



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Lander, WY 82520

Minutes of Regular Board Meeting

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June 19, 2023

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1. **PRELIMINARY ITEMS:**

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Kyle Larson, Mandy Rose via zoom, Jen Lamb, Rod Haper, and Rick Klaproth
<u>Excused Member(s):</u>	Robert Townsend
<u>Unexcused Member(s):</u>	<i>No unexcused Board Members</i>
<u>Commissioner Liaison:</u>	<i>No Commissioner Liaison</i>
<u>Community Liaisons:</u>	John Larsen
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Accounting Manager Camille Woody (recording minutes)
<u>Consultant(s):</u>	Andrew Frey (Trihydro via Zoom), Matt Evans (Burns and McDonnell), and Dave Fehringer (Fremont Engineering)
<u>Guests:</u>	No Guests

d. **Approval of Agenda**

RICK KLAPROTH made a motion to approve the consent agenda as presented. KYLE LARSON seconded the motion.

MOTION CARRIED

e. **Public Comment/Communication from the Floor**

CHAIRMAN MOXLEY opened the floor to public comment. There was no public comment.

2. **CONSENT ITEMS:**

a. **Approval of Prior Meeting Minutes**

- i. May 2023 Regular Meeting

b. **Approval of Accounts Payable**

- i. May 2023 invoices

c. **Acceptance of Consultants Reports:**

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*

d. **Acceptance of Staff Reports**

- i. Superintendent Report – *no report submitted (vacant position)*

3. **BUSINESS ITEMS:**

a. **FCSWDD Rules and Regulations Review (*Discussion and Formal Action*)**

- i. **Discussion:** It was decided that the Planning Committee (Rob Dolcater, Jen Lamb, Mandy Rose and Bob Townsend) would review the Rules and Regulations and report back to the group with recommended changes.
- ii. Camille Woody will advertise the upcoming public hearing regarding these changes.

b. **Scale Facility Projects – Burns and McDonnell (*Discussion/Update*)**

i. **Project Update (Lander and Dubois)**

Discussion: Matt Evans with Burns & McDonnell reviewed the current status of our construction projects and anticipated timelines.

ii. **Sand Draw – design review and bid timeline**

Discussion: Will revisit at the September 2023 Board meeting with the possibility of going out to bid again in October 2023.

c. **Lander Transfer Station Project – Burns and McDonnell (*Discussion and Formal Action*)**

i. **Project Update**

Discussion: Matt Evans with Burns & McDonnell reviewed the current status of our construction projects and anticipated timelines.

ii. **Alexander Construction Pay Application #1**

RICK KLAPROTH made a motion to approve Pay Application #1 to Alexander Construction in the amount of \$546,725.25.

VICE-CHAIRMAN ROB DOLCATER seconded the motion. **MOTION CARRIED**

d. **Burns & McDonnell (*Discussion and Formal Action*)**

i. **Authorizations**

- a. Authorization No. 46 – Capacity Audits \$31,00
- b. Authorization No. 47 – Technical Assistance \$25,000
- c. Authorization No. 48 – CIP Model Update \$19,000
- d. Authorization No. 49 – Surveying \$12,000

ii. **Master Service Agreement – No cost associated**

SECRETARY/TREASURER JEN LAMB made a motion to approve the Master Service Agreement with Burns & McDonnell.

RICHARD KLAPROTH seconded the motion. **MOTION CARRIED**

VICE-CHAIRMAN ROB DOLCATER made a motion to approve Authorizations No. 46, 47, 48, and 49. ROD HAPER

seconded the motion. **MOTION CARRIED**

iii. **University of St. Thomas – Senior Design Project**

Discussion: Matt Evans will be working with 4 students on a year-long project. He proposed to have them figure out what would it take to run a water line directly to the City of Lander's wastewater treatment facility where the District disposes of the contaminated groundwater. There is no cost to the District and provides relevant data.

e. **Trihydro (*Discussion and Formal Action*)**

i. **Task Orders**

- a. Task Order No. 10-035 Environmental Monitoring and Reporting \$102,085

- b. Task Order No. 10-036 Technical Assistance \$43,500
- c. Task Order No. 10-037 Operational Assistance \$120,900
- ii. **Master Service Agreement Amendment No. 6**

RICHARD KLAPROTH made a motion to approve Task Orders No. 10-035, 10-036, 10-037 and Amendment No. 6. VICE-CHAIRMAN ROB DOLCATER seconded the motion. **MOTION CARRIED**

f. CAT 816K Waste Compactor (Discussion and Formal Action)

i. Option 1 – Extended Warranty

In this option the District would continue to own/operate the existing 816K and Wyoming Machinery would extend the total machine warranty to 10,000 hours. The extended warranty would meet the original warranty terms. This provides an additional 2,500 hours, or coverage to 11/4/2029, whichever occurs first.

ii. Option 2 – Buy-Back Offer & New Machine Pricing

In this option, Wyoming Machinery would sell the District a new Caterpillar 816K waste compactor with the same configuration and warranty terms as when the existing 816K was purchased in 2019. The minimum lead time for the new machine deliver is 52 weeks. The purchase price is set at \$591,715 (a reduction of \$65,667 from standard pricing). A trade value was included in this offer with a value of \$250,000, if the trade machine does not exceed 5,500 hours at the time of the trade. This would result in an out-of-pocket expense of \$341,715 for a new machine.

Discussion: Following discussion, the Board decided to go with option 2; but with this option the District is required to go out to bid.

KYLE LARSON made a motion to go out to bid for a new 816K waste compactor, including a trade value and the specs based on the current 816K compactor. RICK KLAPROTH seconded the motion. **MOTION CARRIED**

g. Executive Director Vacancy – (Discussion)

Discussion: Camille Woody will re-advertise and contact the agency helping with this process to check on their progress.

h. WRITC Meeting Update (Discussion)

Discussion: Rick Sollars will write a letter to the Tribes requesting a response on the proposed contract with an option to extend the current contract to allow time to establish a new one.

i. Budget Status – (Discussion and Formal Action)

SECRETARY/TREASURER LAMB made a motion to approve the proposed 2023/2024 Budget as presented. RICK KLAPROTH seconded the motion. **MOTION CARRIED**

SECRETARY/TREASURER LAMB made a motion to rescind the previous motion to approve the proposed 2023/2024 Budget. VICE-CHAIR DOLCATER seconded the motion. **MOTION CARRIED**

SECRETARY/TREASURER LAMB made a motion to advertise for public hearing on the 2023/2024 Budget. VICE-CHAIR DOLCATER seconded the motion. **MOTION CARRIED**

4. **NEW BUSINESS:**

a. **COLA Adjustment – (Discussion)**

- i. Camille Woody will work with Andrew Frey to review financial impacts associated with an adjustment.

b. **Public Notice for New Bale Station Activity**

Camille Woody will create a public notice regarding the activity at our Lander and Dubois sites along with handouts for our customers.

5. **CLOSING ITEMS:**

- a. Annual Household Hazardous Waste Event – July 15, 2023, 9am – 2 pm (volunteers are welcome)
- b. WSWRA Conference – Evanston, WY August 21-23 (Board Members, please let Camille know if you are interested.)

6. **CALL FOR ADJOURNMENT:**

VICE-CHAIR DOLCATER made a motion to adjourn the meeting at 11:58am. ROD HAPER seconded the motion. ***MOTION CARRIED***

7. **UPCOMING MEETING(S):**

- a. The next Regularly Scheduled Meeting: July 17, 2023, at 9:30am.

Respectfully submitted by,



Camille Woody
Accounting and Human Resources Manager
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District