

4. NEW BUSINESS

- a. Board Term Updates (*Discussion*)
- b. Draft Legislation (*Discussion*)

5. CLOSING ITEMS:

- a. Upcoming Meetings:
 - i. The Next Regularly Scheduled Meeting(s): February 21, 2024, at 9:30am (**Note: February meetings are the Wednesday following the third Monday.**)
- b. Call for Adjournment.



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

December 18, 2023

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1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Kyle Larson, Mandy Rose (via zoom), Jen Lamb, Rod Haper, and Bob Townsend
<u>Excused Member(s):</u>	Rick Klapproth
<u>Unexcused Member(s):</u>	<i>No Unexcused Members</i>
<u>Commissioner Liaison:</u>	<i>No Commissioner Liaison</i>
<u>Community Liaisons:</u>	John Larsen (City of Lander)
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	HR&A Manager Camille Woody
<u>Consultant(s):</u>	Matt Evans via zoom (Burns & McDonnell), Cassidy Tieman via zoom (Burns and McDonnell), and Andy Frey via zoom (Trihydro)
<u>Guests:</u>	Robert Cruikshank and Brian Neely with the Fireworks Board

d. Approval of Agenda (*Discussion and Formal Action*)

VICE-CHAIRMAN DOLCATER made a motion to approve the consent agenda. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

e. Public Comment/Communication from the Floor

CHAIRMAN MOXELY opened the floor to public comment

Robert Cruikshank and Brian Neely, Board members for the Lander Area Fireworks Committee, requested approval to host a fireworks display at the Lander Landfill. They communicated that the group carries large liability insurance and will work with the Fire Department. The vendor will also be on site.

Discussion: (1.) the District would need to complete research and be provided additional details prior to making a formal decision. (2.) the District would also need to discuss the possibility with the WDEQ-SHWD prior to authorization. (3.) no traffic or non-essential people would be allowed onsite. (4.) site security would need to be maintained. (5.) fire fighters and equipment would need to be onsite during the production. (6.) WYDOT communication would be necessary to account for likely high traffic volumes on the highway. (7.) BOB TOWNSEND suggested considering South Pass City as another option given the history of similar activities. (8.) John Larsen (City of Lander) asked the Fireworks Committee to speak with the City as there may additional location options for consideration.

2. CONSENT ITEMS:

a. Approval of Prior Meeting Minutes

- i. November 2023 Regular Meeting

b. Approval of Accounts Payable

- i. November 2023 invoices

c. Acceptance of Meeting Reports:

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. FCSWDD Operational Report
- iv. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*

3. BUSINESS ITEMS:

a. Scale Facility Projects – Burns and McDonnell (*Discussion and Formal Action*)

- i. Project Update (Lander & Dubois)

Matt Evans (Burns and McDonnell) reviewed the current projects and anticipated timelines.

- ii. Pay Application Requests:

- a. Alexander Construction – Lander Scalehouse Facility Project

Matt Evans (Burns and McDonnell) recommended approval of the AEI pay application #6 for the Lander Scalehouse Facility project in the amount of \$132,808.50.

VICE-CHAIRMAN DOLCATER made a motion to approve the AEI pay application #6 for the Lander Scalehouse Facility project as presented. ROD HAPER seconded the motion. **MOTION CARRIED**

- iii. Change Order Request(s):

- a. Alexander Construction – Lander Scalehouse Construction Project

Matt Evans (Burns and McDonnell) reviewed change order details for work authorized by Burns and McDonnell and completed by AEI (concrete pad instead of asphalt, septic tank relocation, and better insulation). The cumulative total for the change order work related to the Lander Scalehouse Facility project is \$10,047.41.

VICE-CHAIRMAN DOLCATER made a motion to approve the change order for AEI as presented. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

- b. LCI Construction – Dubois Scalehouse Construction Project

Matt Evans (Burns and McDonnell) reviewed change order details for work authorized by Burns and McDonnell and completed by LCI (moved cistern, increased insulation). The cumulative total for the change order work related to the Dubois Scalehouse Facility project is \$9,185.

KYLE LARSON made a motion to approve the change order for LCI Construction as presented. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

b. Lander Transfer Station Project – Burns and McDonnell (*Discussion and Formal Action*)

- i. Project Update

Matt Evans (Burns and McDonnell) reviewed the current projects and anticipated timelines. The project is 44% complete with an anticipated completion date of November 15, 2024.

- ii. Pay Application Request

Matt Evans (Burns and McDonnell) recommended approval of the AEI pay application #7 for the Lander Transfer Station project in the amount of \$1,197,944.10.

KYLE LARSON made a motion to approve the Alexander Construction Pay Application #7 for the Lander Transfer Station project as presented. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

iii. Change Order Status Update

Matt Evans (Burns and McDonnell) reported to the Board that discussions continue around the change order work to address the concrete debris.

c. Sand Draw Scale Facility Project – Burns and McDonnell (*Discussion*)

i. Project Update

Matt Evans (Burns and McDonnell) reported to the Board that the District had publicly advertised the Sand Draw Scalehouse Facility project and received two bids. The District received the sealed bids and opened them publicly. Burns and McDonnell reviewed the bids.

ii. Project Bid Review and Recommendation

Matt Evans (Burns and McDonnell) reviewed the bids with the Board and recommended awarding the project to LCI Construction based on lowest responsible bidder with a project bid price of \$1,194,600.

<u>Sealed Bids Received</u>	<u>Bid Amount</u>
Alexander Construction	\$1,510,136
LCI Construction	\$1,194,600

BOB TOWNSEND made a motion to award the Sand Draw Scalehouse Facility Project bid to LCI Construction as presented. KYLE LARSON seconded the motion. **MOTION CARRIED.**

d. Scalehouse Procurement Project (*Discussion*)

Camille Woody reported that the Scalehouse Procurement project was reported as complete by Burns and McDonnell and the District initiated the 41-day advertisement period.

4. **NEW BUSINESS**

a. Board Term Updates (*Discussion*)

VICE-CHAIRMAN DOLCATER reported that his Board position was renewed. KYLE LARSON's reported that he has an interview for re-appointment consideration tomorrow. CHAIRMAN MOXLEY reminded everyone that there are still two open positions.

b. Draft Legislation (*Discussion*)

MANDY ROSE reviewed a draft letter that was developed to respond to Draft Bill 24LSO 183 Special Districts, Accumulated Revenues, regarding Special Districts' mill levy, accumulated reserves, and the ability of county commissioners to reduce the mill levy.

Discussion: (1.) the draft bill conflicts with state and federal regulations related to solid waste facilities financial assurance requirements. (2.) the Board agreed that the draft letter should be finalized and submitted to the draft bill author and the Joint Revenue Committee.

c. Update of Mill Levy and Deferred Revenues (*Discussions*)

Susan Brodie (CPA) updated the Board on the Deferred Mineral Production Tax information, reporting that currently, the District has observed very little affect.

Discussion: Susan Brodie (CPA) reviewed the current capital projects and cash flow planning regarding the upcoming capital projects.

d. Trihydro Operational Support Task Order Request –Andy Frey (Trihydro)

Andy Frey (Trihydro) reviewed the proposed Operational Support task order request to provide services during the second half of FY2023-24.

KYLE LARSON made a motion to approve the task order as presented. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

5. CLOSING ITEMS:

a. Upcoming Meetings:

- i. The next regularly scheduled meeting: January 15, 2024, at 9:30am.

b. Call for Adjournment.

BOB TOWNSEND made a motion to adjourn the meeting at 11:20am. VICE-CHAIRMAN DOLCATER seconded the motion. **MOTION CARRIED**

Respectfully submitted by,

Camille Woody
HR&A Manager
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Director's Vice-Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For December 2023

(with comparative data for 2022)

	Dec 22	Dec 23	Jul-Dec 22	Jul-Dec 23	Budget	YTD = 50% % of Budget
620000 · Operations						
620420 · Operat/Maint Fuel, Lube, Filter						
620421 · Fuel	18,573.35	16,631.57	127,393.34	126,475.77	400,000.00	31.62%
620420 · Operat/Maint Fuel, Lube, Filter - Other	5,456.28	5,356.42	18,541.47	21,711.86		100.0%
Total 620420 · Operat/Maint Fuel, Lube, Filter	24,029.63	21,987.99	145,934.81	148,187.63	400,000.00	37.05%
620430 · Equipment Repairs	5,429.18	3,038.55	57,970.57	68,472.79	275,000.00	24.9%
620470 · Tires/All sites	1,645.82	2,401.35	9,068.98	16,161.27	67,250.00	24.03%
620475 · Safety	1,212.46	421.44	11,042.83	11,248.70	30,000.00	37.5%
620496 · Tools/all sites	498.28	264.46	1,118.89	2,078.09	5,000.00	41.56%
620591 · Supplies/All Sites	522.00	525.88	4,696.66	6,371.89	17,000.00	37.48%
620630 · Property Leases/Equip. Rents	523.10	1,328.21	8,357.28	12,594.39	90,000.00	13.99%
620710 · Bale Station Repair	0.00	0.00	316.79	1,319.09	20,000.00	6.6%
620711 · Baler wire	0.00	0.00	5,502.50	0.00	7,500.00	0.0%
Total 620000 · Operations	33,860.47	29,967.88	244,009.31	266,433.85	911,750.00	29.22%
630000 · Other Operating Expense						
630521 · Site Maintenance/All Sites	2,020.00	521.04	43,990.41	42,945.49	128,000.00	33.55%
630690 · Transfer Stations	0.00	0.00	83.92	0.00	1,000.00	0.0%
630695 · Wind River Res. Trnsfr Stations	23,356.16	23,780.82	138,630.12	142,701.36	280,000.00	50.97%
630730 · Recycling	10,304.70	40,431.69	41,842.68	95,969.51	140,000.00	68.55%
630740 · Financial Assurance Pmt.	0.00	4,695.27	200.00	9,095.27	1,200.00	757.94%
630839 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00	0.0%
630854 · Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.0%
Total 630000 · Other Operating Expense	35,680.86	69,428.82	224,747.13	290,711.63	551,200.00	52.74%
640650 · Utilities/All sites						
640651 · Power	5,687.29	5,177.25	27,265.22	26,333.12		
640652 · Cell Phone	617.98	476.70	3,349.85	2,854.29		
640653 · Phones	695.40	784.49	4,763.71	4,243.17		
640654 · Water	2,069.73	2,306.65	12,949.84	14,115.68		
640655 · Internet	262.90	294.95	1,569.40	2,230.90		
640656 · Propane/Natural Gas	1,748.90	3,707.79	5,259.61	6,382.11		
640650 · Utilities/All sites - Other	168.00	303.00	635.00	1,297.26	135,000.00	0.96%
Total 640650 · Utilities/All sites	11,250.20	13,050.83	55,792.63	57,456.53	135,000.00	42.56%
650712 · Scale Houses	1,536.21	669.22	5,170.84	19,223.47	25,000.00	76.89%
710000 · Insurance						
710640 · Insurance Liability	0.00	0.00	129.00	0.00	6,202.00	0.0%
710645 · Insurance Property	0.00	0.00	31,779.00	0.00	32,000.00	0.0%
710647 · Insurance Bonds	0.00	0.00	0.00	0.00	75.00	0.0%
Total 710000 · Insurance	0.00	0.00	31,908.00	0.00	38,277.00	0.0%
850410 · Equipment Purchase	0.00	0.00	211,682.00	0.00	0.00	0.0%
850414 · Infrastructure Improvements	0.00	516,719.70	0.00	3,711,066.01	9,910,000.00	37.45%
850410 · Office Equipment	5,889.00	0.00	7,336.00	5,685.00	10,000.00	56.85%
850856B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Principal	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	348,937.17	902,081.83	2,062,832.88	5,809,401.98	14,865,067.00	39.08%
Net Ordinary Income	1,174,535.97	-74,903.11	1,462,178.01	-2,795,149.14	-9,063,431.00	30.84%
Net Income	1,174,535.97	-74,903.11	1,462,178.01	-2,795,149.14	-9,063,431.00	30.84%

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For December 2023

(with comparative data for 2022)

	Dec 22	Dec 23	Jul-Dec 22	Jul-Dec 23	Budget	YTD = 50%
						% of Budget
Ordinary Income/Expense						
Income						
410210 · 3 Mill Levy Property Tax Revenue	1,246,377.29	614,246.01	1,801,835.44	1,091,921.33	2,439,846.00	44.75%
410214 · Auto Tax Revenue	0.00	0.00	10,704.62	47,020.11	350,000.00	13.43%
432000 · Intergovernmental Revenue	0.00	0.00	43,892.79	0.00	40,000.00	0.0%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	0.00	22,725.00	0.0%
441270 · User Fees	170,745.32	196,658.34	1,382,584.94	1,563,584.69	2,500,000.00	62.54%
471250 · Interest Income	17,918.34	8,879.03	99,906.20	222,710.24	275,000.00	80.99%
480271 · Compost Sales	0.00	0.00	4,750.00	3,998.70	6,000.00	66.65%
480277O/S · Overage (Shortage)	13.00	0.00	23.95	-19.53	0.00	100.0%
480290 · Miscellaneous Revenue	296.53	25.00	446.53	4,207.50	8,065.00	52.17%
480290C · Recycling Revenue	11,021.66	7,370.34	103,765.42	80,829.80	160,000.00	50.52%
499272 · Sale of Surplus Vehicles	77,101.00	0.00	77,101.00	0.00	0.00	0.0%
Total Income	1,523,473.14	827,178.72	3,525,010.89	3,014,252.84	5,801,636.00	51.96%
Expense						
510310 · WAGES	123,998.90	87,986.20	632,299.14	559,820.53	1,360,505.00	41.15%
520000 · Payroll Tax & Benefits						
520320 · FICA	8,639.05	6,046.13	44,017.49	38,533.16	94,100.00	40.95%
520330 · WYOMING RETIREMENT	14,450.74	12,791.65	85,430.07	79,552.32	201,000.00	39.58%
520340 · HEALTH BENEFITS	41,800.14	53,927.05	234,475.14	322,195.07	682,050.00	47.24%
520350 · WORKER'S COMPENSATION	1,624.36	1,302.20	8,283.08	8,285.34	20,100.00	41.22%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	10,000.00	0.0%
Total 520000 · Payroll Tax & Benefits	66,514.29	74,067.03	372,205.78	448,565.89	1,007,250.00	44.53%
530000 · Travel, Seminars & Training						
530620 · Board Travel/Seminars	17.50	65.50	438.65	317.38	3,000.00	10.58%
530830 · Staff Travel, Seminars & Training	1,678.47	0.00	7,505.73	6,654.47	10,000.00	66.55%
Total 530000 · Travel, Seminars & Training	1,695.97	65.50	7,944.38	6,971.85	13,000.00	53.63%
540000 · Contractual Services						
540700 · Engineering	56,409.77	90,780.48	208,064.01	349,336.03	732,085.00	47.72%
540840 · Audit/Acctg Fees	4,218.00	8,500.00	4,218.00	8,500.00	8,500.00	100.0%
540842 · Public Information	100.00	540.00	3,258.99	6,437.40	10,000.00	64.37%
540844 · Accountant	675.00	2,805.00	12,275.00	15,380.00	30,000.00	51.27%
540846 · Misc.Contract Services	0.00	0.00	0.00	12,549.22	20,000.00	62.75%
540850 · Attorney Fees	600.00	600.00	4,137.00	3,600.00	17,500.00	20.57%
Total 540000 · Contractual Services	62,002.77	103,225.48	231,953.00	395,802.65	818,085.00	48.38%
550000 · Other Admn. Expenses						
550610 · Office Expense	269.96	0.00	3,770.13	3,482.96	10,000.00	34.83%
550611 · Postage	664.97	0.00	1,061.23	1,073.23	2,500.00	42.93%
550612 · Advertising	850.00	826.00	5,299.50	2,409.78	7,500.00	32.13%
550616 · Office Equip.- Malnt. & Repairs	2,053.61	365.20	4,643.10	3,804.60	20,000.00	19.02%
550635 · Bank fees	2,669.96	5,709.97	23,010.71	36,894.00	45,000.00	81.99%
Total 550000 · Other Admn. Expenses	6,508.50	6,901.17	37,784.67	47,664.57	85,000.00	56.08%

Fremont County Solid Waste Disposal District
Accounts Payable List

December 2023

Type	Date	Num	Name	Account	Debit	Credit
Dec 23						
Bill Pmt -Check	12/18/2023	32671	Atlas Office Products, Inc.	123110 · CB&T C...		731.54
Bill Pmt -Check	12/18/2023	32671	Atlas Office Products, Inc.	215150 · Account...	731.54	
Bill Pmt -Check	12/18/2023		Audit Timing Adjustment	123110 · CB&T C...	0.00	
Bill Pmt -Check	12/18/2023		Audit Timing Adjustment	215150 · Account...	0.00	
Bill Pmt -Check	12/18/2023	32672	Bailey Enterprises, Inc.	123110 · CB&T C...		20,763.93
Bill Pmt -Check	12/18/2023	32672	Bailey Enterprises, Inc.	215150 · Account...	20,763.93	
Bill Pmt -Check	12/18/2023	32673	Black Hills Energy	123110 · CB&T C...		427.27
Bill Pmt -Check	12/18/2023	32673	Black Hills Energy	215150 · Account...	427.27	
Bill Pmt -Check	12/18/2023	32674	Bloedorn Lumber - Lander	123110 · CB&T C...		119.84
Bill Pmt -Check	12/18/2023	32674	Bloedorn Lumber - Lander	215150 · Account...	119.84	
Bill Pmt -Check	12/18/2023	32675	Bomgaars	123110 · CB&T C...		338.79
Bill Pmt -Check	12/18/2023	32675	Bomgaars	215150 · Account...	338.79	
Bill Pmt -Check	12/18/2023	32676	Boyle Electric, Inc.	123110 · CB&T C...		5,950.00
Bill Pmt -Check	12/18/2023	32676	Boyle Electric, Inc.	215150 · Account...	5,950.00	
Bill Pmt -Check	12/18/2023	32677	Bruehl, Craig	123110 · CB&T C...		323.85
Bill Pmt -Check	12/18/2023	32677	Bruehl, Craig	215150 · Account...	323.85	
Bill Pmt -Check	12/18/2023	32678	Budget Blinds of Fremont County	123110 · CB&T C...		5,685.00
Bill Pmt -Check	12/18/2023	32678	Budget Blinds of Fremont County	215150 · Account...	5,685.00	
Bill Pmt -Check	12/18/2023	32679	Bull's Service & Towing	123110 · CB&T C...		76.92
Bill Pmt -Check	12/18/2023	32679	Bull's Service & Towing	215150 · Account...	76.92	
Bill Pmt -Check	12/18/2023	32680	Burns & McDonnell	123110 · CB&T C...		79,302.88
Bill Pmt -Check	12/18/2023	32680	Burns & McDonnell	215150 · Account...	79,302.88	
Bill Pmt -Check	12/18/2023	32681	Carroll Septic Service Corporation	123110 · CB&T C...		150.00
Bill Pmt -Check	12/18/2023	32681	Carroll Septic Service Corporation	215150 · Account...	150.00	
Bill Pmt -Check	12/18/2023	32682	CenturyLink	123110 · CB&T C...		627.58
Bill Pmt -Check	12/18/2023	32682	CenturyLink	215150 · Account...	627.58	
Bill Pmt -Check	12/18/2023	32683	CMI TECO	123110 · CB&T C...		269.85
Bill Pmt -Check	12/18/2023	32683	CMI TECO	215150 · Account...	269.85	
Bill Pmt -Check	12/18/2023	32684	Coca-Cola Bottling Company High C...	123110 · CB&T C...		72.00
Bill Pmt -Check	12/18/2023	32684	Coca-Cola Bottling Company High C...	215150 · Account...	72.00	
Bill Pmt -Check	12/18/2023	32685	Commercial Lighting	123110 · CB&T C...		580.49
Bill Pmt -Check	12/18/2023	32685	Commercial Lighting	215150 · Account...	580.49	
Bill Pmt -Check	12/18/2023	32686	Community Entry Service	123110 · CB&T C...		7,971.25
Bill Pmt -Check	12/18/2023	32686	Community Entry Service	215150 · Account...	7,971.25	
Bill Pmt -Check	12/18/2023	32687	Division of Criminal Investigation	123110 · CB&T C...		15.00
Bill Pmt -Check	12/18/2023	32687	Division of Criminal Investigation	215150 · Account...	15.00	
Bill Pmt -Check	12/18/2023	32688	Drug Testing Services, LLC	123110 · CB&T C...		380.00
Bill Pmt -Check	12/18/2023	32688	Drug Testing Services, LLC	215150 · Account...	380.00	
Bill Pmt -Check	12/18/2023	32689	Dry Mountain Water Inc.	123110 · CB&T C...		840.00
Bill Pmt -Check	12/18/2023	32689	Dry Mountain Water Inc.	215150 · Account...	840.00	
Bill Pmt -Check	12/18/2023	32690	Dubois Telephone Exchange (DTE) ...	123110 · CB&T C...		101.58
Bill Pmt -Check	12/18/2023	32690	Dubois Telephone Exchange (DTE) ...	215150 · Account...	101.58	
Bill Pmt -Check	12/18/2023	32691	Eagle Uniform Supply, Inc.	123110 · CB&T C...		278.66
Bill Pmt -Check	12/18/2023	32691	Eagle Uniform Supply, Inc.	215150 · Account...	278.66	
Bill Pmt -Check	12/18/2023	3634	Eastern Shoshone Tribe	123110 · CB&T C...		20,571.22
Bill Pmt -Check	12/18/2023	3634	Eastern Shoshone Tribe	215150 · Account...	20,571.22	
Bill Pmt -Check	12/18/2023	32692	Elan Financial Services	123110 · CB&T C...		158.09
Bill Pmt -Check	12/18/2023	32692	Elan Financial Services	215150 · Account...	158.09	
Bill Pmt -Check	12/18/2023	32693	Ferrellgas	123110 · CB&T C...		1,563.12
Bill Pmt -Check	12/18/2023	32693	Ferrellgas	215150 · Account...	1,563.12	
Bill Pmt -Check	12/18/2023	32694	Further	123110 · CB&T C...		301.49
Bill Pmt -Check	12/18/2023	32694	Further	215150 · Account...	301.49	
Bill Pmt -Check	12/18/2023	32695	High Country Construction Inc.	123110 · CB&T C...		960.00
Bill Pmt -Check	12/18/2023	32695	High Country Construction Inc.	215150 · Account...	960.00	
Bill Pmt -Check	12/18/2023	32696	High Plains Power, Inc.	123110 · CB&T C...		857.50
Bill Pmt -Check	12/18/2023	32696	High Plains Power, Inc.	215150 · Account...	857.50	
Bill Pmt -Check	12/18/2023	32697	Kathryn Peay Company	123110 · CB&T C...		1,156.80
Bill Pmt -Check	12/18/2023	32697	Kathryn Peay Company	215150 · Account...	1,156.80	
Bill Pmt -Check	12/18/2023	32698	Lander Valley Auto Parts	123110 · CB&T C...		520.14
Bill Pmt -Check	12/18/2023	32698	Lander Valley Auto Parts	215150 · Account...	520.14	
Bill Pmt -Check	12/18/2023	32699	Lander, City of (vendor)	123110 · CB&T C...		665.18
Bill Pmt -Check	12/18/2023	32699	Lander, City of (vendor)	215150 · Account...	665.18	
Bill Pmt -Check	12/18/2023	32700	Lawson Products, Inc.	123110 · CB&T C...		620.15
Bill Pmt -Check	12/18/2023	32700	Lawson Products, Inc.	215150 · Account...	620.15	
Bill Pmt -Check	12/18/2023	32701	Murdoch's Ranch Supply	123110 · CB&T C...		252.32
Bill Pmt -Check	12/18/2023	32701	Murdoch's Ranch Supply	215150 · Account...	252.32	
Bill Pmt -Check	12/18/2023	32702	Napa Auto Parts - Riverton	123110 · CB&T C...		935.85
Bill Pmt -Check	12/18/2023	32702	Napa Auto Parts - Riverton	215150 · Account...	935.85	

Fremont County Solid Waste Disposal District
Accounts Payable List

December 2023

Type	Date	Num	Name	Account	Debit	Credit
Bill Pmt -Check	12/18/2023	32703	Napa Auto Parts of Lander	123110 · CB&T C...		610.24
Bill Pmt -Check	12/18/2023	32703	Napa Auto Parts of Lander	215150 · Account...	610.24	
Bill Pmt -Check	12/18/2023	32704	Norco	123110 · CB&T C...		382.00
Bill Pmt -Check	12/18/2023	32704	Norco	215150 · Account...	382.00	
Bill Pmt -Check	12/18/2023	32705	Office Shop, Inc.	123110 · CB&T C...		141.15
Bill Pmt -Check	12/18/2023	32705	Office Shop, Inc.	215150 · Account...	141.15	
Bill Pmt -Check	12/18/2023	32706	Overhead Door Company, Inc.	123110 · CB&T C...		307.50
Bill Pmt -Check	12/18/2023	32706	Overhead Door Company, Inc.	215150 · Account...	307.50	
Bill Pmt -Check	12/18/2023	32707	Pitney Bowes	123110 · CB&T C...		164.97
Bill Pmt -Check	12/18/2023	32707	Pitney Bowes	215150 · Account...	164.97	
Bill Pmt -Check	12/18/2023	32708	Riverton Ranger Inc.	123110 · CB&T C...		486.00
Bill Pmt -Check	12/18/2023	32708	Riverton Ranger Inc.	215150 · Account...	486.00	
Bill Pmt -Check	12/18/2023	32709	Riverton Tire & Oil, Inc.	123110 · CB&T C...		343.55
Bill Pmt -Check	12/18/2023	32709	Riverton Tire & Oil, Inc.	215150 · Account...	343.55	
Bill Pmt -Check	12/18/2023	32710	Riverton, City of	123110 · CB&T C...		269.04
Bill Pmt -Check	12/18/2023	32710	Riverton, City of	215150 · Account...	269.04	
Bill Pmt -Check	12/18/2023	32711	Rocky Mountain Power	123110 · CB&T C...		4,416.94
Bill Pmt -Check	12/18/2023	32711	Rocky Mountain Power	215150 · Account...	4,416.94	
Bill Pmt -Check	12/18/2023	32712	Rocky Mountain Pre-Mix Concrete, I...	123110 · CB&T C...		7,748.97
Bill Pmt -Check	12/18/2023	32712	Rocky Mountain Pre-Mix Concrete, I...	215150 · Account...	7,748.97	
Bill Pmt -Check	12/18/2023	32713	Siebring Mfg.	123110 · CB&T C...		144.50
Bill Pmt -Check	12/18/2023	32713	Siebring Mfg.	215150 · Account...	144.50	
Bill Pmt -Check	12/18/2023	32714	SLB, Inc.	123110 · CB&T C...		2,255.00
Bill Pmt -Check	12/18/2023	32714	SLB, Inc.	215150 · Account...	2,255.00	
Bill Pmt -Check	12/18/2023	32715	Sutherlands	123110 · CB&T C...		182.97
Bill Pmt -Check	12/18/2023	32715	Sutherlands	215150 · Account...	182.97	
Bill Pmt -Check	12/18/2023	32716	TCI - Traveling Computers, Inc.	123110 · CB&T C...		710.01
Bill Pmt -Check	12/18/2023	32716	TCI - Traveling Computers, Inc.	215150 · Account...	710.01	
Bill Pmt -Check	12/18/2023	32717	Trihydro Corporation	123110 · CB&T C...		18,931.45
Bill Pmt -Check	12/18/2023	32717	Trihydro Corporation	215150 · Account...	18,931.45	
Bill Pmt -Check	12/18/2023	32718	U.S. Postal Service	123110 · CB&T C...		152.00
Bill Pmt -Check	12/18/2023	32718	U.S. Postal Service	215150 · Account...	152.00	
Bill Pmt -Check	12/18/2023	32719	Union Telephone Co., Inc.	123110 · CB&T C...		476.70
Bill Pmt -Check	12/18/2023	32719	Union Telephone Co., Inc.	215150 · Account...	476.70	
Bill Pmt -Check	12/18/2023	32720	Valley Lumber & Supply	123110 · CB&T C...		11.69
Bill Pmt -Check	12/18/2023	32720	Valley Lumber & Supply	215150 · Account...	11.69	
Bill Pmt -Check	12/18/2023	32721	Western Law Associates, P.C.	123110 · CB&T C...		600.00
Bill Pmt -Check	12/18/2023	32721	Western Law Associates, P.C.	215150 · Account...	600.00	
Bill Pmt -Check	12/18/2023	32722	Windmill LLC	123110 · CB&T C...		8,936.38
Bill Pmt -Check	12/18/2023	32722	Windmill LLC	215150 · Account...	8,936.38	
Bill Pmt -Check	12/18/2023	32723	WY Dept. of Environmental Quality	123110 · CB&T C...		200.00
Bill Pmt -Check	12/18/2023	32723	WY Dept. of Environmental Quality	215150 · Account...	200.00	
Bill Pmt -Check	12/18/2023	32724	Wyoming Machinery Company, Corp.	123110 · CB&T C...		14,377.75
Bill Pmt -Check	12/18/2023	32724	Wyoming Machinery Company, Corp.	215150 · Account...	14,377.75	
Bill Pmt -Check	12/18/2023	32725	Wyoming.com (vendor)	123110 · CB&T C...		249.95
Bill Pmt -Check	12/18/2023	32725	Wyoming.com (vendor)	215150 · Account...	249.95	
Bill Pmt -Check	12/18/2023	32726	Alexander Excavation, Inc.	123110 · CB&T C...		1,330,752.60
Bill Pmt -Check	12/18/2023	32726	Alexander Excavation, Inc.	215150 · Account...	1,330,752.60	
Bill Pmt -Check	12/18/2023	32727	Carver Florek & James, CPA's	123110 · CB&T C...		8,500.00
Bill Pmt -Check	12/18/2023	32727	Carver Florek & James, CPA's	215150 · Account...	8,500.00	
Bill Pmt -Check	12/18/2023	32728	Coca-Cola Bottling Company High C...	123110 · CB&T C...		35.00
Bill Pmt -Check	12/18/2023	32728	Coca-Cola Bottling Company High C...	215150 · Account...	35.00	
Bill Pmt -Check	12/18/2023	32729	Rocky Mountain Power	123110 · CB&T C...		70.69
Bill Pmt -Check	12/18/2023	32729	Rocky Mountain Power	215150 · Account...	70.69	
Bill Pmt -Check	12/18/2023	32730	WY Dept. of Environmental Quality	123110 · CB&T C...		4,695.27
Bill Pmt -Check	12/18/2023	32730	WY Dept. of Environmental Quality	215150 · Account...	4,695.27	
					1,559,720.61	1,559,720.61

Dec 23



memorandum

To: Chairman Mark Moxley, Fremont County SWDD
From: Andrew Frey, P.E.
cc: Fremont County SWDD Board
Date: January 8, 2024
Re: Project Updates for January 15, 2024, Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2023-2024 Environmental Activities and Monitoring (Task Order 10-035 / Trihydro Project FREMO-023-0001)

Activities associated with this work order during the previous month and anticipated in the near future include:

- The fall monitoring event report for the Dubois Landfill report is complete and in the queue for peer review. Statistical analysis and reporting are still underway for the other facilities.
- The District has provided all of the data required for upcoming Title V, AQD reporting for Sand Draw. The related semiannual report for the used oil furnace and annual report for non-methane organic compounds (NMOC) emissions are underway.
- The next field activities associated with the project will be first quarter methane monitoring.

Technical Assistance (Task Order 10-036 / Trihydro Project FREMO-023-0007)

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the December 2023 District Board meeting.
- A monthly Project Status Report was prepared to accompany the December 2023 invoice.
- Discussions with the WDEQ-WQD around the Lander Landfill standing on their Remediation priority list relative to water hauling volumes and a 2006 Geotechnical Exploration report from Inberg-Miller Engineering.



Operational Support Services (Task Order 10-037 / Trihydro Project FREMO-023-0008)

Support service activities during the previous month are as follows:

- **Document Review and Development:** final modifications to FCSWDD FY2022-23 Annual Report, board meeting documents peer review, assistance with monthly operational report.
- **Projects:** construction meetings for the Dubois and Lander scale projects and the Lander transfer station project, and AEI change order discussions. Coordination efforts with scrap metal processor for arrival, mechanical repairs associated with the tire shredder rental, contract hauler discussions coordinating empty tote delivery from Salt Lake City, and service quote discussions for the Riverton recycling baler.
- **Regulatory:** research on draft 24LSO-0183, reviewed existing statutes and summarized conflicts. Reviewed conflicts with WDEQ-SHWD staff for clarification. Reviewed and commented on the draft senate letter. Review of EPA guidance on waste containing lead contamination.
- **Other:** preliminary discussions with WDEQ-SHWD and the Lander Fireworks Committee on requested access for fireworks, and participation with the FCSWDD monthly Board meeting.

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-349-951), send me an email (afrey@trihydro.com), or stop by our office at 388 Main Street, Suite C, in Lander.

END OF MEMORANDUM

Memorandum



Date: January 9, 2024
To: Camille Woody, Fremont County Solid Waste Disposal District
From: Matt Evans, PE
Subject: Progress Report – January 2024

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Lander Transfer Station Project

Alexander Construction (Alexander) went into winter shutdown on November 22, 2023. They will resume construction activities in the spring of 2024 as weather permits. Based on progress to date and projected future activities, Alexander appears to be on track to complete the project on time (i.e., by November 15, 2024).

There's no update on the change order associated with concrete remediation activities at this time. We plan to have discussions with Alexander this month with the intent to have a resolution by the February Board meeting.

Starting in December, construction meetings will be completed on a monthly basis instead of bi-weekly over the winter shutdown period. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Lander Scalehouse Project

As discussed at the December Board meeting, Alexander, the District, and Burns & McDonnell team reviewed the temporary site arrangement that would be in place over the course of the winter if the existing scale was relocated to the new location the week of December 4th as planned. Because site grading is not complete, there would be a pinch point in traffic flow in the outbound direction over the winter. For safety reasons, and general operational efficiency, it was determined that it would be better to continue to operate the existing scale and scalehouse over the winter and then move the existing scale and transition to the new scalehouse in the spring when surfacing was complete. Burns & McDonnell is preparing a letter with the final completion requirements for Alexander.

The scalehouse electrical and heat are operational and working as planned. As discussed in the prior paragraph, final transition to the new scalehouse will occur in the spring.

Dubois Scalehouse Project

The Dubois scalehouse is complete and ready for final payment. The gate is operational and sealing the cistern lid has been completed.

Memorandum *(continued)*



January 9, 2024
Page 2

Sand Draw Scalehouse Project

The project was awarded to LCI. The signatures of the final agreement are in process. Once fully signed, a notice to proceed will be issued to LCI and they can begin construction activities as weather permits. Anticipated construction schedule and other construction logistics will be discussed at a pre-construction meeting that is to be scheduled.

Scalehouse Procurement

The scalehouse procurement project was fully complete in November 2023.

Capacity Audits

Surveys for the 2023 capacity audits were completed in the first week of July 2023. Capacity audit reports were prepared and presented to the Board at the October 2023 Board meeting.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the annual services project as part of this task.

Capital Improvement Plan Modeling

Burns & McDonnell anticipates updating the model during budgeting beginning in March 2024. It is anticipated that the results of the updated model will be presented to the Board at the June Board meeting.

On-call Surveying

No surveying activities were completed since the last Board meeting under this authorization.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or maevans@burnsmcd.com at your earliest convenience.

Fremont County Solid Waste Disposal District
Operational Report
January 2024

Waste Handling/Staff/Board/Inter-Government

Waste Handling:

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):
 - a. 2013 = \$140 per ton & 31,500 total tons
 - b. 2014 = \$176 per ton & 27,600 total tons
 - c. 2015 = \$99 per ton & 31,900 total tons
 - d. 2016 = \$103 per ton & 29,700 total tons
 - e. 2017 = \$102 per ton & 33,500 total tons
 - f. 2018 = \$106 per ton & 36,400 total tons
 - g. 2019 = \$88 per ton & 41,900 total tons
 - h. 2020 = \$89 per ton & 36,200 total tons
 - i. 2021 = \$141 per ton & 35,700 total tons
 - *Note: 2021 included approximately \$1.1 million in expenses for the Shoshoni Landfill Closure project and \$457,900 in new equipment (i.e. three backhoes and a semi-tractor). Removing these two large expenditures, the annual review would be presented as \$97.91 per ton & 35,700 total tons.*
 - j. 2022 = \$125 per ton & 34,200 total tons
 - *Note: 2022 included the final three pay applications for the Shoshoni Landfill Closure project, inflationary price impacts, and a new front-end loader.*
 - k. 2023 = \$178 per ton & 53,000 total tons
 - *Notes: this calendar year experienced higher-than-normal waste receipts as well as unusually high operational expenses. A few examples of the unusual expenses include the purchase of a D-6 dozer, purchase of three scale facility buildings, construction projects associated with a new Lander Transfer Station, a new Lander scale facility, and a new Dubois scale facility.*

Staff:

1. January 2024: the annual staff performance evaluations are underway.
2. January 2024: the District is working to fill 4 vacancies. Interviews have been scheduled to interview many candidates.

Board:

1. 2024 – two of the three Board members with expiring terms applied for re-appointment. They were both re-appointed by the commission. That leaves the District with only seven members on their Board of Directors. Existing Board members should visit with friends and colleagues about the vacancies as a nine-member Board has a proven track-record for vetting and making sound decisions.

Inter-Government:

1. County:
 - a. January 2024: A Work Session with the commissioners will be coordinated by Commissioner Mike Jones to take place in early 2024.

2. State:
 - a. January 2024: the District, through Mandy Rose, submitted comment on draft bill (24LSO-0183). No response has **been** provided.
3. Tribal:
 - a. January 2024: the District connected Western Metals Recycling with the Wind River Indian Reservation Solid Waste Group. This will create a new scrap metal for the Tribal solid waste program if they are interested.
 - b. January 2024: the Shoshone Solid Waste Program Manager reported that they have made a few operational changes. The changes reported include: (1.) setting hours of operation at the Ft Washakie transfer station, (2.) not setting hours of operation at Crowheart's transfer station and leaving it open, (3.) installing an ash pit at the Ft Washakie transfer station, (4.) no longer hauling waste from the Ethete transfer station – they communicated to the Arapahoe Tribe that it is now the Arapahoe Tribes responsibility since they receive half of the funds.

Regulatory/Engineering/General Contractors

Regulatory:

1. January 2024: preliminary discussions with the WDEQ-SHWD and with the Lander Fireworks Committee were initiated regarding a possible fireworks production from land near the Lander Landfill. A list of missing details was generated that the Fireworks Committee will work to research the answers for. The Fireworks Committee is also looking at different locations around the city for additional options.

General Contractors:

1. January 2024: Western Metals Recycling completed processing the scrap metal stockpile at the Lander Landfill and will be mobilizing to the Dubois Landfill next.
2. January 2024: Carver, Florek, and James CPAs will be presenting to the Board at the January 2024 meeting on the 2022 Financial Audit.

Sites/Operations/Equipment:

Sites:

1. January 2024: a new entrance route onto the Lander Landfill was staked for the operators at the Lander Landfill to work on as weather and time availability allows. The new route will allow access to the landfill at a higher elevation, reducing fuel burn on heavy equipment by pushing waste downhill, and reduce road construction within the landfill - once operational.

Operations:

1. January 2024: the tire shredder rental machine is now fully operational following a few months of the vendor working to identify an issue that kept the machine from use. A new contract is under review to capture correct dates and times, and to allow the District additional days to accrue the original contract's 176-hrs of run-time.

Equipment:

1. January 2024: the District is working to request cost estimates associated with some service work on the Riverton recycling baler with a goal of having the work complete prior to the increase in activity with the start of the summer season.

Miscellaneous/Upcoming Work & Events:

Miscellaneous:

1. January 2024: following approval in September 2023 of the SLIB grant funding to assist with purchasing of bear-proof containers for the Atlantic City area, Wyoming Game and Fish was able to coordinate the remaining funding requirements through a wildlife advocacy group. Once the District receives these funds, the order will be placed.

Upcoming Work & Events:

1. January – March 2024: anticipated timeline for Work Session with county commissioners.
2. February 2024: anticipated completion of annual staff performance appraisals.
3. March 2024: anticipated start of FY2024-2025 Operating Budget work.
4. July 2024: anticipated annual HHW Cleanup Event.

