



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400
Lander, WY 82520
telephone 307.332.7040
fax 307.332.5013
trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

October 16, 2023 – 9:30 a.m.

1. PRELIMINARY ITEMS:

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mandy Rose, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, Robert Townsend, and Rick Klapproth
- c. Declaration of a Quorum
- d. Approval of Agenda (*Discussion and Formal Action*)
- e. Public Comment/Communication from the Floor

2. CONSENT ITEMS:

- a. Approval of Meeting Minutes
 - i. September 2023
- b. Approval of the Accounts Payable
 - i. September 2023
- c. Acceptance of Consultants and Agreement Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. Wind River Inter-Tribal Solid Waste – *no report submitted*

3. BUSINESS ITEMS:

- a. Scale Facility Projects – Burns and McDonnell (*Discussion and Formal Action*)
 - i. Project Update (Lander & Dubois)
 - ii. Alexander Construction – Lander Scalehouse Project Pay App #4 (\$200,431.44) – Recommendation for Payment
 - iii. LCI – Dubois Scalehouse Project Pay App #3 (\$236,850.30) – Recommendation for Payment
- b. Lander Transfer Station Project – Burns and McDonnell (*Discussion and Formal Action*)
 - i. Project Update
 - ii. Alexander Construction Pay App. #5 (\$106,488) – Recommendation for Payment
- c. Sand Draw Scalehouse Site Project – Burns and McDonnell (*Discussion*)
- d. Capacity Audits – Burns and McDonnell (*Discussion*)

4. NEW BUSINESS

- a. Tin & Aluminum Bid Summary (*Discussion and Formal Action*)

5. CLOSING ITEMS:

- a. Upcoming Meetings:
 - i. The Next Regularly Scheduled Meeting(s): November 20, 2023, at 9:30am.
- b. Events:
 - i. Tire Shredder Rental: Scheduled for October 23 through November 18, 2023.
- c. Call for Adjournment



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Minutes of Regular Board Meeting

telephone 307.332.7040

September 18, 2023

fax 307.332.5013

trashmatters.org

1. **PRELIMINARY ITEMS:**

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Kyle Larson, Mandy Rose, Jen Lamb, Rod Haper, Rick Klapproth, and Bob Townsend
<u>Excused Member(s):</u>	<i>No excused Board Members</i>
<u>Unexcused Member(s):</u>	<i>No unexcused Board Members</i>
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	John Larsen (City of Lander)
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	HR&A Manager, Camille Woody
<u>Consultant(s):</u>	Cassidy Tieman via zoom (Burns and McDonnell), and Nile Barmore (Fremont Engineering and Surveying)
<u>Guests:</u>	Carol Smith

d. Approval of Agenda

RICK KLAPROTH made a motion to approve the consent agenda as presented. KYLE LARSON seconded the motion.

MOTION CARRIED

e. Public Comment/Communication from the Floor

CHAIRMAN MOXLEY opened the floor to public comment. There was no public comment.

2. **CONSENT ITEMS:**

a. Approval of Prior Meeting Minutes

- i. August 2023 Regular Meeting

b. Approval of Accounts Payable

- i. August 2023 invoices

c. Acceptance of Consultants Reports:

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*

3. NEW BUSINESS:

a. **Scale Facility Projects – Burns and McDonnell (Discussion and Formal Action)**

- i. Project Update (Lander and Dubois) Cassidy Tieman with Burns and McDonnell via zoom reviewed the current constructions projects and anticipated timelines.
- ii. Cassidy Tieman with Burns and McDonnell made a recommendation of payment to Alexander Construction for the Lander Scalehouse Site project, Pay Application #3, in the amount of \$158,409.54.

VICE-CHAIR DOLCATER made a motion to approve the Alexander Pay Application #3 for the Lander Scalehouse. BOB TOWNSEND seconded the motion. ***MOTION CARRIED.***

b. **Lander Transfer Station Project – Burns and McDonnell (Discussion and Formal Action)**

- i. Project Update – Cassidy Tieman with Burns and McDonnell reviewed the current project and anticipated timelines. A problem with concrete debris along the footer on the northwest corner was identified. The plan is to excavate and fill. There is potential for a change order.
- ii. Alexander Construction – Cassidy Tieman with Burns and McDonnell recommended payment to Alexander Construction for the Lander Transfer Station, Pay Application #4, in the amount of \$229,539.15.

VICE-CHAIR DOLCATER made a motion to approve the Alexander Construction Pay Application #3 for the Lander Scalehouse. KYLE LARSON seconded the motion. ***MOTION CARRIED.***

c. **Dubois Scalehouse Site Project – Burns and McDonnell (Discussion)**

- i. Project Update (Lander and Dubois) Cassidy Tieman with Burns and McDonnell via zoom reviewed the current constructions projects and anticipated timelines. She noted that the project is ahead of schedule looking for the full transition into the new scale facility by September 28th or 29th.

RICK KLAPROTH made a motion to approve the forty-one day advertisement for final payment contingent upon Matt Evans with Burns and McDonnell's certifying as complete and authorizing. VICE-CHAIR DOLCATER seconded the motion. ***MOTION CARRIED.***

d. **Sand Draw Scalehouse Site Project – Burns and McDonnell (Discussion and Formal Action)**

- i. Cassidy Tieman with Burns and McDonnell recommended and requested approval to advertise the Sand Draw Scalehouse Site Project.

VICE-CHAIR DOLCATER made a motion to approve the advertisement of request for bids for the Sand Draw Scalehouse Site Project. KYLE LARSON seconded the motion. ***MOTION CARRIED.***

e. **WRITC Meeting Update – (Discussion)**

- i. The updated WRITC Contract was signed by all parties and went into effect September 1, 2023.

4. NEW BUSINESS

a. **Compactor Bid Summary (Discussion and Formal Action)**

- i. Andy Frey with Trihydro reviewed the waste compactor bids with the Board. A single bid was received and submitted by Wyoming Machinery in the amount of \$591,715.

KYLE LARSON made a motion to award the waste compactor bid to Wyoming Machinery's bid for a new compacter in the amount of \$591,715 with the amendment of the District accepting the trade offer contingent on the new machine delivery prior to the timeline when the trade machine reaches 5,500 hours. Any reduction in trade value offering based on hours beyond 5,500 will be reviewed by the Board. ROD HAPER seconded the motion. **MOTION CARRIED.**

b. Scrap Metal Processing Bid Summary (Discussion and Formal Action)

- i. Andy Frey with Trihydro reviewed the scrap metal processing bids with the Board. Two Bids were received: Pacific Steel at \$85 per ton, and Western Metals at \$132.69 per ton.

RICK KLAPROTH made a motion to award the bid to Western Metals Recycling at \$132. 69 per ton, contingent on providing proof of current Workers' Compensation coverage. KYLE LARSON seconded the motion. **MOTION CARRIED.**

c. Propane Bid Summary (Discussion and Formal Action)

- i. Camille Woody reviewed the propane bids with the Board. Two bids were received: Pirate Propane at \$2.19 per gallon, and Ferrellgas at \$1.80 per gallon.

BOB TOWNSEND made a motion to award the bid to Ferrellgas at \$1.80 per gallon. KYLE LARSON seconded the motion. **MOTION CARRIED.**

d. Update County Commissioners on Progress (Discussion)

- i. Commissioner Jones provided suggestions to the Board on different approaches to better inform the County Commissioners on District's progress.

5. CLOSING ITEMS:

- a. None

6. CALL FOR ADJOURNMENT:

BOB TOWNSEND made a motion to adjourn the meeting at 10:50am. ROD HAPER seconded the motion. **MOTION CARRIED**

7. UPCOMING MEETING(S):

- a. The next Regularly Scheduled Meeting: October 16, 2023, at 9:30am.

Respectfully submitted by,

Camille Woody
Accounting and Human Resources Manager
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For September 2023
(with comparative data for 2022)

	Sep 22	Sep 23	Jul-Sep 22	Jul-Sep 23	Budget	YTD = 25% % of Budget
Ordinary Income/Expense						
Income						
410210 · 3 Mill Levy Property Tax Revenue	115,971.94	72,255.11	115,971.94	303,303.10	2,439,846.00	12.43%
410214 · Auto Tax Revenue	182,041.03	182,524.58	10,704.62	182,524.58	350,000.00	52.15%
432000 · Intergovernmental Revenue	0.00	0.00	0.00	0.00	40,000.00	0.0%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	0.00	22,725.00	0.0%
441270 · User Fees	226,384.40	261,212.13	719,614.08	838,308.87	2,500,000.00	33.53%
471250 · Interest Income	17,961.75	18,077.27	-16,834.83	118,034.85	275,000.00	42.92%
480271 · Compost Sales	283.50	0.00	3,265.00	0.00	6,000.00	0.0%
480277O/S · Overage (Shortage)	0.00	-4.50	13.40	-2.93	0.00	100.0%
480290 · Miscellaneous Revenue	0.00	50.00	100.00	4,107.50	8,065.00	50.93%
480290C · Recycling Revenue	10,495.24	2,498.27	44,358.28	47,137.67	160,000.00	29.46%
499272 · Sale of Surplus Vehicles	0.00	0.00	0.00	0.00	0.00	0.0%
Total Income	553,137.86	536,612.86	877,192.49	1,493,413.64	5,801,636.00	25.74%
Expense						
510310 · WAGES	94,611.12	102,155.92	310,336.70	284,894.49	1,360,505.00	20.94%
520000 · Payroll Tax & Benefits						
520320 · FICA	6,668.43	7,126.41	21,590.02	19,721.00	94,100.00	20.96%
520330 · WYOMING RETIREMENT	13,088.02	13,597.05	41,719.68	39,789.51	201,000.00	19.8%
520340 · HEALTH BENEFITS	38,026.31	55,845.19	116,865.97	166,305.58	682,050.00	24.38%
520350 · WORKER'S COMPENSATION	1,241.31	1,511.98	4,067.32	4,216.50	20,100.00	20.98%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	10,000.00	0.0%
Total 520000 · Payroll Tax & Benefits	59,024.07	78,080.63	184,242.99	230,032.59	1,007,250.00	22.84%
530000 · Travel, Seminars & Training						
530620 · Board Travel/Seminars	14.00	24.00	92.64	187.22	3,000.00	6.24%
530630 · Staff Travel, Seminars & Training	624.77	1,054.97	5,256.15	5,051.16	10,000.00	50.51%
Total 530000 · Travel, Seminars & Training	638.77	1,078.97	5,348.79	5,238.38	13,000.00	40.3%
540000 · Contractual Services						
540700 · Engineering	14,744.25	25,847.03	19,294.71	117,244.97	732,085.00	16.02%
540840 · Audit/Acctg Fees	0.00	0.00	0.00	0.00	8,500.00	0.0%
540842 · Public Information	20.00	594.00	2,366.99	3,107.40	10,000.00	31.07%
540844 · Accountant	3,900.00	1,980.00	7,925.00	7,625.00	30,000.00	25.42%
540846 · Misc.Contract Services	0.00	0.00	0.00	6,949.22	20,000.00	34.75%
540850 · Attorney Fees	828.00	600.00	2,337.00	1,800.00	17,500.00	10.29%
Total 540000 · Contractual Services	19,492.25	29,021.03	31,923.70	136,726.59	818,085.00	16.71%
550000 · Other Admin. Expenses						
550610 · Office Expense	1,361.17	31.63	2,557.30	2,368.84	10,000.00	23.69%
550611 · Postage	0.00	591.29	164.97	756.26	2,500.00	30.25%
550612 · Advertising	250.00	0.00	1,524.00	0.00	7,500.00	0.0%
550616 · Office Equip.- Maint. & Repairs	205.95	435.41	1,621.22	1,561.94	20,000.00	7.81%
550635 · Bank fees	3,512.07	6,526.91	11,386.56	19,312.44	45,000.00	42.92%
Total 550000 · Other Admin. Expenses	5,329.19	7,585.24	17,254.05	23,999.48	85,000.00	28.24%

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For September 2023
(with comparative data for 2022)

	Sep 22	Sep 23	Jul-Sep 22	Jul-Sep 23	Budget	YTD = 25% % of Budget
620000 · Operations						
620420 · Operat/Maint Fuel, Lube, Filter						
620421 · Fuel	20,683.59	31,102.07	66,532.47	70,879.11	400,000.00	17.72%
620420 · Operat/Maint Fuel, Lube, Filter - Other	1,025.72	3,779.05	7,832.66	8,954.45		100.0%
Total 620420 · Operat/Maint Fuel, Lube, Filter	21,709.31	34,881.12	74,365.13	79,833.56	400,000.00	19.96%
620430 · Equipment Repairs	10,837.89	4,696.23	44,852.31	46,495.61	275,000.00	16.91%
620470 · Tires/All sites	454.55	4,732.67	6,805.61	10,001.07	67,250.00	14.87%
620475 · Safety	2,167.87	3,276.42	6,424.79	8,315.57	30,000.00	27.72%
620495 · Tools/all sites	166.54	796.51	323.55	1,255.47	5,000.00	25.11%
620591 · Supplies/All Sites	592.97	301.96	2,406.92	1,745.20	17,000.00	10.27%
620630 · Property Leases/Equip. Rents	475.97	1,384.49	3,924.63	4,383.41	90,000.00	4.87%
620710 · Bale Station Repair	0.00	0.00	0.00	1,319.09	20,000.00	6.6%
620711 · Baler wire	0.00	0.00	0.00	0.00	7,500.00	0.0%
Total 620000 · Operations	36,405.10	50,069.40	139,102.94	153,348.98	911,750.00	16.82%
630000 · Other Operating Expense						
630521 · Site Maintenance/All Sites	2,975.77	2,142.20	23,535.46	23,839.15	128,000.00	18.62%
630690 · Transfer Stations	0.00	0.00	0.00	0.00	1,000.00	0.0%
630695 · Wind River Res. Trnsfr Stations	22,602.74	23,013.70	69,315.06	69,726.02	280,000.00	24.9%
630730 · Recycling	6,123.38	14,252.19	23,807.93	34,086.66	140,000.00	24.35%
630740 · Financial Assurance Pmt.	0.00	4,200.00	0.00	4,200.00	1,200.00	350.0%
630839 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00	0.0%
630854 · Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.0%
Total 630000 · Other Operating Expense	31,701.89	43,608.09	116,658.45	131,851.83	551,200.00	23.92%
640650 · Utilities/All sites						
640651 · Power	4,200.42	6,584.93	12,063.85	11,158.30		
640652 · Cell Phone	530.41	474.73	1,468.18	1,424.19		
640653 · Phones	834.43	692.04	2,500.28	2,099.86		
640654 · Water	1,783.82	1,608.11	6,685.58	7,184.21		
640655 · Internet	260.90	294.95	782.70	1,035.91		
640656 · Propane/Natural Gas	32.32	0.00	95.89	683.93		
640650 · Utilities/All sites - Other	0.00	303.00	168.00	606.00	135,000.00	0.45%
Total 640650 · Utilities/All sites	7,642.30	9,957.76	23,764.48	24,192.40	135,000.00	17.92%
650712 · Scale Houses	1,135.42	2,128.23	3,561.64	11,222.31	25,000.00	44.89%
710000 · Insurance						
710640 · Insurance Liability	0.00	0.00	129.00	0.00	6,202.00	0.0%
710645 · Insurance Property	0.00	0.00	31,779.00	0.00	32,000.00	0.0%
710647 · Insurance Bonds	0.00	0.00	0.00	0.00	75.00	0.0%
Total 710000 · Insurance	0.00	0.00	31,908.00	0.00	38,277.00	0.0%
850410 · Equipment Purchase	211,682.00	0.00	211,682.00	0.00	0.00	0.0%
850414 · Infrastructure Improvements	0.00	306,919.44	0.00	1,022,426.37	9,910,000.00	10.32%
850410 · Office Equipment	0.00	0.00	1,447.00	0.00	10,000.00	0.0%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Principal	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	467,662.11	630,604.71	1,077,230.74	2,023,933.42	14,865,067.00	13.62%
Net Ordinary Income	85,475.75	-93,991.85	-200,038.25	-530,519.78	-9,063,431.00	5.85%
Net Income	85,475.75	-93,991.85	-200,038.25	-530,519.78	-9,063,431.00	5.85%

Fremont County Solid Waste Disposal District

Accounts Payable List

September 2023

Type	Date	Num	Name	Account	Debit	Credit
Sep 23						
Bill Pmt -Check	09/29/2023	32524	Marks, Will	123110 · CB&T C...		820.00
Bill Pmt -Check	09/29/2023	32524	Marks, Will	215150 · Account...	820.00	
Bill Pmt -Check	09/19/2023	32510	Elan Financial Services	123110 · CB&T C...		4,205.00
Bill Pmt -Check	09/19/2023	32510	Elan Financial Services	215150 · Account...	4,205.00	
Bill Pmt -Check	09/18/2023	32428	A D Martin Lumber Co., Inc.	123110 · CB&T C...		44.81
Bill Pmt -Check	09/18/2023	32428	A D Martin Lumber Co., Inc.	215150 · Account...	44.81	
Bill Pmt -Check	09/18/2023	32429	Ace Hardware-Lander	123110 · CB&T C...		164.11
Bill Pmt -Check	09/18/2023	32429	Ace Hardware-Lander	215150 · Account...	164.11	
Bill Pmt -Check	09/18/2023	32430	Alexander Excavation, Inc.	123110 · CB&T C...		387,948.69
Bill Pmt -Check	09/18/2023	32430	Alexander Excavation, Inc.	215150 · Account...	387,948.69	
Bill Pmt -Check	09/18/2023	32431	Atlas Office Products, Inc.	123110 · CB&T C...		421.08
Bill Pmt -Check	09/18/2023	32431	Atlas Office Products, Inc.	215150 · Account...	421.08	
Bill Pmt -Check	09/18/2023	32432	Bailey Enterprises, Inc.	123110 · CB&T C...		16,990.21
Bill Pmt -Check	09/18/2023	32432	Bailey Enterprises, Inc.	215150 · Account...	16,990.21	
Bill Pmt -Check	09/18/2023	32433	Black Hills Energy	123110 · CB&T C...		66.21
Bill Pmt -Check	09/18/2023	32433	Black Hills Energy	215150 · Account...	66.21	
Bill Pmt -Check	09/18/2023	32434	Bloedorn Lumber - Lander	123110 · CB&T C...		635.39
Bill Pmt -Check	09/18/2023	32434	Bloedorn Lumber - Lander	215150 · Account...	635.39	
Bill Pmt -Check	09/18/2023	32435	Bob's Truck Repair, Inc	123110 · CB&T C...		8.14
Bill Pmt -Check	09/18/2023	32435	Bob's Truck Repair, Inc	215150 · Account...	8.14	
Bill Pmt -Check	09/18/2023	32436	Bomgaars	123110 · CB&T C...		173.44
Bill Pmt -Check	09/18/2023	32436	Bomgaars	215150 · Account...	173.44	
Bill Pmt -Check	09/18/2023	32437	Bull's Service & Towing	123110 · CB&T C...		107.67
Bill Pmt -Check	09/18/2023	32437	Bull's Service & Towing	215150 · Account...	107.67	
Bill Pmt -Check	09/18/2023	32438	Burns & McDonnell	123110 · CB&T C...		15,072.80
Bill Pmt -Check	09/18/2023	32438	Burns & McDonnell	215150 · Account...	15,072.80	
Bill Pmt -Check	09/18/2023	32439	Carolina Software Inc.	123110 · CB&T C...		589.12
Bill Pmt -Check	09/18/2023	32439	Carolina Software Inc.	215150 · Account...	589.12	
Bill Pmt -Check	09/18/2023	32440	Carroll Septic Service Corporation	123110 · CB&T C...		150.00
Bill Pmt -Check	09/18/2023	32440	Carroll Septic Service Corporation	215150 · Account...	150.00	
Bill Pmt -Check	09/18/2023	32441	CenturyLink	123110 · CB&T C...		618.33
Bill Pmt -Check	09/18/2023	32441	CenturyLink	215150 · Account...	618.33	
Bill Pmt -Check	09/18/2023	32442	Coca-Cola Bottling Company High C...	123110 · CB&T C...		57.75
Bill Pmt -Check	09/18/2023	32442	Coca-Cola Bottling Company High C...	215150 · Account...	57.75	
Bill Pmt -Check	09/18/2023	32443	Community Entry Service	123110 · CB&T C...		1,180.26
Bill Pmt -Check	09/18/2023	32443	Community Entry Service	215150 · Account...	1,180.26	
Bill Pmt -Check	09/18/2023	32444	Dry Mountain Water Inc.	123110 · CB&T C...		780.00
Bill Pmt -Check	09/18/2023	32444	Dry Mountain Water Inc.	215150 · Account...	780.00	
Bill Pmt -Check	09/18/2023	32445	Dubois Telephone Exchange (DTE) ...	123110 · CB&T C...		96.54
Bill Pmt -Check	09/18/2023	32445	Dubois Telephone Exchange (DTE) ...	215150 · Account...	96.54	
Bill Pmt -Check	09/18/2023	32446	Eagle Uniform Supply, Inc.	123110 · CB&T C...		437.64
Bill Pmt -Check	09/18/2023	32446	Eagle Uniform Supply, Inc.	215150 · Account...	437.64	
Bill Pmt -Check	09/18/2023	3557	Eastern Shoshone Tribe	123110 · CB&T C...		10,657.10
Bill Pmt -Check	09/18/2023	3557	Eastern Shoshone Tribe	215150 · Account...	10,657.10	
Bill Pmt -Check	09/18/2023	32447	Elan Financial Services	123110 · CB&T C...		3,420.43
Bill Pmt -Check	09/18/2023	32447	Elan Financial Services	215150 · Account...	3,420.43	
Bill Pmt -Check	09/18/2023	32448	Fremont Communications Corporation	123110 · CB&T C...		36.00
Bill Pmt -Check	09/18/2023	32448	Fremont Communications Corporation	215150 · Account...	36.00	
Bill Pmt -Check	09/18/2023	32449	Fremont Motor Company, Inc.	123110 · CB&T C...		76.20
Bill Pmt -Check	09/18/2023	32449	Fremont Motor Company, Inc.	215150 · Account...	76.20	
Bill Pmt -Check	09/18/2023	32450	Further	123110 · CB&T C...		3,295.23
Bill Pmt -Check	09/18/2023	32450	Further	215150 · Account...	3,295.23	
Bill Pmt -Check	09/18/2023	32451	High Mountain Electric	123110 · CB&T C...		779.09
Bill Pmt -Check	09/18/2023	32451	High Mountain Electric	215150 · Account...	779.09	
Bill Pmt -Check	09/18/2023	32452	High Plains Power, Inc.	123110 · CB&T C...		259.41
Bill Pmt -Check	09/18/2023	32452	High Plains Power, Inc.	215150 · Account...	259.41	
Bill Pmt -Check	09/18/2023	32453	Jack's Truck & Equipment dba Floyd'...	123110 · CB&T C...		750.92
Bill Pmt -Check	09/18/2023	32453	Jack's Truck & Equipment dba Floyd'...	215150 · Account...	750.92	
Bill Pmt -Check	09/18/2023	32454	Jerry's Trailer Parts & Service	123110 · CB&T C...		95.00
Bill Pmt -Check	09/18/2023	32454	Jerry's Trailer Parts & Service	215150 · Account...	95.00	
Bill Pmt -Check	09/18/2023	32455	Kairos Communications, LLC	123110 · CB&T C...		100.00
Bill Pmt -Check	09/18/2023	32455	Kairos Communications, LLC	215150 · Account...	100.00	
Bill Pmt -Check	09/18/2023	32456	Lander Valley Auto Parts	123110 · CB&T C...		207.53
Bill Pmt -Check	09/18/2023	32456	Lander Valley Auto Parts	215150 · Account...	207.53	
Bill Pmt -Check	09/18/2023	32457	Lawson Products, Inc.	123110 · CB&T C...		133.03
Bill Pmt -Check	09/18/2023	32457	Lawson Products, Inc.	215150 · Account...	133.03	
Bill Pmt -Check	09/18/2023	32458	Mid-American Research Chemical	123110 · CB&T C...		114.79
Bill Pmt -Check	09/18/2023	32458	Mid-American Research Chemical	215150 · Account...	114.79	

Fremont County Solid Waste Disposal District

Accounts Payable List

September 2023

Type	Date	Num	Name	Account	Debit	Credit
Bill Pmt -Check	09/18/2023	32459	Murdoch's Ranch Supply	123110 · CB&T C...		218.04
Bill Pmt -Check	09/18/2023	32459	Murdoch's Ranch Supply	215150 · Account...	218.04	
Bill Pmt -Check	09/18/2023	32460	Napa Auto Parts - Riverton	123110 · CB&T C...		338.12
Bill Pmt -Check	09/18/2023	32460	Napa Auto Parts - Riverton	215150 · Account...	338.12	
Bill Pmt -Check	09/18/2023	32461	NAPA Auto Parts of Dubois	123110 · CB&T C...		189.49
Bill Pmt -Check	09/18/2023	32461	NAPA Auto Parts of Dubois	215150 · Account...	189.49	
Bill Pmt -Check	09/18/2023	32462	Napa Auto Parts of Lander	123110 · CB&T C...		304.35
Bill Pmt -Check	09/18/2023	32462	Napa Auto Parts of Lander	215150 · Account...	304.35	
Bill Pmt -Check	09/18/2023	32463	Norco	123110 · CB&T C...		528.07
Bill Pmt -Check	09/18/2023	32463	Norco	215150 · Account...	528.07	
Bill Pmt -Check	09/18/2023	32464	Office Shop, Inc.	123110 · CB&T C...		123.90
Bill Pmt -Check	09/18/2023	32464	Office Shop, Inc.	215150 · Account...	123.90	
Bill Pmt -Check	09/18/2023	32465	Phoenix Energy Corp.	123110 · CB&T C...		2,051.35
Bill Pmt -Check	09/18/2023	32465	Phoenix Energy Corp.	215150 · Account...	2,051.35	
Bill Pmt -Check	09/18/2023	32466	Pirate Propane, Inc	123110 · CB&T C...		477.60
Bill Pmt -Check	09/18/2023	32466	Pirate Propane, Inc	215150 · Account...	477.60	
Bill Pmt -Check	09/18/2023	32467	Pitney Bowes	123110 · CB&T C...		164.97
Bill Pmt -Check	09/18/2023	32467	Pitney Bowes	215150 · Account...	164.97	
Bill Pmt -Check	09/18/2023	32468	Riverton Ranger Inc.	123110 · CB&T C...		1,512.00
Bill Pmt -Check	09/18/2023	32468	Riverton Ranger Inc.	215150 · Account...	1,512.00	
Bill Pmt -Check	09/18/2023	32469	Riverton Tire & Oil, Inc.	123110 · CB&T C...		3,031.55
Bill Pmt -Check	09/18/2023	32469	Riverton Tire & Oil, Inc.	215150 · Account...	3,031.55	
Bill Pmt -Check	09/18/2023	32470	Riverton, City of	123110 · CB&T C...		193.23
Bill Pmt -Check	09/18/2023	32470	Riverton, City of	215150 · Account...	193.23	
Bill Pmt -Check	09/18/2023	32471	Rocky Mountain Power	123110 · CB&T C...		473.40
Bill Pmt -Check	09/18/2023	32471	Rocky Mountain Power	215150 · Account...	473.40	
Bill Pmt -Check	09/18/2023	32472	Schooner Sanitation	123110 · CB&T C...		300.00
Bill Pmt -Check	09/18/2023	32472	Schooner Sanitation	215150 · Account...	300.00	
Bill Pmt -Check	09/18/2023	32473	SLB, Inc.	123110 · CB&T C...		4,895.00
Bill Pmt -Check	09/18/2023	32473	SLB, Inc.	215150 · Account...	4,895.00	
Bill Pmt -Check	09/18/2023	32474	TCI - Traveling Computers, Inc.	123110 · CB&T C...		592.16
Bill Pmt -Check	09/18/2023	32474	TCI - Traveling Computers, Inc.	215150 · Account...	592.16	
Bill Pmt -Check	09/18/2023	32475	Trihydro Corporation	123110 · CB&T C...		29,055.22
Bill Pmt -Check	09/18/2023	32475	Trihydro Corporation	215150 · Account...	29,055.22	
Bill Pmt -Check	09/18/2023	32476	Union Telephone Co., Inc.	123110 · CB&T C...		474.73
Bill Pmt -Check	09/18/2023	32476	Union Telephone Co., Inc.	215150 · Account...	474.73	
Bill Pmt -Check	09/18/2023	32477	Western Law Associates, P.C.	123110 · CB&T C...		600.00
Bill Pmt -Check	09/18/2023	32477	Western Law Associates, P.C.	215150 · Account...	600.00	
Bill Pmt -Check	09/18/2023	32478	Western Printing	123110 · CB&T C...		1,109.60
Bill Pmt -Check	09/18/2023	32478	Western Printing	215150 · Account...	1,109.60	
Bill Pmt -Check	09/18/2023	32479	Wilkins Industries, Inc.	123110 · CB&T C...		28,815.86
Bill Pmt -Check	09/18/2023	32479	Wilkins Industries, Inc.	215150 · Account...	28,815.86	
Bill Pmt -Check	09/18/2023	32480	Wind Hosting.Net	123110 · CB&T C...		119.40
Bill Pmt -Check	09/18/2023	32480	Wind Hosting.Net	215150 · Account...	119.40	
Bill Pmt -Check	09/18/2023	32481	Wind River Oil Field Service, Inc.	123110 · CB&T C...		6,949.22
Bill Pmt -Check	09/18/2023	32481	Wind River Oil Field Service, Inc.	215150 · Account...	6,949.22	
Bill Pmt -Check	09/18/2023	32482	WYCO Services, LLC	123110 · CB&T C...		170.00
Bill Pmt -Check	09/18/2023	32482	WYCO Services, LLC	215150 · Account...	170.00	
Bill Pmt -Check	09/18/2023	32483	Wyoming Dept. of Transportation	123110 · CB&T C...		5.00
Bill Pmt -Check	09/18/2023	32483	Wyoming Dept. of Transportation	215150 · Account...	5.00	
Bill Pmt -Check	09/18/2023	32484	Wyoming Machinery Company, Corp.	123110 · CB&T C...		3,961.79
Bill Pmt -Check	09/18/2023	32484	Wyoming Machinery Company, Corp.	215150 · Account...	3,961.79	
Bill Pmt -Check	09/18/2023	32485	Wyoming.com (vendor)	123110 · CB&T C...		394.95
Bill Pmt -Check	09/18/2023	32485	Wyoming.com (vendor)	215150 · Account...	394.95	
Bill Pmt -Check	09/18/2023	32509	Lander, City of (vendor)	123110 · CB&T C...		1,307.27
Bill Pmt -Check	09/18/2023	32509	Lander, City of (vendor)	215150 · Account...	1,307.27	
					538,848.19	538,848.19

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memorandum

To: Chairman Mark Moxley, Fremont County SWDD
From: Andrew Frey, P.E.
cc: Fremont County SWDD Board
Date: October 9, 2023
Re: Project Updates for October 16, 2023, Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2023-2024 Environmental Activities and Monitoring (Task Order 10-035 / Trihydro Project FREMO-023-0001)

Activities associated with this work order during the previous month and anticipated in the near future include:

- Third quarter methane monitoring was conducted on September 17th.
- Semiannual groundwater monitoring and fourth quarter methane monitoring were conducted the week of October 9th. Data management, data validation, statistical analysis, and reporting will commence upon receipt of the data.

Technical Assistance (Task Order 10-036 / Trihydro Project FREMO-023-0007)

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the September 2023 District Board meeting.
- A monthly Project Status Report was prepared to accompany the August 2023 invoice.
- Trihydro submitted new revisions (reductions) on the site-by-site Environmental Monitoring Plan (EMP) modifications for Dubois and Shoshoni to reduce monitoring requirements for review by the WDEQ/SHWD. Revisions to the Lander and Sand Draw modifications are still underway.
- On October 6, 2023, WDEQ/SHWD approved the groundwater EMP modification for the Dubois Landfill. A summary of the new requirements follows.
 - Groundwater monitoring has been reduced from semiannual to annual. Furthermore,



- groundwater sampling will only be required if there is water in a down-gradient well, which are typically dry or have insufficient water for sampling.
- Going forward, field activities will include quarterly methane monitoring and, *if no groundwater is present in down-gradient wells*, only annual groundwater level gauging. This will reduce lab costs, equipment costs, and labor costs substantially.
 - Reporting costs will also go down next year because only one report will be required, and there will be no groundwater quality data review or statistical analysis.
- Continued communication attempts with the Army National Guard (ANG) on borrow source authorization for the Lander Landfill. The ANG conducted a site visit in September 2023.

Operational Support Services (Task Order 10-037 / Trihydro Project FREMO-023-0008)

Support service activities during the previous month are as follows:

- Document Review and Development: special waste disposal request from Bull Lake Dam reconstruction, finalized scrap metal bid docs and discussion on Tribal scrap metal stockpiles, waste compactor bid award notice, draft FCSWDD annual report, draft correspondence to county commission, review and comment on capacity audits, and finalized propane bid award notices.
- Projects: construction meetings for the Dubois and Lander scale projects and the Lander transfer station project, reviewed and commented on tire shredder and coordinate surveying-freight-staff and equipment for tire shredding project.
- Regulatory: finalized notice of termination for Shoshoni Industrial Stormwater permit.
- Other: assisted the District with communication and coordination of waste compactor issues through Wyoming Machinery, and interview for director candidate.

Please let us know if you have any questions or need additional information. You can call me on my cell (307-349-9651), send me an email (afrey@trihydro.com), or stop by our office at 388 Main Street, Suite C, in Lander.

END OF MEMORANDUM

Memorandum



Date: October 10, 2023
To: Camille Woody, Fremont County Solid Waste Disposal District
From: Matt Evans, PE
Subject: Progress Report – October 2023

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Lander Transfer Station Project

Since the last Board meeting, Alexander Construction (Alexander) has been completing excavation activities associated with the building foundations. The excavated material that is free of rock has been used as fill for a portion of the embankment on the scalehouse project.

On September 12, 2023, buried concrete was encountered as part of the footings excavation. The extents of the concrete were evaluated by Advanced Geotechnical Solutions out of Casper. The associated management of it warranted a change order item for Alexander. Hours and equipment associated with the activities were recorded by the project team and communicated with the District. The excavation and associated replacement of excavated materials was substantially complete the week of September 25, 2023.

Additionally, Alexander is currently prepping for foundation placement and will be working on this for the remainder of the construction season. Alexander is also evaluating placing utilities associated with the building this fall. This includes sanitary and septic lines, water lines and cistern, and the fire water tank. Alexander has observed buried concrete in the area where the utilities are to be placed. Burns & McDonnell and Alexander are currently evaluating the potential impact the concrete will have on the utility work.

Based on progress to date and projected future activities, Alexander still appears to be able to complete the project on time (i.e., by November 15, 2024).

Biweekly construction meetings continue. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Lander Scalehouse Project

Since the last Board meeting, Alexander has completed site grading and scale foundation work associated with the new Lander Scalehouse. Additionally, Rocky Mountain Power has installed new electrical service to the scalehouse.

It appears at this time that Alexander will be challenged to complete the project by their contract required completion date of November 15, 2023. Burns & McDonnell is monitoring progress and

Memorandum *(continued)*



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evaluating potential impacts of much of the work being completed in colder temperatures. The colder temperatures could have an impact on the schedule of the asphalt placement.

Biweekly construction meetings continue. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Dubois Scalehouse Project

The foundation of the new scalehouse was completed in two steps since the last Board meeting. There was the base foundation and utility tie-ins that were set at the end of July. The final reinforced concrete slab foundation was poured on August 15, 2023 and the scalehouse was set on the foundation with a crane and tied in the week of August 21, 2023. Entrance sidewalks, ramps, catwalks, and gate have been completed. Electrical and internet service have been installed.

LCI appears to be on schedule to complete the project in October. They are contractually required to complete it by November 15, 2023.

Biweekly construction meetings continue. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Sand Draw Scalehouse Project

Rebidding of the Sand Draw scalehouse project began in October 2023. The first advertisement occurred October 4, 2023. Prior to bidding the following items were modified for the project: power supply, and location, of a new electrically operated entrance gate, and reducing the extents of the asphalt paving. The updated project and cost estimate were brought before the Board at the September Board meeting.

Capacity Audits

Surveys for the 2023 capacity audits were completed in the first week of July 2023. Capacity audit reports are being prepared. It is anticipated that Burns & McDonnell will present the capacity audit reports to the Board at the October 2023 Board meeting.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the project as part of this task.

Capital Improvement Plan Modeling

Burns & McDonnell presented the results of the updated model to the Board at the June Board

Memorandum *(continued)*



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meeting. The model will be updated next spring as part of the District's budget process.

On-call Surveying

Surveying associated with the three construction projects was completed since the last Board meeting. No other surveying activities were completed.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or maevans@burnsmcd.com at your earliest convenience.