



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400
Lander, WY 82520

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

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Minutes of Regular Board Meeting

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January 15, 2024

trashmatters.org

1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Kyle Larson, Mandy Rose (via zoom), Jen Lamb, and Rod Haper
<u>Excused Member(s):</u>	Bob Townsend
<u>Unexcused Member(s):</u>	<i>No Unexcused Members</i>
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	<i>No Community Liaisons</i>
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	HR&A Manager Camille Woody
<u>Consultant(s):</u>	Matt Evans via zoom (Burns & McDonnell), Cassidy Tieman via zoom (Burns and McDonnell), Nile Barmore (Fremont Engineering and Surveying), and Andy Frey via zoom (Trihydro)
<u>Guests:</u>	Tara Romans and Cindy Wietzki with the Fireworks Board

d. **Approval of Agenda (*Discussion and Formal Action*)**

KYLE LARSON made a motion to approve the consent agenda. ROD HAPER seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

CHAIRMAN MOXLEY opened the floor to public comment

Tara Romans and Cindy Wietzki, Board members for the Lander Area Fireworks Committee, again requested approval to host a fireworks display at the Lander Landfill. They communicated that the group carries large liability insurance and will work with the Fire Department. The vendor will also be on site and requires a 50-ft clear area radius. The fireworks will be held after the rodeo as normal and that they would come clean up after the fireworks are finished.

Discussion: (1.) the District would need to complete research and be provided additional details prior to making a formal decision. (2.) the District would also need to discuss the possibility with the WDEQ-SHWD prior to authorization. (3.) no traffic or non-essential people would be allowed onsite. (4.) site security would need to be maintained. (5.) fire fighters and equipment would need to be onsite during the production. (6.) WYDOT communication would be encouraged to account for likely high traffic volumes on the highway. (7.) Nile Barmore suggested the land near the landfill that the Lander Army National Guard owns. (8.) The fireworks committee met with the City of Lander to explore alternative options, but they have a lot of requirements that may be hard for the Fireworks Committee to meet.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

- i. December 2023 Regular Meeting
- b. **Approval of Accounts Payable**
 - i. December 2023 invoices
- c. **Acceptance of Meeting Reports:**
 - i. Trihydro Corporation – Progress Report
 - ii. Burns and McDonnell – Progress Report
 - iii. FCSWDD Operational Report
 - iv. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*

3. BUSINESS ITEMS:

- a. **FY2022-2023 Financial Audit Review – Carver, Florek and James, CPA's (*Discussion and Formal Action*)**

Jason Lund (Carver, Florek and James) presented the completed audit. He commended Susan Brodie on the great job she does every year.

SECRETARY/TREASURER LAMB made a motion to approve the audit. VICE-CHAIR DOLCATER seconded the motion.

MOTION CARRIED

- b. **Election of Officers – Chairman, Vice-Chair, Secretary/Treasurer (*Discussion and Formal Action*)**

Discussion: After a brief discussion, it was recommended that the current Officers would remain the same since they are willing, and it ensures there are at least two Board members relatively available to assist with reviewing/signing documents as requested.

KYLE LARSON made a motion to keep the current Board Members in their current officer positions: MARK MOXLEY – Chairman, ROB DOLCATER – Vice Chair, and JEN LAMB – Secretary/Treasurer. MANDY ROSE seconded the motion.

MOTION CARRIED

- c. **Board Committee Member Assignments (*Discussion*)**

Discussion: It was decided to revisit this at the next board meeting.

- d. **Board Reimbursement – Travel and Expenditures (*Discussion*)**

Discussion: The IRS mileage reimbursement rate went from \$0.655 to \$0.67 per mile.

- e. **New Year/Board Resolutions (*Discussion and Formal Action*)**

- i. **Proposed Resolution 01-2024: Authorized Depositors**

CHAIRMAN MOXLEY read the resolution, stating the resolution authorizes the listed banks to receive deposits from the District. The resolution again lists all of the financial institutions on one resolution. The listed banks include Central Bank and Trust, Wyoming Community Bank, Bank of Jackson Hole, Wyo-Star I & II, and Edward Jones.

VICE-CHAIRMAN DOLCATER made a motion to approved Resolution 01-2024 as presented. KYLE LARSON seconded the motion. **MOTION CARRIED**

- ii. **Proposed Resolution 02-2024: Authorized Account Signers**

CHAIRMAN MOXLEY read the resolution, stating that this resolution identifies the authorized individuals for signing District documents and that at least one of them must be a Board member. The listed authorized signers are identified as the Chairman, Vice-Chair, Secretary/Treasurer, Executive Director, and the Bookkeeper.

KYLE LARSON made a motion to approved Resolution 02-2024 as presented. MANDY ROSE seconded the motion.

MOTION CARRIED

- iii. **Proposed Resolution 03-2024: Authorized Facsimile Signatures (State of Wyoming Requirement)**

CHAIRMAN MOXLEY read the resolution, stating that this resolution registers the appointed Board members with the State of Wyoming.

KYLE LARSON made a motion to approved Resolution 03-2024 as presented. ROD HAPER seconded the motion.

MOTION CARRIED

f. **Active Project Updates and Pay Application Review – Burns and McDonnell (*Discussion and Formal Action*)**

i. **Scalehouse Building Procurement: final pay application (\$68,850)**

Matt Evans (Burns and McDonnell) recommended final payment in the amount of \$68,850 for the Scalehouse Procurement project. It has been completed and the 41-day advertisement period has ended with no comments.

KYLE LARSON made a motion to approve the AEI final pay application for the Scalehouse Building Procurement project as presented. ROD HAPER seconded the motion. **MOTION CARRIED**

ii. **Lander Scale Facility: project update & pay application #7 (\$63,964.80)**

Matt Evans (Burns and McDonnell) recommended approval of the AEI pay application #7 for the Lander Scalehouse Facility project in the amount of \$63,964.80.

VICE-CHAIRMAN DOLCATER made a motion to approve the pay application #7 for AEI as presented. KYLE LARSON seconded the motion. **MOTION CARRIED**

iii. **Dubois Scale Facility: project update & pay application #4 (\$34,119)**

Matt Evans (Burns and McDonnell) recommended acceptance of the Dubois Scale Facility project as complete and ready to begin the 41-day settlement notice period.

SECRETARY/TREASURER LAMB made a motion to begin the 41-day settlement notice period for final payment. KYLE LARSON seconded the motion. **MOTION CARRIED**

iv. **Sand Draw Scale Facility: project update**

Matt Evans (Burns and McDonnell) reported that the project bid documents were in order, and that the contract and Notice of Award should be completed within the week. The anticipated start date for the project anticipated in the spring of 2024 with completion in November 2024.

v. **Lander Transfer Staton: project update & pay application #8 (\$349,785.90)**

Matt Evans (Burns and McDonnell) reported that the project was in winter shut-down and that no work had been completed since the December 2023 Board meeting. The change order related to the concrete debris encountered along the foundation is still being discussed with AEI, with a goal of finalizing the details prior to the February 2024 Board meeting. He then recommended approval of the AEI pay application #8 for the Lander Transfer Station in the amount of \$349,785.90.

VICE-CHAIRMAN DOLCATER made a motion to approve the pay application #8 for AEI as presented. KYLE LARSON seconded the motion. **MOTION CARRIED**

4. NEW BUSINESS

a. **Board Term Updates (*Discussion*)**

KYLE LARSON and ROB DOLCATER have been reappointed, and the commission will be interviewing another selected applicant.

b. **Draft Legislation (*Discussion*)**

MANDY ROSE updated the Board on Draft Bill 24LSO 183 and reported that she has been working diligently to correspond with members of the Finance Committee. Feedback from members has indicated a likelihood that the bill will either not be introduced or fail introduction.

5. **CLOSING ITEMS:**

a. **Upcoming Meetings:**

i. **The next regularly scheduled meeting: February 21, 2024, at 9:30am.**

b. **Call for Adjournment.**

KYLE LARSON made a motion to adjourn the meeting at 10:55am. VICE-CHAIRMAN DOLCATER seconded the motion.

MOTION CARRIED

Respectfully submitted by,

Camille Woody
HR&A Manager
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Director's Vice-Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For January 2024
(with comparative data for 2022)

	Jan 2023	Jan 2024	Jul-Jan 23	Jul-Jan 24	Budget	YTD = 58% % of Budget
Ordinary Income/Expense						
Income						
410210 · 3 Mill Levy Property Tax Revenue	402,910.14	510,177.63	2,204,745.58	1,602,098.96	2,439,846.00	65.66%
410214 · Auto Tax Revenue	0.00	0.00	10,704.62	47,020.11	350,000.00	13.43%
432000 · Intergovernmental Revenue	0.00	0.00	43,892.79	0.00	40,000.00	0.0%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	0.00	22,725.00	0.0%
441270 · User Fees	155,419.48	197,540.39	1,538,004.42	1,761,125.08	2,500,000.00	70.45%
471250 · Interest Income	17,596.67	13,670.41	117,502.87	244,815.16	275,000.00	89.02%
480271 · Compost Sales	0.00	0.00	4,750.00	3,998.70	6,000.00	66.65%
480277O/S · Overage (Shortage)	0.00	0.00	23.95	-19.53	0.00	100.0%
480290 · Miscellaneous Revenue	0.00	0.00	446.53	4,207.50	8,065.00	52.17%
480290C · Recycling Revenue	600.09	49,748.99	104,365.51	130,578.79	160,000.00	81.61%
499272 · Sale of Surplus Vehicles	0.00	0.00	77,101.00	0.00	0.00	0.0%
Total Income	576,526.38	771,137.42	4,101,537.27	3,793,824.77	5,801,636.00	65.39%
Expense						
510310 · WAGES	105,957.77	86,065.51	738,256.91	645,886.04	1,360,505.00	47.47%
520000 · Payroll Tax & Benefits						
520320 · FICA	7,266.08	6,181.50	51,283.57	44,714.66	94,100.00	47.52%
520330 · WYOMING RETIREMENT	14,800.97	12,377.65	100,231.04	91,929.97	201,000.00	45.74%
520340 · HEALTH BENEFITS	45,319.55	44,840.45	279,794.69	367,035.52	682,050.00	53.81%
520350 · WORKER'S COMPENSATION	1,388.07	1,273.79	9,671.15	9,559.13	20,100.00	47.56%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	10,000.00	0.0%
Total 520000 · Payroll Tax & Benefits	68,774.67	64,673.39	440,980.45	513,239.28	1,007,250.00	50.96%
530000 · Travel, Seminars & Training						
530620 · Board Travel/Seminars	21.68	127.96	460.33	445.34	3,000.00	14.85%
530630 · Staff Travel, Seminars & Training	490.00	1,542.37	7,995.73	8,196.84	10,000.00	81.97%
Total 530000 · Travel, Seminars & Training	511.68	1,670.33	8,456.06	8,642.18	13,000.00	66.48%
540000 · Contractual Services						
540700 · Engineering	64,806.29	33,553.68	272,870.30	382,889.71	732,085.00	52.3%
540840 · Audit/Acctg Fees	0.00	0.00	4,218.00	8,500.00	8,500.00	100.0%
540842 · Public Information	1,994.00	432.00	5,252.99	6,869.40	10,000.00	68.69%
540844 · Accountant	1,100.00	1,540.00	13,375.00	16,920.00	30,000.00	56.4%
540846 · Misc.Contract Services	0.00	0.00	0.00	12,549.22	20,000.00	62.75%
540850 · Attorney Fees	693.00	612.00	4,830.00	4,212.00	17,500.00	24.07%
Total 540000 · Contractual Services	68,593.29	36,137.68	300,546.29	431,940.33	818,085.00	52.8%
550000 · Other Admn. Expenses						
550610 · Office Expense	1,523.81	503.65	5,293.94	3,986.61	10,000.00	39.87%
550611 · Postage	107.82	164.97	1,169.05	1,238.20	2,500.00	49.53%
550612 · Advertising	3,480.00	304.60	8,779.50	2,714.38	7,500.00	36.19%
550616 · Office Equip.- Maint. & Repairs	179.61	92.07	4,822.71	3,896.67	20,000.00	19.48%
550635 · Bank fees	2,559.46	4,337.16	25,570.17	41,231.16	45,000.00	91.63%
Total 550000 · Other Admn. Expenses	7,850.70	5,402.45	45,635.37	53,067.02	85,000.00	62.43%

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For January 2024
(with comparative data for 2022)

	Jan 2023	Jan 2024	Jul-Jan 23	Jul-Jan 24	Budget	YTD = 58% % of Budget
620000 · Operations						
620420 · Operat/Maint Fuel, Lube, Filter						
620421 · Fuel	21,364.29	20,443.21	148,757.63	146,918.98	400,000.00	36.73%
620420 · Operat/Maint Fuel, Lube, Filter - Other	1,170.31	2,129.32	19,711.78	23,841.18		100.0%
Total 620420 · Operat/Maint Fuel, Lube, Filter	22,534.60	22,572.53	168,469.41	170,760.16	400,000.00	42.69%
620430 · Equipment Repairs	16,965.81	15,748.86	74,936.38	84,221.65	275,000.00	30.63%
620470 · Tires/All sites	1,490.31	6,082.08	10,559.29	22,243.35	67,250.00	33.08%
620475 · Safety	967.63	574.82	12,010.46	11,823.52	30,000.00	39.41%
620495 · Tools/all sites	242.97	307.49	1,361.86	2,385.58	5,000.00	47.71%
620591 · Supplies/All Sites	541.58	2,908.69	5,238.24	9,280.58	17,000.00	54.59%
620630 · Property Leases/Equip. Rents	5,894.93	937.46	14,252.21	13,531.85	90,000.00	15.04%
620710 · Bale Station Repair	0.00	297.95	316.79	1,617.04	20,000.00	8.09%
620711 · Baler wire	0.00	13,897.50	5,502.50	13,897.50	7,500.00	185.3%
Total 620000 · Operations	48,637.83	63,327.38	292,647.14	329,761.23	911,750.00	36.17%
630000 · Other Operating Expense						
630621 · Site Maintenance/All Sites	4,013.81	21,246.25	48,004.22	64,191.74	128,000.00	50.15%
630690 · Transfer Stations	0.00	0.00	83.92	0.00	1,000.00	0.0%
630695 · Wind River Res. Trnsfr Stations	23,356.16	23,780.82	161,986.28	166,482.18	280,000.00	59.46%
630730 · Recycling	39,096.82	1,429.05	80,939.50	97,398.56	140,000.00	69.57%
630740 · Financial Assurance Pmt.	0.00	0.00	200.00	9,095.27	1,200.00	757.94%
630839 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00	0.0%
630854 · Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.0%
Total 630000 · Other Operating Expense	66,466.79	46,456.12	291,213.92	337,167.75	551,200.00	61.17%
640650 · Utilities/All sites						
640651 · Power	5,537.50	6,403.99	32,802.72	32,737.11		
640652 · Cell Phone	674.58	477.20	4,024.43	3,331.49		
640653 · Phones	662.12	732.51	5,425.83	4,975.68		
640654 · Water	1,547.75	1,955.66	14,497.59	16,071.34		
640655 · Internet	263.05	294.95	1,832.45	2,525.85		
640656 · Propane/Natural Gas	5,023.50	1,406.72	10,283.11	7,788.83		
640650 · Utilities/All sites - Other	180.00	0.00	815.00	1,297.26	135,000.00	0.96%
Total 640650 · Utilities/All sites	13,888.50	11,271.03	69,681.13	68,727.56	135,000.00	50.91%
650712 · Scale Houses	749.12	2,011.77	5,919.96	21,235.24	25,000.00	84.94%
710000 · Insurance						
710640 · Insurance Liability	0.00	6,202.00	129.00	6,202.00	6,202.00	100.0%
710645 · Insurance Property	0.00	32,604.42	31,779.00	32,604.42	32,000.00	101.89%
710647 · Insurance Bonds	75.00	75.00	75.00	75.00	75.00	100.0%
Total 710000 · Insurance	75.00	38,881.42	31,983.00	38,881.42	38,277.00	101.58%
850410 · Equipment Purchase	0.00	0.00	211,682.00	0.00	0.00	0.0%
850414 · Infrastructure Improvements	235,161.00	34,119.00	235,161.00	3,711,066.01	9,910,000.00	37.45%
850410 · Office Equipment	0.00	0.00	7,336.00	5,685.00	10,000.00	56.85%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Principal	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	616,666.35	390,016.08	2,679,499.23	6,165,299.06	14,865,067.00	41.48%
Net Ordinary Income	-40,139.97	381,121.34	1,422,038.04	-2,371,474.29	-9,063,431.00	26.17%
Net Income	-40,139.97	381,121.34	1,422,038.04	-2,371,474.29	-9,063,431.00	26.17%

2:01 PM
02/15/24

Fremont County Solid Waste Disposal District
Accounts Payable List

Accrual Basis

January 2024

Type	Date	Num	Name	Account	Debit	Credit
Jan 24						
Bill Pmt -Check	01/17/2024	32797	Elan Financial Services	123110 · CB&T C...		1,498.82
Bill Pmt -Check	01/17/2024	32797	Elan Financial Services	215150 · Account...	1,498.82	
Bill Pmt -Check	01/17/2024	32798	Rocky Mountain Power	123110 · CB&T C...		141.35
Bill Pmt -Check	01/17/2024	32798	Rocky Mountain Power	215150 · Account...	141.35	
Bill Pmt -Check	01/15/2024	32745	Ace Hardware-Lander	123110 · CB&T C...		31.92
Bill Pmt -Check	01/15/2024	32745	Ace Hardware-Lander	215150 · Account...	31.92	
Bill Pmt -Check	01/15/2024	32746	Alexander Excavation, Inc.	123110 · CB&T C...		482,600.70
Bill Pmt -Check	01/15/2024	32746	Alexander Excavation, Inc.	215150 · Account...	482,600.70	
Bill Pmt -Check	01/15/2024	32747	AmeriTech Equipment Co.	123110 · CB&T C...		143.58
Bill Pmt -Check	01/15/2024	32747	AmeriTech Equipment Co.	215150 · Account...	143.58	
Bill Pmt -Check	01/15/2024	32748	Atlas Office Products, Inc.	123110 · CB&T C...		80.10
Bill Pmt -Check	01/15/2024	32748	Atlas Office Products, Inc.	215150 · Account...	80.10	
Bill Pmt -Check	01/15/2024	32749	Bailey Enterprises, Inc.	123110 · CB&T C...		19,015.93
Bill Pmt -Check	01/15/2024	32749	Bailey Enterprises, Inc.	215150 · Account...	19,015.93	
Bill Pmt -Check	01/15/2024	32750	Black Hills Energy	123110 · CB&T C...		1,050.27
Bill Pmt -Check	01/15/2024	32750	Black Hills Energy	215150 · Account...	1,050.27	
Bill Pmt -Check	01/15/2024	32751	Bomgaars	123110 · CB&T C...		246.92
Bill Pmt -Check	01/15/2024	32751	Bomgaars	215150 · Account...	246.92	
Bill Pmt -Check	01/15/2024	32752	Bull's Service & Towing	123110 · CB&T C...		288.88
Bill Pmt -Check	01/15/2024	32752	Bull's Service & Towing	215150 · Account...	288.88	
Bill Pmt -Check	01/15/2024	32753	Burns & McDonnell	123110 · CB&T C...		59,492.32
Bill Pmt -Check	01/15/2024	32753	Burns & McDonnell	215150 · Account...	59,492.32	
Bill Pmt -Check	01/15/2024	32754	Carolina Software Inc.	123110 · CB&T C...		1,389.12
Bill Pmt -Check	01/15/2024	32754	Carolina Software Inc.	215150 · Account...	1,389.12	
Bill Pmt -Check	01/15/2024	32755	CenturyLink	123110 · CB&T C...		627.63
Bill Pmt -Check	01/15/2024	32755	CenturyLink	215150 · Account...	627.63	
Bill Pmt -Check	01/15/2024	32756	CMI TECO	123110 · CB&T C...		206.36
Bill Pmt -Check	01/15/2024	32756	CMI TECO	215150 · Account...	206.36	
Bill Pmt -Check	01/15/2024	32757	Coca-Cola Bottling Company High C...	123110 · CB&T C...		61.25
Bill Pmt -Check	01/15/2024	32757	Coca-Cola Bottling Company High C...	215150 · Account...	61.25	
Bill Pmt -Check	01/15/2024	32758	Community Entry Service	123110 · CB&T C...		9,052.66
Bill Pmt -Check	01/15/2024	32758	Community Entry Service	215150 · Account...	9,052.66	
Bill Pmt -Check	01/15/2024	32759	Comtronix	123110 · CB&T C...		303.00
Bill Pmt -Check	01/15/2024	32759	Comtronix	215150 · Account...	303.00	
Bill Pmt -Check	01/15/2024	32760	Drug Testing Services, LLC	123110 · CB&T C...		60.00
Bill Pmt -Check	01/15/2024	32760	Drug Testing Services, LLC	215150 · Account...	60.00	
Bill Pmt -Check	01/15/2024	32761	Dry Mountain Water Inc.	123110 · CB&T C...		840.00
Bill Pmt -Check	01/15/2024	32761	Dry Mountain Water Inc.	215150 · Account...	840.00	
Bill Pmt -Check	01/15/2024	32762	Dubois Telephone Exchange (DTE) ...	123110 · CB&T C...		98.86
Bill Pmt -Check	01/15/2024	32762	Dubois Telephone Exchange (DTE) ...	215150 · Account...	98.86	
Bill Pmt -Check	01/15/2024	32763	Eagle Uniform Supply, Inc.	123110 · CB&T C...		319.80
Bill Pmt -Check	01/15/2024	32763	Eagle Uniform Supply, Inc.	215150 · Account...	319.80	
Bill Pmt -Check	01/15/2024	32764	Eastern Shoshone Tribe	123110 · CB&T C...	0.00	
Bill Pmt -Check	01/15/2024	32764	Eastern Shoshone Tribe	215150 · Account...	0.00	
Bill Pmt -Check	01/15/2024	32765	Ferrelgas	123110 · CB&T C...		2,657.52
Bill Pmt -Check	01/15/2024	32765	Ferrelgas	215150 · Account...	2,657.52	
Bill Pmt -Check	01/15/2024	32766	Fremont Communications Corporation	123110 · CB&T C...		108.00
Bill Pmt -Check	01/15/2024	32766	Fremont Communications Corporation	215150 · Account...	108.00	
Bill Pmt -Check	01/15/2024	32767	Fremont Motor Company, Inc.	123110 · CB&T C...		343.90
Bill Pmt -Check	01/15/2024	32767	Fremont Motor Company, Inc.	215150 · Account...	343.90	
Bill Pmt -Check	01/15/2024	32768	Further	123110 · CB&T C...		2,795.63
Bill Pmt -Check	01/15/2024	32768	Further	215150 · Account...	2,795.63	
Bill Pmt -Check	01/15/2024	32769	Hamilton Manufacturing, Inc.	123110 · CB&T C...		17,328.75
Bill Pmt -Check	01/15/2024	32769	Hamilton Manufacturing, Inc.	215150 · Account...	17,328.75	
Bill Pmt -Check	01/15/2024	32770	High Plains Power, Inc.	123110 · CB&T C...		1,089.92
Bill Pmt -Check	01/15/2024	32770	High Plains Power, Inc.	215150 · Account...	1,089.92	
Bill Pmt -Check	01/15/2024	32771	Huff Sanitation Inc.	123110 · CB&T C...		180.00
Bill Pmt -Check	01/15/2024	32771	Huff Sanitation Inc.	215150 · Account...	180.00	
Bill Pmt -Check	01/15/2024	32772	Interwest Paper, Inc.	123110 · CB&T C...		1,200.00
Bill Pmt -Check	01/15/2024	32772	Interwest Paper, Inc.	215150 · Account...	1,200.00	
Bill Pmt -Check	01/15/2024	32773	Jack's Truck & Equipment dba Floyd'...	123110 · CB&T C...		501.12
Bill Pmt -Check	01/15/2024	32773	Jack's Truck & Equipment dba Floyd'...	215150 · Account...	501.12	
Bill Pmt -Check	01/15/2024	32774	Kairos Communications, LLC	123110 · CB&T C...		250.00
Bill Pmt -Check	01/15/2024	32774	Kairos Communications, LLC	215150 · Account...	250.00	
Bill Pmt -Check	01/15/2024	32775	Lander Valley Auto Parts	123110 · CB&T C...		362.62
Bill Pmt -Check	01/15/2024	32775	Lander Valley Auto Parts	215150 · Account...	362.62	
Bill Pmt -Check	01/15/2024	32776	Lander, City of (vendor)	123110 · CB&T C...		1,370.40
Bill Pmt -Check	01/15/2024	32776	Lander, City of (vendor)	215150 · Account...	1,370.40	

2:01 PM
02/15/24

Fremont County Solid Waste Disposal District
Accounts Payable List

Accrual Basis

January 2024

Type	Date	Num	Name	Account	Debit	Credit
Bill Pmt -Check	01/15/2024	32777	Larson, Kyle	123110 · CB&T C...		65.50
Bill Pmt -Check	01/15/2024	32777	Larson, Kyle	215150 · Account...	65.50	
Bill Pmt -Check	01/15/2024	32778	LCI Trucking & Construction LLC	123110 · CB&T C...	0.00	
Bill Pmt -Check	01/15/2024	32778	LCI Trucking & Construction LLC	215150 · Account...	0.00	
Bill Pmt -Check	01/15/2024	32779	MASA - Medical Transport Solutions	123110 · CB&T C...		6,156.00
Bill Pmt -Check	01/15/2024	32779	MASA - Medical Transport Solutions	215150 · Account...	6,156.00	
Bill Pmt -Check	01/15/2024	32780	Napa Auto Parts - Riverton	123110 · CB&T C...		682.35
Bill Pmt -Check	01/15/2024	32780	Napa Auto Parts - Riverton	215150 · Account...	682.35	
Bill Pmt -Check	01/15/2024	32781	NAPA Auto Parts of Dubois	123110 · CB&T C...		12.45
Bill Pmt -Check	01/15/2024	32781	NAPA Auto Parts of Dubois	215150 · Account...	12.45	
Bill Pmt -Check	01/15/2024	32782	Napa Auto Parts of Lander	123110 · CB&T C...		1,044.05
Bill Pmt -Check	01/15/2024	32782	Napa Auto Parts of Lander	215150 · Account...	1,044.05	
Bill Pmt -Check	01/15/2024	32783	Norco	123110 · CB&T C...		127.20
Bill Pmt -Check	01/15/2024	32783	Norco	215150 · Account...	127.20	
Bill Pmt -Check	01/15/2024	32784	Office Shop, Inc.	123110 · CB&T C...		71.70
Bill Pmt -Check	01/15/2024	32784	Office Shop, Inc.	215150 · Account...	71.70	
Bill Pmt -Check	01/15/2024	32785	Riverton Ranger Inc.	123110 · CB&T C...		1,116.00
Bill Pmt -Check	01/15/2024	32785	Riverton Ranger Inc.	215150 · Account...	1,116.00	
Bill Pmt -Check	01/15/2024	32786	Riverton Tire & Oil, Inc.	123110 · CB&T C...		2,401.35
Bill Pmt -Check	01/15/2024	32786	Riverton Tire & Oil, Inc.	215150 · Account...	2,401.35	
Bill Pmt -Check	01/15/2024	32787	Rocky Mountain Power	123110 · CB&T C...		4,394.41
Bill Pmt -Check	01/15/2024	32787	Rocky Mountain Power	215150 · Account...	4,394.41	
Bill Pmt -Check	01/15/2024	32788	SLB, Inc.	123110 · CB&T C...		2,805.00
Bill Pmt -Check	01/15/2024	32788	SLB, Inc.	215150 · Account...	2,805.00	
Bill Pmt -Check	01/15/2024	32789	Sutherlands	123110 · CB&T C...		38.36
Bill Pmt -Check	01/15/2024	32789	Sutherlands	215150 · Account...	38.36	
Bill Pmt -Check	01/15/2024	32790	TCI - Traveling Computers, Inc.	123110 · CB&T C...		213.50
Bill Pmt -Check	01/15/2024	32790	TCI - Traveling Computers, Inc.	215150 · Account...	213.50	
Bill Pmt -Check	01/15/2024	32791	Trihydro Corporation	123110 · CB&T C...		31,288.16
Bill Pmt -Check	01/15/2024	32791	Trihydro Corporation	215150 · Account...	31,288.16	
Bill Pmt -Check	01/15/2024	32792	Union Telephone Co., Inc.	123110 · CB&T C...		476.70
Bill Pmt -Check	01/15/2024	32792	Union Telephone Co., Inc.	215150 · Account...	476.70	
Bill Pmt -Check	01/15/2024	32793	Veolia Environmental Services	123110 · CB&T C...		30,179.03
Bill Pmt -Check	01/15/2024	32793	Veolia Environmental Services	215150 · Account...	30,179.03	
Bill Pmt -Check	01/15/2024	32794	Western Law Associates, P.C.	123110 · CB&T C...		600.00
Bill Pmt -Check	01/15/2024	32794	Western Law Associates, P.C.	215150 · Account...	600.00	
Bill Pmt -Check	01/15/2024	32795	Wyoming Machinery Company, Corp.	123110 · CB&T C...		4,174.63
Bill Pmt -Check	01/15/2024	32795	Wyoming Machinery Company, Corp.	215150 · Account...	4,174.63	
Bill Pmt -Check	01/15/2024	32796	Wyoming.com (vendor)	123110 · CB&T C...		244.95
Bill Pmt -Check	01/15/2024	32796	Wyoming.com (vendor)	215150 · Account...	244.95	
Bill Pmt -Check	01/15/2024	3658	Eastern Shoshone Tribe	123110 · CB&T C...		19,615.22
Bill Pmt -Check	01/15/2024	3658	Eastern Shoshone Tribe	215150 · Account...	19,615.22	
					711,443.89	711,443.89

Jan 24



memorandum

To: Chairman Mark Moxley, Fremont County SWDD
From: Andrew Frey, P.E.
cc: Fremont County SWDD Board
Date: February 13, 2024
Re: Project Updates for February 21, 2024, Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2023-2024 Environmental Activities and Monitoring (Task Order 10-035 / Trihydro Project FREMO-023-0001)

Activities associated with this work order during the previous month and anticipated in the near future include:

- In late January, three reports for the AQD Title V permit for Sand Draw were submitted to AQD and/or the EPA, including the Semiannual Report for the used oil furnace, the Annual Compliance Certification, and the Annual Non-Methane Organic Compound (NMOC) Rate report.
- The Title V Annual Emissions Inventory is due at the end of February, and the District provided data for that report in early January. The report has already been drafted in is in peer review.
- The fall monitoring event report for the Dubois Landfill and the statistical analysis for Shoshoni are complete and in the queue for peer review. Statistical analysis and reporting are still underway for the other facilities.
- The next field activities associated with the project will be first quarter methane monitoring, which is tentatively scheduled during the week of March 11th.

Technical Assistance (Task Order 10-036 / Trihydro Project FREMO-023-0007)

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the January 2024 District Board meeting.
- A monthly Project Status Report was prepared to accompany the January 2024 invoice.



- A shapefile was submitted to the Lander BLM office defining the lands around the perimeter of the Sand Draw Landfill captured within the land acquisition request.
- Communication attempts were made with the Lander Army National Guard (ANG) as a continuation of authorization to utilize borrow soils on the ANG lands for the Lander Landfill closure project (future).

Operational Support Services (Task Order 10-037 / Trihydro Project FREMO-023-0008)

Support service activities during the previous month are as follows:

- Document Review and Development: draft FCSWDD 2023 Annual Report, board meeting documents peer review, assistance with monthly operational report, and review of unique waste stream disposal requests.
- Projects: construction meetings for the Dubois and Lander scale projects and the Lander transfer station project, and AEI change order discussions. Coordination mechanical repairs associated with the tire shredder rental and return freight, contract hauler discussions coordinating empty tote delivery from Salt Lake City, and service quote discussions for the Riverton recycling baler.
- Other: continued discussions with WDEQ-SHWD and the Lander Fireworks Committee on requested access for fireworks, and participation with the FCSWDD monthly Board meeting.

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-349-951) or send me an email (afrey@trihydro.com).

END OF MEMORANDUM

Memorandum



Date: February 13, 2024
To: Camille Woody, Fremont County Solid Waste Disposal District
From: Matt Evans, PE
Subject: Progress Report – February 2024

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Lander Transfer Station Project

Alexander Construction (Alexander) went into winter shutdown on November 22, 2023. They will resume construction activities in the spring of 2024 as weather permits. Based on progress to date and projected future activities, Alexander appears to be on track to complete the project on time (i.e., by November 15, 2024).

An update on the change order associated with concrete remediation activities will be presented at the February Board meeting. Several meetings with Alexander have occurred since the last meeting and progress is being made.

Starting in December, construction meetings will be completed on a monthly basis instead of bi-weekly over the winter shutdown period. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Lander Scalehouse Project

As discussed at the December Board meeting, Alexander, the District, and Burns & McDonnell team reviewed the temporary site arrangement that would be in place over the course of the winter if the existing scale was relocated to the new location the week of December 4th as planned. Because site grading is not complete, there would be a pinch point in traffic flow in the outbound direction over the winter. For safety reasons, and general operational efficiency, it was determined that it would be better to continue to operate the existing scale and scalehouse over the winter and then move the existing scale and transition to the new scalehouse in the spring when surfacing was complete. A letter outlining completion date requirements has been provided to Alexander. The final completion date is currently being discussed with Alexander and will depend on the date at which the asphalt mix plant opens for the 2024 construction season (tentatively planned for May 15, 2024).

The scalehouse electrical and heat are operational and working as planned. As discussed in the prior paragraph, final transition to the new scalehouse will occur in the spring.

Dubois Scalehouse Project

The Dubois scalehouse is complete and approved for final payment. The first day of

Memorandum *(continued)*



February 13, 2024
Page 2

advertisement was January 18th, 2024.

Sand Draw Scalehouse Project

The project was awarded to LCI and the signatures of the final agreement are complete. A recommendation to issue the Notice to Proceed will be made at the February board meeting allowing LCI to begin construction activities as weather permits. Anticipated construction schedule and other construction logistics will be discussed at a pre-construction meeting that is to be scheduled.

Scalehouse Procurement

The scalehouse procurement project was fully complete in November 2023.

Capacity Audits

Surveys for the 2023 capacity audits were completed in the first week of July 2023. Capacity audit reports were prepared and presented to the Board at the October 2023 Board meeting.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the annual services project as part of this task.

Capital Improvement Plan Modeling

Burns & McDonnell has initiated model updates. It is anticipated that the results of the updated model will be presented to the Board at the May or June Board meeting.

On-call Surveying

No surveying activities were completed since the last Board meeting under this authorization.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or maevans@burnsmcd.com at your earliest convenience.

Fremont County Solid Waste Disposal District
Operational Report
February 2024

Waste Handling/Staff/Board/Inter-Government

Waste Handling:

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):
 - a. 2013 = \$140 per ton & 31,500 total tons
 - b. 2014 = \$176 per ton & 27,600 total tons
 - c. 2015 = \$99 per ton & 31,900 total tons
 - d. 2016 = \$103 per ton & 29,700 total tons
 - e. 2017 = \$102 per ton & 33,500 total tons
 - f. 2018 = \$106 per ton & 36,400 total tons
 - g. 2019 = \$88 per ton & 41,900 total tons
 - h. 2020 = \$89 per ton & 36,200 total tons
 - i. 2021 = \$141 per ton & 35,700 total tons
 - *Note: 2021 included approximately \$1.1 million in expenses for the Shoshoni Landfill Closure project and \$457,900 in new equipment (i.e. three backhoes and a semi-tractor). Removing these two large expenditures, the annual review would be presented as \$97.91 per ton & 35,700 total tons.*
 - j. 2022 = \$125 per ton & 34,200 total tons
 - *Note: 2022 included the final three pay applications for the Shoshoni Landfill Closure project, inflationary price impacts, and a new front-end loader.*
 - k. 2023 = \$178 per ton & 53,000 total tons
 - *Notes: this calendar year experienced higher-than-normal waste receipts as well as unusually high operational expenses. A few examples of the unusual expenses include the purchase of a D-6 dozer, purchase of three scale facility buildings, construction projects associated with a new Lander Transfer Station, a new Lander scale facility, and a new Dubois scale facility.*

Staff:

1. February 2024: the annual staff performance evaluations have been completed.
2. February 2024: the District is working to fill 3 vacancies.
3. February 1, 2024: Following the approval of the Safety Incentive Program in April 2015, and the implementation July 1, 2015, the Riverton Area staff (i.e. Riverton Transfer Station, the Sand Draw Landfill, the Shoshoni Landfill, and the rural transfer stations) have not had a single lost-time accident/incident in 8 years and 7 month, and the Lander Area staff (i.e. Lander Landfill and the Dubois Landfill) had one lost-time accident early on but has now made it 7 months following an incident in June 2023.
4. January & February 2024: the District has been/will be attending local job fair opportunities to recruit for vacant positions.

Board:

1. February 2024 – the Board structure again consists of eight members. Rob Dolcater and Kyle Larson were re-appointed, and John Larsen was appointed to fill Rick Klaproth's vacancy. Existing Board

members should visit with friends and colleagues about the remaining vacancy as a nine-member Board has a proven track-record for vetting and making sound decisions.

Inter-Government:

1. County:
 - a. February 2024: A Work Session with the commissioners will be coordinated by Commissioner Mike Jones to take place in early 2024.
2. State:
 - a. February 2024: Draft bill 24LSO-0183 did not pass introduction thanks in good part to Mandy Rose's efforts to communicate the conflict with state statute and obstructive nature. The District will be watching next session for reintroduction.
3. Tribal:
 - a. October 2023: the District provided the Tribal solid waste program concrete super blocks to create ash pits at their sites.
 - b. January 2024: the Shoshone Solid Waste Program Manager reported that they have made a few operational changes. The changes reported include: (1.) setting hours of operation at the Ft Washakie transfer station, (2.) not setting hours of operation at Crowheart's transfer station and leaving it open, (3.) installing an ash pit at the Ft Washakie transfer station, (4.) no longer hauling waste from the Ethete transfer station – they communicated to the Arapahoe Tribe that it will now be the Arapahoe Tribe's responsibility.

Regulatory/Engineering/General Contractors

Regulatory:

1. February 2024: following the request from the Lander Area Fireworks' Committee to use land at the Lander Landfill property for their July 4th fireworks display, the District has been in review and communication as follows:
 - a. WDQE. The permitting contact for the Lander Landfill was open to review and likely approval of a written request from the District. Key criteria that would need to be addressed in a written request:
 - i. All exposed waste material in/on the landfill is covered with a minimum of six inches of soil. This will require soil coverage at the end of the day on the 3rd instead of the alternative daily cover material.
 - ii. Maintain an equipment operator onsite during and after the fireworks deployment to address a landfill fire with soils (instead of water from a fire truck – typical practice for a landfill fire).
 - iii. Cover soil stockpile available near the active face of the landfill.
 - iv. Clearly state that the fireworks activity is outside of the waste boundary.
 - v. Maintain site security and not allow any bystanders or observers onsite during the event.
 - b. District legal review. The prior year insurance coverage was requested from the Fireworks' Committee and provided to the District's attorney for review. The review concluded that the coverage was adequate.

If the District Board intends to move ahead with a written request to the WDEQ, it would be beneficial to have discussions with the adjacent neighbors to the site. There are two dog boarding

facilities that generally board dogs during the July 4th event in Lander to shield the dogs from the noise. These businesses may be negatively impacted by the event at the Lander Landfill.

General Contractors:

1. January 2024: Western Metals Recycling completed processing the scrap metal stockpiles at District sites. The total tonnage for all sites was 640 tons.

Sites/Operations/Equipment:

Sites:

1. January 2024: a new entrance route onto the Lander Landfill was staked for the operators at the Lander Landfill to work on as weather and time availability allows. The new route will allow access to the landfill at a higher elevation, reducing fuel burn on heavy equipment by pushing waste downhill, and reduce road construction within the landfill - once operational.

Operations:

1. February 2024: the tire shredder rental machine has had numerous mechanical issues during the rental period, causing delays in project completion. The current schedule includes completion in time to return the machine February 27, 2024. The District is working with Power Screening to address lost time and expenses.

Equipment:

1. February 2024: the District to work on a cost estimate for necessary service to the Riverton Transfer Station baler. Once the District has a better inventory of available parts the cost estimates will be finalized and the work complete.

Miscellaneous/Upcoming Work & Events:

Miscellaneous:

1. February 2024: following approval in September 2023 of the SLIB grant funding to assist with purchasing of bear-proof containers for the Atlantic City area, Wyoming Game and Fish was able to coordinate the remaining funding requirements through a wildlife advocacy group. Containers have been ordered, and the District will work with the community and Wyoming G&F to distribute once they are delivered.
2. February 2024: the District is working with Job Corp in Riverton to identify opportunities for their classes to utilize District sites for hands-on learning while providing the District assistance with earthwork activities. An updated MOU will be generated and finalized with the District's attorney prior to any work.

Upcoming Work & Events:

1. January – March 2024: anticipated timeline for Work Session with county commissioners.
2. March 2024: anticipated start of FY2024-2025 Operating Budget work.
3. July 2024: anticipated annual HHW Cleanup Event.