



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

Lander, WY 82520

telephone 307.332.7040

fax 307.332.5013

trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

August 21, 2023 – 9:30 a.m.

1. **PUBLIC HEARING** – PROPOSED FCSWDD RULES AND REGULATIONS REVISION
2. **PRELIMINARY ITEMS:**
 - a. Pledge of Allegiance
 - b. Roll Call: Kyle Larson, Mandy Rose, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, Robert Townsend, and Rick Klaproth
 - c. Declaration of a Quorum
 - d. Approval of Agenda (*Discussion and Formal Action*)
 - i. Public Comment/Communication from the Floor
3. **CONSENT ITEMS:**
 - a. Approval of Meeting Minutes
 - i. July 2023
 - b. Approval of the Accounts Payable
 - i. July 2023
 - c. Acceptance of Consultants and Agreement Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. Wind River Inter-Tribal Solid Waste – *no report submitted*
4. **BUSINESS ITEMS:**
 - a. District Policies – Recommended Updates (*Discussion and Formal Action*)
 - i. Rules & Regulations - Review and Approval of Final Copy
 - b. Scale Facility Projects – Burns and McDonnell (*Discussion and Formal Action*)
 - i. Alexander Construction – Lander Scalehouse Site Pay App. #2 – Recommendation for Payment
 - ii. LCI Trucking & Construction – Dubois Scalehouse Site Pay App. #2 – Recommendation for Payment
 - c. Lander Transfer Station Project – Burns and McDonnell (*Discussion and Formal Action*)
 - i. Alexander Construction Pay App. #3 – Recommendation for Payment
 - d. WRITC Contract Update (*Discussion*)
 - e. SOC Wage Adjustments (*Discussion and Formal Action*)
5. **NEW BUSINESS**
 - a. Carver, Florek & James, CPA's (*Formal Action*)
 - i. Approval of Engagement Letter
 - b. SLB, CPA (*Formal Action*)
 - i. Approval of Engagement Letter
6. **CLOSING ITEMS:**
 - a. Upcoming Meetings:
 - i. The Next Regularly Scheduled Meeting(s): September 18, 2023, at 9:30am.
 - b. Events:
 - i. WSWRA Conference – Evanston, WY, August 21 – 23
 - c. Call for Adjournment



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

July 17, 2023

P.O. Box 1400

Lander, WY 82520

telephone 307.332.7040

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trashmatters.org

1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Kyle Larson, Mandy Rose, Jen Lamb, Rod Haper, Rick Klapproth, Bob Townsend
<u>Excused Member(s):</u>	No excused Board Members
<u>Unexcused Member(s):</u>	No unexcused Board Members
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	No Community Liaisons
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Accounting Manager Camille Woody (recording minutes)
<u>Consultant(s):</u>	Andrew Frey (Trihydro), Matt Evans (Burns and McDonnell), and Dave Fehringer (Fremont Engineering)
<u>Guests:</u>	Bruce Leven (Wyoming Waste)

d. Approval of Agenda

RICK KLAPROTH made a motion to approve the consent agenda with additional accounts payables (see attached). VICE CHAIRMAN DOLCATER seconded the motion. **MOTION CARRIED**

e. Public Comment/Communication from the Floor

CHAIRMAN MOXLEY opened the floor to public comment. Bruce Leven with Wyoming Waste commented that he would appreciate consideration of letting Wyoming Waste still bring waste to Lander when it eventually becomes a transfer station and not Sand Draw.

2. CONSENT ITEMS:

a. Approval of Prior Meeting Minutes

- i. June 2023 Regular Meeting

b. Approval of Accounts Payable

- i. June 2023 invoices

c. Acceptance of Consultants Reports:

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*

3. **NEW BUSINESS:**

a. **District Policies: Rules and Regulations – (Discussion and Formal Actions)**

- i. Discussion: the Planning Committee presented recommended changes made to the Draft Rules and Regulations particularly dealing with tire disposal fees and disposal fees for mobile homes, trailers and campers. It was the consensus of the Board to moved forward and finalize the draft Rules and Regulations to be presented at the next Board Meeting for approval.

b. **Scale Facility Projects – Burns and McDonnell (Discussion and Formal Actions)**

- i. Project Update (Lander and Dubois) Matt Evens with Burns and McDonnell was here to review the current constructions projects and anticipated timelines.
- ii. Alexander Construction – Matt Evans with Burns and McDonnell recommended payment for the Dubois, Lander, and Sand Draw Scalehouse Procurement Invoice #2 for the amount of \$384,489.

BOB TOWNSEND made a motion to approve the Dubois, Lander, and Sand Draw Scalehouse Procurement Invoice #2. ROD HAPER seconded the motion. **MOTION CARRIED.**

- iii. Alexander Construction – Matt Evans with Burns and McDonnell made a recommendation of payment for the Lander Scalehouse Site Pay Application #1 for the amount of \$11,925.

RICK KLAPROTH made a motion to approve the Lander Scalehouse Site Pay Application #1. KYLE LARSON seconded the motion. **MOTION CARRIED.**

- iv. LCI Trucking & Construction – Matt Evans with Burns and McDonnell made the recommendation of payment for the Dubois Scalehouse Site Pay Application #1 for the amount of \$158,964.30.

VICE CHAIRMAN DOLCATER made a motion to approve the Dubois Scalehouse Site Pay Application #1. ROD HAPER seconded the motion. **MOTION CARRIED.**

c. **Lander Transfer Station Project – Burns and McDonnell (Discussion and Formal Action)**

- i. Project Update – Matt Evans with Burns and McDonnell reviewed the current project and anticipated timelines.
- ii. Alexander Construction – Matt Evans with Burns and McDonnell recommended payment for the Lander Transfer Station Pay Application #2 in the amount of \$183,799.80.

BOB TOWNSEND made a motion to approve the Lander Transfer Station Pay Application #2. RICK KLAPROTH seconded the motion. **MOTION CARRIED.**

d. **WRITC Meeting Update – (Discussion and Formal Action)**

- i. No tribal members showed up for the scheduled meeting. There was discussion on how to proceed with the contract.

BOB TOWNSEND made a motion to extend the current contract at \$275,000 for 6 months that can be superseded by a future contract. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED.**

e. **Approve Final Budget (Discussion and Formal Action)**

- i. Susan Brodie presented our final budget.

RICK KLAPROTH made a motion to approve the Final Budget. BOB TOWNSEND seconded the motion. **MOTION CARRIED.**

4. NEW BUSINESS

a. Household Hazardous Waste Event –

- i. Camille Woody gave a recap of the event. It was a success and staff and volunteers did a great job.

5. CLOSING ITEMS:

a. WRITC Meeting – July 27, 2023, 11am.

- b. WSWRA Conference – Evanston, WY August 21-23 (Board Members, please let Camille know if you are interested.)**

6. CALL FOR ADJOURNMENT:

KYLE LARSON made a motion to adjourn the meeting at 11:20am. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

7. UPCOMING MEETING(S):

- a. The next Regularly Scheduled Meeting: August 21, 2023, at 9:30am.**

Respectfully submitted by,

Camille Woody
Accounting and Human Resources Manager
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Balance Sheet
As of July 31, 2023

	<u>Jul 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
122105 · Petty Cash	300.00
122106 · Transfer Station Cash	400.00
122107 · Scale House Cash	1,700.00
123110 · CB&T Checking	59,766.25
123115 · Edward Jones Investments	12,753,116.45
123120 · Bank of Jackson Hole	232,596.32
123130 · Wyo Star	2,682,576.35
123132 · Wyo Star II	5,786,507.75
123134 · Wyoming Community Bank	273,413.79
Total Checking/Savings	<u>21,790,376.91</u>
Accounts Receivable	
133141 · Accounts Rec - User Fees	396,503.14
Total Accounts Receivable	<u>396,503.14</u>
Other Current Assets	<u>112,152.70</u>
Total Current Assets	<u>22,299,032.75</u>
TOTAL ASSETS	<u>22,299,032.75</u>
LIABILITIES & EQUITY	
Liabilities	475,593.61
Equity	
32000 · Unrestricted Net Assets	3,113,361.75
380860 · Cash Reserve	750,000.00
380970 · Closure/Post-Closure Reserve	18,155,822.00
Net Income	-195,744.61
Total Equity	<u>21,823,439.14</u>
TOTAL LIABILITIES & EQUITY	<u>22,299,032.75</u>

Accounts Payable List

Type	Date	Num	Name	Account	Debit	Credit
Jul 23						
Bill Pmt -Check	07/17/2023	32272	71 Construction	123110 · CB&T C...		1,099.20
Bill Pmt -Check	07/17/2023	32272	71 Construction	215150 · Account...	1,099.20	
Bill Pmt -Check	07/17/2023	32273	Ace Hardware-Lander	123110 · CB&T C...		26.96
Bill Pmt -Check	07/17/2023	32273	Ace Hardware-Lander	215150 · Account...	26.96	
Bill Pmt -Check	07/17/2023	32274	Alexander Excavation, Inc.	123110 · CB&T C...		580,213.80
Bill Pmt -Check	07/17/2023	32274	Alexander Excavation, Inc.	215150 · Account...	580,213.80	
Bill Pmt -Check	07/17/2023	32275	Atlas Office Products, Inc.	123110 · CB&T C...		678.69
Bill Pmt -Check	07/17/2023	32275	Atlas Office Products, Inc.	215150 · Account...	678.69	
Bill Pmt -Check	07/17/2023	32276	B & T Fire Extinguishers, Inc.	123110 · CB&T C...		125.00
Bill Pmt -Check	07/17/2023	32276	B & T Fire Extinguishers, Inc.	215150 · Account...	125.00	
Bill Pmt -Check	07/17/2023	32277	Bailey Enterprises, Inc.	123110 · CB&T C...		25,503.22
Bill Pmt -Check	07/17/2023	32277	Bailey Enterprises, Inc.	215150 · Account...	25,503.22	
Bill Pmt -Check	07/17/2023	32278	Black Hills Energy	123110 · CB&T C...		106.29
Bill Pmt -Check	07/17/2023	32278	Black Hills Energy	215150 · Account...	106.29	
Bill Pmt -Check	07/17/2023	32279	Bomgaars	123110 · CB&T C...		57.96
Bill Pmt -Check	07/17/2023	32279	Bomgaars	215150 · Account...	57.96	
Bill Pmt -Check	07/17/2023	32280	Bull's Service & Towing	123110 · CB&T C...		373.11
Bill Pmt -Check	07/17/2023	32280	Bull's Service & Towing	215150 · Account...	373.11	
Bill Pmt -Check	07/17/2023	32281	Burns & McDonnell	123110 · CB&T C...		79,535.65
Bill Pmt -Check	07/17/2023	32281	Burns & McDonnell	215150 · Account...	79,535.65	
Bill Pmt -Check	07/17/2023	32282	Carolina Software Inc.	123110 · CB&T C...		1,389.12
Bill Pmt -Check	07/17/2023	32282	Carolina Software Inc.	215150 · Account...	1,389.12	
Bill Pmt -Check	07/17/2023	32283	CD Signs & Supply	123110 · CB&T C...		172.80
Bill Pmt -Check	07/17/2023	32283	CD Signs & Supply	215150 · Account...	172.80	
Bill Pmt -Check	07/17/2023	32284	CenturyLink	123110 · CB&T C...		0.00
Bill Pmt -Check	07/17/2023	32284	CenturyLink	215150 · Account...	0.00	
Bill Pmt -Check	07/17/2023	32285	CMI TECO	123110 · CB&T C...		2,064.00
Bill Pmt -Check	07/17/2023	32285	CMI TECO	215150 · Account...	2,064.00	
Bill Pmt -Check	07/17/2023	32286	Coca-Cola Bottling Company High C...	123110 · CB&T C...		214.50
Bill Pmt -Check	07/17/2023	32286	Coca-Cola Bottling Company High C...	215150 · Account...	214.50	
Bill Pmt -Check	07/17/2023	32287	Comtronix	123110 · CB&T C...		303.00
Bill Pmt -Check	07/17/2023	32287	Comtronix	215150 · Account...	303.00	
Bill Pmt -Check	07/17/2023	32288	Drug Testing Services, LLC	123110 · CB&T C...		405.00
Bill Pmt -Check	07/17/2023	32288	Drug Testing Services, LLC	215150 · Account...	405.00	
Bill Pmt -Check	07/17/2023	32289	Dry Mountain Water Inc.	123110 · CB&T C...		780.00
Bill Pmt -Check	07/17/2023	32289	Dry Mountain Water Inc.	215150 · Account...	780.00	
Bill Pmt -Check	07/17/2023	32290	Dubois Frontier	123110 · CB&T C...		27.30
Bill Pmt -Check	07/17/2023	32290	Dubois Frontier	215150 · Account...	27.30	
Bill Pmt -Check	07/17/2023	32291	Dubois Telephone Exchange (DTE) ...	123110 · CB&T C...		369.36
Bill Pmt -Check	07/17/2023	32291	Dubois Telephone Exchange (DTE) ...	215150 · Account...	369.36	
Bill Pmt -Check	07/17/2023	32292	Eagle Uniform Supply, Inc.	123110 · CB&T C...		303.76
Bill Pmt -Check	07/17/2023	32292	Eagle Uniform Supply, Inc.	215150 · Account...	303.76	
Bill Pmt -Check	07/17/2023	3502	Eastern Shoshone Tribe	123110 · CB&T C...		10,685.56
Bill Pmt -Check	07/17/2023	3502	Eastern Shoshone Tribe	215150 · Account...	10,685.56	
Bill Pmt -Check	07/17/2023	32293	Elan Financial Services	123110 · CB&T C...		0.00
Bill Pmt -Check	07/17/2023	32293	Elan Financial Services	215150 · Account...	0.00	
Bill Pmt -Check	07/17/2023	32294	Fender Mender	123110 · CB&T C...		1,869.96
Bill Pmt -Check	07/17/2023	32294	Fender Mender	215150 · Account...	1,869.96	
Bill Pmt -Check	07/17/2023	32295	Fremont Motor Company, Inc.	123110 · CB&T C...		10,416.73
Bill Pmt -Check	07/17/2023	32295	Fremont Motor Company, Inc.	215150 · Account...	10,416.73	
Bill Pmt -Check	07/17/2023	32296	Further	123110 · CB&T C...		7,194.91
Bill Pmt -Check	07/17/2023	32296	Further	215150 · Account...	7,194.91	
Bill Pmt -Check	07/17/2023	32297	High Plains Power, Inc.	123110 · CB&T C...		264.72
Bill Pmt -Check	07/17/2023	32297	High Plains Power, Inc.	215150 · Account...	264.72	
Bill Pmt -Check	07/17/2023	32298	Holiday Inn Express	123110 · CB&T C...		200.00
Bill Pmt -Check	07/17/2023	32298	Holiday Inn Express	215150 · Account...	200.00	
Bill Pmt -Check	07/17/2023	32299	Hotsy Equipment of Wyoming, Inc.	123110 · CB&T C...		128.00
Bill Pmt -Check	07/17/2023	32299	Hotsy Equipment of Wyoming, Inc.	215150 · Account...	128.00	
Bill Pmt -Check	07/17/2023	32300	Huff Sanitation Inc.	123110 · CB&T C...		366.00
Bill Pmt -Check	07/17/2023	32300	Huff Sanitation Inc.	215150 · Account...	366.00	
Bill Pmt -Check	07/17/2023	32301	ITC Electrical Technologies	123110 · CB&T C...		711.55
Bill Pmt -Check	07/17/2023	32301	ITC Electrical Technologies	215150 · Account...	711.55	
Bill Pmt -Check	07/17/2023	32302	Jack's Truck & Equipment dba Floyd'...	123110 · CB&T C...		330.49
Bill Pmt -Check	07/17/2023	32302	Jack's Truck & Equipment dba Floyd'...	215150 · Account...	330.49	
Bill Pmt -Check	07/17/2023	32303	Kairos Communications, LLC	123110 · CB&T C...		650.00
Bill Pmt -Check	07/17/2023	32303	Kairos Communications, LLC	215150 · Account...	650.00	
Bill Pmt -Check	07/17/2023	32304	Lander Valley Auto Parts	123110 · CB&T C...		308.99
Bill Pmt -Check	07/17/2023	32304	Lander Valley Auto Parts	215150 · Account...	308.99	

Accounts Payable List

Type	Date	Num	Name	Account	Debit	Credit
Bill Pmt -Check	07/17/2023	32305	Lander, City of (vendor)	123110 · CB&T C...		1,819.86
Bill Pmt -Check	07/17/2023	32305	Lander, City of (vendor)	215150 · Account...	1,819.86	
Bill Pmt -Check	07/17/2023	32306	LCI Trucking & Construction LLC	123110 · CB&T C...		158,964.30
Bill Pmt -Check	07/17/2023	32306	LCI Trucking & Construction LLC	215150 · Account...	158,964.30	
Bill Pmt -Check	07/17/2023	32307	Murdoch's Ranch Supply	123110 · CB&T C...		576.07
Bill Pmt -Check	07/17/2023	32307	Murdoch's Ranch Supply	215150 · Account...	576.07	
Bill Pmt -Check	07/17/2023	32308	Napa Auto Parts - Riverton	123110 · CB&T C...		953.44
Bill Pmt -Check	07/17/2023	32308	Napa Auto Parts - Riverton	215150 · Account...	953.44	
Bill Pmt -Check	07/17/2023	32309	Napa Auto Parts of Lander	123110 · CB&T C...		737.44
Bill Pmt -Check	07/17/2023	32309	Napa Auto Parts of Lander	215150 · Account...	737.44	
Bill Pmt -Check	07/17/2023	32310	Norco	123110 · CB&T C...		313.56
Bill Pmt -Check	07/17/2023	32310	Norco	215150 · Account...	313.56	
Bill Pmt -Check	07/17/2023	32311	Office Shop, Inc.	123110 · CB&T C...		63.94
Bill Pmt -Check	07/17/2023	32311	Office Shop, Inc.	215150 · Account...	63.94	
Bill Pmt -Check	07/17/2023	32312	Overhead Door Company, Inc.	123110 · CB&T C...		1,699.07
Bill Pmt -Check	07/17/2023	32312	Overhead Door Company, Inc.	215150 · Account...	1,699.07	
Bill Pmt -Check	07/17/2023	32313	Perry's Truck & Diesel, Inc.	123110 · CB&T C...		434.80
Bill Pmt -Check	07/17/2023	32313	Perry's Truck & Diesel, Inc.	215150 · Account...	434.80	
Bill Pmt -Check	07/17/2023	32314	Pirate Propane, Inc	123110 · CB&T C...		1,637.35
Bill Pmt -Check	07/17/2023	32314	Pirate Propane, Inc	215150 · Account...	1,637.35	
Bill Pmt -Check	07/17/2023	32315	Pullen Services	123110 · CB&T C...		2,533.58
Bill Pmt -Check	07/17/2023	32315	Pullen Services	215150 · Account...	2,533.58	
Bill Pmt -Check	07/17/2023	32316	Riverton Ranger Inc.	123110 · CB&T C...		1,230.00
Bill Pmt -Check	07/17/2023	32316	Riverton Ranger Inc.	215150 · Account...	1,230.00	
Bill Pmt -Check	07/17/2023	32317	Riverton Tire & Oil, Inc.	123110 · CB&T C...		11,736.19
Bill Pmt -Check	07/17/2023	32317	Riverton Tire & Oil, Inc.	215150 · Account...	11,736.19	
Bill Pmt -Check	07/17/2023	32318	Riverton, City of	123110 · CB&T C...		880.28
Bill Pmt -Check	07/17/2023	32318	Riverton, City of	215150 · Account...	880.28	
Bill Pmt -Check	07/17/2023	32319	Rocky Mountain Power	123110 · CB&T C...		3,294.73
Bill Pmt -Check	07/17/2023	32319	Rocky Mountain Power	215150 · Account...	3,294.73	
Bill Pmt -Check	07/17/2023	32320	Rocky Mountain Pre-Mix Concrete, I...	123110 · CB&T C...	0.00	
Bill Pmt -Check	07/17/2023	32320	Rocky Mountain Pre-Mix Concrete, I...	215150 · Account...	0.00	
Bill Pmt -Check	07/17/2023	32321	SLB, Inc.	123110 · CB&T C...		1,575.00
Bill Pmt -Check	07/17/2023	32321	SLB, Inc.	215150 · Account...	1,575.00	
Bill Pmt -Check	07/17/2023	32322	TCI - Traveling Computers, Inc.	123110 · CB&T C...		756.50
Bill Pmt -Check	07/17/2023	32322	TCI - Traveling Computers, Inc.	215150 · Account...	756.50	
Bill Pmt -Check	07/17/2023	32323	Trihydro Corporation	123110 · CB&T C...		30,944.99
Bill Pmt -Check	07/17/2023	32323	Trihydro Corporation	215150 · Account...	30,944.99	
Bill Pmt -Check	07/17/2023	32324	Union Telephone Co., Inc.	123110 · CB&T C...		476.31
Bill Pmt -Check	07/17/2023	32324	Union Telephone Co., Inc.	215150 · Account...	476.31	
Bill Pmt -Check	07/17/2023	32325	W.A.R.M. Property Insurance Pool	123110 · CB&T C...		138.81
Bill Pmt -Check	07/17/2023	32325	W.A.R.M. Property Insurance Pool	215150 · Account...	138.81	
Bill Pmt -Check	07/17/2023	32326	Western Law Associates, P.C.	123110 · CB&T C...		600.00
Bill Pmt -Check	07/17/2023	32326	Western Law Associates, P.C.	215150 · Account...	600.00	
Bill Pmt -Check	07/17/2023	32327	Wilkens Industries, Inc.	123110 · CB&T C...		983.80
Bill Pmt -Check	07/17/2023	32327	Wilkens Industries, Inc.	215150 · Account...	983.80	
Bill Pmt -Check	07/17/2023	32328	Wind Hosting.Net	123110 · CB&T C...		259.00
Bill Pmt -Check	07/17/2023	32328	Wind Hosting.Net	215150 · Account...	259.00	
Bill Pmt -Check	07/17/2023	32329	WYCO Services, LLC	123110 · CB&T C...		340.00
Bill Pmt -Check	07/17/2023	32329	WYCO Services, LLC	215150 · Account...	340.00	
Bill Pmt -Check	07/17/2023	32330	Wyoglass, LLC	123110 · CB&T C...		891.31
Bill Pmt -Check	07/17/2023	32330	Wyoglass, LLC	215150 · Account...	891.31	
Bill Pmt -Check	07/17/2023	32331	Wyoming First Aid & Safety	123110 · CB&T C...		20.37
Bill Pmt -Check	07/17/2023	32331	Wyoming First Aid & Safety	215150 · Account...	20.37	
Bill Pmt -Check	07/17/2023	32332	Wyoming Machinery Company, Corp.	123110 · CB&T C...		591,429.88
Bill Pmt -Check	07/17/2023	32332	Wyoming Machinery Company, Corp.	215150 · Account...	591,429.88	
Bill Pmt -Check	07/17/2023	32333	Wyoming.com (vendor)	123110 · CB&T C...		281.11
Bill Pmt -Check	07/17/2023	32333	Wyoming.com (vendor)	215150 · Account...	281.11	
Bill Pmt -Check	07/17/2023	32334	Burns & McDonnell	123110 · CB&T C...		4,557.47
Bill Pmt -Check	07/17/2023	32334	Burns & McDonnell	215150 · Account...	4,557.47	
Bill Pmt -Check	07/17/2023	32335	CenturyLink	123110 · CB&T C...		647.17
Bill Pmt -Check	07/17/2023	32335	CenturyLink	215150 · Account...	647.17	
Bill Pmt -Check	07/17/2023	32336	Rocky Mountain Pre-Mix Concrete, I...	123110 · CB&T C...		7,547.34
Bill Pmt -Check	07/17/2023	32336	Rocky Mountain Pre-Mix Concrete, I...	215150 · Account...	7,547.34	
Bill Pmt -Check	07/17/2023	32337	Trihydro Corporation	123110 · CB&T C...		11,914.75
Bill Pmt -Check	07/17/2023	32337	Trihydro Corporation	215150 · Account...	11,914.75	
Bill Pmt -Check	07/17/2023	32338	Elan Financial Services	123110 · CB&T C...		751.71
Bill Pmt -Check	07/17/2023	32338	Elan Financial Services	215150 · Account...	751.71	

3:39 PM

08/17/23

Accrual Basis

Fremont County Solid Waste Disposal District

Accounts Payable List

July 2023

Type	Date	Num	Name	Account	Debit	Credit
Jul 23					<u>1,567,865.76</u>	<u>1,567,865.76</u>



memorandum

To: Chairman Mark Moxley, Fremont County SWDD
From: Scott Lee, P.E.
cc: Fremont County SWDD Board
Date: August 15, 2023
Re: Project Updates for August 21, 2023 Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2023-2024 Environmental Activities and Monitoring (Task Order 10-035 / Trihydro Project FREMO-023-0001)

Activities associated with this work order during the previous month and anticipated in the near future include:

- Semiannual groundwater monitoring reports for the spring event were completed, reviewed by the District, and submitted to WDEQ.
- The next routine field event will be quarterly methane monitoring for the third quarter; the work is currently scheduled for the third week in September.
- A semiannual report was prepared, signed, and submitted to AQD for the used oil furnace at Sand Draw. The next routine reports under the AQD Title V permit will be due at the end of January 2024.
- AQD requested additional information be submitted to accompany the Title V permit renewal application. In response, Trihydro prepared a landfill flow process diagram and a compliance plan form. The District reviewed and signed the submittal, and sent the original document directly to AQD.

Technical Assistance (Task Order 10-036 / Trihydro Project FREMO-023-0007)

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the July 2023 District Board meeting.
- A monthly Project Status Report was prepared to accompany the June 2023 invoice.



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Operational Support Services (Task Order 10-037 / Trihydro Project FREMO-023-0008)

Support service activities during the previous month are as follows:

- Document Review and Development: applications for the Executive Director, special waste disposal requests, Tribal solid waste agreement, scrap metal bid docs, propane bid docs, and waste compactor specs and bid docs.
- Projects: construction meetings for the Dubois and Lander scale projects and the Lander transfer station project. Continued correspondence and material development for the BLM land acquisition request. Attempted correspondence on the Lander Army National Guard borrow soils request.
- Regulatory: correspondence with WDEQ and SLIB on approved Atlantic City container grant. Developing WDEQ required Annual Reports for the Lander and Sand Draw landfills.
- Other: week-long site visit, covering all SWPPP inspections, supervisor meeting, construction project meetings and inspections, document development with C. Woody, site inspections, fill sequence planning at Lander Landfill and Dubois Landfill. Reviewed commodity pricing and freight options to/from SLC.

Please let us know if you have any questions or need additional information. You can call me on my direct office line (307-335-3169), send me an email (slee@trihydro.com), or stop by our office at 388 Main Street, Suite C, in Lander.

END OF MEMORANDUM

Memorandum



Date: August 15, 2023
To: Camille Woody, Fremont County Solid Waste Disposal District
From: Matt Evans, PE
Subject: Progress Report – August 2023

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Lander Transfer Station Project

Alexander Construction (Alexander) is on schedule to complete the Lander Transfer Station project. The preload area reached the end of its settlement period on August 7th to allow compaction of the underlying soils to occur. Currently, construction activities have been limited while Alexander completes another project. From a contract perspective, Alexander still appears to be able to complete the project on time (i.e., by November 15, 2024). Alexander was ahead of schedule going into the preload settlement period.

Biweekly construction meetings continue. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Lander Scalehouse Project

Initial site work has commenced on the project, including site clearing and grubbing, temporary fence placement and initial site grading. The next step is to place soil and complete the grading of the area to accommodate the new drive area extents around the scalehouse.

Alexander has indicated they will be using soil from the transfer station preload area to complete the required grading. It still appears that Alexander will complete the project by their contract required completion date of November 15, 2023.

Biweekly construction meetings continue. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Dubois Scalehouse Project

The foundation of the new scalehouse was completed in two steps since the last Board meeting. There was the base foundation and utility tie-ins that were set at the end of July. The final reinforced concrete slab foundation was poured on August 15, 2023. The scalehouse will be set on the foundation with a crane once the concrete strength tests show that it is ready. This will likely have 7 to 14 days after the foundation is poured.

The day after the last Board meeting, Burns & McDonnell and representatives from the District

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met onsite with the construction contractor, LCI, and evaluated the cistern location. Because of the space challenges in locating the cistern adjacent to the scalehouse, as well as its close proximity to the closed MSW landfill, it was determined to move the cistern to the south next to the recycling building. This location is more constructable, away from the MSW closed landfill, and will be easy to access and fill the cistern tank. The new location will require additional water line installation and associated insulation from the tank to the building. LCI is currently preparing a cost for the additional materials and installation work. Burns & McDonnell will review the costs and provide a recommendation for a change order if it appears warranted.

LCI appears to be on schedule to complete the project in September. They are contractually required to complete it by November 15, 2023.

Biweekly construction meetings continue. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Sand Draw Scalehouse Project

Rebidding of the Sand Draw scalehouse project will begin October 2023. The first advertisement is scheduled to occur October 4, 2023. Prior to bidding the following items will potentially be modified for the project: power supply, and location, of a new electrically operated entrance gate, cistern type, and reducing the extents of the asphalt paving. The updated project and cost estimate will be brought before the Board at the September Board meeting.

Capacity Audits

Surveys for the 2023 capacity audits were completed in the first week of July 2023. Capacity audit reports are being prepared. It is anticipated that Burns & McDonnell will present the capacity audit reports to the Board at the September or October 2023 Board meetings.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the project as part of this task.

Capital Improvement Plan Modeling

Burns & McDonnell presented the results of the updated model to the Board at the June Board meeting. The model will be updated next spring as part of the District's budget process.

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On-call Surveying

Fremont Engineering & Surveying, Inc. performed surveying at the Sand Draw, Lander, and Dubois landfills July 1st and 2nd to be used in the 2023 capacity audits.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or maevans@burnsmcd.com at your earliest convenience.