



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

Lander, WY 82520

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trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

December 18, 2023 – 9:30 a.m.

1. **PRELIMINARY ITEMS:**

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mandy Rose, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, Robert Townsend, and Rick Klaproth
- c. Declaration of a Quorum
- d. Approval of Agenda (*Discussion and Formal Action*)
- e. Public Comment/Communication from the Floor

2. **CONSENT ITEMS:**

- a. Approval of Meeting Minutes
 - i. November 2023
- b. Approval of the Accounts Payable
 - i. November 2023
- c. Acceptance of Meeting Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. District Report
 - iv. Wind River Inter-Tribal Solid Waste – *no report submitted*

3. **BUSINESS ITEMS:**

- a. Scale Facility Projects – Burns and McDonnell (*Discussion and Formal Action*)
 - i. Project Update (Lander & Dubois)
 - ii. Pay Application Requests:
 - a. Alexander Construction – Lander Scalehouse Construction Project Pay App #6 (\$132,808.50).
 - iii. Change Order Request:
 - a. Alexander Construction – Lander Scalehouse Site Project
 - b. LCI Construction – Dubois Scalehouse Site Project
- b. Lander Transfer Station Project – Burns and McDonnell (*Discussion and Formal Action*)
 - i. Project Update
 - ii. Pay Application Request:
 - a. Alexander Construction Pay App. #7 (\$1,197,944.10).
 - b. Change Order Status Update
- c. Sand Draw Scale Facility Construction Project – Burns and McDonnell (*Discussion*)
 - i. Project Update
 - ii. Sand Draw Scalehouse Site Improvement Bids

4. **NEW BUSINESS**

- a. Board Term Updates (*Discussion*)
- b. Draft Legislation (*Discussion*)

NEW BUSINESS (Cont'd)

- c. Update of Mill Levy and Deferred Revenues (*Discussion*)
- d. Trihydro Operational Support Task Order Request – 2nd Half FY (*Discussion and Formal Action*)

5. CLOSING ITEMS:

- a. Upcoming Meetings:
 - i. The Next Regularly Scheduled Meeting(s): January 15, 2024, at 9:30am.
- b. Call for Adjournment.



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Minutes of Regular Board Meeting

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November 20, 2023

trashmatters.org

1. **PRELIMINARY ITEMS:**

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by VICE-CHAIRMAN DOLCATER at 9:30 am. VICE-CHAIRMAN DOLCATER then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Rob Dolcater, Kyle Larson, Mandy Rose, Jen Lamb, Rod Haper, Rick Klapproth, and Bob Townsend
<u>Excused Member(s):</u>	Mark Moxley
<u>Unexcused Member(s):</u>	<i>No Unexcused Members</i>
<u>Commissioner Liaison:</u>	<i>No Commissioner Liaison</i>
<u>Community Liaisons:</u>	John Larsen (City of Lander)
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	HR&A Manager, Camille Woody
<u>Consultant(s):</u>	Matt Evans (Burns & McDonnell), Cassidy Tieman via zoom (Burns and McDonnell), Andy Frey via zoom (Trihydro) and Nile Barmore (Fremont Engineering and Surveying)
<u>Guests:</u>	<i>No Guests</i>

d. **Approval of Agenda (*Discussion and Formal Action*)**

SECRETARY/TREASURER LAMB made a motion to approve the consent agenda. RICK KLAPROTH seconded the motion.
MOTION CARRIED

e. **Public Comment/Communication from the Floor**

VICE-CHAIRMAN DOLCATER opened the floor to public comment. There was no public comment.

2. **CONSENT ITEMS:**

a. **Approval of Prior Meeting Minutes**

October 2023 Regular Meeting

b. **Approval of Accounts Payable**

i. October 2023 invoices

c. **Acceptance of Meeting Reports:**

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. District Report
- iv. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*

3. **BUSINESS ITEMS:**

a. **Lander and Dubois Scale Facility Projects – Burns and McDonnell (*Discussion and Formal Action*)**

- i. Project Update (Lander and Dubois): Matt Evans (Burns and McDonnell) reviewed the current construction projects and anticipated timelines.
- ii. Matt Evans (Burns and McDonnell) made a recommendation of payment to Alexander Construction for the Lander Scalehouse Site project, Pay Application #5, in the amount of \$384,683.04.

RICK KLAPROTH made a motion to approve the Alexander Construction Pay Application #5 for the Lander Scalehouse project as presented. KYLE LARSON seconded the motion. **MOTION CARRIED**

- iii. Matt Evans (Burns and McDonnell) made a recommendation to do the 41-day advertisement for final payment for the Scalehouse procurement.

MANDY ROSE made a motion to authorize the 41-day advertisement for final payment on the scalehouse procurement project. ROD HAPER seconded the motion. **MOTION CARRIED.**

b. **Lander Transfer Station Site Project – Burns and McDonnell (*Discussion and Formal Action*)**

- i. Project Update: Matt Evans (Burns and McDonnell) reviewed the current construction activities, anticipated project timelines, and notified the Board that discussions continue around the change order work to address the concrete debris.
- ii. Matt Evans (Burns and McDonnell) made a recommendation of payment to Alexander Construction for the Lander Transfer Station Site project, Pay Application #6, in the amount of \$173,250.

Discussion: The time and material change order cost is being reviewed regarding actual hours worked, hourly rates, and material volumes. With the onset of winter weather, the change order work and project will be transitioning into a seasonal shut-down, starting again in the spring.

BOB TOWNSEND made a motion to approve the Alexander Construction Pay Application #6 for the Lander Transfer Station project as presented. ROD HAPER seconded the motion. **MOTION CARRIED.**

c. **Sand Draw Scalehouse Project – Burns and McDonnell (*Discussion and Formal Action*)**

- i. Matt Evans (Burns and McDonnell) reported that the pre-bid meeting had taken place and there were several interested contractors. The bid opening will take place November 30, 2023.

4. **NEW BUSINESS**

a. **Draft FY 2022-23 Annual Report (*Discussion*)**

- i. The Draft FY 2022-2023 Annual Report was presented by VICE-CHAIRMAN DOLCATER for comment.

Discussion: It was agreed that the comment leading into the Special Community Services would be removed and adjust to provide further attention to the financial shortfalls associated with future liabilities. The document will be adjusted and revisited at the December 2023 Board meeting.

b. **County Commissioner Correspondence and Meeting Plans (*Discussion*)**

- i. VICE-CHAIRMAN DOLCATER clarified that the District had still not received any response back from the county commission on the letter submitted to them in October detailing the District's financial liabilities associated with closure, post-closure, and future development.

Discussion: Commissioner Jones acknowledged the commissioners had received the letter sent by the District. No response was offered, instead he suggested a work session to review the content. Mandy Rose asked if they would like a spokesperson from the DEQ to attend and offered a tour. Rod Haper suggested having it at the Lander Office. Commissioner Jones offered to coordinate the work session to be held between January and March.

- ii. Commissioner Jones requested to have the District talk to the fireworks committee about the Landfill as being the place to shoot off fireworks. Andy Frey (Trihydro) shared that another Wyoming landfill had been approached to do something similar in July 2023 and the DEQ would not authorize the activity.

c. Board Term Updates (Discussion)

- i. VICE-CHAIRMAN DOLCATER reminded the group that three board members' positions are expiring at the end of the year and encouraged them all to re-apply. The three Board members wit terms expiring include RICK KLAPROTH, ROB DOLCATER, and KYLE LARSON. ROB DOLCATER and KYLE LARSON have reapplied. RICK KLAPROTH has elected not to.

5. CLOSING ITEMS:

a. Upcoming Meetings:

- i. The next regularly scheduled meeting: December 18, 2023, at 9:30am.

b. Events:

- i. Tire shredder rental: HR&A Manager Woody reported that there have been some issues with the tire shredder rental machine. Power Screening, the machine owner, is currently working on getting some software updates and plan to have the machine operational in the next week. A new contract will be drawn up without a stop or end time by dates, but by an hourly usage rate of 176 hours.

c. Call for Adjournment.

RICK KLAPROTH made a motion to adjourn the meeting at 10:45am. KYLE LARSON seconded the motion. ***MOTION CARRIED.***

Respectfully submitted by,

Camille Woody
HR&A Manager
Fremont County Solid Waste Disposal District

Rob Dolcater
Board of Director's Vice-Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For November 2023
(with comparative data for 2022)

	Nov 22	Nov 23	Jul-Nov 22	Jul-Nov 23	Budget	YTD = 42% % of Budget
Ordinary Income/Expense						
Income						
410210 · 3 Mill Levy Property Tax Revenue	303,340.64	273,489.45	555,458.15	477,675.32	2,439,846.00	19.58%
410214 · Auto Tax Revenue	0.00	47,020.11	10,704.62	47,020.11	350,000.00	13.43%
432000 · Intergovernmental Revenue	13,114.71	0.00	43,892.79	0.00	40,000.00	0.0%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	0.00	22,725.00	0.0%
441270 · User Fees	224,081.80	255,101.49	1,211,839.62	1,370,952.95	2,500,000.00	54.84%
471250 · Interest Income	58,414.62	50,796.60	81,987.86	213,831.21	275,000.00	77.76%
480271 · Compost Sales	660.00	0.00	4,750.00	0.00	6,000.00	0.0%
480277O/S · Overage (Shortage)	-1.75	-17.70	10.95	-19.53	0.00	100.0%
480290 · Miscellaneous Revenue	50.00	25.00	150.00	4,182.50	8,065.00	51.86%
480290C · Recycling Revenue	38,978.69	20,223.79	92,743.76	73,459.46	160,000.00	45.91%
499272 · Sale of Surplus Vehicles	0.00	0.00	0.00	0.00	0.00	0.0%
Total Income	638,638.71	646,638.74	2,001,537.75	2,187,102.02	5,801,636.00	37.7%
Expense						
510310 · WAGES	100,799.83	92,068.88	508,300.24	471,834.33	1,360,505.00	34.68%
520000 · Payroll Tax & Benefits						
520320 · FICA	6,951.37	6,331.96	35,378.44	32,487.03	94,100.00	34.52%
520330 · WYOMING RETIREMENT	14,954.64	13,541.44	70,979.33	66,760.67	201,000.00	33.21%
520340 · HEALTH BENEFITS	38,640.95	50,543.85	192,675.00	268,268.02	682,050.00	39.33%
520350 · WORKER'S COMPENSATION	1,320.47	1,362.61	6,658.72	6,983.14	20,100.00	34.74%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	10,000.00	0.0%
Total 520000 · Payroll Tax & Benefits	61,867.43	71,779.86	305,691.49	374,498.86	1,007,250.00	37.18%
530000 · Travel, Seminars & Training						
530620 · Board Travel/Seminars	292.75	11.94	421.15	251.88	3,000.00	8.4%
530630 · Staff Travel, Seminars & Training	227.05	0.00	5,827.26	5,173.82	10,000.00	51.74%
Total 530000 · Travel, Seminars & Training	519.80	11.94	6,248.41	5,425.70	13,000.00	41.74%
540000 · Contractual Services						
540700 · Engineering	29,265.32	98,234.33	151,654.24	258,555.55	732,085.00	35.32%
540840 · Audit/Acctg Fees	0.00	0.00	0.00	0.00	8,500.00	0.0%
540842 · Public Information	792.00	486.00	3,158.99	5,897.40	10,000.00	58.97%
540844 · Accountant	1,700.00	2,255.00	11,600.00	12,575.00	30,000.00	41.92%
540846 · Misc.Contract Services	0.00	1,480.65	0.00	14,029.87	20,000.00	70.15%
540850 · Attorney Fees	600.00	600.00	3,537.00	3,000.00	17,500.00	17.14%
Total 540000 · Contractual Services	32,357.32	103,055.98	169,950.23	294,057.82	818,085.00	35.95%
550000 · Other Adm'n. Expenses						
550610 · Office Expense	435.45	617.19	3,500.17	3,482.96	10,000.00	34.83%
550611 · Postage	140.00	316.97	396.26	1,073.23	2,500.00	42.93%
550612 · Advertising	300.00	0.00	4,449.50	1,583.78	7,500.00	21.12%
550616 · Office Equip.- Maint. & Repairs	164.00	771.16	2,589.49	3,439.40	20,000.00	17.2%
550635 · Bank fees	3,923.05	5,466.44	20,340.75	31,184.03	45,000.00	69.3%
Total 550000 · Other Adm'n. Expenses	4,962.50	7,171.76	31,276.17	40,763.40	85,000.00	47.96%

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For November 2023
(with comparative data for 2022)

	Nov 22	Nov 23	Jul-Nov 22	Jul-Nov 23	Budget	YTD = 42% % of Budget
620000 · Operations						
620420 · Operat/Maint Fuel, Lube, Filter						
620421 · Fuel	26,823.65	17,554.87	108,819.99	109,844.20	400,000.00	27.46%
620420 · Operat/Maint Fuel, Lube, Filter - Other	2,495.11	6,817.76	13,085.19	16,355.44		100.0%
Total 620420 · Operat/Maint Fuel, Lube, Filter	29,318.76	24,372.63	121,905.18	126,199.64	400,000.00	31.55%
620430 · Equipment Repairs	5,206.55	11,991.77	52,541.39	65,434.24	275,000.00	23.79%
620470 · Tires/All sites	91.90	343.55	7,423.16	13,759.92	67,250.00	20.46%
620475 · Safety	1,374.33	909.23	9,830.37	10,827.26	30,000.00	36.09%
620495 · Tools/all sites	256.98	216.63	620.61	1,813.63	5,000.00	36.27%
620591 · Supplies/All Sites	831.57	2,682.95	4,174.66	5,846.01	17,000.00	34.39%
620630 · Property Leases/Equip. Rents	1,622.47	818.47	7,834.18	11,266.18	90,000.00	12.52%
620710 · Bale Station Repair	316.79	0.00	316.79	1,319.09	20,000.00	6.6%
620711 · Baler wire	0.00	0.00	5,502.50	0.00	7,500.00	0.0%
Total 620000 · Operations	39,019.35	41,335.23	210,148.84	236,465.97	911,750.00	25.94%
630000 · Other Operating Expense						
630521 · Site Maintenance/All Sites	10,517.19	17,089.15	41,970.41	42,424.45	128,000.00	33.14%
630690 · Transfer Stations	83.92	0.00	83.92	0.00	1,000.00	0.0%
630695 · Wind River Res. Trnsfr Stations	22,602.74	25,413.70	115,273.96	118,920.54	280,000.00	42.47%
630730 · Recycling	1,437.76	8,240.29	31,537.98	55,537.82	140,000.00	39.67%
630740 · Financial Assurance Pmt.	200.00	200.00	200.00	4,400.00	1,200.00	366.67%
630839 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00	0.0%
630854 · Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.0%
Total 630000 · Other Operating Expense	34,841.61	50,943.14	189,066.27	221,282.81	551,200.00	40.15%
640650 · Utilities/All sites						
640651 · Power	5,531.36	5,274.44	21,577.93	21,085.18		
640652 · Cell Phone	636.94	476.70	2,731.87	2,377.59		
640653 · Phones	762.74	679.16	4,068.31	3,458.68		
640654 · Water	1,631.46	1,577.18	10,880.11	11,809.03		
640655 · Internet	262.90	299.95	1,306.50	1,935.95		
640656 · Propane/Natural Gas	3,377.99	1,990.39	3,510.71	2,674.32		
640650 · Utilities/All sites - Other	299.00	0.00	467.00	994.26	135,000.00	0.74%
Total 640650 · Utilities/All sites	12,502.39	10,297.82	44,542.43	44,335.01	135,000.00	32.84%
650712 · Scale Houses	72.99	114.35	3,634.63	18,554.25	25,000.00	74.22%
710000 · Insurance						
710640 · Insurance Liability	0.00	0.00	129.00	0.00	6,202.00	0.0%
710645 · Insurance Property	0.00	0.00	31,779.00	0.00	32,000.00	0.0%
710647 · Insurance Bonds	0.00	0.00	0.00	0.00	75.00	0.0%
Total 710000 · Insurance	0.00	0.00	31,908.00	0.00	38,277.00	0.0%
850410 · Equipment Purchase	0.00	0.00	211,682.00	0.00	0.00	0.0%
850414 · Infrastructure Improvements	0.00	1,382,821.60	0.00	3,200,031.31	9,910,000.00	32.29%
850410 · Office Equipment	0.00	0.00	1,447.00	0.00	10,000.00	0.0%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Principal	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	286,943.22	1,759,600.56	1,713,895.71	4,907,249.46	14,865,067.00	33.01%
Net Ordinary Income	351,695.49	-1,112,961.82	287,642.04	-2,720,147.44	-9,063,431.00	30.01%
Net Income	351,695.49	-1,112,961.82	287,642.04	-2,720,147.44	-9,063,431.00	30.01%

12:16 PM

12/14/23

Accrual Basis

Fremont County Solid Waste Disposal District

Accounts Payable List

November 2023

Type	Date	Num	Name	Account	Debit	Credit
Nov 23						
Bill Pmt -Check	11/27/2023	32666	Rocky Mountain Power	123110 · CB&T C...		34,894.00
Bill Pmt -Check	11/27/2023	32666	Rocky Mountain Power	215150 · Account...	34,894.00	
Bill Pmt -Check	11/20/2023	32602	Atlas Office Products, Inc.	123110 · CB&T C...		964.01
Bill Pmt -Check	11/20/2023	32602	Atlas Office Products, Inc.	215150 · Account...	964.01	
Bill Pmt -Check	11/20/2023	32603	Bailey Enterprises, Inc.	123110 · CB&T C...		21,396.25
Bill Pmt -Check	11/20/2023	32603	Bailey Enterprises, Inc.	215150 · Account...	21,396.25	
Bill Pmt -Check	11/20/2023	32604	Bomgaars	123110 · CB&T C...		83.98
Bill Pmt -Check	11/20/2023	32604	Bomgaars	215150 · Account...	83.98	
Bill Pmt -Check	11/20/2023	32605	Bull's Service & Towing	123110 · CB&T C...		204.10
Bill Pmt -Check	11/20/2023	32605	Bull's Service & Towing	215150 · Account...	204.10	
Bill Pmt -Check	11/20/2023	32606	CenturyLink	123110 · CB&T C...		629.75
Bill Pmt -Check	11/20/2023	32606	CenturyLink	215150 · Account...	629.75	
Bill Pmt -Check	11/20/2023	32607	CMI TECO	123110 · CB&T C...		956.18
Bill Pmt -Check	11/20/2023	32607	CMI TECO	215150 · Account...	956.18	
Bill Pmt -Check	11/20/2023	32608	Coca-Cola Bottling Company High C...	123110 · CB&T C...		167.73
Bill Pmt -Check	11/20/2023	32608	Coca-Cola Bottling Company High C...	215150 · Account...	167.73	
Bill Pmt -Check	11/20/2023	32609	Community Entry Service	123110 · CB&T C...		12,666.69
Bill Pmt -Check	11/20/2023	32609	Community Entry Service	215150 · Account...	12,666.69	
Bill Pmt -Check	11/20/2023	32610	Drug Testing Services, LLC	123110 · CB&T C...		60.00
Bill Pmt -Check	11/20/2023	32610	Drug Testing Services, LLC	215150 · Account...	60.00	
Bill Pmt -Check	11/20/2023	32611	Dry Mountain Water Inc.	123110 · CB&T C...		1,890.00
Bill Pmt -Check	11/20/2023	32611	Dry Mountain Water Inc.	215150 · Account...	1,890.00	
Bill Pmt -Check	11/20/2023	32612	Dubois Telephone Exchange (DTE) ...	123110 · CB&T C...		405.05
Bill Pmt -Check	11/20/2023	32612	Dubois Telephone Exchange (DTE) ...	215150 · Account...	405.05	
Bill Pmt -Check	11/20/2023	32613	Eagle Uniform Supply, Inc.	123110 · CB&T C...		382.37
Bill Pmt -Check	11/20/2023	32613	Eagle Uniform Supply, Inc.	215150 · Account...	382.37	
Bill Pmt -Check	11/20/2023	3609	Eastern Shoshone Tribe	123110 · CB&T C...		17,854.90
Bill Pmt -Check	11/20/2023	3609	Eastern Shoshone Tribe	215150 · Account...	17,854.90	
Bill Pmt -Check	11/20/2023	32614	Elan Financial Services	123110 · CB&T C...		438.77
Bill Pmt -Check	11/20/2023	32614	Elan Financial Services	215150 · Account...	438.77	
Bill Pmt -Check	11/20/2023	32615	Fender Mender	123110 · CB&T C...		296.04
Bill Pmt -Check	11/20/2023	32615	Fender Mender	215150 · Account...	296.04	
Bill Pmt -Check	11/20/2023	32616	Ferrellgas	123110 · CB&T C...		388.26
Bill Pmt -Check	11/20/2023	32616	Ferrellgas	215150 · Account...	388.26	
Bill Pmt -Check	11/20/2023	32617	Fremont Chevrolet, Buick GMC	123110 · CB&T C...		2,215.02
Bill Pmt -Check	11/20/2023	32617	Fremont Chevrolet, Buick GMC	215150 · Account...	2,215.02	
Bill Pmt -Check	11/20/2023	32618	Further	123110 · CB&T C...		5,429.25
Bill Pmt -Check	11/20/2023	32618	Further	215150 · Account...	5,429.25	
Bill Pmt -Check	11/20/2023	32619	Hasco Industrial Supply	123110 · CB&T C...		1,663.24
Bill Pmt -Check	11/20/2023	32619	Hasco Industrial Supply	215150 · Account...	1,663.24	
Bill Pmt -Check	11/20/2023	32620	High Plains Power, Inc.	123110 · CB&T C...		492.80
Bill Pmt -Check	11/20/2023	32620	High Plains Power, Inc.	215150 · Account...	492.80	
Bill Pmt -Check	11/20/2023	32621	Huff Sanitation Inc.	123110 · CB&T C...		186.00
Bill Pmt -Check	11/20/2023	32621	Huff Sanitation Inc.	215150 · Account...	186.00	
Bill Pmt -Check	11/20/2023	32622	Jack's Truck & Equipment dba Floyd'...	123110 · CB&T C...		375.64
Bill Pmt -Check	11/20/2023	32622	Jack's Truck & Equipment dba Floyd'...	215150 · Account...	375.64	
Bill Pmt -Check	11/20/2023	32623	Kairos Communications, LLC	123110 · CB&T C...		500.00
Bill Pmt -Check	11/20/2023	32623	Kairos Communications, LLC	215150 · Account...	500.00	
Bill Pmt -Check	11/20/2023	32624	Lander Valley Auto Parts	123110 · CB&T C...		809.04
Bill Pmt -Check	11/20/2023	32624	Lander Valley Auto Parts	215150 · Account...	809.04	
Bill Pmt -Check	11/20/2023	32625	Lander, City of (vendor)	123110 · CB&T C...		972.41
Bill Pmt -Check	11/20/2023	32625	Lander, City of (vendor)	215150 · Account...	972.41	
Bill Pmt -Check	11/20/2023	32626	Napa Auto Parts - Riverton	123110 · CB&T C...		1,054.16
Bill Pmt -Check	11/20/2023	32626	Napa Auto Parts - Riverton	215150 · Account...	1,054.16	
Bill Pmt -Check	11/20/2023	32627	NAPA Auto Parts of Dubois	123110 · CB&T C...		93.01
Bill Pmt -Check	11/20/2023	32627	NAPA Auto Parts of Dubois	215150 · Account...	93.01	
Bill Pmt -Check	11/20/2023	32628	Napa Auto Parts of Lander	123110 · CB&T C...		1,710.46
Bill Pmt -Check	11/20/2023	32628	Napa Auto Parts of Lander	215150 · Account...	1,710.46	
Bill Pmt -Check	11/20/2023	32629	Norco	123110 · CB&T C...		85.56
Bill Pmt -Check	11/20/2023	32629	Norco	215150 · Account...	85.56	
Bill Pmt -Check	11/20/2023	32630	Office Shop, Inc.	123110 · CB&T C...		154.33
Bill Pmt -Check	11/20/2023	32630	Office Shop, Inc.	215150 · Account...	154.33	
Bill Pmt -Check	11/20/2023	32631	Petty Cash	123110 · CB&T C...		91.46
Bill Pmt -Check	11/20/2023	32631	Petty Cash	215150 · Account...	91.46	
Bill Pmt -Check	11/20/2023	32632	Riverton Ranger Inc.	123110 · CB&T C...		3,387.78
Bill Pmt -Check	11/20/2023	32632	Riverton Ranger Inc.	215150 · Account...	3,387.78	
Bill Pmt -Check	11/20/2023	32633	Riverton Tire & Oil, Inc.	123110 · CB&T C...		3,415.30
Bill Pmt -Check	11/20/2023	32633	Riverton Tire & Oil, Inc.	215150 · Account...	3,415.30	

12:16 PM

12/14/23

Accrual Basis

Fremont County Solid Waste Disposal District

Accounts Payable List

November 2023

Type	Date	Num	Name	Account	Debit	Credit
Bill Pmt -Check	11/20/2023	32634	Riverton, City of	123110 · CB&T C...		532.79
Bill Pmt -Check	11/20/2023	32634	Riverton, City of	215150 · Account...	532.79	
Bill Pmt -Check	11/20/2023	32635	Rocky Mountain Power	123110 · CB&T C...		4,159.64
Bill Pmt -Check	11/20/2023	32635	Rocky Mountain Power	215150 · Account...	4,159.64	
Bill Pmt -Check	11/20/2023	32636	Rocky Mountain Pre-Mix Concrete, I...	123110 · CB&T C...		1,085.15
Bill Pmt -Check	11/20/2023	32636	Rocky Mountain Pre-Mix Concrete, I...	215150 · Account...	1,085.15	
Bill Pmt -Check	11/20/2023	32637	SLB, Inc.	123110 · CB&T C...		2,695.00
Bill Pmt -Check	11/20/2023	32637	SLB, Inc.	215150 · Account...	2,695.00	
Bill Pmt -Check	11/20/2023	32638	Sutherlands	123110 · CB&T C...		17.99
Bill Pmt -Check	11/20/2023	32638	Sutherlands	215150 · Account...	17.99	
Bill Pmt -Check	11/20/2023	32639	TCI - Traveling Computers, Inc.	123110 · CB&T C...		903.97
Bill Pmt -Check	11/20/2023	32639	TCI - Traveling Computers, Inc.	215150 · Account...	903.97	
Bill Pmt -Check	11/20/2023	32640	Trihydro Corporation	123110 · CB&T C...		28,145.25
Bill Pmt -Check	11/20/2023	32640	Trihydro Corporation	215150 · Account...	28,145.25	
Bill Pmt -Check	11/20/2023	32641	Union Telephone Co., Inc.	123110 · CB&T C...		476.70
Bill Pmt -Check	11/20/2023	32641	Union Telephone Co., Inc.	215150 · Account...	476.70	
Bill Pmt -Check	11/20/2023	32642	Western Law Associates, P.C.	123110 · CB&T C...		600.00
Bill Pmt -Check	11/20/2023	32642	Western Law Associates, P.C.	215150 · Account...	600.00	
Bill Pmt -Check	11/20/2023	32643	Wilkens Industries, Inc.	123110 · CB&T C...		405.90
Bill Pmt -Check	11/20/2023	32643	Wilkens Industries, Inc.	215150 · Account...	405.90	
Bill Pmt -Check	11/20/2023	32644	Wind River Oil Field Service, Inc.	123110 · CB&T C...		5,600.00
Bill Pmt -Check	11/20/2023	32644	Wind River Oil Field Service, Inc.	215150 · Account...	5,600.00	
Bill Pmt -Check	11/20/2023	32645	WYCO Services, LLC	123110 · CB&T C...		345.00
Bill Pmt -Check	11/20/2023	32645	WYCO Services, LLC	215150 · Account...	345.00	
Bill Pmt -Check	11/20/2023	32646	Wyoming First Aid & Safety	123110 · CB&T C...		38.61
Bill Pmt -Check	11/20/2023	32646	Wyoming First Aid & Safety	215150 · Account...	38.61	
Bill Pmt -Check	11/20/2023	32647	Wyoming Machinery Company, Corp.	123110 · CB&T C...		7,965.52
Bill Pmt -Check	11/20/2023	32647	Wyoming Machinery Company, Corp.	215150 · Account...	7,965.52	
Bill Pmt -Check	11/20/2023	32648	Wyoming.com (vendor)	123110 · CB&T C...		244.95
Bill Pmt -Check	11/20/2023	32648	Wyoming.com (vendor)	215150 · Account...	244.95	
Bill Pmt -Check	11/20/2023	32649	Alexander Excavation, Inc.	123110 · CB&T C...		557,933.04
Bill Pmt -Check	11/20/2023	32649	Alexander Excavation, Inc.	215150 · Account...	557,933.04	
Bill Pmt -Check	11/20/2023	32650	Trihydro Corporation	123110 · CB&T C...		21,297.50
Bill Pmt -Check	11/20/2023	32650	Trihydro Corporation	215150 · Account...	21,297.50	
Bill Pmt -Check	11/20/2023	32651	Division of Criminal Investigation	123110 · CB&T C...		15.00
Bill Pmt -Check	11/20/2023	32651	Division of Criminal Investigation	215150 · Account...	15.00	
Bill Pmt -Check	11/02/2023	32601	Rocky Mountain Power	123110 · CB&T C...		5,540.00
Bill Pmt -Check	11/02/2023	32601	Rocky Mountain Power	215150 · Account...	5,540.00	
Nov 23					754,315.55	754,315.55



memorandum

To: Chairman Mark Moxley, Fremont County SWDD
From: Andrew Frey, P.E.
cc: Fremont County SWDD Board
Date: December 11, 2023
Re: Project Updates for November 20, 2023, Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2023-2024 Environmental Activities and Monitoring (Task Order 10-035 / Trihydro Project FREMO-023-0001)

Activities associated with this work order during the previous month and anticipated in the near future include:

- Semiannual groundwater monitoring and fourth quarter methane monitoring were conducted the week of October 9th. Data for all facilities has been validated and statistical analysis and reporting are underway. The report for Dubois is in draft review.
- The next activities associated with the project will be first quarter methane monitoring in 2024 and reporting under the Title V AQD permit for Sand Draw.

Technical Assistance (Task Order 10-036 / Trihydro Project FREMO-023-0007)

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the November 2023 District Board meeting.
- A monthly Project Status Report was prepared to accompany the November 2023 invoice.
- Prior to final review, WDEQ/SHWD has requested the October 2023 statistical analysis be included in the Environmental Monitoring Plan (EMP) modifications submitted earlier this year for Shoshoni. It is anticipated the statistical analysis will be completed this month, which can then be incorporated into the modification.



Operational Support Services (Task Order 10-037 / Trihydro Project FREMO-023-0008)

Support service activities during the previous month are as follows:

- Document Review and Development: PC soils reviews and recommendations, AEI change order request review and comment, board meeting documents peer review, assistance with monthly operational report, modifications to FCSWDD FY2022-23 Annual Report, assistance with final payment notices, and Rocky Mountain Power ROW request review and comment.
- Projects: construction meetings for the Dubois and Lander scale projects and the Lander transfer station project, and winter shut-down planning meeting for the Lander Transfer Station. Discussion on Sand Draw Landfill Scale project bids. Coordination efforts with scrap metal processor for arrival. Repair coordination with tire shredder machine vendor.
- Regulatory: research on draft 24LSO-0183, reviewed existing statutes and summarized conflicts. Reviewed conflicts with WDEQ-SHWD staff for clarification. Reviewed draft senate letter. Correspondence with WDEQ-SHWD on site security regarding the Rocky Mountain Power ROW request.
- Other: coordinated fill guidance surveying and maps for the Lander Landfill, monthly supervisor's meetings and operational discussions, coordinated efforts to explore tip replacement on 816F compactor and plan to rotate, assisted with Tribl solid waste support efforts, and participated with the FCSWDD monthly Board meeting.

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-349-951), send me an email (afrey@trihydro.com), or stop by our office at 388 Main Street, Suite C, in Lander.

END OF MEMORANDUM

Memorandum



Date: December 14, 2023

To: Camille Woody, Fremont County Solid Waste Disposal District

From: Matt Evans, PE

Subject: Progress Report – December 2023

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Lander Transfer Station Project

Alexander Construction (Alexander) prepped the site for winter shutdown and went into winter shutdown on November 22, 2023. They will resume construction activities in the spring of 2024 as weather permits. Based on progress to date and projected future activities, Alexander appears to be on track to complete the project on time (i.e., by November 15, 2024).

Discussions regarding Alexander's change order associated with concrete remediation activities are on-going. There were "stand-by" equipment charges on a draft Alexander invoice that are at the center of the discussion.

Starting in December, construction meetings will be completed on a monthly basis instead of bi-weekly over the winter shutdown period. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Lander Scalehouse Project

During the week of November 27, Alexander, the District, and Burns & McDonnell team reviewed the temporary site arrangement that would be in place over the course of the winter if the existing scale was relocated to the new location the week of December 4th as planned. Because site grading is not complete, there would be a pinch point in traffic flow in the outbound direction over the winter. For safety reasons, and general operational efficiency, it was determined that it would be better to continue to operate the existing scale and scalehouse over the winter and then move the existing scale and transition to the new scalehouse in the spring when surfacing was complete. Burns & McDonnell is preparing a letter with the final completion requirements for Alexander.

The scalehouse electrical and heat are operational and working as planned. As discussed in the prior paragraph, final transition to the new scalehouse will occur in the spring.

Dubois Scalehouse Project

The Dubois scalehouse is complete except for a few final details including making the gate operational and sealing the cistern lid. As soon as these details are complete, and appropriate training has been completed, Burns & McDonnell will recommend final payment.

Memorandum *(continued)*



December 14, 2023

Page 2

Sand Draw Scalehouse Project

Rebidding of the Sand Draw scalehouse project began in October 2023. The project was advertised and a pre-bid meeting was held on November 8, 2023. Upon the bid due date of November 30, 2023, two bids were received by the District. The low bidder was LCI Trucking. A summary of the bids received are as follows:

Bidder	Bid Amount
LCI Trucking & Construction, LLC	\$1,510,136
Alexander Excavation Inc	\$1,194,600

Burns & McDonnell will be providing a bid award recommendation at the December Board meeting.

Scalehouse Procurement

The scalehouse procurement project was fully complete in November 2023.

Capacity Audits

Surveys for the 2023 capacity audits were completed in the first week of July 2023. Capacity audit reports were prepared and presented to the Board at the October 2023 Board meeting.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the project as part of this task.

Capital Improvement Plan Modeling

Burns & McDonnell presented the results of the updated model to the Board at the June Board meeting. The model will be updated next spring as part of the District's budget process.

On-call Surveying

Surveying associated with the three construction projects was completed since the last Board meeting. No other surveying activities were completed.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or maevans@burnsmcd.com at your earliest convenience.



December 13, 2023

Camille Woody
Fremont County Solid Waste Disposal District
52 Beebee Road
Lander, Wyoming 82520

Re: Sand Draw Scalehouse Site Improvement Project Recommendation

Dear Ms. Woody:

The Sand Draw Scale House Site Improvement Project was advertised for bid the first week of October 2023. Upon the bid due date of November 30, 2023, two bids were received by the District.

Upon review of these two received bids, Burns & McDonnell recommends that the District award the contract to LCI Trucking & Construction, LLC. The bidder provided a bid bond and required pricing.

Sincerely,

Burns & McDonnell Engineering Company, Inc.

A handwritten signature in black ink, appearing to read "Matthew J. Evans". The signature is fluid and cursive, with a large initial "M" and a stylized "E".

Matthew J. Evans, P.E.
Project Manager

Fremont County Solid Waste Disposal District
Operational Report
December 2023

Waste Handling/Staff/Board/Inter-Government

Waste Handling:

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):
 - a. 2013 = \$140 per ton & 31,500 total tons
 - b. 2014 = \$176 per ton & 27,600 total tons
 - c. 2015 = \$99 per ton & 31,900 total tons
 - d. 2016 = \$103 per ton & 29,700 total tons
 - e. 2017 = \$102 per ton & 33,500 total tons
 - f. 2018 = \$106 per ton & 36,400 total tons
 - g. 2019 = \$88 per ton & 41,900 total tons
 - h. 2020 = \$89 per ton & 36,200 total tons
 - i. 2021 = \$141 per ton & 35,700 total tons
 - *Note: 2021 included approximately \$1.1 million in expenses for the Shoshoni Landfill Closure project and \$457,900 in new equipment (i.e. three backhoes and a semi-tractor). Removing these two large expenditures, the annual review would be presented as \$97.91 per ton & 35,700 total tons.*
 - j. 2022 = \$125 per ton & 34,200 total tons
 - *Note: 2022 included the final three pay applications for the Shoshoni Landfill Closure project, inflationary price impacts, and a new front-end loader.*
 - k. 2023 = \$214 per ton & 34,000 total tons for the year through October.
 - *Note: within this period there have been unusually high expenses, including the purchase of a D-6 dozer, purchase of three scale facility buildings, construction projects associated with a new Lander Transfer Station, a new Lander scale facility, and a new Dubois scale facility.*

Staff:

1. December 2023: the District will be completing the annual staff performance evaluations between December 2023 and January 2024.
2. October/November 2023: the District is advertising to fill 4 vacancies.
3. December 9, 2023: the District's Christmas party went very well with great attendance from the Board and employees.

Board:

1. 2023 – three Board positions are nearing the end of their assigned 3-year terms. Rick Klaproth, Rob Dolcater, and Kyle Larson.
 - a. Rob and Kyle have submitted applications to be considered for re-assignment. Mr. Klaproth has decided not to pursue another term. If you are aware of anyone within the county that would be a good candidate, please encourage them to apply soon.

Inter-Government:

1. County:

- a. October 10, 2023: the District submitted a letter to the Fremont County Commission providing details of the financial assurance requirements from both the EPA and the State of Wyoming, as well as projected costs of the closure, post-closure, and future development requirements. Additionally, the letter provided a balance of the reserve account, and requested a response from them detailing their specific concerns with the District.
 - i. November 2023: At the November Board meeting it was reported that the commission will not be responding. A work session will be scheduled to discuss.

2. State:

- a. November 2023: the District was made aware of a draft bill (24LSO-0183) that directs county commissioners not to certify tax levies/mill levies for special districts with reserves accrued beyond three times their current adopted budget. This draft bill will restrict facilities, including the District, from setting aside funds necessary to fulfill closure and post-closure requirements. Some District Board members are working on a response, but everyone should be communicating with the legislators to inform them of the impact.

3. Tribal:

- a. December 2023: the District is working to coordinate a meeting between Western Metals Recycling and the Wind River Inter-Tribal Solid Waste program representative to work on scrap metal processing and sales.

Regulatory/Engineering/General Contractors

Regulatory: *No updates.*

General Contractors:

- 1. December 15-16, 2023: Western Metals Recycling will be mobilizing to the District to process the stockpiled scrap metal.

Sites/Operations/Equipment:

Sites:

- 1. September/October 2023: a new entrance route onto the Lander Landfill has been staked with intentions of having the Lander equipment operators begin working on the grading efforts late winter/early spring 2024. This new route will allow access to the landfill at a higher elevation and reduce road construction within the landfill following.
- 2. October 2023: fill staking was completed at the Lander Landfill to accommodate the filling activities transitioning back to the northern portion of the landfill. The crew worked to build a ramp from the lower to the upper level out of waste, avoiding any waste airspace.
 - a. December 2023: fill staking mapping was provided to the Lander staff for reference.
- 3. October 2023: the filling plan for the Sand Draw landfill was revised, providing direction for the start of the next lift to begin along the northernmost edge of the landfill. Staking will be scheduled as the move gets closer, including staking for permanent waste boundary markers.

4. December 2023: following the Board's direction at the November 2023 Board meeting, the 41-day Public Notice advertising period was started for the Dubois Scale Facility project. Final payment will be issued following this period if there are no comments.

Operations:

1. November 2023: the new tire disposal rates went into effect.
2. November 2023: after discussion and planning, the Riverton Transfer Station adopted a new safety procedure for commercial haulers using the doors designated for only commercial haulers. The procedure requires the drivers to wear safety vests if they exit their trucks while inside the building. This was the result of an increase in the number, and the number of new commercial haulers.
3. December 2023: following a few mechanical issues (resolved and paid for by vendor) the tire shredder is operational and shredding tires at the Sand Draw Landfill. A new contract is under development to allow the District as long as necessary to accrue 176-hrs run-time.

Equipment: *No updates.*

Miscellaneous/Upcoming Work & Events:

Miscellaneous:

1. November 2023: the draft FCSWDD FY2022-23 Annual Report was submitted for review and comment. The edits will be ready for review at the January 2024 meeting.
2. November 2023: following approval in September of the SLIB grant funding to assist with purchasing of bear-proof containers for the Atlantic City area, Wyoming Game and Fish was able to coordinate the remaining funding requirements through a wildlife advocacy group. With the final funding allocations accounted for, the project should be ready to order the containers in December/January, making them available prior to the end of hibernation. Wyoming Game and Fish also reported that they were able to work with the Forest Service to repurpose some of the Forest Service's retired bear-proof containers and distribute them to residents of the Atlantic City area earlier this year.

Upcoming Work & Events:

1. December 2023: the District Christmas party was a great success.



December 14, 2023

Chairperson Mark Moxley
Fremont County Solid Waste Disposal District
PO Box 1400
Lander, WY 82520

RE: FY2023-24 Operational Support Services - Cost Proposal for Second Half of Fiscal Year

Dear Chairperson, Moxley:

Trihydro Corporation appreciates the opportunity to provide this cost proposal to the Fremont County Solid Waste Disposal District (FCSWDD) for the second half of FY2023-24 related to the Operational Support Services.

Operational Support Services

As a continuation from the first half of the current fiscal year, we would like to propose a budget for Operational Support Services (previously called Superintendent Support Services) to provide on-call support of the Superintendent position until the FCSWDD can fill the role. This task order assumes that FCSWDD will request support for various administrative and project tasks for up to 25 hours per week for a six-month period, resulting in a proposed budget of \$124,800. If some tasks can be conducted by a different qualified Trihydro team member to create cost-savings for the District, we will utilize them. Trihydro will only provide services as requested by the FCSWDD.

The cost estimate for support services is \$124,800. A Task Order for the proposed work is enclosed for your consideration (Attachment A). A copy of the Trihydro Standard Schedule of Charges has been attached for your review (Attachment B).

As always, Trihydro will strive to complete the requested activities as efficiently and cost-effectively as possible. If the Task Order for Operational Support Services is acceptable (Attachments A), please sign and return the original to the attention of Autumn Bainer by email (abainer@trihydro.com).

If you have questions or need more information about this proposal and/or contracts, please contact us at (307) 745-7474.

Sincerely,
Trihydro Corporation


Andrew Frey, P.E.
Client Manager


Travis Evans, P.E.
Project Director

FREMO-023-0008

Attachments

ATTACHMENT A

TASK ORDER FOR OPERATIONAL SUPPORT SERVICES



**TRIHYRO CORPORATION – FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT
NON-EXCLUSIVE SERVICE AGREEMENT
TASK ORDER**

Task Order No.: 10-038

Date: June 15, 2023

Job No.: FREMO-023-0008

Location of Project: Fremont County, Wyoming

Contract: Non-Exclusive Service Agreement between Trihydro Corporation and Fremont County Solid Waste Disposal District, dated July 22, 2010.

Services to be Performed: Trihydro will provide Operational Support services as requested by Fremont County Solid Waste Disposal District. Services to be performed in accordance with the Proposal letter dated December 14, 2023.

Schedule - Commencement Date: January 01, 2024
Completion Date: June 30, 2024

Trihydro's Project Manager: Andy Frey
Client's Project Manager: Mark Moxley

Attachments: None

Other Information: Costs shall be on a time and materials basis not to exceed \$124,800.00, without prior written authorization from the Fremont County Solid Waste Disposal District. Mark Moxley and Camille Woody are authorized persons to request support.

Health and Safety Considerations: Trihydro will prepare and implement a site-specific health and safety plan for Trihydro employees.

This Task Order is made and entered into pursuant to that certain Non-Exclusive Service Agreement between Trihydro Corporation and Fremont County Solid Waste Disposal District, dated July 22, 2010, the terms, conditions, and provisions whereof are hereby incorporated herein and made a part hereof.

Electronic signatures will be accepted to execute this Task Order.

**FREMONT COUNTY SOLID WASTE
DISPOSAL DISTRICT**

BY: _____

TITLE: _____

TRIHYRO CORPORATION

BY: Kurt Tuggle
Kurt V. Tuggle

TITLE: President and CEO

ATTACHMENT B

2024 TRIHYDRO STANDARD SCHEDULE OF CHARGES

TRIHYDRO STANDARD SCHEDULE OF CHARGES

JANUARY 1, 2024 - DECEMBER 31, 2024 ^{2, 3, 4}

<u>PERSONNEL</u>	<u>UNIT RATE^{1, 7}</u>
Senior Principal-----	260.00/hour
Principal-----	235.00/hour
Project Principal-----	220.00/hour
Technical Specialist 4-----	270.00/hour
Technical Specialist 3-----	255.00/hour
Technical Specialist 2-----	240.00/hour
Technical Specialist 1-----	225.00/hour
Professional Level 12-----	220.00/hour
Professional Level 11-----	206.00/hour
Professional Level 10-----	192.00/hour
Professional Level 9-----	178.00/hour
Professional Level 8-----	164.00/hour
Professional Level 7-----	149.00/hour
Professional Level 6-----	135.00/hour
Professional Level 5-----	125.00/hour
Professional Level 4-----	113.00/hour
Professional Level 3-----	102.00/hour
Professional Level 2-----	93.00/hour
Professional Level 1-----	83.00/hour
Technician Level 8-----	132.00/hour
Technician Level 7-----	123.00/hour
Technician Level 6-----	113.00/hour
Technician Level 5-----	105.00/hour
Technician Level 4-----	95.00/hour
Technician Level 3-----	86.00/hour
Technician Level 2-----	76.00/hour
Technician Level 1-----	67.00/hour
Administrative 4-----	87.00/hour
Administrative 3-----	76.00/hour
Administrative 2-----	68.00/hour
Administrative 1-----	57.00/hour
<u>EXPENSES</u>	
Subcontracts (Labor, Equipment and Services)-----	Cost + 10%
Shipping (i.e. Documents, Equipment, Supplies)-----	Cost
<u>TRAVEL EXPENSES</u>	
Meal Per Diem ⁶ -----	\$59/day/person
Airline Tickets-----	Cost
Hotel/Motel-----	Cost
Rental Vehicle-----	Cost
<u>FIELD EXPENSES AND EQUIPMENT</u>	
Consumable Field Supplies-----	Cost + 10%
Rental Equipment-----	Cost + 10%
Purchased Equipment-----	Cost + 10%
Company Field Instruments, Equipment, Vehicles, etc.	See Project-Specific Cost Estimate
Consumable Field Supplies and PPE-----	See Project-Specific Cost Estimate
Company Vehicles (daily) ⁵ -----	\$95/day min or 65.5 cents/mile
Company Vehicles (monthly)-----	Cost + fuel cost

1. The above charges include fringe benefits, overhead and profit. No multiplier is used for billing.
2. An annual escalation rate less than or equal to 5% will be applied to these rates for multi-year projects and contracts.
3. Payment of invoices shall be due within thirty days; delinquent amounts due shall accrue a late charge of 1 1/2% per month from date of invoice.
4. The rates in this Schedule of Charges are subject to change on December 31, 2024.
5. Minimum charge of \$95/day. Daily mileage exceeding 145 miles is charged at the current IRS rate per mile. Mileage rates are subject to change throughout the year.
6. Any International travel meal per diem will be at cost.
7. Expert testimony services, including but not limited to preparing for and time spent in depositions, arbitration or trial testimony, shall be charged at 3.0 times the individual's billing level. Other expert technical consulting services, including but not limited to research, review, evaluation, and preparation of expert technical opinions and deliverables, shall be charged at 2.0 times the individual's billing level.