



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

Lander, WY 82520

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trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

June 19, 2023 – 9:30 a.m.

1. **PRELIMINARY ITEMS:**

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mandy Rose, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, Robert Townsend, and Rick Klaproth
- c. Declaration of a Quorum
- d. Approval of Agenda (***Discussion and Formal Action***)
- e. Public Comment/Communication from the Floor

2. **CONSENT ITEMS:**

- a. Approval of Meeting Minutes
 - i. May 2023
- b. Approval of the Accounts Payable
 - i. May 2023
- c. Acceptance of Consultants and Agreement Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. Wind River Inter-Tribal Solid Waste – *no report submitted*

3. **BUSINESS ITEMS:**

- a. FCSWDD Rules and Regulations Review (***Discussion and Formal Action***)
 - i. Start the revision process
 - ii. Decide when to advertise a public hearing (must be 45 days prior to public hearing)
- b. Scale Facility Projects – Burns and McDonnell (***Discussion***)
 - i. Project Update (Lander and Dubois)
 - a. Original Dubois scalehouse building
 - ii. Sand Draw – design review and bid timeline
- c. Lander Transfer Station Project – Burns and McDonnell (***Discussion and Formal Action***)
 - i. Project Update
 - ii. Alexander Construction Pay App. 1 – Recommendation for Payment
- d. Burns & McDonnell (***Discussion and Formal Action***)
 - i. Authorizations
 - a. Authorization No. 46 – Capacity Audits
 - b. Authorization No. 47 – Technical Assistance
 - c. Authorization No. 48 – CIP Model Update
 - d. Authorization No. 49 – Surveying
 - ii. Master Service Agreement
 - iii. University of St. Thomas – Senior Design Project
- e. Trihydro (***Discussion and Formal Action***)
 - i. Task Orders
 - a. Task Order No. 10-035 – Environmental Monitoring and Reporting
 - b. Task Order No. 10-036 – Technical Assistance
 - c. Task Order No. 10-037 – Operational Assistance
 - iii. Master Service Agreement – Amendment No. 6

4. **NEW BUSINESS**

- a. Budget Status Update
- b. Public Notice for New Bale Station Activity
- c. Dubois Scalehouse

5. **CLOSING ITEMS:**

- a. Upcoming Meetings:
 - i. The Next Regularly Scheduled Meeting(s): July 17, 2023, at 9:30am.
- b. Events:
 - i. Annual Household Hazardous Waste Event – July 15, 2023, 9am -2pm. (volunteers are welcome)
 - ii. WSWRA Conference – Evanston, WY, August 21 – 23 (please let Camille Know if you are interested)
- c. Call for Adjournment



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Minutes of Regular Board Meeting

telephone 307.332.7040

May 15, 2023

fax 307.332.5013

trashmatters.org

1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30 am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

Board Members: Mark Moxley, Rob Dolcater, Kyle Larson, Mandy Rose via zoom, Jen Lamb, Rod Haper, Robert Townsend, and Rick Klapproth

Excused Member(s): *No excused Board Members*

Unexcused Member(s): *No unexcused Board Members*

Commissioner Liaison: *Liaison not present*

Community Liaisons: *No Community Liaisons*

Attorney: Rick Sollars

Staff: Accounting Manager Camille Woody (recording minutes)

Consultant(s): Andrew Frey (Trihydro via Zoom), Matt Evans (Burns and McDonnell), Dave Fehringer and Naill Barmore (Fremont Engineering), and Susan Brodie (SLB)

Guests: No Guests

d. Approval of Agenda

RICK KLAPROTH made a motion to approve the consent agenda as presented. BOB TOWNSEND seconded the motion. **MOTION CARRIED.**

e. Public Comment/Communication from the Floor

CHAIRMAN MOXLEY opened the floor to public comment.

There was no public comment.

2. CONSENT ITEMS:

a. Approval of Prior Meeting Minutes

- i. April 2023 Regular Meeting

b. Approval of Accounts Payable

- i. April 2023 invoices

c. Acceptance of Consultants Reports:

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*

d. Acceptance of Staff Reports

- i. Superintendent Report – *no report submitted (vacant position)*

3. BUSINESS ITEMS:

a. District Policies – Recommended Updates (*Discussion and Formal Action*)

- i. Personnel Policy
- ii. Managerial Guidelines

Discussion: The word “cousins” in the Managerial Guidelines definitions was modified to be “first cousins.”

RICK KLAPROTH made a motion to approve the Managerial Guidelines and the Personnel Policies. KYLE LARSON seconded the motion. **MOTION CARRIED.**

- iii. Rules and Regulations

Discussion: CHAIRMAN MOXLEY asked all board members to review the proposed new Rules and Regulations and be prepared to discuss at the next board meeting.

b. Scale Facility Projects – Burns and McDonnell (*Discussion/Update*)

- i. Project Update (Lander and Dubois)

Discussion: Matt Evans with Burns & McDonnell reviewed the current status of our construction projects and anticipated timelines. The review consisted of what was happening at the sites, payment procedures and discussions from the preconstruction meetings. The board members were encouraged by CHAIRMAN MOXLEY to attend.

- ii. Sand Draw – design review and bid timeline

Discussion: There was more discussion on when would be the best time to bid this out late summer or early fall - TBD.

c. Lander Transfer Station Project – Burns and McDonnell (*Discussion and Formal Action*)

- i. Project Update

Discussion: Matt Evans with Burns & McDonnell reviewed the current status of our construction projects and anticipated timelines. The review consisted of what was happening at the sites, payment procedures and discussions from the preconstruction meetings.

d. Executive Director Vacancy – Interview Outcome (*Discussion*)

Discussion: It was decided to drop the P.E. requirement off of our requirements. They must have an engineering degree, but do not have to be licensed. Another possibility would be an EIT (engineer in training).

e. WRITC Meeting Update (*Discussion*)

Discussion: There was discussion on the last meeting with the WRITC. We are waiting for them to review proposed contract and contact the District.

4. NEW BUSINESS:

- a. **Budget Status Update:** Susan Brodie presented and reviewed the proposed FY 2023-24 Budget.

RICK KLAPROTH made a motion to approve the proposed Budget as presented. BOB TOWNSEND seconded the motion. **MOTION CARRIED.**

5. CLOSING ITEMS:

- a. None

6. CALL FOR ADJOURNMENT:

BOB TOWNSEND made a motion to adjourn the meeting at 11:28am. RICK KLAPROTH seconded the motion. **MOTION CARRIED.**

7. UPCOMING MEETING(S):

- a. The next Regularly Scheduled Meeting: June 19, 2023, at 9:30am.

Respectfully submitted by,

Camille Woody
Accounting and Human Resources Manager
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For May 2023

(with comparative data for 2021)

	May 22	May 23	Jul-May 22	Jul-May 23	Budget	YTD = 92% % of Budget
Ordinary Income/Expense						
Income						
410210 · 3 Mill Levy Property Tax Revenue	46,351.76	280,470.42	1,288,987.47	2,847,479.99	1,512,490.00	188.26%
410214 · Auto Tax Revenue	0.00	0.00	171,098.43	187,477.40	325,000.00	57.69%
432000 · Intergovernmental Revenue	8,690.75	0.00	48,596.99	43,892.79	36,000.00	121.92%
435260M · Misc. Grant Revenue	0.00	0.00	344,090.61	0.00	0.00	0.0%
441270 · User Fees	248,060.28	278,578.29	2,426,316.42	2,366,115.96	2,500,000.00	94.65%
471250 · Interest Income	15,418.86	58,674.01	224,570.63	333,938.69	220,000.00	151.79%
480271 · Compost Sales	1,737.50	1,866.00	4,867.00	6,616.00	3,000.00	220.53%
480277O/S · Overage (Shortage)	-39.40	10.27	-84.92	58.59	0.00	100.0%
480290 · Miscellaneous Revenue	75.00	25.00	5,571.27	5,437.48	4,100.00	132.62%
480290C · Recycling Revenue	9,179.76	1,236.00	206,736.93	108,623.62	160,000.00	67.89%
499272 · Sale of Surplus Vehicles	0.00	0.00	0.00	77,101.00	110,000.00	70.09%
Total Income	329,474.51	620,859.99	4,720,750.83	5,976,741.52	4,870,590.00	122.71%
Expense						
510310 · WAGES	100,185.36	89,684.85	1,060,112.13	1,091,754.66	1,280,750.00	85.24%
520000 · Payroll Tax & Benefits						
520320 · FICA	6,822.70	6,034.10	72,415.55	75,322.16	91,600.00	82.23%
520330 · WYOMING RETIREMENT	14,524.01	12,441.43	154,560.15	149,734.09	189,100.00	79.18%
520340 · HEALTH BENEFITS	44,778.15	54,016.09	441,685.65	476,259.92	624,950.00	76.21%
520350 · WORKER'S COMPENSATION	1,442.65	1,174.88	15,265.61	14,301.99	18,400.00	77.73%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	-4,639.60	303.42	10,000.00	3.03%
Total 520000 · Payroll Tax & Benefits	67,567.51	73,666.50	679,287.36	715,921.58	934,050.00	76.65%
530000 · Travel, Seminars & Training						
530620 · Board Travel/Seminars	16.94	168.71	399.28	887.50	5,500.00	16.14%
530630 · Staff Travel, Seminars & Training	130.14	1,054.56	4,720.19	10,075.22	10,000.00	100.75%
Total 530000 · Travel, Seminars & Training	147.08	1,223.27	5,119.47	10,962.72	15,500.00	70.73%
540000 · Contractual Services						
540700 · Engineering	18,710.39	265,526.59	313,209.82	585,502.29	593,890.00	98.59%
540840 · Audit/Acctg Fees	0.00	0.00	4,132.00	4,218.00	4,218.00	100.0%
540842 · Public Information	0.00	0.00	3,502.58	6,494.99	10,000.00	64.95%
540844 · Accountant	1,975.00	3,100.00	18,275.00	20,050.00	30,000.00	66.83%
540846 · Misc.Contract Services	0.00	0.00	4,458.15	0.00	17,000.00	0.0%
540850 · Attorney Fees	600.00	600.00	7,561.66	7,575.00	25,000.00	30.3%
Total 540000 · Contractual Services	21,285.39	269,226.59	351,139.21	623,840.28	680,108.00	91.73%
550000 · Other Admin. Expenses						
550610 · Office Expense	412.16	579.10	6,458.66	8,659.79	12,000.00	72.17%
550611 · Postage	164.97	664.97	1,742.90	1,998.99	3,000.00	66.63%
550612 · Advertising	1,393.20	376.00	3,743.80	9,783.50	6,500.00	150.52%
550616 · Office Equip.- Maint. & Repairs	652.82	278.32	3,243.79	7,546.83	35,000.00	21.56%
550635 · Bank fees	2,594.16	3,923.02	25,065.26	36,740.15	35,000.00	104.97%
Total 550000 · Other Admin. Expenses	5,217.31	5,821.41	40,254.41	64,729.26	91,500.00	70.74%

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For May 2023

(with comparative data for 2021)

	May 22	May 23	Jul-May 22	Jul-May 23	Budget	YTD = 92% % of Budget
620000 · Operations						
620420 · Operat/Maint Fuel, Lube, Filter						
820421 · Fuel	24,103.19	21,959.70	215,581.16	225,192.02	603,835.00	37.29%
620420 · Operat/Maint Fuel, Lube, Filter - Other	1,819.76	5,275.46	28,883.12	34,595.10		100.0%
Total 620420 · Operat/Maint Fuel, Lube, Filter	25,922.95	27,235.16	244,464.28	259,787.12	603,835.00	43.02%
620430 · Equipment Repairs	5,195.58	5,604.42	103,737.29	140,462.96	274,876.00	51.1%
620470 · Tires/All sites	14,776.20	4,139.13	37,213.21	20,370.33	62,000.00	32.86%
620475 · Safety	823.52	826.00	35,814.31	17,903.34	35,000.00	51.15%
620495 · Tools/all sites	21.99	41.13	2,253.44	1,736.86	5,000.00	34.74%
620591 · Supplies/All Sites	521.69	829.89	10,127.58	10,728.84	15,000.00	71.53%
620630 · Property Leases/Equip. Rents	1,925.08	1,402.18	39,316.37	20,912.54	55,000.00	38.02%
620710 · Bale Station Repair	0.00	0.00	8,902.08	316.79	200,000.00	0.16%
620711 · Baler wire	0.00	0.00	7,306.41	5,502.50	5,000.00	110.05%
Total 620000 · Operations	49,187.01	40,077.91	489,134.97	477,721.28	1,255,711.00	38.04%
630000 · Other Operating Expense						
630521 · Site Maintenance/All Sites	12,161.67	2,921.79	52,394.82	62,855.80	94,000.00	66.87%
630690 · Transfer Stations	0.00	0.00	75.48	83.92	1,000.00	8.39%
630695 · Wind River Res. Trnsfr Stations	22,931.51	23,356.16	247,808.24	252,397.23	275,000.00	91.78%
630730 · Recycling	20,890.19	0.00	131,874.32	84,350.64	130,000.00	64.89%
630740 · Financial Assurance Pmt.	26.00	0.00	226.00	700.00	1,200.00	58.33%
630839 · Bad Debts	0.00	0.00	0.00	45.40	1,000.00	4.54%
630854 · Landfill Closure	0.00	0.00	1,281,083.20	0.00	0.00	0.0%
Total 630000 · Other Operating Expense	56,009.37	26,277.95	1,713,462.06	400,432.99	502,200.00	79.74%
640650 · Utilities/All sites						
640651 · Power	3,741.68	3,910.42	46,091.72	51,694.93		
640652 · Cell Phone	554.34	278.04	6,093.84	5,905.85		
640653 · Phones	765.09	696.55	7,998.49	8,161.53		
640654 · Water	1,688.06	2,818.63	23,093.24	23,886.69		
640655 · Internet	50.00	675.41	3,152.57	3,300.56		
640656 · Propane/Natural Gas	88.86	0.00	11,126.88	20,174.27		
640650 · Utilities/All sites - Other	168.00	0.00	672.00	1,118.00	135,000.00	0.83%
Total 640650 · Utilities/All sites	7,056.03	8,379.05	98,228.74	114,241.83	135,000.00	84.62%
650712 · Scale Houses	193.27	0.00	6,086.65	7,399.65	35,000.00	21.14%
710000 · Insurance						
710640 · Insurance Liability	0.00	0.00	6,986.00	6,378.00	6,249.00	102.06%
710645 · Insurance Property	0.00	0.00	30,027.39	31,779.00	32,000.00	99.31%
710647 · Insurance Bonds	0.00	0.00	75.00	75.00	200.00	37.5%
Total 710000 · Insurance	0.00	0.00	37,088.39	38,232.00	38,449.00	99.44%
850410 · Equipment Purchase	0.00	0.00	0.00	306,337.00	1,046,500.00	29.27%
850414 · Infrastructure Improvements	0.00	546,725.25	0.00	787,264.34	1,750,000.00	44.99%
850410 · Office Equipment	0.00	0.00	0.00	8,594.98	50,000.00	17.19%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Principal	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	306,848.33	1,061,082.78	4,479,913.39	4,647,432.57	7,814,768.00	59.47%
Net Ordinary Income	22,626.18	-440,222.79	240,837.44	1,329,308.95	-2,944,178.00	-45.15%
Net Income	22,626.18	-440,222.79	240,837.44	1,329,308.95	-2,944,178.00	-45.15%

Fremont County Solid Waste Disposal District
Accounts Payable List

Accrual Basis

May 2023

Type	Date	Num	Name	Account	Debit	Credit
May 23						
Bill Pmt -Check	05/15/2023	32130	A.D. Martin Dubois	123110 · CB&T C...		90.57
Bill Pmt -Check	05/15/2023	32130	A.D. Martin Dubois	215150 · Account...	90.57	
Bill Pmt -Check	05/15/2023	32131	Ace Hardware-Lander	123110 · CB&T C...		50.32
Bill Pmt -Check	05/15/2023	32131	Ace Hardware-Lander	215150 · Account...	50.32	
Bill Pmt -Check	05/15/2023	32132	Advanced Heating Inc.	123110 · CB&T C...		48.00
Bill Pmt -Check	05/15/2023	32132	Advanced Heating Inc.	215150 · Account...	48.00	
Bill Pmt -Check	05/15/2023	32133	Atlas Office Products, Inc.	123110 · CB&T C...		149.75
Bill Pmt -Check	05/15/2023	32133	Atlas Office Products, Inc.	215150 · Account...	149.75	
Bill Pmt -Check	05/15/2023	32134	Bailey Enterprises, Inc.	123110 · CB&T C...		14,274.45
Bill Pmt -Check	05/15/2023	32134	Bailey Enterprises, Inc.	215150 · Account...	14,274.45	
Bill Pmt -Check	05/15/2023	32135	Black Hills Energy	123110 · CB&T C...		423.43
Bill Pmt -Check	05/15/2023	32135	Black Hills Energy	215150 · Account...	423.43	
Bill Pmt -Check	05/15/2023	32136	Bomgaars	123110 · CB&T C...		168.92
Bill Pmt -Check	05/15/2023	32136	Bomgaars	215150 · Account...	168.92	
Bill Pmt -Check	05/15/2023	32137	Bull's Service & Towing	123110 · CB&T C...		89.80
Bill Pmt -Check	05/15/2023	32137	Bull's Service & Towing	215150 · Account...	89.80	
Bill Pmt -Check	05/15/2023	32138	Carolina Software Inc.	123110 · CB&T C...		589.12
Bill Pmt -Check	05/15/2023	32138	Carolina Software Inc.	215150 · Account...	589.12	
Bill Pmt -Check	05/15/2023	32139	Carroll Septic Service Corporation	123110 · CB&T C...		150.00
Bill Pmt -Check	05/15/2023	32139	Carroll Septic Service Corporation	215150 · Account...	150.00	
Bill Pmt -Check	05/15/2023	32140	CenturyLink	123110 · CB&T C...		625.45
Bill Pmt -Check	05/15/2023	32140	CenturyLink	215150 · Account...	625.45	
Bill Pmt -Check	05/15/2023	32141	CMI TECO	123110 · CB&T C...		16,636.03
Bill Pmt -Check	05/15/2023	32141	CMI TECO	215150 · Account...	16,636.03	
Bill Pmt -Check	05/15/2023	32142	Coca-Cola Bottling Company High C...	123110 · CB&T C...		123.75
Bill Pmt -Check	05/15/2023	32142	Coca-Cola Bottling Company High C...	215150 · Account...	123.75	
Bill Pmt -Check	05/15/2023	32143	Dry Mountain Water Inc.	123110 · CB&T C...		780.00
Bill Pmt -Check	05/15/2023	32143	Dry Mountain Water Inc.	215150 · Account...	780.00	
Bill Pmt -Check	05/15/2023	32144	Dubois Telephone Exchange (DTE) ...	123110 · CB&T C...		96.81
Bill Pmt -Check	05/15/2023	32144	Dubois Telephone Exchange (DTE) ...	215150 · Account...	96.81	
Bill Pmt -Check	05/15/2023	32145	Eagle Uniform Supply, Inc.	123110 · CB&T C...		291.76
Bill Pmt -Check	05/15/2023	32145	Eagle Uniform Supply, Inc.	215150 · Account...	291.76	
Bill Pmt -Check	05/15/2023	32146	Eastern Shoshone Tribe	123110 · CB&T C...	0.00	
Bill Pmt -Check	05/15/2023	32146	Eastern Shoshone Tribe	215150 · Account...	0.00	
Bill Pmt -Check	05/15/2023	32147	Fremont Communications Corporation	123110 · CB&T C...		36.00
Bill Pmt -Check	05/15/2023	32147	Fremont Communications Corporation	215150 · Account...	36.00	
Bill Pmt -Check	05/15/2023	32148	Further	123110 · CB&T C...		4,676.25
Bill Pmt -Check	05/15/2023	32148	Further	215150 · Account...	4,676.25	
Bill Pmt -Check	05/15/2023	32149	High Plains Power, Inc.	123110 · CB&T C...		603.42
Bill Pmt -Check	05/15/2023	32149	High Plains Power, Inc.	215150 · Account...	603.42	
Bill Pmt -Check	05/15/2023	32150	Interwest Paper, Inc.	123110 · CB&T C...		300.00
Bill Pmt -Check	05/15/2023	32150	Interwest Paper, Inc.	215150 · Account...	300.00	
Bill Pmt -Check	05/15/2023	32151	Jack's Truck & Equipment dba Floyd'...	123110 · CB&T C...		118.60
Bill Pmt -Check	05/15/2023	32151	Jack's Truck & Equipment dba Floyd'...	215150 · Account...	118.60	
Bill Pmt -Check	05/15/2023	32152	Jerry's Trailer Parts & Service	123110 · CB&T C...		68.00
Bill Pmt -Check	05/15/2023	32152	Jerry's Trailer Parts & Service	215150 · Account...	68.00	
Bill Pmt -Check	05/15/2023	32153	Lander Valley Auto Parts	123110 · CB&T C...		90.12
Bill Pmt -Check	05/15/2023	32153	Lander Valley Auto Parts	215150 · Account...	90.12	
Bill Pmt -Check	05/15/2023	32154	Lander, City of (vendor)	123110 · CB&T C...		2,095.68
Bill Pmt -Check	05/15/2023	32154	Lander, City of (vendor)	215150 · Account...	2,095.68	
Bill Pmt -Check	05/15/2023	32155	Local Government Liability Pool	123110 · CB&T C...		6,202.00
Bill Pmt -Check	05/15/2023	32155	Local Government Liability Pool	215150 · Account...	6,202.00	
Bill Pmt -Check	05/15/2023	32156	Murdoch's Ranch Supply	123110 · CB&T C...		90.94
Bill Pmt -Check	05/15/2023	32156	Murdoch's Ranch Supply	215150 · Account...	90.94	
Bill Pmt -Check	05/15/2023	32157	Napa Auto Parts - Riverton	123110 · CB&T C...		104.95
Bill Pmt -Check	05/15/2023	32157	Napa Auto Parts - Riverton	215150 · Account...	104.95	
Bill Pmt -Check	05/15/2023	32158	NAPA Auto Parts of Dubois	123110 · CB&T C...		540.49
Bill Pmt -Check	05/15/2023	32158	NAPA Auto Parts of Dubois	215150 · Account...	540.49	
Bill Pmt -Check	05/15/2023	32159	Napa Auto Parts of Lander	123110 · CB&T C...		297.63
Bill Pmt -Check	05/15/2023	32159	Napa Auto Parts of Lander	215150 · Account...	297.63	
Bill Pmt -Check	05/15/2023	32160	Norco	123110 · CB&T C...		594.80
Bill Pmt -Check	05/15/2023	32160	Norco	215150 · Account...	594.80	
Bill Pmt -Check	05/15/2023	32161	Office Shop, Inc.	123110 · CB&T C...		91.17
Bill Pmt -Check	05/15/2023	32161	Office Shop, Inc.	215150 · Account...	91.17	
Bill Pmt -Check	05/15/2023	32162	Riverton Tire & Oil, Inc.	123110 · CB&T C...		146.35
Bill Pmt -Check	05/15/2023	32162	Riverton Tire & Oil, Inc.	215150 · Account...	146.35	
Bill Pmt -Check	05/15/2023	32163	Riverton, City of	123110 · CB&T C...		629.91
Bill Pmt -Check	05/15/2023	32163	Riverton, City of	215150 · Account...	629.91	

2:54 PM
06/14/23

Fremont County Solid Waste Disposal District
Accounts Payable List

Accrual Basis

May 2023

Type	Date	Num	Name	Account	Debit	Credit
Bill Pmt -Check	05/15/2023	32164	Rocky Mountain Power	123110 · CB&T C...		3,741.05
Bill Pmt -Check	05/15/2023	32164	Rocky Mountain Power	215150 · Account...	3,741.05	
Bill Pmt -Check	05/15/2023	32165	Rocky Mountain Pre-Mix Concrete, I...	123110 · CB&T C...		2,877.77
Bill Pmt -Check	05/15/2023	32165	Rocky Mountain Pre-Mix Concrete, I...	215150 · Account...	2,877.77	
Bill Pmt -Check	05/15/2023	32166	Shaw's Sawmill Service	123110 · CB&T C...		336.00
Bill Pmt -Check	05/15/2023	32166	Shaw's Sawmill Service	215150 · Account...	336.00	
Bill Pmt -Check	05/15/2023	32167	SLB, Inc.	123110 · CB&T C...		1,750.00
Bill Pmt -Check	05/15/2023	32167	SLB, Inc.	215150 · Account...	1,750.00	
Bill Pmt -Check	05/15/2023	32168	Struna Communications Co.	123110 · CB&T C...		168.20
Bill Pmt -Check	05/15/2023	32168	Struna Communications Co.	215150 · Account...	168.20	
Bill Pmt -Check	05/15/2023	32169	Sutherlands	123110 · CB&T C...		88.61
Bill Pmt -Check	05/15/2023	32169	Sutherlands	215150 · Account...	88.61	
Bill Pmt -Check	05/15/2023	32170	TCI - Traveling Computers, Inc.	123110 · CB&T C...		80.00
Bill Pmt -Check	05/15/2023	32170	TCI - Traveling Computers, Inc.	215150 · Account...	80.00	
Bill Pmt -Check	05/15/2023	32171	Tri-State Oil Reclaimers, Inc.	123110 · CB&T C...		1,050.00
Bill Pmt -Check	05/15/2023	32171	Tri-State Oil Reclaimers, Inc.	215150 · Account...	1,050.00	
Bill Pmt -Check	05/15/2023	32172	Trihydro Corporation	123110 · CB&T C...		17,059.93
Bill Pmt -Check	05/15/2023	32172	Trihydro Corporation	215150 · Account...	17,059.93	
Bill Pmt -Check	05/15/2023	32173	Unemployment Tax Division	123110 · CB&T C...		303.42
Bill Pmt -Check	05/15/2023	32173	Unemployment Tax Division	215150 · Account...	303.42	
Bill Pmt -Check	05/15/2023	32174	Western Law Associates, P.C.	123110 · CB&T C...		600.00
Bill Pmt -Check	05/15/2023	32174	Western Law Associates, P.C.	215150 · Account...	600.00	
Bill Pmt -Check	05/15/2023	32175	WYCO Services, LLC	123110 · CB&T C...		135.00
Bill Pmt -Check	05/15/2023	32175	WYCO Services, LLC	215150 · Account...	135.00	
Bill Pmt -Check	05/15/2023	32176	Wyoming DEQ Air Quality Division	123110 · CB&T C...	0.00	
Bill Pmt -Check	05/15/2023	32176	Wyoming DEQ Air Quality Division	215150 · Account...	0.00	
Bill Pmt -Check	05/15/2023	32177	Wyoming First Aid & Safety	123110 · CB&T C...		30.29
Bill Pmt -Check	05/15/2023	32177	Wyoming First Aid & Safety	215150 · Account...	30.29	
Bill Pmt -Check	05/15/2023	32178	Wyoming Machinery Company, Corp.	123110 · CB&T C...		11,244.67
Bill Pmt -Check	05/15/2023	32178	Wyoming Machinery Company, Corp.	215150 · Account...	11,244.67	
Bill Pmt -Check	05/15/2023	32179	Wyoming.com (vendor)	123110 · CB&T C...		214.90
Bill Pmt -Check	05/15/2023	32179	Wyoming.com (vendor)	215150 · Account...	214.90	
Bill Pmt -Check	05/15/2023	3450	Eastern Shoshone Tribe	123110 · CB&T C...		16,047.16
Bill Pmt -Check	05/15/2023	3450	Eastern Shoshone Tribe	215150 · Account...	16,047.16	
Bill Pmt -Check	05/15/2023	32180	TCI - Traveling Computers, Inc.	123110 · CB&T C...		425.70
Bill Pmt -Check	05/15/2023	32180	TCI - Traveling Computers, Inc.	215150 · Account...	425.70	
Bill Pmt -Check	05/04/2023	32129	Garrett, Rusty	123110 · CB&T C...		200.00
Bill Pmt -Check	05/04/2023	32129	Garrett, Rusty	215150 · Account...	200.00	
					107,627.17	107,627.17

May 23



memorandum

To: Chairman Mark Moxley, Fremont County SWDD
From: Scott Lee, P.E.
cc: Fremont County SWDD Board
Date: June 12, 2023
Re: Project Updates for June 19, 2023 Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2022-2023 Environmental Activities and Monitoring (Task Order 10-032 / Trihydro Project 09Y-008-008)

Activities associated with this work order during the previous month and anticipated in the near future include:

- Semiannual groundwater and methane monitoring was conducted between April 6th and April 26th. Data for all landfills was received, and data validation and statistical analysis are done. Landfill reports are underway, and we will strive to have them completed by the end of June.
- The next routine field event will be quarterly methane monitoring for the third quarter.
- The next reporting event will be a semiannual update to AQD for the used oil furnace at Sand Draw.

Technical Assistance (Task Order 10-033 / Trihydro Project 09Y-005-009)

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the May 2023 District Board meeting.
- A monthly Project Status Report was prepared to accompany the April 2023 invoice.



Superintendent Support Services (Task Order 10-034 / Trihydro Project 09Y-012-001)

Support service activities during the previous month are as follows:

- Weekly operational calls with Mark and Camille, assistance with document development and participation in monthly Board meetings.
- Assisted with review of applicant and participated in the Executive Director interview.
- Finalized the BLS-SOC document, assisted with the in-house construction projects, and researched scrap metal processing options and pricing.
- Developed equipment replacement evaluation.
- Continued efforts in reviewing, responding, and submitting WDEQ authorization requests (Ft. Washakie RACM, and Riverton Motel RACM).
- Participation in construction meetings for the Lander Transfer Station, Lander Scale Facility², and Dubois Scale Facility projects.
- Follow-up correspondence on the Army National Guard borrow source request submittal.
- Follow-up on the Bureau of Land Management request for land acquisition around the Sand Draw Landfill.
- Assisted with the budget presentation.

Please let us know if you have any questions or need additional information. You can call me on my direct office line (307-335-3169), send me an email (slee@trihydro.com), or stop by our office at 388 Main Street, Suite C, in Lander.

END OF MEMORANDUM

Memorandum



Date: June 14, 2023
To: Camille Woody, Fremont County Solid Waste Disposal District
From: Matt Evans, PE
Subject: Progress Report – June 2023

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Lander Transfer Station Project

Construction is currently ahead of schedule on the Lander Transfer Station project. The preload area reached final elevation the week of June 5th. The building area now needs to sit undisturbed to allow compaction of the underlying soils to occur.

Burns & McDonnell is reviewing construction submittals and RFI's (request for information) from Alexander. The most significant submittal under review at this time is the shop drawing submittal for the pre-engineered metal building. Review of that submittal is anticipated to be complete by Friday, June 16th.

Biweekly construction meetings continue. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Lander Scalehouse Project

Alexander Construction is starting on the construction of the new Lander Scalehouse this week. The majority of the construction work for the scalehouse project is anticipated to be completed while the transfer station preloading area sits undisturbed (until approximately mid-August).

Biweekly construction meetings continue. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Dubois Scalehouse Project

The temporary scalehouse is installed and operational at the Dubois facility. The temporary scalehouse will be used while the new scalehouse is placed on the location of the existing scalehouse.

Submittals and RFI's are currently be reviewed and responded to by Burns & McDonnell. The construction completion date is currently dependent on the delivery of the water cistern, which is currently estimated to be delivered to the site in August. This timeframe meets the requirements of the LCI contract, which requires completion by November 15, 2023.

Memorandum *(continued)*



June 14, 2023

Page 2

Biweekly construction meetings continue. Agenda items of the meetings include safety, schedule, submittal/RFI log review, coordination items, and other business that may be affecting the project.

Sand Draw Scalehouse Project

Rebidding of the Sand Draw scalehouse project will begin October, 2023. The first advertisement is scheduled to occur October 4, 2023. Prior to bidding the following items will potentially be modified for the project: power supply, and location, of a new electrically operated entrance gate, cistern type, and reducing the extents of the asphalt paving.

Capacity Audits

Surveys for the 2023 capacity audits will be completed in July 2023. Capacity audit reports will be prepared and presented to the Board in September or October 2023.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the project as part of this task.

Capital Improvement Plan Modeling

Burns & McDonnell is finalizing the updates to the model and will be presenting the results to the Board at the June Board meeting.

On-call Surveying

There is no new on-call surveying information at this time.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or maevans@burnsmcd.com at your earliest convenience.