



## FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Lander, WY 82520

### Minutes of Regular Board Meeting

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November 20, 2023

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#### 1. **PRELIMINARY ITEMS:**

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by VICE-CHAIRMAN DOLCATER at 9:30 am. VICE-CHAIRMAN DOLCATER then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Rob Dolcater, Kyle Larson, Mandy Rose, Jen Lamb, Rod Haper, Rick Klapproth, and Bob Townsend
<u>Excused Member(s):</u>	Mark Moxley
<u>Unexcused Member(s):</u>	<i>No Unexcused Members</i>
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	John Larsen (City of Lander)
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	HR&A Manager, Camille Woody
<u>Consultant(s):</u>	Matt Evans (Burns & McDonnell), Cassidy Tieman via zoom (Burns and McDonnell), Andy Frey via zoom (Trihydro) and Nile Barmore (Fremont Engineering and Surveying)
<u>Guests:</u>	<i>No Guests</i>

#### d. **Approval of Agenda (*Discussion and Formal Action*)**

SECRETARY/TREASURER LAMB made a motion to approve the consent agenda. RICK KLAPROTH seconded the motion.

**MOTION CARRIED**

#### e. **Public Comment/Communication from the Floor**

VICE-CHAIRMAN DOLCATER opened the floor to public comment. There was no public comment.

#### 2. **CONSENT ITEMS:**

##### a. **Approval of Prior Meeting Minutes**

October 2023 Regular Meeting

##### b. **Approval of Accounts Payable**

i. October 2023 invoices

##### c. **Acceptance of Meeting Reports:**

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. District Report
- iv. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*

### 3. **BUSINESS ITEMS:**

#### a. **Lander and Dubois Scale Facility Projects – Burns and McDonnell (*Discussion and Formal Action*)**

- i. Project Update (Lander and Dubois): Matt Evans (Burns and McDonnell) reviewed the current construction projects and anticipated timelines.
- ii. Matt Evans (Burns and McDonnell) made a recommendation of payment to Alexander Construction for the Lander Scalehouse Site project, Pay Application #5, in the amount of \$384,683.04.

RICK KLAPROTH made a motion to approve the Alexander Construction Pay Application #5 for the Lander Scalehouse project as presented. KYLE LARSON seconded the motion. **MOTION CARRIED**

- iii. Matt Evans (Burns and McDonnell) made a recommendation to do the 41-day advertisement for final payment for the Scalehouse procurement.

MANDY ROSE made a motion to authorize the 41-day advertisement for final payment on the scalehouse procurement project. ROD HAPER seconded the motion. **MOTION CARRIED.**

#### b. **Lander Transfer Station Site Project – Burns and McDonnell (*Discussion and Formal Action*)**

- i. Project Update: Matt Evans (Burns and McDonnell) reviewed the current construction activities, anticipated project timelines, and notified the Board that discussions continue around the change order work to address the concrete debris.
- ii. Matt Evans (Burns and McDonnell) made a recommendation of payment to Alexander Construction for the Lander Transfer Station Site project, Pay Application #6, in the amount of \$173,250.

**Discussion:** The time and material change order cost is being reviewed regarding actual hours worked, hourly rates, and material volumes. With the onset of winter weather, the change order work and project will be transitioning into a seasonal shut-down, starting again in the spring.

BOB TOWNSEND made a motion to approve the Alexander Construction Pay Application #6 for the Lander Transfer Station project as presented. ROD HAPER seconded the motion. **MOTION CARRIED.**

#### c. **Sand Draw Scalehouse Project – Burns and McDonnell (*Discussion and Formal Action*)**

- i. Matt Evans (Burns and McDonnell) reported that the pre-bid meeting had taken place and there were several interested contractors. The bid opening will take place November 30, 2023.

### 4. **NEW BUSINESS**

#### a. **Draft FY 2022-23 Annual Report (*Discussion*)**

- i. The Draft FY 2022-2023 Annual Report was presented by VICE-CHAIRMAN DOLCATER for comment.

**Discussion:** It was agreed that the comment leading into the Special Community Services would be removed and adjust to provide further attention to the financial shortfalls associated with future liabilities. The document will be adjusted and revisited at the December 2023 Board meeting.

#### b. **County Commissioner Correspondence and Meeting Plans (*Discussion*)**

- i. VICE-CHAIRMAN DOLCATER clarified that the District had still not received any response back from the county commission on the letter submitted to them in October detailing the District's financial liabilities associated with closure, post-closure, and future development.

Discussion: Commissioner Jones acknowledged the commissioners had received the letter sent by the District. No response was offered, instead he suggested a work session to review the content. Mandy Rose asked if they would like a spokesperson from the DEQ to attend and offered a tour. Rod Haper suggested having it at the Lander Office. Commissioner Jones offered to coordinate the work session to be held between January and March.

- ii. Commissioner Jones requested to have the District talk to the fireworks committee about the Landfill as being the place to shoot off fireworks. Andy Frey (Trihydro) shared that another Wyoming landfill had been approached to do something similar in July 2023 and the DEQ would not authorize the activity.

**c. Board Term Updates (Discussion)**

- i. VICE-CHAIRMAN DOLCATER reminded the group that three board members' positions are expiring at the end of the year and encouraged them all to re-apply. The three Board members with terms expiring include RICK KLAPROTH, ROB DOLCATER, and KYLE LARSON. ROB DOLCATER and KYLE LARSON have reapplied. RICK KLAPROTH has elected not to.

**5. CLOSING ITEMS:**

**a. Upcoming Meetings:**

- i. The next regularly scheduled meeting: December 18, 2023, at 9:30am.

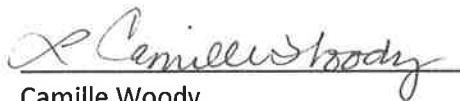
**b. Events:**

- i. Tire shredder rental: HR&A Manager Woody reported that there have been some issues with the tire shredder rental machine. Power Screening, the machine owner, is currently working on getting some software updates and plan to have the machine operational in the next week. A new contract will be drawn up without a stop or end time by dates, but by an hourly usage rate of 176 hours.

**c. Call for Adjournment.**

RICK KLAPROTH made a motion to adjourn the meeting at 10:45am. KYLE LARSON seconded the motion. **MOTION CARRIED.**

Respectfully submitted by,



Camille Woody  
HR&A Manager  
Fremont County Solid Waste Disposal District



Rob Dolcater  
Board of Director's Vice-Chairman  
Fremont County Solid Waste Disposal District