



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

Lander, WY 82520

telephone 307.332.7040

fax 307.332.5013

trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

July 17, 2023 – 9:30 a.m.

1. PRELIMINARY ITEMS:

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mandy Rose, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, Robert Townsend, and Rick Klapproth
- c. Declaration of a Quorum
- d. Approval of Agenda (*Discussion and Formal Action*)
- e. Public Comment/Communication from the Floor

2. CONSENT ITEMS:

- a. Approval of Meeting Minutes
 - i. June 2023
- b. Approval of the Accounts Payable
 - i. June 2023
- c. Acceptance of Consultants and Agreement Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. Wind River Inter-Tribal Solid Waste – *no report submitted*

3. BUSINESS ITEMS:

- a. District Policies – Recommended Updates (*Discussion*)
 - i. Rules & Regulations - Review
 - a. Review and recommendations from the Planning Committee.
- b. Scale Facility Projects – Burns and McDonnell (*Discussion and Formal Action*)
 - i. Project Update (Lander and Dubois)
 - ii. Alexander Construction – Dubois, Lander, and Sand Draw Scalehouse Procurement Invoice #2 – Recommendation for Payment
 - iii. Alexander Construction – Lander Scalehouse Site Pay App. #1 – Recommendation for Payment
 - iv. LCI Trucking & Construction – Dubois Scalehouse Site Pay App. #1 – Recommendation for Payment
- c. Lander Transfer Station Project – Burns and McDonnell (*Discussion and Formal Action*)
 - i. Project Update
 - ii. Alexander Construction Pay App. 2 – Recommendation for Payment
- d. WRITC Meeting Update (*Discussion*)
- e. Approve Final Budget (*Discussion and Formal Action*)

4. NEW BUSINESS

- a. Household Hazardous Waste Event - Recap

5. CLOSING ITEMS:

- a. Upcoming Meetings:
 - i. The Next Regularly Scheduled Meeting(s): August 21, 2023, at 9:30am.
- b. Events:
 - i. WSWRA Conference – Evanston, WY, August 21 – 23 (please let Camille Know if you are interested)
- c. Call for Adjournment



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P.O. Box 1400

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Lander, WY 82520

Minutes of Regular Board Meeting

telephone 307.332.7040

June 19, 2023

fax 307.332.5013

trashmatters.org

1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Kyle Larson, Mandy Rose via zoom, Jen Lamb, Rod Haper, and Rick Klapproth
<u>Excused Member(s):</u>	Robert Townsend
<u>Unexcused Member(s):</u>	<i>No unexcused Board Members</i>
<u>Commissioner Liaison:</u>	<i>No Commissioner Liaison</i>
<u>Community Liaisons:</u>	John Larsen
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Accounting Manager Camille Woody (recording minutes)
<u>Consultant(s):</u>	Andrew Frey (Trihydro via Zoom), Matt Evans (Burns and McDonnell), and Dave Fehringer (Fremont Engineering)
<u>Guests:</u>	No Guests

d. Approval of Agenda

RICK KLAPROTH made a motion to approve the consent agenda as presented. KYLE LARSON seconded the motion.

MOTION CARRIED

e. Public Comment/Communication from the Floor

CHAIRMAN MOXLEY opened the floor to public comment. There was no public comment.

2. CONSENT ITEMS:

a. Approval of Prior Meeting Minutes

- i. May 2023 Regular Meeting

b. Approval of Accounts Payable

- i. May 2023 invoices

c. Acceptance of Consultants Reports:

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*

d. Acceptance of Staff Reports

- i. Superintendent Report – *no report submitted (vacant position)*

3. BUSINESS ITEMS:

a. FCSWDD Rules and Regulations Review (*Discussion and Formal Action*)

- i. **Discussion:** It was decided that the Planning Committee (Rob Dolcater, Jen Lamb, Mandy Rose and Bob Townsend) would review the Rules and Regulations and report back to the group with recommended changes.
- ii. Camille Woody will advertise the upcoming public hearing regarding these changes.

b. Scale Facility Projects – Burns and McDonnell (*Discussion/Update*)

i. Project Update (Lander and Dubois)

Discussion: Matt Evans with Burns & McDonnell reviewed the current status of our construction projects and anticipated timelines.

ii. Sand Draw – design review and bid timeline

Discussion: Will revisit at the September 2023 Board meeting with the possibility of going out to bid again in October 2023.

c. Lander Transfer Station Project – Burns and McDonnell (*Discussion and Formal Action*)

i. Project Update

Discussion: Matt Evans with Burns & McDonnell reviewed the current status of our construction projects and anticipated timelines.

ii. Alexander Construction Pay Application #1

RICK KLAPROTH made a motion to approve Pay Application #1 to Alexander Construction in the amount of \$546,725.25.

VICE-CHAIRMAN ROB DOLCATER seconded the motion. **MOTION CARRIED**

d. Burns & McDonnell (*Discussion and Formal Action*)

i. Authorizations

- a. Authorization No. 46 – Capacity Audits \$31,00
- b. Authorization No. 47 – Technical Assistance \$25,000
- c. Authorization No. 48 – CIP Model Update \$19,000
- d. Authorization No. 49 – Surveying \$12,000

ii. Master Service Agreement – No cost associated

SECRETARY/TREASURER JEN LAMB made a motion to approve the Master Service Agreement with Burns & McDonnell.

RICHARD KLAPROTH seconded the motion. **MOTION CARRIED**

VICE-CHAIRMAN ROB DOLCATER made a motion to approve Authorizations No. 46, 47, 48, and 49. ROD HAPER

seconded the motion. **MOTION CARRIED**

iii. University of St. Thomas – Senior Design Project

Discussion: Matt Evans will be working with 4 students on a year-long project. He proposed to have them figure out what would it take to run a water line directly to the City of Lander's wastewater treatment facility where the District disposes of the contaminated groundwater. There is no cost to the District and provides relevant data.

e. Trihydro (*Discussion and Formal Action*)

i. Task Orders

- a. Task Order No. 10-035 Environmental Monitoring and Reporting \$102,085

- b. Task Order No. 10-036 Technical Assistance \$43,500
- c. Task Order No. 10-037 Operational Assistance \$120,900
- ii. **Master Service Agreement Amendment No. 6**

RICHARD KLAPROTH made a motion to approve Task Orders No. 10-035, 10-036, 10-037 and Amendment No. 6. VICE-CHAIRMAN ROB DOLCATER seconded the motion. **MOTION CARRIED**

f. CAT 816K Waste Compactor (Discussion and Formal Action)

i. Option 1 – Extended Warranty

In this option the District would continue to own/operate the existing 816K and Wyoming Machinery would extend the total machine warranty to 10,000 hours. The extended warranty would meet the original warranty terms. This provides an additional 2,500 hours, or coverage to 11/4/2029, whichever occurs first.

ii. Option 2 – Buy-Back Offer & New Machine Pricing

In this option, Wyoming Machinery would sell the District a new Caterpillar 816K waste compactor with the same configuration and warranty terms as when the existing 816K was purchased in 2019. The minimum lead time for the new machine deliver is 52 weeks. The purchase price is set at \$591,715 (a reduction of \$65,667 from standard pricing). A trade value was included in this offer with a value of \$250,000, if the trade machine does not exceed 5,500 hours at the time of the trade. This would result in an out-of-pocket expense of \$341,715 for a new machine.

Discussion: Following discussion, the Board decided to go with option 2; but with this option the District is required to go out to bid.

KYLE LARSON made a motion to go out to bid for a new 816K waste compactor, including a trade value and the specs based on the current 816K compactor. RICK KLAPROTH seconded the motion. **MOTION CARRIED**

g. Executive Director Vacancy – (Discussion)

Discussion: Camille Woody will re-advertise and contact the agency helping with this process to check on their progress.

h. WRITC Meeting Update (Discussion)

Discussion: Rick Sollars will write a letter to the Tribes requesting a response on the proposed contract with an option to extend the current contract to allow time to establish a new one.

i. Budget Status – (Discussion and Formal Action)

SECRETARY/TREASURER LAMB made a motion to approve the proposed 2023/2024 Budget as presented. RICK KLAPROTH seconded the motion. **MOTION CARRIED**

SECRETARY/TREASURER LAMB made a motion to rescind the previous motion to approve the proposed 2023/2024 Budget. VICE-CHAIR DOLCATER seconded the motion. **MOTION CARRIED**

SECRETARY/TREASURER LAMB made a motion to advertise for public hearing on the 2023/2024 Budget. VICE-CHAIR DOLCATER seconded the motion. **MOTION CARRIED**

4. NEW BUSINESS:

a. COLA Adjustment – (Discussion)

- i. Camille Woody will work with Andrew Frey to review financial impacts associated with an adjustment.

b. Public Notice for New Bale Station Activity

Camille Woody will create a public notice regarding the activity at our Lander and Dubois sites along with handouts for our customers.

5. CLOSING ITEMS:

- a. Annual Household Hazardous Waste Event – July 15, 2023, 9am – 2 pm (volunteers are welcome)

- b. WSWRA Conference – Evanston, WY August 21-23 (Board Members, please let Camille know if you are interested.)

6. CALL FOR ADJOURNMENT:

VICE-CHAIR DOLCATER made a motion to adjourn the meeting at 11:58am. ROD HAPER seconded the motion. **MOTION CARRIED**

7. UPCOMING MEETING(S):

- a. The next Regularly Scheduled Meeting: July 17, 2023, at 9:30am.

Respectfully submitted by,

Camille Woody
Accounting and Human Resources Manager
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Balance Sheet
As of June 30, 2023

	<u>Jun 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
122105 · Petty Cash	300.00
122106 · Transfer Station Cash	400.00
122107 · Scale House Cash	1,700.00
123110 · CB&T Checking	125,307.56
123115 · Edward Jones Investments	13,090,186.60
123120 · Bank of Jackson Hole	228,941.32
123130 · Wyo Star	3,705,212.91
123132 · Wyo Star II	5,610,017.51
123134 · Wyoming Community Bank	473,413.79
Total Checking/Savings	<u>23,235,479.69</u>
Accounts Receivable	
133141 · Accounts Rec - User Fees	491,273.54
Total Accounts Receivable	<u>491,273.54</u>
Other Current Assets	<u>44,040.35</u>
Total Current Assets	<u>23,770,793.58</u>
TOTAL ASSETS	<u>23,770,793.58</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	<u>1,536,396.13</u>
Total Liabilities	<u>1,536,396.13</u>
Equity	
32000 · Unrestricted Net Assets	2,971,005.78
380860 · Cash Reserve	750,000.00
380970 · Closure/Post-Closure Reserve	18,155,822.00
Net Income	357,569.67
Total Equity	<u>22,234,397.45</u>
TOTAL LIABILITIES & EQUITY	<u>23,770,793.58</u>

Fremont County Solid Waste Disposal District
Accounts Payable List

Accrual Basis

June 2023

Type	Date	Num	Name	Account	Debit	Credit
Jun 23						
Bill Pmt -Check	06/28/2023	32269	Unemployment Tax Division	123110 · CB&T C...		202.33
Bill Pmt -Check	06/28/2023	32269	Unemployment Tax Division	215150 · Account...	202.33	
Bill Pmt -Check	06/20/2023	32252	CMI TECO	123110 · CB&T C...		464.73
Bill Pmt -Check	06/20/2023	32252	CMI TECO	215150 · Account...	464.73	
Bill Pmt -Check	06/19/2023	32198	Alexander Excavation, Inc.	123110 · CB&T C...		546,725.25
Bill Pmt -Check	06/19/2023	32198	Alexander Excavation, Inc.	215150 · Account...	546,725.25	
Bill Pmt -Check	06/19/2023	32199	Atlas Office Products, Inc.	123110 · CB&T C...		335.10
Bill Pmt -Check	06/19/2023	32199	Atlas Office Products, Inc.	215150 · Account...	335.10	
Bill Pmt -Check	06/19/2023	32200	Bailey Enterprises, Inc.	123110 · CB&T C...		22,106.22
Bill Pmt -Check	06/19/2023	32200	Bailey Enterprises, Inc.	215150 · Account...	22,106.22	
Bill Pmt -Check	06/19/2023	32201	Barton, Deborah	123110 · CB&T C...		1,054.56
Bill Pmt -Check	06/19/2023	32201	Barton, Deborah	215150 · Account...	1,054.56	
Bill Pmt -Check	06/19/2023	32202	Bloedorn Lumber - Lander	123110 · CB&T C...	0.00	
Bill Pmt -Check	06/19/2023	32202	Bloedorn Lumber - Lander	215150 · Account...	0.00	
Bill Pmt -Check	06/19/2023	32203	Bloedorn Lumber - Riverton	123110 · CB&T C...		47.46
Bill Pmt -Check	06/19/2023	32203	Bloedorn Lumber - Riverton	215150 · Account...	47.46	
Bill Pmt -Check	06/19/2023	32204	Bomgaars	123110 · CB&T C...		60.97
Bill Pmt -Check	06/19/2023	32204	Bomgaars	215150 · Account...	60.97	
Bill Pmt -Check	06/19/2023	32205	Bull's Service & Towing	123110 · CB&T C...		423.84
Bill Pmt -Check	06/19/2023	32205	Bull's Service & Towing	215150 · Account...	423.84	
Bill Pmt -Check	06/19/2023	32206	Burns & McDonnell	123110 · CB&T C...	0.00	
Bill Pmt -Check	06/19/2023	32206	Burns & McDonnell	215150 · Account...	0.00	
Bill Pmt -Check	06/19/2023	32207	CenturyLink	123110 · CB&T C...		614.04
Bill Pmt -Check	06/19/2023	32207	CenturyLink	215150 · Account...	614.04	
Bill Pmt -Check	06/19/2023	32208	CMI TECO	123110 · CB&T C...	0.00	
Bill Pmt -Check	06/19/2023	32208	CMI TECO	215150 · Account...	0.00	
Bill Pmt -Check	06/19/2023	32209	Coca-Cola Bottling Company High C...	123110 · CB&T C...		167.25
Bill Pmt -Check	06/19/2023	32209	Coca-Cola Bottling Company High C...	215150 · Account...	167.25	
Bill Pmt -Check	06/19/2023	32210	Dry Mountain Water Inc.	123110 · CB&T C...		975.00
Bill Pmt -Check	06/19/2023	32210	Dry Mountain Water Inc.	215150 · Account...	975.00	
Bill Pmt -Check	06/19/2023	32211	Dubois Telephone Exchange (DTE) ...	123110 · CB&T C...		100.00
Bill Pmt -Check	06/19/2023	32211	Dubois Telephone Exchange (DTE) ...	215150 · Account...	100.00	
Bill Pmt -Check	06/19/2023	32212	Eagle Uniform Supply, Inc.	123110 · CB&T C...		306.76
Bill Pmt -Check	06/19/2023	32212	Eagle Uniform Supply, Inc.	215150 · Account...	306.76	
Bill Pmt -Check	06/19/2023	3475	Eastern Shoshone Tribe	123110 · CB&T C...		11,995.14
Bill Pmt -Check	06/19/2023	3475	Eastern Shoshone Tribe	215150 · Account...	11,995.14	
Bill Pmt -Check	06/19/2023	32213	Elan Financial Services	123110 · CB&T C...		516.66
Bill Pmt -Check	06/19/2023	32213	Elan Financial Services	215150 · Account...	516.66	
Bill Pmt -Check	06/19/2023	32214	Fender Mender	123110 · CB&T C...		3,795.78
Bill Pmt -Check	06/19/2023	32214	Fender Mender	215150 · Account...	3,795.78	
Bill Pmt -Check	06/19/2023	32215	Fremont Communications Corporation	123110 · CB&T C...		36.00
Bill Pmt -Check	06/19/2023	32215	Fremont Communications Corporation	215150 · Account...	36.00	
Bill Pmt -Check	06/19/2023	32216	Further	123110 · CB&T C...		7,728.80
Bill Pmt -Check	06/19/2023	32216	Further	215150 · Account...	7,728.80	
Bill Pmt -Check	06/19/2023	32217	Hasco Industrial Supply	123110 · CB&T C...		116.72
Bill Pmt -Check	06/19/2023	32217	Hasco Industrial Supply	215150 · Account...	116.72	
Bill Pmt -Check	06/19/2023	32218	High Plains Power, Inc.	123110 · CB&T C...		271.12
Bill Pmt -Check	06/19/2023	32218	High Plains Power, Inc.	215150 · Account...	271.12	
Bill Pmt -Check	06/19/2023	32219	Holiday Inn Express	123110 · CB&T C...		200.00
Bill Pmt -Check	06/19/2023	32219	Holiday Inn Express	215150 · Account...	200.00	
Bill Pmt -Check	06/19/2023	32220	Huff Sanitation Inc.	123110 · CB&T C...		180.00
Bill Pmt -Check	06/19/2023	32220	Huff Sanitation Inc.	215150 · Account...	180.00	
Bill Pmt -Check	06/19/2023	32221	Jack's Truck & Equipment dba Floyd'...	123110 · CB&T C...		333.15
Bill Pmt -Check	06/19/2023	32221	Jack's Truck & Equipment dba Floyd'...	215150 · Account...	333.15	
Bill Pmt -Check	06/19/2023	32222	Kairos Communications, LLC	123110 · CB&T C...		250.00
Bill Pmt -Check	06/19/2023	32222	Kairos Communications, LLC	215150 · Account...	250.00	
Bill Pmt -Check	06/19/2023	32223	Lander Valley Auto Parts	123110 · CB&T C...		496.03
Bill Pmt -Check	06/19/2023	32223	Lander Valley Auto Parts	215150 · Account...	496.03	
Bill Pmt -Check	06/19/2023	32224	Lander, City of (vendor)	123110 · CB&T C...		1,672.56
Bill Pmt -Check	06/19/2023	32224	Lander, City of (vendor)	215150 · Account...	1,672.56	
Bill Pmt -Check	06/19/2023	32225	Larson, Kyle	123110 · CB&T C...		117.50
Bill Pmt -Check	06/19/2023	32225	Larson, Kyle	215150 · Account...	117.50	
Bill Pmt -Check	06/19/2023	32226	MASA - Medical Transport Solutions	123110 · CB&T C...		684.00
Bill Pmt -Check	06/19/2023	32226	MASA - Medical Transport Solutions	215150 · Account...	684.00	
Bill Pmt -Check	06/19/2023	32227	Napa Auto Parts - Riverton	123110 · CB&T C...		414.77
Bill Pmt -Check	06/19/2023	32227	Napa Auto Parts - Riverton	215150 · Account...	414.77	
Bill Pmt -Check	06/19/2023	32228	NAPA Auto Parts of Dubois	123110 · CB&T C...	0.00	
Bill Pmt -Check	06/19/2023	32228	NAPA Auto Parts of Dubois	215150 · Account...	0.00	

Accounts Payable List

June 2023

Type	Date	Num	Name	Account	Debit	Credit
Bill Pmt -Check	06/19/2023	32229	Napa Auto Parts of Lander	123110 · CB&T C...		388.74
Bill Pmt -Check	06/19/2023	32229	Napa Auto Parts of Lander	215150 · Account...	388.74	
Bill Pmt -Check	06/19/2023	32230	Norco	123110 · CB&T C...		318.27
Bill Pmt -Check	06/19/2023	32230	Norco	215150 · Account...	318.27	
Bill Pmt -Check	06/19/2023	32231	Office Shop, Inc.	123110 · CB&T C...		189.32
Bill Pmt -Check	06/19/2023	32231	Office Shop, Inc.	215150 · Account...	189.32	
Bill Pmt -Check	06/19/2023	32232	Overhead Door Company, Inc.	123110 · CB&T C...		214.00
Bill Pmt -Check	06/19/2023	32232	Overhead Door Company, Inc.	215150 · Account...	214.00	
Bill Pmt -Check	06/19/2023	32233	Pitney Bowes	123110 · CB&T C...		164.97
Bill Pmt -Check	06/19/2023	32233	Pitney Bowes	215150 · Account...	164.97	
Bill Pmt -Check	06/19/2023	32234	R.C. Lock & Key	123110 · CB&T C...		28.80
Bill Pmt -Check	06/19/2023	32234	R.C. Lock & Key	215150 · Account...	28.80	
Bill Pmt -Check	06/19/2023	32235	Reserve Account	123110 · CB&T C...		500.00
Bill Pmt -Check	06/19/2023	32235	Reserve Account	215150 · Account...	500.00	
Bill Pmt -Check	06/19/2023	32236	Riverton Ranger Inc.	123110 · CB&T C...		126.00
Bill Pmt -Check	06/19/2023	32236	Riverton Ranger Inc.	215150 · Account...	126.00	
Bill Pmt -Check	06/19/2023	32237	Riverton Tire & Oil, Inc.	123110 · CB&T C...		4,009.69
Bill Pmt -Check	06/19/2023	32237	Riverton Tire & Oil, Inc.	215150 · Account...	4,009.69	
Bill Pmt -Check	06/19/2023	32238	Riverton, City of	123110 · CB&T C...		3,205.28
Bill Pmt -Check	06/19/2023	32238	Riverton, City of	215150 · Account...	3,205.28	
Bill Pmt -Check	06/19/2023	32239	Rocky Mountain Power	123110 · CB&T C...		3,631.78
Bill Pmt -Check	06/19/2023	32239	Rocky Mountain Power	215150 · Account...	3,631.78	
Bill Pmt -Check	06/19/2023	32240	Rocky Mountain Pre-Mix Concrete, I...	123110 · CB&T C...		2,527.79
Bill Pmt -Check	06/19/2023	32240	Rocky Mountain Pre-Mix Concrete, I...	215150 · Account...	2,527.79	
Bill Pmt -Check	06/19/2023	32241	SLB, Inc.	123110 · CB&T C...		3,100.00
Bill Pmt -Check	06/19/2023	32241	SLB, Inc.	215150 · Account...	3,100.00	
Bill Pmt -Check	06/19/2023	32242	Sutherlands	123110 · CB&T C...		103.14
Bill Pmt -Check	06/19/2023	32242	Sutherlands	215150 · Account...	103.14	
Bill Pmt -Check	06/19/2023	32243	TCI - Traveling Computers, Inc.	123110 · CB&T C...		169.00
Bill Pmt -Check	06/19/2023	32243	TCI - Traveling Computers, Inc.	215150 · Account...	169.00	
Bill Pmt -Check	06/19/2023	32244	Trihydro Corporation	123110 · CB&T C...		31,857.34
Bill Pmt -Check	06/19/2023	32244	Trihydro Corporation	215150 · Account...	31,857.34	
Bill Pmt -Check	06/19/2023	32245	Union Telephone Co., Inc.	123110 · CB&T C...		278.04
Bill Pmt -Check	06/19/2023	32245	Union Telephone Co., Inc.	215150 · Account...	278.04	
Bill Pmt -Check	06/19/2023	32246	W.A.R.M. Property Insurance Pool	123110 · CB&T C...		32,465.61
Bill Pmt -Check	06/19/2023	32246	W.A.R.M. Property Insurance Pool	215150 · Account...	32,465.61	
Bill Pmt -Check	06/19/2023	32247	Western Law Associates, P.C.	123110 · CB&T C...		600.00
Bill Pmt -Check	06/19/2023	32247	Western Law Associates, P.C.	215150 · Account...	600.00	
Bill Pmt -Check	06/19/2023	32248	Wyoming Machinery Company, Corp.	123110 · CB&T C...		6,618.12
Bill Pmt -Check	06/19/2023	32248	Wyoming Machinery Company, Corp.	215150 · Account...	6,618.12	
Bill Pmt -Check	06/19/2023	32249	Wyoming.com (vendor)	123110 · CB&T C...		621.92
Bill Pmt -Check	06/19/2023	32249	Wyoming.com (vendor)	215150 · Account...	621.92	
Bill Pmt -Check	06/19/2023	32250	Burns & McDonnell	123110 · CB&T C...		233,669.25
Bill Pmt -Check	06/19/2023	32250	Burns & McDonnell	215150 · Account...	233,669.25	
Bill Pmt -Check	06/19/2023	32251	Division of Criminal Investigation	123110 · CB&T C...		15.00
Bill Pmt -Check	06/19/2023	32251	Division of Criminal Investigation	215150 · Account...	15.00	
					927,193.80	927,193.80

Jun 23



memorandum

To: Chairman Mark Moxley, Fremont County SWDD
From: Scott Lee, P.E.
cc: Fremont County SWDD Board
Date: July 10, 2023
Re: Project Updates for July 17, 2023 Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2022-2023 Environmental Activities and Monitoring (Task Order 10-032 / Trihydro Project 09Y-008-008)

Activities associated with this work order during the previous month and anticipated in the near future include:

- Semiannual groundwater monitoring reports for the spring event have been completed and brief summaries are being prepared to describe results to the District. The reports and summaries will be submitted today or tomorrow for District review.
- The next routine field event will be quarterly methane monitoring for the third quarter.
- The next reporting event will be a semiannual update to AQD for the used oil furnace at Sand Draw. Trihydro is working with Ms. Camille Woody regarding the report details, and we will provide a report for Chairman signature by July 25, 2023, if not sooner.

Task Order 10-032 / Trihydro Project 09Y-008-008 expired on June 30, 2022. Task Order 10-035/ Trihydro Project 09Y-008-009 was approved by the District Board on June 19, 2023, with a commencement date of July 1, 2023, and a completion date of June 30, 2024. Please note that due to a new Trihydro accounting system, reporting and invoicing for this task order will be referenced under Trihydro Project FREMO-023-0001.

Technical Assistance (Task Order 10-033 / Trihydro Project 09Y-005-009)

Technical assistance activities during the previous month are as follows:



- A monthly Board memo was prepared for the June 2023 District Board meeting.
- A monthly Project Status Report was prepared to accompany the May 2023 invoice.

Task Order 10-033 / Trihydro Project 09Y-005-009 expired on June 30, 2022. Task Order 10-036/ Trihydro Project 09Y-005-010 was approved by the District Board on June 19, 2023, with a commencement date of July 1, 2023, and a completion date of June 30, 2024. Please note that due to a new Trihydro accounting system, reporting and invoicing for this task order will be referenced under Trihydro Project FREMO-023-0007.

Superintendent Support Services (Task Order 10-034 / Trihydro Project 09Y-012-001)

Support service activities during the previous month are as follows:

- Weekly operational calls.
- Assisted with review of applications for the Executive Director position.
- Assisted with the in-house construction projects, and researched scrap metal processing options and pricing.
- Developed equipment replacement specifications.
- Continued efforts in reviewing, responding, and submitting WDEQ authorization requests (Ft. Washakie RACM, and Riverton Motel RACM).
- Participation in construction meetings for the Lander Transfer Station, Lander Scale Facility2, and Dubois Scale Facility projects.
- Follow-up correspondence on the Army National Guard borrow source request submittal.
- Follow-up on the Bureau of Land Management request for land acquisition around the Sand Draw Landfill.

Task Order 10-034 / Trihydro Project 09Y-012-001 expired on June 30, 2022. Task Order 10-037/ Trihydro Project 09Y-012-002 was approved by the District Board on June 19, 2023, with a commencement date of July 1, 2023, and a completion date of June 30, 2024. Please note that due to a new Trihydro accounting system, reporting and invoicing for this task order will be referenced under Trihydro Project FREMO-023-0008. This project will also have a revised name of Operational Support Services.

Please let us know if you have any questions or need additional information. You can call me on my direct office line (307-335-3169), send me an email (slee@trihydro.com), or stop by our office at 388 Main Street, Suite C, in Lander.



FCSWDD
July 10, 2023
Page 3

END OF MEMORANDUM

Memorandum



Date: July 12, 2023
To: Camille Woody, Fremont County Solid Waste Disposal District
From: Matt Evans, PE
Subject: Progress Report – July 2023

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Lander Transfer Station Project

Construction is currently ahead of schedule on the Lander Transfer Station project. The preload area reached final elevation the week of June 5th. The building area now needs to sit undisturbed to allow compaction of the underlying soils to occur until August 7th.

Burns & McDonnell is reviewing construction submittals and RFI's (request for information) from Alexander. The shop drawing submittal for the pre-engineered metal building was completed Friday, June 23rd. This was one of the longer lead items for the project. The rebar submittal for the foundation work is one of the big next submittals to be submitted and reviewed.

Biweekly construction meetings continue. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Lander Scalehouse Project

Alexander Construction is submittals material submittals and RFI's for the project. They are starting work on the scalehouse project and are on schedule to be completed with the project this November.

Biweekly construction meetings continue. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Dubois Scalehouse Project

The temporary scalehouse is installed and operational at the Dubois facility. The temporary scalehouse will be used while the new scalehouse is placed on the location of the existing scalehouse.

Excavation work and utility installations are in progress. Submittals and RFI's are currently being reviewed and responded to by Burns & McDonnell. Multiple iterations of the rebar and railing submittals resulting from reorientation of the scalehouse have delayed current construction activities; however, the construction completion date is currently dependent on the

Memorandum *(continued)*



July 12, 2023

Page 2

delivery of the water cistern, which is currently estimated to be delivered to the site in August. This timeframe meets the requirements of the LCI contract, which requires completion by November 15, 2023.

Biweekly construction meetings continue. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Sand Draw Scalehouse Project

Rebidding of the Sand Draw scalehouse project will begin October, 2023. The first advertisement is scheduled to occur October 4, 2023. Prior to bidding the following items will potentially be modified for the project: power supply, and location, of a new electrically operated entrance gate, cistern type, and reducing the extents of the asphalt paving. The updated project and cost estimate will be brought before the Board at the September Board meeting.

Capacity Audits

Surveys for the 2023 capacity audits will be completed in July 2023. Capacity audit reports will be prepared and presented to the Board in September or October 2023.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the project as part of this task.

Capital Improvement Plan Modeling

Burns & McDonnell presented the results of the updated model to the Board at the June Board meeting. The model will be updated next spring as part of the District's budget process.

On-call Surveying

There is no new on-call surveying information at this time.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or maevans@burnsmcd.com at your earliest convenience.