



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

Lander, WY 82520

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trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

September 18, 2023 – 9:30 a.m.

1. **PRELIMINARY ITEMS:**

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mandy Rose, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, Robert Townsend, and Rick Klaproth
- c. Declaration of a Quorum
- d. Approval of Agenda (*Discussion and Formal Action*)
- e. Public Comment/Communication from the Floor

2. **CONSENT ITEMS:**

- a. Approval of Meeting Minutes
 - i. August 2023
- b. Approval of the Accounts Payable
 - i. August 2023
- c. Acceptance of Consultants and Agreement Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. Wind River Inter-Tribal Solid Waste – *no report submitted*

3. **BUSINESS ITEMS:**

- a. Scale Facility Projects – Burns and McDonnell (*Discussion and Formal Action*)
 - i. Project Update (Lander & Dubois)
 - ii. Alexander Construction – Dubois, Lander and Sand Draw Scalehouse Procurement Invoice #3 (\$158,409.54) – Recommendation for Payment
- b. Lander Transfer Station Project – Burns and McDonnell (*Discussion and Formal Action*)
 - i. Project Update
 - ii. Alexander Construction Pay App. #4 (\$229,539.15) – Recommendation for Payment
- c. Sand Draw Scalehouse Site Project – Approval to Advertise (*Discussion and Formal Action*)
- d. WRITC Contract Update (*Discussion*)

4. **NEW BUSINESS**

- a. Compactor Bid Summary (*Formal Action*)
- b. Metal Bid Summary (*Formal Action*)
- c. Propane Bid Summary (*Formal Action*)
- d. Update Commissioners on Progress (*Discussion*)

5. **CLOSING ITEMS:**

- a. Upcoming Meetings:
 - i. The Next Regularly Scheduled Meeting(s): October 16, 2023, at 9:30am.
- b. Events:
 - i. None
- c. Call for Adjournment



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

August 21, 2023

P.O. Box 1400

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1. **PUBLIC HEARING – PROPOSED FCSWDD RULES AND REGULATIONS REVISION**

CHAIRMAN MOXLEY Opened the floor to public comments regarding the proposed rules and regulations.

The three main changes to the current Rules and Regulations are increased secured load fee from \$8 to \$10, fees for bringing trailer houses to the landfill and the new tire fees.

The changes regarding the trailer houses are 1.) if they can go over the scale, they will be charged by weight, 2.) if they cannot go over the scale, the fees will be \$2,000 if empty and \$2,500 if full of garbage.

There was some discussion regarding passenger car/light pick-up tires being charged at \$40 for up to 5 tires per load whether it be 1 or 5. There was discussion that for loads containing no more than 5 passenger car/light pick-up tires that each tire could be \$8 per tire so that it would be fair to the customer bringing in only 1 or 2 tires with their load.

2. **PRELIMINARY ITEMS:**

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:50 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Kyle Larson via zoom, Mandy Rose, Jen Lamb, Rod Haper, Rick Klapproth, Bob Townsend
<u>Excused Member(s):</u>	<i>No excused Board Members</i>
<u>Unexcused Member(s):</u>	<i>No unexcused Board Members</i>
<u>Commissioner Liaison:</u>	<i>No Commissioner Liaison</i>
<u>Community Liaisons:</u>	Brian Eggleston-City of Riverton
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Accounting Manager Camille Woody (recording minutes)
<u>Consultant(s):</u>	Matt Evans via zoom (Burns and McDonnell), and Alex Eckhardt (Fremont Engineering)
<u>Guests:</u>	Brent Sheldon-Riverton Tire and Oil

d. **Approval of Agenda**

RICK KLAPROTH made a motion to approve the consent agenda as presented. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

CHAIRMAN MOXLEY opened the floor to public comment. There was no public comment.

3. CONSENT ITEMS:

a. Approval of Prior Meeting Minutes

- i. July 2023 Regular Meeting

b. Approval of Accounts Payable

- i. July 2023 invoices

c. Acceptance of Consultants Reports:

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*

4. NEW BUSINESS:

a. District Policies: Rules and Regulations – (Discussion and Formal Actions)

- i. Discussion: There was discussion regarding the public hearing comments about charging a flat fee for 1 to 5 tires of \$40 or \$8 per tire (passenger car/light truck) up to 5 tires.
- ii. There was concern about informing the public with enough time to process. Bob Townsend will write a public announcement by the next meeting.

SECRETARY/TREASURER LAMB made a motion to approve the submitted Rules and Regulations with the following amendment for mixed loads of passenger car/light truck tires to be charged \$8 per tire up to 5 tires. The new Rules and Regulations will go in effect November 1, 2023. RICK KLAPROTH seconded the motion. **MOTION CARRIED.**

b. Scale Facility Projects – Burns and McDonnell (Discussion and Formal Actions)

- i. Project Update (Lander and Dubois) Matt Evans with Burns and McDonnell via zoom reviewed the current constructions projects and anticipated timelines.
- ii. Alexander Construction – Matt Evans with Burns and McDonnell made a recommendation of payment for the Lander Scalehouse Site Pay Application #2 in the amount of \$86,175.54.

BOB TOWNSEND made a motion to approve the Lander Scalehouse Site Pay Application #2. ROD HAPER seconded the motion. **MOTION CARRIED.**

- iii. LCI Trucking & Construction – Matt Evans with Burns and McDonnell made the recommendation of payment for the Dubois Scalehouse Site Pay Application #2 in the amount of \$148,842.90.

KYLE LARSON made a motion to approve the Dubois Scalehouse Site Pay Application #2. ROD HAPER seconded the motion. **MOTION CARRIED.**

c. Lander Transfer Station Project – Burns and McDonnell (Discussion and Formal Action)

- i. Project Update – Matt Evans with Burns and McDonnell reviewed the current project and anticipated timelines.
- ii. Alexander Construction – Matt Evans with Burns and McDonnell recommended payment for the Lander Transfer Station Pay Application #3 in the amount of \$92,539.80.

VICE-CHAIR DOLCATER made a motion to approve the Lander Transfer Station Pay Application #3. RICK KLAPROTH seconded the motion. **MOTION CARRIED.**

d. WRITC Meeting Update – (Discussion and Formal Action)

- i. The updated WRITC Contract was discussed.

KYLE LARSON made a motion to approve the Wind River Inter-Tribal Council Contract. MANDY ROSE seconded the motion. **MOTION CARRIED.**

e. SOC (Standard Occupational Classification) Wage Adjustment (Discussion and Formal Action)

- i. As previously discussed and approved within the current budget, the SOC adjustments along with inflationary factors were presented with the total adjustment being just under \$62,000.

BOB TOWNSEND made a motion to approve the budgeted wage adjustments. RICK KLAPROTH seconded the motion. **MOTION CARRIED.**

5. NEW BUSINESS

a. Carver, Florek & James, CPA's (Formal Action)

- i. Approval of Engagement Letter. Audit fees this year will be \$8,500.

KYLE LARSON made a motion to approve the engagement letter for Carver, Florek & James, CPAs. ROD HAPER seconded the motion. **MOTION CARRIED.**

b. SLB, CPA (Formal Action)

- i. Approval Engagement letter.

BOB TOWNSEND made a motion to approve SLB, CPA engagement letter. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED.**

6. CLOSING ITEMS:

- a. WSWRA Conference – Evanston, WY August 21-23

7. CALL FOR ADJOURNMENT:

RICK KLAPROTH made a motion to adjourn the meeting at 11:05am. VICE-CHAIR DOLCATOR seconded the motion. **MOTION CARRIED**

8. UPCOMING MEETING(S):

- a. The next Regularly Scheduled Meeting: September 18, 2023, at 9:30am.

Respectfully submitted by,

Camille Woody
Accounting and Human Resources Manager
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For August 2023
(with comparative data for 2022)

	Aug 22	Aug 23	Jul-Aug 22	Jul-Aug 23	Budget	YTD = 16.67%
Ordinary Income/Expense						% of Budget
Income						
410210 · 3 Mill Levy Property Tax Revenue	157,878.59	69,621.88	0.00	231,047.99	2,439,846.00	9.47%
410214 · Auto Tax Revenue	0.00	0.00	-171,336.41	0.00	350,000.00	0.0%
432000 · Intergovernmental Revenue	0.00	0.00	0.00	0.00	40,000.00	0.0%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	0.00	22,725.00	0.0%
441270 · User Fees	262,115.62	323,122.78	493,229.68	577,096.74	2,500,000.00	23.08%
471250 · Interest Income	16,613.14	85,486.15	-34,796.58	99,956.36	275,000.00	36.35%
480271 · Compost Sales	167.50	0.00	2,981.50	0.00	6,000.00	0.0%
480277O/S · Overage (Shortage)	11.40	-0.43	13.40	1.57	0.00	100.0%
480290 · Miscellaneous Revenue	100.00	3,832.50	100.00	4,057.50	8,065.00	50.31%
480290C · Recycling Revenue	14,461.58	5,714.66	33,863.04	44,639.40	160,000.00	27.9%
499272 · Sale of Surplus Vehicles	0.00	0.00	0.00	0.00	0.00	0.0%
Total Income	451,347.83	487,777.54	324,054.63	956,799.56	5,801,636.00	16.49%
Expense						
510310 · WAGES	105,979.67	95,219.58	215,725.58	182,738.57	1,360,505.00	13.43%
520000 · Payroll Tax & Benefits						
520320 · FICA	7,322.03	6,615.51	14,921.59	12,594.59	94,100.00	13.38%
520330 · WYOMING RETIREMENT	14,034.03	13,580.53	28,631.66	26,192.46	201,000.00	13.03%
520340 · HEALTH BENEFITS	39,852.31	52,488.78	78,839.66	110,460.39	682,050.00	16.2%
520350 · WORKER'S COMPENSATION	1,388.32	1,409.22	2,826.01	2,704.52	20,100.00	13.46%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	10,000.00	0.0%
Total 520000 · Payroll Tax & Benefits	62,596.69	74,094.04	125,218.92	151,951.96	1,007,250.00	15.09%
530000 · Travel, Seminars & Training						
530620 · Board Travel/Seminars	78.64	19.76	78.64	163.22	3,000.00	5.44%
530630 · Staff Travel, Seminars & Training	3,601.38	2,082.00	4,631.38	3,996.19	10,000.00	39.96%
Total 530000 · Travel, Seminars & Training	3,680.02	2,101.76	4,710.02	4,159.41	13,000.00	32.0%
540000 · Contractual Services						
540700 · Engineering	4,550.46	44,128.02	4,550.46	91,397.94	732,085.00	12.49%
540840 · Audit/Acctg Fees	0.00	0.00	0.00	0.00	8,500.00	0.0%
540842 · Public Information	119.40	1,731.40	2,346.99	2,513.40	10,000.00	25.13%
540844 · Accountant	2,400.00	4,895.00	4,025.00	5,645.00	30,000.00	18.82%
540846 · Misc.Contract Services	0.00	6,949.22	0.00	6,949.22	20,000.00	34.75%
540850 · Attorney Fees	909.00	600.00	1,509.00	1,200.00	17,500.00	6.86%
Total 540000 · Contractual Services	7,978.86	58,303.64	12,431.45	107,705.56	818,085.00	13.17%
550000 · Other Admin. Expenses						
550610 · Office Expense	812.78	1,510.09	1,196.13	2,337.21	10,000.00	23.37%
550611 · Postage	164.97	164.97	164.97	164.97	2,500.00	6.6%
550612 · Advertising	923.00	0.00	1,274.00	0.00	7,500.00	0.0%
550616 · Office Equip.- Maint. & Repairs	1,233.47	904.05	1,415.27	1,126.53	20,000.00	5.63%
550635 · Bank fees	3,877.08	6,536.09	7,874.49	12,785.53	45,000.00	28.41%
Total 550000 · Other Admin. Expenses	7,011.30	9,115.20	11,924.86	16,414.24	85,000.00	19.31%

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For August 2023

(with comparative data for 2022)

	Aug 22	Aug 23	Jul-Aug 22	Jul-Aug 23	Budget	YTD = 16.67%
						% of Budget
620000 · Operations						
620420 · Operat/Maint Fuel, Lube, Filter						
620421 · Fuel	21,532.09	15,816.70	45,848.88	39,777.04	400,000.00	9.94%
620420 · Operat/Maint Fuel, Lube, Filter - Other	6,023.08	2,915.03	6,806.94	5,175.40		100.0%
Total 620420 · Operat/Maint Fuel, Lube, Filter	27,555.17	18,731.73	52,655.82	44,952.44	400,000.00	11.24%
620430 · Equipment Repairs	26,890.20	40,069.24	34,014.42	41,799.38	275,000.00	15.2%
620470 · Tires/All sites	5,560.69	3,031.55	6,351.06	5,268.40	67,250.00	7.83%
620475 · Safety	2,581.54	935.39	4,256.92	5,039.15	30,000.00	16.8%
620495 · Tools/all sites	65.53	404.11	157.01	458.96	5,000.00	9.18%
620591 · Supplies/All Sites	1,216.67	753.29	1,813.95	1,443.24	17,000.00	8.49%
620630 · Property Leases/Equip. Rents	0.00	2,998.92	3,448.66	2,998.92	90,000.00	3.33%
620710 · Bale Station Repair	0.00	779.09	0.00	1,319.09	20,000.00	6.6%
620711 · Baler wire	0.00	0.00	0.00	0.00	7,500.00	0.0%
Total 620000 · Operations	63,869.80	67,703.32	102,697.84	103,279.58	911,750.00	11.33%
630000 · Other Operating Expense						
630521 · Site Maintenance/All Sites	2,650.49	5,697.31	20,559.69	21,696.95	128,000.00	16.95%
630690 · Transfer Stations	0.00	0.00	0.00	0.00	1,000.00	0.0%
630695 · Wind River Res. Trnsfr Stations	23,356.16	23,356.16	46,712.32	46,712.32	280,000.00	16.68%
630730 · Recycling	5,801.76	-788.07	17,684.55	19,834.47	140,000.00	14.17%
630740 · Financial Assurance Pmt.	0.00	0.00	0.00	0.00	1,200.00	0.0%
630839 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00	0.0%
630854 · Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.0%
Total 630000 · Other Operating Expense	31,808.41	28,265.40	84,956.56	88,243.74	551,200.00	16.01%
640650 · Utilities/All sites						
640651 · Power	3,973.79	732.81	7,863.43	4,573.37		
640652 · Cell Phone	590.94	474.73	937.77	949.46		
640653 · Phones	865.23	736.87	1,665.85	1,407.82		
640654 · Water	1,932.35	1,824.31	4,901.76	4,268.83		
640655 · Internet	260.90	444.95	521.80	740.96		
640656 · Propane/Natural Gas	31.10	543.81	63.57	683.93		
640650 · Utilities/All sites - Other	168.00	0.00	168.00	303.00	135,000.00	0.22%
Total 640650 · Utilities/All sites	7,822.31	4,757.48	16,122.18	12,927.37	135,000.00	9.58%
650712 · Scale Houses	1,626.22	3,234.48	2,426.22	9,094.08	25,000.00	36.38%
710000 · Insurance						
710640 · Insurance Liability	0.00	0.00	129.00	0.00	6,202.00	0.0%
710645 · Insurance Property	0.00	0.00	31,779.00	0.00	32,000.00	0.0%
710647 · Insurance Bonds	0.00	0.00	0.00	0.00	75.00	0.0%
Total 710000 · Insurance	0.00	0.00	31,908.00	0.00	38,277.00	0.0%
850410 · Equipment Purchase	0.00	0.00	0.00	0.00	0.00	0.0%
850414 · Infrastructure Improvements	0.00	387,948.69	0.00	715,506.93	9,910,000.00	7.22%
850410 · Office Equipment	0.00	0.00	1,447.00	0.00	10,000.00	0.0%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Principal	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	292,373.28	730,743.59	609,568.63	1,392,021.44	14,865,067.00	9.36%
Net Ordinary Income	158,974.55	-242,966.05	-285,514.00	-435,221.88	-9,063,431.00	4.8%
Net Income	158,974.55	-242,966.05	-285,514.00	-435,221.88	-9,063,431.00	4.8%

Fremont County Solid Waste Disposal District

Accounts Payable List

August 2023

Type	Date	Num	Name	Account	Debit	Credit
Aug 23						
Bill Pmt -Check	08/21/2023	32355	ABC Sign, Inc.	123110 · CB&T C...		2,970.00
Bill Pmt -Check	08/21/2023	32355	ABC Sign, Inc.	215150 · Account...	2,970.00	
Bill Pmt -Check	08/21/2023	32356	Alexander Excavation, Inc.	123110 · CB&T C...	0.00	
Bill Pmt -Check	08/21/2023	32356	Alexander Excavation, Inc.	215150 · Account...	0.00	
Bill Pmt -Check	08/21/2023	32357	Atlas Office Products, Inc.	123110 · CB&T C...		979.72
Bill Pmt -Check	08/21/2023	32357	Atlas Office Products, Inc.	215150 · Account...	979.72	
Bill Pmt -Check	08/21/2023	32358	Bailey Enterprises, Inc.	123110 · CB&T C...		25,500.99
Bill Pmt -Check	08/21/2023	32358	Bailey Enterprises, Inc.	215150 · Account...	25,500.99	
Bill Pmt -Check	08/21/2023	32359	Black Hills Energy	123110 · CB&T C...		140.12
Bill Pmt -Check	08/21/2023	32359	Black Hills Energy	215150 · Account...	140.12	
Bill Pmt -Check	08/21/2023	32360	Bloedorn Lumber - Lander	123110 · CB&T C...		282.44
Bill Pmt -Check	08/21/2023	32360	Bloedorn Lumber - Lander	215150 · Account...	282.44	
Bill Pmt -Check	08/21/2023	32361	Bomgaars	123110 · CB&T C...		301.34
Bill Pmt -Check	08/21/2023	32361	Bomgaars	215150 · Account...	301.34	
Bill Pmt -Check	08/21/2023	32362	Bull's Service & Towing	123110 · CB&T C...		101.24
Bill Pmt -Check	08/21/2023	32362	Bull's Service & Towing	215150 · Account...	101.24	
Bill Pmt -Check	08/21/2023	32363	Burns & McDonnell	123110 · CB&T C...		39,395.52
Bill Pmt -Check	08/21/2023	32363	Burns & McDonnell	215150 · Account...	39,395.52	
Bill Pmt -Check	08/21/2023	32364	Carroll Septic Service Corporation	123110 · CB&T C...		860.00
Bill Pmt -Check	08/21/2023	32364	Carroll Septic Service Corporation	215150 · Account...	860.00	
Bill Pmt -Check	08/21/2023	32365	CD Signs & Supply	123110 · CB&T C...		61.20
Bill Pmt -Check	08/21/2023	32365	CD Signs & Supply	215150 · Account...	61.20	
Bill Pmt -Check	08/21/2023	32366	CenturyLink	123110 · CB&T C...		588.56
Bill Pmt -Check	08/21/2023	32366	CenturyLink	215150 · Account...	588.56	
Bill Pmt -Check	08/21/2023	32367	CMI TECO	123110 · CB&T C...		646.25
Bill Pmt -Check	08/21/2023	32367	CMI TECO	215150 · Account...	646.25	
Bill Pmt -Check	08/21/2023	32368	Coca-Cola Bottling Company High C...	123110 · CB&T C...		233.25
Bill Pmt -Check	08/21/2023	32368	Coca-Cola Bottling Company High C...	215150 · Account...	233.25	
Bill Pmt -Check	08/21/2023	32369	Community Entry Service	123110 · CB&T C...		12,012.82
Bill Pmt -Check	08/21/2023	32369	Community Entry Service	215150 · Account...	12,012.82	
Bill Pmt -Check	08/21/2023	32370	Division of Criminal Investigation	123110 · CB&T C...		15.00
Bill Pmt -Check	08/21/2023	32370	Division of Criminal Investigation	215150 · Account...	15.00	
Bill Pmt -Check	08/21/2023	32371	Drug Testing Services, LLC	123110 · CB&T C...		60.00
Bill Pmt -Check	08/21/2023	32371	Drug Testing Services, LLC	215150 · Account...	60.00	
Bill Pmt -Check	08/21/2023	32372	Dry Mountain Water Inc.	123110 · CB&T C...		975.00
Bill Pmt -Check	08/21/2023	32372	Dry Mountain Water Inc.	215150 · Account...	975.00	
Bill Pmt -Check	08/21/2023	32373	Dubois Telephone Exchange (DTE) ...	123110 · CB&T C...		97.45
Bill Pmt -Check	08/21/2023	32373	Dubois Telephone Exchange (DTE) ...	215150 · Account...	97.45	
Bill Pmt -Check	08/21/2023	32374	Eagle Uniform Supply, Inc.	123110 · CB&T C...		309.76
Bill Pmt -Check	08/21/2023	32374	Eagle Uniform Supply, Inc.	215150 · Account...	309.76	
Bill Pmt -Check	08/21/2023	3529	Eastern Shoshone Tribe	123110 · CB&T C...		10,170.76
Bill Pmt -Check	08/21/2023	3529	Eastern Shoshone Tribe	215150 · Account...	10,170.76	
Bill Pmt -Check	08/21/2023	32375	Elan Financial Services	123110 · CB&T C...		2,701.00
Bill Pmt -Check	08/21/2023	32375	Elan Financial Services	215150 · Account...	2,701.00	
Bill Pmt -Check	08/21/2023	32376	Fairbanks Scales Inc.	123110 · CB&T C...		5,642.00
Bill Pmt -Check	08/21/2023	32376	Fairbanks Scales Inc.	215150 · Account...	5,642.00	
Bill Pmt -Check	08/21/2023	32377	Fremont Communications Corporation	123110 · CB&T C...		72.00
Bill Pmt -Check	08/21/2023	32377	Fremont Communications Corporation	215150 · Account...	72.00	
Bill Pmt -Check	08/21/2023	32378	Further	123110 · CB&T C...		2,385.40
Bill Pmt -Check	08/21/2023	32378	Further	215150 · Account...	2,385.40	
Bill Pmt -Check	08/21/2023	32379	Hamilton Manufacturing, Inc.	123110 · CB&T C...		14,325.00
Bill Pmt -Check	08/21/2023	32379	Hamilton Manufacturing, Inc.	215150 · Account...	14,325.00	
Bill Pmt -Check	08/21/2023	32380	High Mountain Electric	123110 · CB&T C...		540.00
Bill Pmt -Check	08/21/2023	32380	High Mountain Electric	215150 · Account...	540.00	
Bill Pmt -Check	08/21/2023	32381	High Plains Power, Inc.	123110 · CB&T C...		253.22
Bill Pmt -Check	08/21/2023	32381	High Plains Power, Inc.	215150 · Account...	253.22	
Bill Pmt -Check	08/21/2023	32382	Holiday Inn Express	123110 · CB&T C...		200.00
Bill Pmt -Check	08/21/2023	32382	Holiday Inn Express	215150 · Account...	200.00	
Bill Pmt -Check	08/21/2023	32383	Huff Sanitation Inc.	123110 · CB&T C...		186.00
Bill Pmt -Check	08/21/2023	32383	Huff Sanitation Inc.	215150 · Account...	186.00	
Bill Pmt -Check	08/21/2023	32384	Interwest Paper, Inc.	123110 · CB&T C...		10,542.38
Bill Pmt -Check	08/21/2023	32384	Interwest Paper, Inc.	215150 · Account...	10,542.38	
Bill Pmt -Check	08/21/2023	32385	Jack's Truck & Equipment dba Floyd'...	123110 · CB&T C...		241.60
Bill Pmt -Check	08/21/2023	32385	Jack's Truck & Equipment dba Floyd'...	215150 · Account...	241.60	
Bill Pmt -Check	08/21/2023	32386	Kairos Communications, LLC	123110 · CB&T C...		200.00
Bill Pmt -Check	08/21/2023	32386	Kairos Communications, LLC	215150 · Account...	200.00	
Bill Pmt -Check	08/21/2023	32387	KOIS Brother Equipment Company	123110 · CB&T C...		367.18
Bill Pmt -Check	08/21/2023	32387	KOIS Brother Equipment Company	215150 · Account...	367.18	

9:51 AM
09/14/23

Fremont County Solid Waste Disposal District
Accounts Payable List

Accrual Basis

August 2023

Type	Date	Num	Name	Account	Debit	Credit
Bill Pmt -Check	08/21/2023	32388	Lander Valley Auto Parts	123110 · CB&T C...		808.55
Bill Pmt -Check	08/21/2023	32388	Lander Valley Auto Parts	215150 · Account...	808.55	
Bill Pmt -Check	08/21/2023	32389	Lander, City of (vendor)	123110 · CB&T C...		1,193.85
Bill Pmt -Check	08/21/2023	32389	Lander, City of (vendor)	215150 · Account...	1,193.85	
Bill Pmt -Check	08/21/2023	32390	Larson, Kyle	123110 · CB&T C...		117.50
Bill Pmt -Check	08/21/2023	32390	Larson, Kyle	215150 · Account...	117.50	
Bill Pmt -Check	08/21/2023	32391	LCI Trucking & Construction LLC	123110 · CB&T C...		148,842.90
Bill Pmt -Check	08/21/2023	32391	LCI Trucking & Construction LLC	215150 · Account...	148,842.90	
Bill Pmt -Check	08/21/2023	32392	Murdoch's Ranch Supply	123110 · CB&T C...		121.49
Bill Pmt -Check	08/21/2023	32392	Murdoch's Ranch Supply	215150 · Account...	121.49	
Bill Pmt -Check	08/21/2023	32393	Napa Auto Parts - Riverton	123110 · CB&T C...		12.10
Bill Pmt -Check	08/21/2023	32393	Napa Auto Parts - Riverton	215150 · Account...	12.10	
Bill Pmt -Check	08/21/2023	32394	Napa Auto Parts of Lander	123110 · CB&T C...		509.35
Bill Pmt -Check	08/21/2023	32394	Napa Auto Parts of Lander	215150 · Account...	509.35	
Bill Pmt -Check	08/21/2023	32395	Norco	123110 · CB&T C...		113.32
Bill Pmt -Check	08/21/2023	32395	Norco	215150 · Account...	113.32	
Bill Pmt -Check	08/21/2023	32396	Office Shop, Inc.	123110 · CB&T C...		142.48
Bill Pmt -Check	08/21/2023	32396	Office Shop, Inc.	215150 · Account...	142.48	
Bill Pmt -Check	08/21/2023	32397	Overhead Door Company, Inc.	123110 · CB&T C...		285.00
Bill Pmt -Check	08/21/2023	32397	Overhead Door Company, Inc.	215150 · Account...	285.00	
Bill Pmt -Check	08/21/2023	32398	Pullen Services	123110 · CB&T C...		3,691.24
Bill Pmt -Check	08/21/2023	32398	Pullen Services	215150 · Account...	3,691.24	
Bill Pmt -Check	08/21/2023	32399	Riverton Ranger Inc.	123110 · CB&T C...		647.00
Bill Pmt -Check	08/21/2023	32399	Riverton Ranger Inc.	215150 · Account...	647.00	
Bill Pmt -Check	08/21/2023	32400	Riverton Tire & Oil, Inc.	123110 · CB&T C...		2,236.85
Bill Pmt -Check	08/21/2023	32400	Riverton Tire & Oil, Inc.	215150 · Account...	2,236.85	
Bill Pmt -Check	08/21/2023	32401	Riverton, City of	123110 · CB&T C...		203.31
Bill Pmt -Check	08/21/2023	32401	Riverton, City of	215150 · Account...	203.31	
Bill Pmt -Check	08/21/2023	32402	Rocky Mountain Scale Works	123110 · CB&T C...		2,331.48
Bill Pmt -Check	08/21/2023	32402	Rocky Mountain Scale Works	215150 · Account...	2,331.48	
Bill Pmt -Check	08/21/2023	32403	SLB, Inc.	123110 · CB&T C...		750.00
Bill Pmt -Check	08/21/2023	32403	SLB, Inc.	215150 · Account...	750.00	
Bill Pmt -Check	08/21/2023	32404	TCI - Traveling Computers, Inc.	123110 · CB&T C...		347.99
Bill Pmt -Check	08/21/2023	32404	TCI - Traveling Computers, Inc.	215150 · Account...	347.99	
Bill Pmt -Check	08/21/2023	32405	Trihydro Corporation	123110 · CB&T C...		7,320.00
Bill Pmt -Check	08/21/2023	32405	Trihydro Corporation	215150 · Account...	7,320.00	
Bill Pmt -Check	08/21/2023	32406	Union Telephone Co., Inc.	123110 · CB&T C...		474.73
Bill Pmt -Check	08/21/2023	32406	Union Telephone Co., Inc.	215150 · Account...	474.73	
Bill Pmt -Check	08/21/2023	32407	Western Law Associates, P.C.	123110 · CB&T C...		600.00
Bill Pmt -Check	08/21/2023	32407	Western Law Associates, P.C.	215150 · Account...	600.00	
Bill Pmt -Check	08/21/2023	32408	Wyoming.com (vendor)	123110 · CB&T C...		244.95
Bill Pmt -Check	08/21/2023	32408	Wyoming.com (vendor)	215150 · Account...	244.95	
Bill Pmt -Check	08/21/2023	32409	Rocky Mountain Power	123110 · CB&T C...		3,587.34
Bill Pmt -Check	08/21/2023	32409	Rocky Mountain Power	215150 · Account...	3,587.34	
Bill Pmt -Check	08/21/2023	32410	Alexander Excavation, Inc.	123110 · CB&T C...		178,715.34
Bill Pmt -Check	08/21/2023	32410	Alexander Excavation, Inc.	215150 · Account...	178,715.34	
					486,653.97	486,653.97

Aug 23



memorandum

To: Chairman Mark Moxley, Fremont County SWDD
From: Scott Lee, P.E.
cc: Fremont County SWDD Board
Date: September 11, 2023
Re: Project Updates for September 18, 2023 Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2023-2024 Environmental Activities and Monitoring (Task Order 10-035 / Trihydro Project FREMO-023-0001)

Activities associated with this work order during the previous month and anticipated in the near future include:

- The next routine field event will be quarterly methane monitoring for the third quarter; the work is currently scheduled for the week of September 11th or 18th.
- The larger fall monitoring event for groundwater and methane is scheduled to take place the week of October 2nd.

Technical Assistance (Task Order 10-036 / Trihydro Project FREMO-023-0007)

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the August 2023 District Board meeting.
- A monthly Project Status Report was prepared to accompany the July 2023 invoice.
- Based on WDEQ/SHWD input, Trihydro has resumed work on the site-by-site Environmental Monitoring Plan modifications for all facilities to reduce monitoring requirements.
- Communication attempts with the Army National Guard on borrow source.

Operational Support Services (Task Order 10-037 / Trihydro Project FREMO-023-0008)

Support service activities during the previous month are as follows:



FCSWDD

September 11, 2023

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- Document Review and Development: special waste disposal requests, scrap metal bid docs, waste compactor bids and recommendation, OCC sale agreement, Title V report, safety policy SMETO and Safety Bonus, and COLA analysis.
- Projects: construction meetings for the Dubois and Lander scale projects and the Lander transfer station project.
- Regulatory: correspondence with WDEQ and SLIB on approved Atlantic City container grant. Annual Reports for the Lander and Sand Draw landfills, storm water permit renewals for Lander, Sand Draw, Dubois, and Riverton.
- Other: reviewed commodity pricing and freight options, scale issue review for Dubois and Sand Draw, e-waste tote freight options, guidance on borrow soils for Lander scale project, and interview for director candidate.

Please let us know if you have any questions or need additional information. You can call me on my direct office line (307-335-3169), send me an email (slee@trihydro.com), or stop by our office at 388 Main Street, Suite C, in Lander.

END OF MEMORANDUM

Memorandum



Date: September 12, 2023
To: Camille Woody, Fremont County Solid Waste Disposal District
From: Matt Evans, PE
Subject: Progress Report – September 2023

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Lander Transfer Station Project

Since the last Board meeting, Alexander Construction (Alexander) has been completing excavation activities associated with the building foundations. The excavated material that is free of rock has been used as fill for a portion of the embankment on the scalehouse project.

On September 12, 2023, buried concrete was encountered as part of the footings excavation. At the time of this Board Report, the extents of the concrete were being evaluated. The geotechnical engineer on the project, Advanced Geotechnical Solutions out of Casper, is being consulted and is visiting the site on September 13, 2023. The unforeseen circumstances of the concrete in the excavation and the associated management of it appears to be a potential warranted change order item for Alexander. Hours and equipment associated with the activities are being recorded by the project team and communicated with the District.

Based on progress to date and projected future activities, Alexander still appears to be able to complete the project on time (i.e., by November 15, 2024).

Biweekly construction meetings continue. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Lander Scalehouse Project

Since the last Board meeting, Alexander has completed site grading and scale foundation work associated with the new Lander Scalehouse. Additionally, coordination with Rocky Mountain Power has been initiated to provide new electrical service to the scalehouse.

It is anticipated that the new scalehouse will be set into place in October.

It still appears that Alexander will complete the project by their contract required completion date of November 15, 2023.

Biweekly construction meetings continue. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Memorandum *(continued)*



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Dubois Scalehouse Project

The foundation of the new scalehouse was completed in two steps since the last Board meeting. There was the base foundation and utility tie-ins that were set at the end of July. The final reinforced concrete slab foundation was poured on August 15, 2023 and the scalehouse was set on the foundation with a crane and tied in the week of August 21, 2023. Entrance sidewalks, ramps, and gate were completed the week of August 28, 2023. By mid-September, a majority of the work will be complete and a full transition to the new scalehouse will take place.

LCI appears to be on schedule to complete the project at the end of September or in October. They are contractually required to complete it by November 15, 2023.

Biweekly construction meetings continue. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Sand Draw Scalehouse Project

Rebidding of the Sand Draw scalehouse project will begin October 2023. The first advertisement is scheduled to occur October 4, 2023. Prior to bidding the following items will be modified for the project: power supply, and location, of a new electrically operated entrance gate, and reducing the extents of the asphalt paving. The updated project and cost estimate will be brought before the Board at the September Board meeting.

Capacity Audits

Surveys for the 2023 capacity audits were completed in the first week of July 2023. Capacity audit reports are being prepared. It is anticipated that Burns & McDonnell will present the capacity audit reports to the Board at the October 2023 Board meeting.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the project as part of this task.

Capital Improvement Plan Modeling

Burns & McDonnell presented the results of the updated model to the Board at the June Board meeting. The model will be updated next spring as part of the District's budget process.

Memorandum *(continued)*



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On-call Surveying

Surveying associated with the three construction projects was completed since the last Board meeting. No other surveying activities were completed.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or maevans@burnsmcd.com at your earliest convenience.