322.76	187,477.40	222,342.87	350,000.00	63.53%
432000 · Intergovernmental Revenue	0.00	0.00	43,892.79	0.00	40,000.00	0.0%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	0.00	22,725.00	0.0%
441270 · User Fees	144,503.88	178,343.17	1,682,508.30	1,939,468.25	2,500,000.00	77.58%
471260 · Interest Income	95,609.79	92,452.60	213,112.66	337,267.76	275,000.00	122.64%
480271 · Compost Sales	0.00	0.00	4,750.00	3,998.70	6,000.00	66.65%
480277O/S · Overage (Shortage)	-27.40	0.00	-3.45	-19.53	0.00	100.0%
480290 · Miscellaneous Revenue	0.00	3,807.50	446.53	8,015.00	8,065.00	99.38%
480290C · Recycling Revenue	820.87	5,757.96	105,186.38	136,336.75	160,000.00	85.21%
499272 · Sale of Surplus Vehicles	0.00	0.00	77,101.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>586,231.92</b>	<b>559,078.52</b>	<b>4,687,769.19</b>	<b>4,352,903.29</b>	<b>5,801,636.00</b>	<b>75.03%</b>
<b>Expense</b>						
510310 · WAGES	91,236.90	98,560.80	829,493.81	742,446.84	1,360,505.00	54.57%
<b>520000 · Payroll Tax &amp; Benefits</b>						
520320 · FICA	6,232.95	6,801.17	57,516.52	51,515.83	94,100.00	54.75%
520330 · WYOMING RETIREMENT	12,326.12	12,504.25	112,557.16	104,434.22	201,000.00	51.96%
520340 · HEALTH BENEFITS	49,756.42	50,340.66	329,551.11	417,376.18	682,050.00	61.19%
520350 · WORKER'S COMPENSATION	1,195.19	1,426.86	10,866.34	10,985.99	20,100.00	54.66%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	10,000.00	0.0%
<b>Total 520000 · Payroll Tax &amp; Benefits</b>	<b>69,510.68</b>	<b>71,072.94</b>	<b>510,491.13</b>	<b>584,312.22</b>	<b>1,007,250.00</b>	<b>58.01%</b>
<b>530000 · Travel, Seminars &amp; Training</b>						
530620 · Board Travel/Seminars	38.24	153.98	498.57	599.32	3,000.00	19.98%
530630 · Staff Travel, Seminars & Training	1,024.93	199.48	9,020.66	8,396.32	10,000.00	83.96%
<b>Total 530000 · Travel, Seminars &amp; Training</b>	<b>1,063.17</b>	<b>353.46</b>	<b>9,519.23</b>	<b>8,995.64</b>	<b>13,000.00</b>	<b>69.2%</b>
<b>540000 · Contractual Services</b>						
540700 · Engineering	25,640.97	67,338.00	298,511.27	450,227.71	732,085.00	61.5%
540840 · Audit/Acctg Fees	0.00	0.00	4,218.00	8,500.00	8,500.00	100.0%
540842 · Public Information	1,242.00	0.00	6,494.99	6,869.40	10,000.00	68.69%
540844 · Accountant	550.00	770.00	13,925.00	17,690.00	30,000.00	58.97%
540846 · Misc.Contract Services	0.00	0.00	0.00	12,549.22	20,000.00	62.75%
540850 · Attorney Fees	600.00	600.00	5,430.00	4,812.00	17,500.00	27.5%
<b>Total 540000 · Contractual Services</b>	<b>28,032.97</b>	<b>68,708.00</b>	<b>328,579.26</b>	<b>500,648.33</b>	<b>818,085.00</b>	<b>61.2%</b>
<b>550000 · Other Admn. Expenses</b>						
550610 · Office Expense	595.38	284.51	5,889.32	4,271.12	10,000.00	42.71%
550611 · Postage	0.00	500.00	1,169.05	1,238.20	2,500.00	49.53%
550612 · Advertising	502.00	757.20	9,281.50	3,471.58	7,500.00	46.29%
550616 · Office Equip.- Maint. & Repairs	706.65	527.61	5,529.36	4,424.28	20,000.00	22.12%
550635 · Bank fees	2,114.57	4,333.87	27,684.74	45,565.03	45,000.00	101.26%
<b>Total 550000 · Other Admn. Expenses</b>	<b>3,918.60</b>	<b>6,403.19</b>	<b>49,553.97</b>	<b>58,970.21</b>	<b>85,000.00</b>	<b>69.38%</b>

Fremont County Solid Waste Disposal District  
Profit & Loss - Modified Accrual  
For February 2024  
*(with comparative data for 2022)*

	Feb 2023	Feb 2024	Jul-Feb 23	Jul-Feb 24	Budget	YTD = 67% % of Budget
<b>620000 · Operations</b>						
<b>620420 · Operat/Maint Fuel, Lube, Filter</b>						
620421 · Fuel	19,124.94	15,657.00	167,882.57	162,575.98	400,000.00	40.64%
620420 · Operat/Maint Fuel, Lube, Filter - Other	1,844.15	1,574.63	21,555.93	25,415.81		100.0%
<b>Total 620420 · Operat/Maint Fuel, Lube, Filter</b>	<b>20,969.09</b>	<b>17,231.63</b>	<b>189,438.50</b>	<b>187,991.79</b>	<b>400,000.00</b>	<b>47.0%</b>
620430 · Equipment Repairs	17,956.64	2,372.20	92,893.02	86,593.85	275,000.00	31.49%
620470 · Tires/All sites	5,066.91	4,576.24	15,626.20	26,819.59	67,250.00	39.88%
620475 · Safety	880.98	1,219.47	12,891.44	13,042.99	30,000.00	43.48%
620495 · Tools/all sites	189.99	71.07	1,551.85	2,456.65	5,000.00	49.13%
620591 · Supplies/All Sites	1,413.81	842.16	6,652.05	10,122.74	17,000.00	59.55%
620630 · Property Leases/Equip. Rents	985.70	1,095.05	15,237.91	14,626.90	90,000.00	16.25%
620710 · Bale Station Repair	0.00	0.00	316.79	1,617.04	20,000.00	8.09%
620711 · Baler wire	0.00	0.00	5,502.50	13,897.50	7,500.00	185.3%
<b>Total 620000 · Operations</b>	<b>47,463.12</b>	<b>27,407.82</b>	<b>340,110.26</b>	<b>357,169.05</b>	<b>911,750.00</b>	<b>39.17%</b>
<b>630000 · Other Operating Expense</b>						
630521 · Site Maintenance/All Sites	1,490.15	2,646.52	49,494.37	66,838.26	128,000.00	52.22%
630690 · Transfer Stations	0.00	0.00	83.92	0.00	1,000.00	0.0%
630695 · Wind River Res. Trnsfr Stations	21,095.89	21,479.45	183,082.17	187,961.63	280,000.00	67.13%
630730 · Recycling	253.20	4,078.40	81,192.70	101,476.96	140,000.00	72.48%
630740 · Financial Assurance Pmt.	0.00	-1,970.50	200.00	7,124.77	1,200.00	593.73%
630839 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00	0.0%
630854 · Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total 630000 · Other Operating Expense</b>	<b>22,839.24</b>	<b>26,233.87</b>	<b>314,053.16</b>	<b>363,401.62</b>	<b>551,200.00</b>	<b>65.93%</b>
<b>640650 · Utilities/All sites</b>						
640651 · Power	5,440.16	6,183.24	38,242.88	38,920.35		
640652 · Cell Phone	674.58	477.20	4,699.01	3,808.69		
640653 · Phones	628.61	708.88	6,054.44	5,684.56		
640654 · Water	1,102.20	1,726.41	15,599.79	17,797.75		
640655 · Internet	262.90	346.86	2,095.35	2,872.71		
640656 · Propane/Natural Gas	3,904.05	2,627.01	14,187.16	10,415.84		
640650 · Utilities/All sites - Other	0.00	20.00	815.00	1,317.26	135,000.00	0.98%
<b>Total 640650 · Utilities/All sites</b>	<b>12,012.50</b>	<b>12,069.60</b>	<b>81,693.63</b>	<b>80,817.16</b>	<b>135,000.00</b>	<b>59.87%</b>
650712 · Scale Houses	0.00	1,532.31	5,919.96	22,767.55	25,000.00	91.07%
<b>710000 · Insurance</b>						
710640 · Insurance Liability	6,249.00	0.00	6,378.00	6,202.00	6,202.00	100.0%
710645 · Insurance Property	0.00	0.00	31,779.00	32,604.42	32,000.00	101.89%
710647 · Insurance Bonds	0.00	0.00	75.00	75.00	75.00	100.0%
<b>Total 710000 · Insurance</b>	<b>6,249.00</b>	<b>0.00</b>	<b>38,232.00</b>	<b>38,881.42</b>	<b>38,277.00</b>	<b>101.58%</b>
850410 · Equipment Purchase	94,655.00	0.00	306,337.00	0.00	0.00	0.0%
850414 · Infrastructure Improvements	5,378.09	249,204.77	240,539.09	3,960,270.78	9,910,000.00	39.96%
850410 · Office Equipment	0.00	0.00	7,336.00	5,685.00	10,000.00	56.85%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Principal	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>382,359.27</b>	<b>559,566.76</b>	<b>3,061,858.50</b>	<b>6,724,365.82</b>	<b>14,865,067.00</b>	<b>45.24%</b>
<b>Net Ordinary Income</b>	<b>203,872.65</b>	<b>-488.24</b>	<b>1,625,910.69</b>	<b>-2,371,462.53</b>	<b>-9,063,431.00</b>	<b>26.17%</b>
<b>Net Income</b>	<b>203,872.65</b>	<b>-488.24</b>	<b>1,625,910.69</b>	<b>-2,371,462.53</b>	<b>-9,063,431.00</b>	<b>26.17%</b>

Type	Date	Num	Name	Account	Debit	Credit
<b>Feb 24</b>						
Bill Pmt -Check	02/27/2024	32877	LCI Trucking & Construction LLC	123110 · CB&T C...		64,308.50
Bill Pmt -Check	02/27/2024	32877	LCI Trucking & Construction LLC	215150 · Account...	64,308.50	
Bill Pmt -Check	02/27/2024	32894	WY DFPES	123110 · CB&T C...		553.67
Bill Pmt -Check	02/27/2024	32894	WY DFPES	215150 · Account...	553.67	
Bill Pmt -Check	02/21/2024	32815	A D Martin Lumber Co., Inc.	123110 · CB&T C...		1,185.30
Bill Pmt -Check	02/21/2024	32815	A D Martin Lumber Co., Inc.	215150 · Account...	1,185.30	
Bill Pmt -Check	02/21/2024	32816	ABC Sign, Inc.	123110 · CB&T C...		1,176.00
Bill Pmt -Check	02/21/2024	32816	ABC Sign, Inc.	215150 · Account...	1,176.00	
Bill Pmt -Check	02/21/2024	32817	Atlas Office Products, Inc.	123110 · CB&T C...		399.76
Bill Pmt -Check	02/21/2024	32817	Atlas Office Products, Inc.	215150 · Account...	399.76	
Bill Pmt -Check	02/21/2024	32818	Bailey Enterprises, Inc.	123110 · CB&T C...		20,533.80
Bill Pmt -Check	02/21/2024	32818	Bailey Enterprises, Inc.	215150 · Account...	20,533.80	
Bill Pmt -Check	02/21/2024	32819	Black Hills Energy	123110 · CB&T C...		1,406.72
Bill Pmt -Check	02/21/2024	32819	Black Hills Energy	215150 · Account...	1,406.72	
Bill Pmt -Check	02/21/2024	32820	Bomgaars	123110 · CB&T C...		209.99
Bill Pmt -Check	02/21/2024	32820	Bomgaars	215150 · Account...	209.99	
Bill Pmt -Check	02/21/2024	32821	Brossman, Robert	123110 · CB&T C...		500.00
Bill Pmt -Check	02/21/2024	32821	Brossman, Robert	215150 · Account...	500.00	
Bill Pmt -Check	02/21/2024	32822	Bull's Service & Towing	123110 · CB&T C...		171.88
Bill Pmt -Check	02/21/2024	32822	Bull's Service & Towing	215150 · Account...	171.88	
Bill Pmt -Check	02/21/2024	32823	Burns & McDonnell	123110 · CB&T C...		15,842.43
Bill Pmt -Check	02/21/2024	32823	Burns & McDonnell	215150 · Account...	15,842.43	
Bill Pmt -Check	02/21/2024	32824	Carroll Septic Service Corporation	123110 · CB&T C...		450.00
Bill Pmt -Check	02/21/2024	32824	Carroll Septic Service Corporation	215150 · Account...	450.00	
Bill Pmt -Check	02/21/2024	32825	CenturyLink	123110 · CB&T C...		649.54
Bill Pmt -Check	02/21/2024	32825	CenturyLink	215150 · Account...	649.54	
Bill Pmt -Check	02/21/2024	32826	Coca-Cola Bottling Company High C...	123110 · CB&T C...		140.00
Bill Pmt -Check	02/21/2024	32826	Coca-Cola Bottling Company High C...	215150 · Account...	140.00	
Bill Pmt -Check	02/21/2024	32827	Community Entry Service	123110 · CB&T C...		1,429.05
Bill Pmt -Check	02/21/2024	32827	Community Entry Service	215150 · Account...	1,429.05	
Bill Pmt -Check	02/21/2024	32828	Drug Testing Services, LLC	123110 · CB&T C...		65.00
Bill Pmt -Check	02/21/2024	32828	Drug Testing Services, LLC	215150 · Account...	65.00	
Bill Pmt -Check	02/21/2024	32829	Dry Mountain Water Inc.	123110 · CB&T C...		1,050.00
Bill Pmt -Check	02/21/2024	32829	Dry Mountain Water Inc.	215150 · Account...	1,050.00	
Bill Pmt -Check	02/21/2024	32830	Dubois Frontier	123110 · CB&T C...		54.60
Bill Pmt -Check	02/21/2024	32830	Dubois Frontier	215150 · Account...	54.60	
Bill Pmt -Check	02/21/2024	32831	Dubois Telephone Exchange (DTE) ...	123110 · CB&T C...		96.97
Bill Pmt -Check	02/21/2024	32831	Dubois Telephone Exchange (DTE) ...	215150 · Account...	96.97	
Bill Pmt -Check	02/21/2024	32832	Eagle Uniform Supply, Inc.	123110 · CB&T C...		486.72
Bill Pmt -Check	02/21/2024	32832	Eagle Uniform Supply, Inc.	215150 · Account...	486.72	
Bill Pmt -Check	02/21/2024	3684	Eastern Shoshone Tribe	123110 · CB&T C...		8,306.65
Bill Pmt -Check	02/21/2024	3684	Eastern Shoshone Tribe	215150 · Account...	8,306.65	
Bill Pmt -Check	02/21/2024	32833	Elan Financial Services	123110 · CB&T C...		438.93
Bill Pmt -Check	02/21/2024	32833	Elan Financial Services	215150 · Account...	438.93	
Bill Pmt -Check	02/21/2024	32834	Fremont Chevrolet, Buick GMC	123110 · CB&T C...		7.92
Bill Pmt -Check	02/21/2024	32834	Fremont Chevrolet, Buick GMC	215150 · Account...	7.92	
Bill Pmt -Check	02/21/2024	32835	Fremont Communications Corporation	123110 · CB&T C...		36.00
Bill Pmt -Check	02/21/2024	32835	Fremont Communications Corporation	215150 · Account...	36.00	
Bill Pmt -Check	02/21/2024	32836	Fremont Motor Company, Inc.	123110 · CB&T C...		1,816.69
Bill Pmt -Check	02/21/2024	32836	Fremont Motor Company, Inc.	215150 · Account...	1,816.69	
Bill Pmt -Check	02/21/2024	32837	Further	123110 · CB&T C...		3,035.39
Bill Pmt -Check	02/21/2024	32837	Further	215150 · Account...	3,035.39	
Bill Pmt -Check	02/21/2024	32838	High Mountain Electric	123110 · CB&T C...		1,417.15
Bill Pmt -Check	02/21/2024	32838	High Mountain Electric	215150 · Account...	1,417.15	
Bill Pmt -Check	02/21/2024	32839	High Plains Power, Inc.	123110 · CB&T C...		1,335.12
Bill Pmt -Check	02/21/2024	32839	High Plains Power, Inc.	215150 · Account...	1,335.12	
Bill Pmt -Check	02/21/2024	32840	Huff Sanitation Inc.	123110 · CB&T C...		186.00
Bill Pmt -Check	02/21/2024	32840	Huff Sanitation Inc.	215150 · Account...	186.00	
Bill Pmt -Check	02/21/2024	32841	Inland Truck Parts & Service	123110 · CB&T C...		85.00
Bill Pmt -Check	02/21/2024	32841	Inland Truck Parts & Service	215150 · Account...	85.00	
Bill Pmt -Check	02/21/2024	32842	Jack's Truck & Equipment dba Floyd'	123110 · CB&T C...		1,570.19
Bill Pmt -Check	02/21/2024	32842	Jack's Truck & Equipment dba Floyd'	215150 · Account...	1,570.19	
Bill Pmt -Check	02/21/2024	32843	Jerry's Trailer Parts & Service	123110 · CB&T C...		19.00
Bill Pmt -Check	02/21/2024	32843	Jerry's Trailer Parts & Service	215150 · Account...	19.00	
Bill Pmt -Check	02/21/2024	32844	Kairos Communications, LLC	123110 · CB&T C...		250.00
Bill Pmt -Check	02/21/2024	32844	Kairos Communications, LLC	215150 · Account...	250.00	
Bill Pmt -Check	02/21/2024	32845	Lander Valley Auto Parts	123110 · CB&T C...		257.60
Bill Pmt -Check	02/21/2024	32845	Lander Valley Auto Parts	215150 · Account...	257.60	

Fremont County Solid Waste Disposal District

Accounts Payable List

Accrual Basis

February 2024

Type	Date	Num	Name	Account	Debit	Credit
Bill Pmt -Check	02/21/2024	32846	Lander, City of (vendor)	123110 · CB&T C...		744.06
Bill Pmt -Check	02/21/2024	32846	Lander, City of (vendor)	215150 · Account...	744.06	
Bill Pmt -Check	02/21/2024	32847	LCI Trucking & Construction LLC	123110 · CB&T C...		34,119.00
Bill Pmt -Check	02/21/2024	32847	LCI Trucking & Construction LLC	215150 · Account...	34,119.00	
Bill Pmt -Check	02/21/2024	32848	Murdoch's Ranch Supply	123110 · CB&T C...		1,955.18
Bill Pmt -Check	02/21/2024	32848	Murdoch's Ranch Supply	215150 · Account...	1,955.18	
Bill Pmt -Check	02/21/2024	32849	Napa Auto Parts - Riverton	123110 · CB&T C...		1,416.97
Bill Pmt -Check	02/21/2024	32849	Napa Auto Parts - Riverton	215150 · Account...	1,416.97	
Bill Pmt -Check	02/21/2024	32850	NAPA Auto Parts of Dubois	123110 · CB&T C...		26.47
Bill Pmt -Check	02/21/2024	32850	NAPA Auto Parts of Dubois	215150 · Account...	26.47	
Bill Pmt -Check	02/21/2024	32851	Napa Auto Parts of Lander	123110 · CB&T C...		754.83
Bill Pmt -Check	02/21/2024	32851	Napa Auto Parts of Lander	215150 · Account...	754.83	
Bill Pmt -Check	02/21/2024	32852	Norco	123110 · CB&T C...		348.40
Bill Pmt -Check	02/21/2024	32852	Norco	215150 · Account...	348.40	
Bill Pmt -Check	02/21/2024	32853	Office Shop, Inc.	123110 · CB&T C...		92.07
Bill Pmt -Check	02/21/2024	32853	Office Shop, Inc.	215150 · Account...	92.07	
Bill Pmt -Check	02/21/2024	32854	Overhead Door Company, Inc.	123110 · CB&T C...		986.30
Bill Pmt -Check	02/21/2024	32854	Overhead Door Company, Inc.	215150 · Account...	986.30	
Bill Pmt -Check	02/21/2024	32855	Pitney Bowes	123110 · CB&T C...		164.97
Bill Pmt -Check	02/21/2024	32855	Pitney Bowes	215150 · Account...	164.97	
Bill Pmt -Check	02/21/2024	32856	Pro Baler Services, Inc.	123110 · CB&T C...		13,897.50
Bill Pmt -Check	02/21/2024	32856	Pro Baler Services, Inc.	215150 · Account...	13,897.50	
Bill Pmt -Check	02/21/2024	32857	Riverton Ranger Inc.	123110 · CB&T C...		432.00
Bill Pmt -Check	02/21/2024	32857	Riverton Ranger Inc.	215150 · Account...	432.00	
Bill Pmt -Check	02/21/2024	32858	Riverton Tire & Oil, Inc.	123110 · CB&T C...		6,035.30
Bill Pmt -Check	02/21/2024	32858	Riverton Tire & Oil, Inc.	215150 · Account...	6,035.30	
Bill Pmt -Check	02/21/2024	32859	Riverton, City of	123110 · CB&T C...		21.60
Bill Pmt -Check	02/21/2024	32859	Riverton, City of	215150 · Account...	21.60	
Bill Pmt -Check	02/21/2024	32860	Rocky Mountain Power	123110 · CB&T C...		4,927.52
Bill Pmt -Check	02/21/2024	32860	Rocky Mountain Power	215150 · Account...	4,927.52	
Bill Pmt -Check	02/21/2024	32861	Shaw's Sawmill Service	123110 · CB&T C...		609.17
Bill Pmt -Check	02/21/2024	32861	Shaw's Sawmill Service	215150 · Account...	609.17	
Bill Pmt -Check	02/21/2024	32862	SLB, Inc.	123110 · CB&T C...		1,540.00
Bill Pmt -Check	02/21/2024	32862	SLB, Inc.	215150 · Account...	1,540.00	
Bill Pmt -Check	02/21/2024	32863	TCI - Traveling Computers, Inc.	123110 · CB&T C...		289.15
Bill Pmt -Check	02/21/2024	32863	TCI - Traveling Computers, Inc.	215150 · Account...	289.15	
Bill Pmt -Check	02/21/2024	32864	Tegeler and Associates	123110 · CB&T C...		75.00
Bill Pmt -Check	02/21/2024	32864	Tegeler and Associates	215150 · Account...	75.00	
Bill Pmt -Check	02/21/2024	32865	Tri-State Oil Reclaimers, Inc.	123110 · CB&T C...		750.00
Bill Pmt -Check	02/21/2024	32865	Tri-State Oil Reclaimers, Inc.	215150 · Account...	750.00	
Bill Pmt -Check	02/21/2024	32866	Trihydro Corporation	123110 · CB&T C...		17,711.25
Bill Pmt -Check	02/21/2024	32866	Trihydro Corporation	215150 · Account...	17,711.25	
Bill Pmt -Check	02/21/2024	32867	Union Telephone Co., Inc.	123110 · CB&T C...		477.20
Bill Pmt -Check	02/21/2024	32867	Union Telephone Co., Inc.	215150 · Account...	477.20	
Bill Pmt -Check	02/21/2024	32868	Western Law Associates, P.C.	123110 · CB&T C...		612.00
Bill Pmt -Check	02/21/2024	32868	Western Law Associates, P.C.	215150 · Account...	612.00	
Bill Pmt -Check	02/21/2024	32869	Wilkens Industries, Inc.	123110 · CB&T C...		405.83
Bill Pmt -Check	02/21/2024	32869	Wilkens Industries, Inc.	215150 · Account...	405.83	
Bill Pmt -Check	02/21/2024	32870	Woody, Camille	123110 · CB&T C...		130.42
Bill Pmt -Check	02/21/2024	32870	Woody, Camille	215150 · Account...	130.42	
Bill Pmt -Check	02/21/2024	32871	Wyoming Dept. of Transportation	123110 · CB&T C...		5.00
Bill Pmt -Check	02/21/2024	32871	Wyoming Dept. of Transportation	215150 · Account...	5.00	
Bill Pmt -Check	02/21/2024	32872	Wyoming Machinery Company, Corp.	123110 · CB&T C...		12,692.68
Bill Pmt -Check	02/21/2024	32872	Wyoming Machinery Company, Corp.	215150 · Account...	12,692.68	
Bill Pmt -Check	02/21/2024	32873	Wyoming.com (vendor)	123110 · CB&T C...		244.95
Bill Pmt -Check	02/21/2024	32873	Wyoming.com (vendor)	215150 · Account...	244.95	
Bill Pmt -Check	02/21/2024	32874	Burns & McDonnell	123110 · CB&T C...		17,188.25
Bill Pmt -Check	02/21/2024	32874	Burns & McDonnell	215150 · Account...	17,188.25	
Bill Pmt -Check	02/21/2024		Rocky Mountain Power	123110 · CB&T C...	0.00	
Bill Pmt -Check	02/21/2024		Rocky Mountain Power	215150 · Account...	0.00	
Bill Pmt -Check	02/21/2024	32875	Rocky Mountain Power	123110 · CB&T C...		135.32
Bill Pmt -Check	02/21/2024	32875	Rocky Mountain Power	215150 · Account...	135.32	
Bill Pmt -Check	02/21/2024	32876	Reserve Account-Pitney Bowes	123110 · CB&T C...		500.00
Bill Pmt -Check	02/21/2024	32876	Reserve Account-Pitney Bowes	215150 · Account...	500.00	
					<b>248,759.96</b>	<b>248,759.96</b>





## memorandum

**To:** Chairman Mark Moxley, Fremont County SWDD  
**From:** Andrew Frey, P.E.  
**cc:** Fremont County SWDD Board  
**Date:** March 11, 2024  
**Re:** Project Updates for March 18, 2024, Board Meeting

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The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

### **Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2023-2024 Environmental Activities and Monitoring (Task Order 10-035 / Trihydro Project FREMO-023-0001)**

Activities associated with this work order during the previous month and anticipated in the near future include:

- In late February, the Title V Annual Emissions Inventory for Sand Draw was prepared, reviewed by the District, and submitted to WDEQ/AQD. The next activity under the Title V permit is to conduct a greenhouse gas evaluation to see if it surpasses the required threshold for reporting; we do not anticipate a report will be required this year – or in the near future.
- The fall monitoring event reports all sites are done and in peer review.
- Quarterly methane monitoring was conducted on March 11th at the Lander, Dubois, and Shoshoni Landfills. The next groundwater and methane monitoring event is currently scheduled for the week of April 8, 2024.

### **Technical Assistance (Task Order 10-036 / Trihydro Project FREMO-023-0007)**

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the February 2024 District Board meeting.
- A monthly Project Status Report was prepared to accompany the February 2024 invoice.
- Communication attempts were made with the Lander BLM office confirming their receipt of the Shapefiles defining the lands around the perimeter of the Sand Draw Landfill captured within the land



acquisition request.

- Communication attempts were made with the Lander Army National Guard (ANG) as a continuation of authorization to utilize borrow soils on the ANG lands for the Lander Landfill closure project (future).

### **Operational Support Services (Task Order 10-037 / Trihydro Project FREMO-023-0008)**

Support service activities during the previous month are as follows:

- Document Review and Development: finalized and submitted draft FCSWDD 2023 Annual Report, updated training modules, board meeting documents peer review, assistance with monthly operational report, and review of unique waste stream disposal requests.
- Projects: construction meetings for the Dubois and Lander scale projects and the Lander transfer station project, and AEI change order discussions. Coordination mechanical repairs associated with the tire shredder rental and return freight, contract hauler discussions coordinating empty tote delivery from Salt Lake City, and service quote discussions for the Riverton recycling baler.
- Other: supervisor meeting assistance and budgetary review, equipment ownership cost review assistance, submitted for and received WDEQ-SHWD approval to allow the Lander Fireworks Committee event at the Lander Landfill.

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-349-951) or send me an email ([afrey@trihydro.com](mailto:afrey@trihydro.com)).

**END OF MEMORANDUM**

# Memorandum



Date: March 11, 2024  
To: Camille Woody, Fremont County Solid Waste Disposal District  
From: Matt Evans, PE  
Subject: Progress Report – March 2024

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

### *Lander Transfer Station Project*

Alexander Construction (Alexander) has now resumed construction activities since start of the winter shutdown on November 22, 2023. Preparation for foundation work for the building is currently underway. Alexander's concrete sub is preparing the building for the foundation wall pours. Based on progress to date and projected future activities, Alexander appears to be on track to complete the project on schedule.

The change order associated with concrete remediation activities completed in 2023 will be presented at the March Board meeting and recommended for payment. Several meetings with Alexander have occurred since the last meeting and an agreement has been reached on the payment amount.

Construction meetings will resume back from a monthly to a bi-weekly basis now that the winter shutdown period has ended. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

### *Lander Scalehouse Project*

As discussed at the December Board meeting, Alexander, the District, and Burns & McDonnell team reviewed the temporary site arrangement that would be in place over the course of the winter if the existing scale was relocated to the new location the week of December 4<sup>th</sup> as planned. Because site grading is not complete, there would be a pinch point in traffic flow in the outbound direction over the winter. For safety reasons, and general operational efficiency, it was determined that it would be better to continue to operate the existing scale and scalehouse over the winter and then move the existing scale and transition to the new scalehouse in the spring when surfacing was complete. A letter outlining completion date requirements has been provided to Alexander. The final completion date is currently being discussed with Alexander and will depend on the date at which the asphalt mix plant opens for the 2024 construction season (tentatively planned for May 15, 2024).

The scalehouse electrical and heat are operational and working as planned. Communications with IT regarding the final transition to the new scalehouse have been initiated. Additionally, Alexander has proposed to complete site grading and pavement basecourse work in the next few

# Memorandum *(continued)*



March 11, 2024

Page 2

weeks, and open the facility ahead of the final asphalt placement.

### *Dubois Scalehouse Project*

The Dubois scalehouse is complete. The 41-day advertisement period was completed on February 27, 2024 and final payment was provided.

### *Sand Draw Scalehouse Project*

The project was awarded to LCI and the signatures of the final agreement are complete. The Notice to Proceed was approved at the February board meeting allowing LCI to begin construction activities as weather permits. The Permit to Construct was received from the State of Wyoming Department of Fire Prevention and Electrical Safety on March 6, 2024. Anticipated construction schedule and other construction logistics will be discussed at a pre-construction meeting that is to be scheduled.

### *Scalehouse Procurement*

The scalehouse procurement project was fully complete in November 2023. Burns & McDonnell will be providing Alexander with a letter to Panel Built Inc. documenting a window leaking issue and requesting repair of the Lander scalehouse.

### *Capacity Audits*

Capacity audit reports were prepared and presented to the Board at the October 2023 Board meeting. Next year's capacity audit surveys are anticipated to be completed in July 2024.

### *Technical Engineering Assistance*

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the annual services project as part of this task.

### *Capital Improvement Plan Modeling*

Burns & McDonnell has initiated model updates. It is anticipated that the results of the updated model will be presented to the Board at the May or June Board meeting.

### *On-call Surveying*

No surveying activities were completed since the last Board meeting under this authorization.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or [maevans@burnsmcd.com](mailto:maevans@burnsmcd.com) at your earliest convenience.

Fremont County Solid Waste Disposal District  
**Operational Report**  
March 2024

**Waste Handling/Staff/Board/Inter-Government**

**Waste Handling:**

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):
  - a. 2013 = \$140 per ton & 31,500 total tons
  - b. 2014 = \$176 per ton & 27,600 total tons
  - c. 2015 = \$99 per ton & 31,900 total tons
  - d. 2016 = \$103 per ton & 29,700 total tons
  - e. 2017 = \$102 per ton & 33,500 total tons
  - f. 2018 = \$106 per ton & 36,400 total tons
  - g. 2019 = \$88 per ton & 41,900 total tons
  - h. 2020 = \$89 per ton & 36,200 total tons
  - i. 2021 = \$141 per ton & 35,700 total tons
    - *Note: 2021 included approximately \$1.1 million in expenses for the Shoshoni Landfill Closure project and \$457,900 in new equipment (i.e. three backhoes and a semi-tractor). Removing these two large expenditures, the annual review would be presented as \$97.91 per ton & 35,700 total tons.*
  - j. 2022 = \$125 per ton & 34,200 total tons
    - *Note: 2022 included the final three pay applications for the Shoshoni Landfill Closure project, inflationary price impacts, and a new front-end loader.*
  - k. 2023 = \$178 per ton & 53,000 total tons
    - *Notes: this calendar year experienced higher-than-normal waste receipts as well as unusually high operational expenses. A few examples of the unusual expenses include the purchase of a D-6 dozer, purchase of three scale facility buildings, construction projects associated with a new Lander Transfer Station, a new Lander scale facility, and a new Dubois scale facility.*

**Staff:**

1. February 2024: the District is working to fill 4 vacancies (recycling position at Lander and Riverton, the Dubois operator position, and a truck driver position in Riverton).
2. March 1, 2024: Following the approval of the Safety Incentive Program in April 2015, and the implementation July 1, 2015, the Riverton Area staff (i.e. Riverton Transfer Station, the Sand Draw Landfill, and the rural transfer stations) have not had a single lost-time accident/incident in 8 years and 8 months, and the Lander Area staff (i.e. Lander Landfill and the Dubois Landfill) experienced a lost-time accident mid-2023 and has since made it 8 months.

**Board:**

1. February 2024 – the Board structure has been reduced to seven members following the resignation of Mandy Rose. Existing Board members should visit with friends and colleagues about the remaining vacancies as a nine-member Board has a proven track-record for vetting and making sound decisions.
2. March 2024 – the current committee assignments.
  - a. Recycling Committee: Jen Lamb, ~~Mandy Rose~~, Bob Townsend, and Mark Moxley

- b. Health Benefit and Wage Committee: Rob Dolcater, Mark Moxley, John Larsen, and Rod Haper.
- c. Planning Committee: Bob Townsend, Mandy Rose, Jen Lamb, and Rob Dolcater.
- d. Budget Committee: Jen Lamb, Rob Dolcater, and Mark Moxley.
- e. WRIR Solid Waste Negotiations Committee: Rod Haper, Mandy Rose, Mark Moxley, and Kyle Larson.

Inter-Government:

1. County:

- a. March 2024: a Work Session with the commissioners will be coordinated by Commissioner Mike Jones to take place either April 23, 2024, or May 7, 2024.
- b. June 4, 2024: Budget presentation to the commission at 2:00pm.

2. Tribal:

- a. January 2024: the Shoshone Solid Waste Program Manager reported that they have made a few operational changes. The changes reported include: (1.) setting hours of operation at the Ft Washakie transfer station, (2.) not setting hours of operation at Crowheart's transfer station and leaving it open, (3.) installing an ash pit at the Ft Washakie transfer station, (4.) no longer hauling waste from the Ethete transfer station – they communicated to the Arapahoe Tribe that it will now be the Arapahoe Tribe's responsibility.
- b. February 2024: a meeting scheduled between the District and Tribes found minimal participation from the Tribal representatives. Discussion included a desire from the Tribal members present to have the current solid waste agreement amended to direct partial payments to each Tribe separately.

Regulatory/Engineering/General Contractors

Regulatory:

- 1. March 2024: following the February 2024 meeting, a formal request was submitted to the WDEQ-SHWD requesting authorization to allow a fireworks display within the Lander Landfill permit boundary. The WDEQ-SHWD provided the authorization contingent on the commitments within the request letter being honored. Mark Moxley plans to speak with the dog boarding facilities to better understand their potential impact if the event is hosted.

Sites/Operations/Equipment:

Sites:

- 1. January 2024: a new entrance route onto the Lander Landfill was staked for the operators at the Lander Landfill to work on as weather and time availability allows. The new route will allow access to the landfill at a higher elevation, reducing fuel burn on heavy equipment by pushing waste downhill, and reduce road construction within the landfill - once operational.

Operations:

1. March 2024: the tire shredder rental machine has had numerous mechanical issues during the rental period, causing delays in project completion. The District is working with Power Screening to address lost time and expenses.

Equipment:

1. March 2024: following review of the in-house inventory, the District has ordered necessary parts for the baler service work. This removes mark-up on parts for the work. The District awaits a cost estimate from Harris and IWP on service and repair of the Riverton recycling baler.

Miscellaneous/Upcoming Work & Events:

Miscellaneous:

1. March 2024: the bear-proof containers for the Atlantic City area have been ordered consistent with the SLIB grant and wildlife contribution funding. Once the containers are received, the District will team with Wyoming Game and Fish on distribution.
2. March 2024: the District continues discussions with Job Corp around real-life exposure to their heavy equipment classes through completion of earthwork and grading projects the District would benefit from. An old MOU that was used with this group previously will need to be amended by the District to clarify responsibilities and liabilities.

Upcoming Work & Events:

1. March 2024: start of FY2024-2025 Operating Budget work.
2. April-May 2024: timeline for a Work Session with county commissioners.
3. June 4, 2024: budget presentation with the county commission.
4. July 2024: anticipated annual HHW Cleanup Event.