



# FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

## Minutes of Regular Board Meeting

September 18, 2023

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trashmatters.org

### 1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Kyle Larson, Mandy Rose, Jen Lamb, Rod Haper, Rick Klapproth, and Bob Townsend
<u>Excused Member(s):</u>	<i>No excused Board Members</i>
<u>Unexcused Member(s):</u>	<i>No unexcused Board Members</i>
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	John Larsen (City of Lander)
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	HR&A Manager, Camille Woody
<u>Consultant(s):</u>	Cassidy Tieman via zoom (Burns and McDonnell), and Nile Barmore (Fremont Engineering and Surveying)
<u>Guests:</u>	Carol Smith

### d. Approval of Agenda

RICK KLAPROTH made a motion to approve the consent agenda as presented. KYLE LARSON seconded the motion.

**MOTION CARRIED**

### e. Public Comment/Communication from the Floor

CHAIRMAN MOXLEY opened the floor to public comment. There was no public comment.

### 2. CONSENT ITEMS:

#### a. Approval of Prior Meeting Minutes

- i. August 2023 Regular Meeting

#### b. Approval of Accounts Payable

- i. August 2023 invoices

#### c. Acceptance of Consultants Reports:

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*

### 3. NEW BUSINESS:

#### a. **Scale Facility Projects – Burns and McDonnell (Discussion and Formal Action)**

- i. Project Update (Lander and Dubois) Cassidy Tieman with Burns and McDonnell via zoom reviewed the current constructions projects and anticipated timelines.
- ii. Cassidy Tieman with Burns and McDonnell made a recommendation of payment to Alexander Construction for the Lander Scalehouse Site project, Pay Application #3, in the amount of \$158,409.54.

VICE-CHAIR DOLCATER made a motion to approve the Alexander Construction Pay Application #3 for the Lander Scalehouse project. BOB TOWNSEND seconded the motion. **MOTION CARRIED.**

#### b. **Lander Transfer Station Project – Burns and McDonnell (Discussion and Formal Action)**

- i. Project Update – Cassidy Tieman with Burns and McDonnell reviewed the current project and anticipated timelines. A concern has been identified with concrete debris found in the proximity of the foundation in the northwest corner of the building. Correction will result in a change order to the project.

**Discussion:** (1.) The project's geotechnical subcontractor has been working to review and identify alternative solutions to remedy the issue. The options included over-excavation to remove the concrete debris, then (a.) backfill with clean, compacted soils, (b.) backfill with rock wrapped in geotextile, or (c.) fill with a high slump concrete. (2.) With cost and confidence of the correction taken into consideration, the engineer's recommendation is to over-excavate and remove the concrete debris, then to backfill with clean soils. A preliminary cost estimate for the work is \$100,000. The contractor submitted a rate structure for the work, and it would be paid on time and material.

- ii. Alexander Construction – Cassidy Tieman with Burns and McDonnell recommended payment to Alexander Construction for the Lander Transfer Station, Pay Application #4, in the amount of \$229,539.15.

VICE-CHAIR DOLCATER made a motion to approve the Alexander Construction Pay Application #3 for the Lander Scalehouse. KYLE LARSON seconded the motion. **MOTION CARRIED.**

#### c. **Dubois Scalehouse Site Project – Burns and McDonnell (Discussion)**

- i. Project Update (Lander and Dubois) Cassidy Tieman with Burns and McDonnell via zoom reviewed the current constructions projects and anticipated timelines. She noted that the project is ahead of schedule looking for the full transition into the new scale facility by September 28th or 29th.

RICK KLAPROTH made a motion to approve the forty-one day advertisement for final payment contingent upon Matt Evans with Burns and McDonnell's certifying as complete and authorizing. VICE-CHAIR DOLCATER seconded the motion. **MOTION CARRIED.**

#### d. **Sand Draw Scalehouse Site Project – Burns and McDonnell (Discussion and Formal Action)**

- i. Cassidy Tieman with Burns and McDonnell recommended and requested approval to advertise the Sand Draw Scalehouse Site Project.

VICE-CHAIR DOLCATER made a motion to approve the advertisement of request for bids for the Sand Draw Scalehouse Site Project. KYLE LARSON seconded the motion. **MOTION CARRIED.**

**e. WRITC Meeting Update – (Discussion)**

- i. The updated WRITC Contract was signed by all parties and went into effect September 1, 2023.

**4. NEW BUSINESS**

**a. Compactor Bid Summary (Discussion and Formal Action)**

- i. Andy Frey with Trihydro reviewed the waste compactor bids with the Board. A single bid was received and submitted by Wyoming Machinery in the amount of \$591,715.

KYLE LARSON made a motion to award the waste compactor bid to Wyoming Machinery's bid for a new compactor in the amount of \$591,715 with the amendment of the District accepting the trade offer contingent on the new machine delivery prior to the timeline when the trade machine reaches 5,500 hours. Any reduction in trade value offering based on hours beyond 5,500 will be reviewed by the Board. ROD HAPER seconded the motion. **MOTION CARRIED.**

**b. Scrap Metal Processing Bid Summary (Discussion and Formal Action)**

- i. Andy Frey with Trihydro reviewed the scrap metal processing bids with the Board. Two Bids were received: Pacific Steel at \$85 per ton, and Western Metals at \$132.69 per ton.

RICK KLAPROTH made a motion to award the bid to Western Metals Recycling at \$132.69 per ton, contingent on providing proof of current Workers' Compensation coverage. KYLE LARSON seconded the motion. **MOTION CARRIED.**

**c. Propane Bid Summary (Discussion and Formal Action)**

- i. Camille Woody reviewed the propane bids with the Board. Two bids were received: Pirate Propane at \$2.19 per gallon, and Ferrellgas at \$1.80 per gallon.

BOB TOWNSEND made a motion to award the bid to Ferrellgas at \$1.80 per gallon. KYLE LARSON seconded the motion. **MOTION CARRIED.**

**d. Update County Commissioners on Progress (Discussion)**

- i. CHAIRMAN MOXLEY shared concern that during the commissioner's mill levy setting meeting there was formal action pursued to reduce the mill levy allocation for the District. The formal action failed; however, the discussion recorded in the meeting minutes demonstrates that the District has failed to provide them adequate information of the District's operations.

**Discussion:** (1.) Commissioner Jones provided two suggestions to the Board on different approaches to better inform the commission on District's operations. These included more frequent conversations with the commission, and a monthly submittal of the financial summaries. (2.) An in-person presentation at one of the commissioners November 2023 meetings could be coordinated to provide them a better explanation of the financial assurance requirements for landfills, as well as having a WDEQ-SHWD representative present to also review the financial assurance requirements. Documentation could be generated for distribution showing the projected costs for closure, post-closure, future development, and a timeline for the reserve balance to demonstrate the reserves are nothing more than necessary. (3.) Updating the District's non-regulatory annual report to provide the public a better understanding of the same information would be beneficial for distribution.

**5. CLOSING ITEMS:**

- a. None

**6. CALL FOR ADJOURNMENT:**

BOB TOWNSEND made a motion to adjourn the meeting at 10:50am. ROD HAPER seconded the motion. **MOTION CARRIED**

**7. UPCOMING MEETING(S):**

- a. The next Regularly Scheduled Meeting: October 16, 2023, at 9:30am.

Respectfully submitted by,



Camille Woody  
HR&A Manager  
Fremont County Solid Waste Disposal District



Mark Moxley  
Board of Director's Chairman  
Fremont County Solid Waste Disposal District