



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400
Lander, WY 82520
telephone 307.332.7040
fax 307.332.5013
trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

February 22, 2023 – 9:30 a.m.

1. **PRELIMINARY ITEMS:**

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mandy Rose, Rick Klaproth, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, and Robert Townsend
- c. Declaration of a Quorum
- d. Approval of Agenda (*Discussions and Formal Action*)
- e. Public Comment/Communication from the Floor

2. **CONSENT ITEMS:**

- a. Approval of Meeting Minutes
 - i. January 2023
- b. Approval of the Accounts Payable
 - i. January 2023
- c. Acceptance of Consultants and Agreement Reports
- d. Acceptance of Staff Reports – *no report submitted*

3. **BUSINESS ITEMS:**

- a. Lander Transfer Station and Scalehouse Projects Update and Next Steps – Burns and McDonnell
- b. Transfer Station Project pay application #1 – Burns and McDonnell (*Discussion and Formal Action*)
- c. District Policies – Recommended Updates (*Discussions and Formal Action*)
 - i. Safety Policy
 - ii. Personnel Policy
 - iii. Managerial Guidelines
- d. Recruiting (*Update*)

4. **NEW BUSINESS**

- a. Health Insurance Increase (*Discussions*)
- b. Wash Bay Facility (*Discussions*)

5. **CLOSING ITEMS:**

- a. Upcoming Meetings:
 - i. Meeting February 28, 2023 - 1:30p-2:30p, 15 North Fork Rd - (Chambers – across the street from the Post Office) - WRIR Solid Waste Negotiations Committee: R. Haper, M. Rose, M. Moxley & K. Larson
 - ii. The next Regularly Scheduled Meeting(s): March 20, 2023, at 9:30 a.m.
- b. Call for Adjournment



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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

January 16, 2023

1. **PRELIMINARY ITEMS:**

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:40am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

Board Members: Kyle Larson, Rick Klapproth, Mandy Rose, Robert Townsend, Rob Dolcater, Jen Lamb, Rod Haper, and Mark Moxley
Excused Member(s): *no excused Board Members*
Unexcused Member(s): *no unexcused Board Members*
Commissioner Liaison: Mike Jones
Community Liaisons: John Larson (City of Lander)
Attorney: Rick Sollars
Staff: Accounting Manager Camille Woody (recording minutes), and Andrew Frey (via Zoom)
Consultant(s): Matt Evans (Burns & McDonald) via zoom
Guests: *no guests present*

d. Approval of Agenda

VICE-CHAIR DOLCATER made a motion to approve the consent agenda as presented, moving the Burns and McDonnell discussions and Public Communication plan discussions to the beginning of the agenda. RICK KLAPROTH seconded the motion. **MOTION CARRIED.**

e. Public Comment/Communication from the Floor

CHAIRMAN MOXLEY opened the floor to public comment. No public comment was made and the comment period was closed.

2. **CONSENT ITEMS:**

a. Approval of Prior Meeting Minutes

- i. December 2022 Regular Meeting

b. Approval of Accounts Payable

- i. December 2022 invoices

c. Acceptance of Consultants Reports:

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*

d. Acceptance of Staff Reports

- i. Superintendent Report – *no report submitted*

3. **BUSINESS ITEMS:**

a. **Scalehouse and Lander Transfer Station Projects – Burns & McDonnell (*Discussion & Formal Action*)**

Lander Transfer Station Project - Matt Evans provided project and schedule updates and requested authorization to advertise for bids. The intended bid advertising dates are 1/25/2023 and 2/1/2023, a pre-bid meeting on 2/8/2023, with bids being due 3/3/2023. Bid review with the Board and potential bid award will take place at the March 2023 Board meeting, with a project completion date of 5/31/2024. The current engineer's estimate is \$5.8 million.

Discussion: The earthwork quantity is approximately 12,000 cubic yards. The entire project is planned under one contract. There is a potential 9-month lead time on the building materials. The earthwork will include a pre-loading period to address any potential settlement. This will be the first major project identified within the Strategic Planning project.

RICK KLAPROTH made a motion to move forward with the advertisement for the Lander Transfer Station project. ROBERT TOWNSEND seconded the motion. **MOTIONED CARRIED.**

Scalehouse Replacement Project – Matt Evans provided project and schedule updates for the Lander, Dubois and Sand Draw Scalehouse Project and requested authorization to advertise for bids. The intended bid advertising dates are 2/8/2023 and 2/15/2023, a pre-bid meeting on 2/22/2023, with bids being due 3/10/2023. Bid review with the Board and potential bid award will take place at the March 2023 Board meeting, with a project completion date of 11/15/2023. The current engineer's estimate is \$1 million.

Discussion: The project includes site work, pavement, concrete, new sewer and water cisterns, two new scales, electric gates, and installation of the scale buildings ordered through the first phase of the project. Additional scales will be installed at the Lander and Sand Draw facilities, greatly reducing the time customers spend waiting in line. Based on the phasing of the projects and project requirements, the sites will remain open during construction.

ROBERT TOWNSEND made a motion to move forward with the advertisement for the Lander, Dubois and Sand Draw Scalehouse site bids. ROBERT TOWNSEND seconded the motion. **MOTIONED CARRIED.**

b. **Public Communication Plan – Planning Committee Update (*Discussion*)**

KYLE LARSON AND SECRETARY/TREASURER LAMB recapped the planning meeting presentation that Superintendent Frey provided to the City of Riverton, stating that Andy did a good job.

Discussion: The District will need to provide the same formal presentation to the City of Lander and the County Commissioners in the near future. Arrangements will be coordinated to schedule Superintendent Frey to assist following his transition to Trihydro. The timeline was loosely scheduled for mid-February.

c. **Election of Officers – Chairman, Vice-Chair, Secretary/Treasurer (*Discussion and Formal Action*)**

Discussion: After a brief discussion, it was recommended that the current Officers would remain the same since they are willing and it ensures there are at least two Board members relatively available to assist with reviewing/signing documents as requested.

RICK KLAPROTH made a motion to keep the current Board Members in their current Officer positions: Mark Moxley – Chairman, Rob Dolcater – Vice Chair, and Jen Lamb – Secretary/Treasurer. KYLE LARSON seconded the motion. **MOTION CARRIED.**

d. **Board Committee Member Assignments (*Discussion and Formal Action*)**

CHAIRMAN MOXLEY reviewed the existing committees with the Board member assignments, offering KYLE LARSON to the WRIR Solid Waste Negotiations Committee.

- Recycling Committee: Jennifer Lamb, Mandy Rose, Bob Townsend, and Mark Moxley
- Health Benefit and Wage Committee: Rob Dolcater, Mark Moxley, and Rick Klaproth
- Planning Committee: Bob Townsend, Mandy Rose, Jen Lam, and Rob Dolcator
- Budget Committee: Rick Klaproth, Jen Lam, Rob Dolcater, and Mark Moxley
- WRIR Solid Waste Negotiations Committee: Rod Haper, Mandy Rose, Mark Moxley, and Kyle Larson

e. Board Reimbursement – Travel and Expenditures (*Discussion*)

The 2023 IRS mileage rate has been established as \$0.655 per mile. A travel/expenditure sheet was given to each Board member.

f. New Year/Board Resolutions (*Discussion and Formal Action*)

i. Proposed Resolution 01-2023: Authorized Depositors

CHAIRMAN MOXLEY reviewed the resolution to the group, stating that this resolution authorizes the listed banks to receive deposits from the District. This resolution again lists all of the financial institutions on one resolution. The listed banks include Central Bank and Trust, Wyoming Community Bank, and the Bank of Jackson Hole.

ii. Proposed Resolution 02-2-23: Authorized Account Signers

CHAIRMAN MOXLEY reviewed the resolution to the group, stating that this resolution identifies the authorized individuals for signing District documents and that at least one of them must be a Board member. The listed authorized signers are identified as the Chairman, Vice-Chair, Secretary/Treasurer, Executive Director, and the Bookkeeper.

iii. Proposed Resolution 03-2023: Authorized Facsimile Signatures (State of Wyoming Requirement)

CHAIRMAN MOXLEY reviewed the resolution to the group, stating that this resolution registers the appointed Board members with State of Wyoming.

BOB TOWNSEND made a motion to approve Resolutions 01-2023 Authorized Depositors; 02-2023 Authorized Account Signers; and 03-2023 Authorized Facsimile Signatures. VICE-CHAIRMAN DOLCATER seconded the motion. **MOTION CARRIED.**

g. Atlantic City Area – Bear Proof Waste Container Grant Opportunity (*Discussion and Formal Action*)

Superintendent Frey informed the Board that over the past year there had been a request from the Atlantic City and South Pass area asking for another opportunity to receive bear proof waste storage containers. In 2014, the District teamed with Wyoming Game and Fish to pursue and be awarded a grant from the Animal Damage Management Board to purchase 16 bear-proof waste storage containers.

There is a program available through the Wyoming Department of Environmental Quality where funding is available for water management programs that assist with reducing the spread of CWD. In conversation with WDEQ, they felt that this project could apply with the understanding that the containers will also service as deer carcass storage for folks in the area along with the assistance with reducing the potential bear-to-human encounters.

The current program that is available must be sponsored by a solid waste entity in the State of Wyoming. The grant opportunity also only allows for up to 75% grant. The cost associated with purchase and delivery of 20 containers is \$30,262, so the grant could cover up to \$22,696.50. This would leave the remaining \$7,565.50 to be paid.

Discussion: There are potential opportunities for the remaining balance to be paid through wildlife advocacy groups. The District will continue to work with WY Game and Fish staff on this.

VICE-CHAIR DOLCATER made a motion to pursue this grant. RICK KLAPROTH seconded the motion. **MOTION CARRIED.**

h. District Policies – Recommended Updates (*Discussion and Formal Action*)

- ii. **Safety Policy**
- iii. **Personnel Policy**
- iv. **Managerial Guideline**

CHAIRMAN MOXLEY requested that the Board members review the draft policies with discussions scheduled at the next Board meeting.

i. Task Order Request – Trihydro Corporation (*Discussion and Formal Action*)

CHAIRMAN MOXLEY presented the Trihydro task order request to provide support services to the District on an as-requested basis between January 20, 2023 and June 30, 2023.

RICK KLAPROTH made a motion to approve the Trihydro Task Order with the modification to add Chairman Moxley and Camille Woody as persons authorized to request support. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED.**

4. NEW BUSINESS:

- a. **Wind River Inter-Tribal Solid Waste Agreement:** The current solid waste agreement with the Wind River Inter-Tribal Council expires on July 31, 2023. The first meeting needs to be scheduled this month by the Board.
- b. **Reminder – February 2023 Board Meeting:** The meetings in February were permanently moved to the Wednesday following the third Monday to avoid conflict with President’s Day which the District observes as a holiday.
- c. **Executive Director Vacancy:** The District has started to broaden the advertising.

5. CALL FOR ADJOURNMENT:

RICK KLAPROTH made a motion to adjourn the meeting at 12:00 pm. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED.**

6. UPCOMING MEETING(S):

- a. The next Regularly Scheduled Meeting: February 22, 2023, at 9:30 a.m.

Respectfully submitted by,

Camille Woody
Accounting and Human Resources Manager
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Director’s Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For January 2023

(with comparative data for 2021)

	Jan 22	Jan 23	Jul-Jan 22	Jul-Jan 23	Budget	YTD = 68% % of Budget
Ordinary Income/Expense						
Income						
410210 · 3 Mill Levy Property Tax Revenue	352,101.07	402,910.14	1,061,260.38	2,204,745.58	1,512,490.00	145.77%
410214 · Auto Tax Revenue	0.00	0.00	0.00	10,704.62	325,000.00	3.29%
432000 · Intergovernmental Revenue	39,906.24	0.00	39,906.24	43,892.79	36,000.00	121.92%
435260M · Misc. Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.0%
441270 · User Fees	167,862.60	155,419.48	1,583,402.42	1,538,004.42	2,500,000.00	61.52%
471250 · Interest Income	13,094.50	17,596.11	129,837.28	117,502.31	220,000.00	53.41%
480271 · Compost Sales	200.00	0.00	1,917.00	4,750.00	3,000.00	158.33%
480277O/S · Overage (Shortage)	-22.15	0.00	-44.34	23.95	0.00	100.0%
480290 · Miscellaneous Revenue	332.59	0.00	606.99	446.53	4,100.00	10.89%
480290C · Recycling Revenue	4,704.66	600.09	156,610.23	104,365.51	160,000.00	65.23%
499272 · Sale of Surplus Vehicles	0.00	0.00	0.00	77,101.00	110,000.00	70.09%
Total Income	578,179.51	576,525.82	2,973,496.20	4,101,536.71	4,870,590.00	84.21%
Expense						
510310 · WAGES	89,419.31	105,957.77	666,533.80	738,256.91	1,280,750.00	57.64%
520000 · Payroll Tax & Benefits						
520320 · FICA	6,102.22	7,266.08	45,501.43	51,283.57	91,600.00	55.99%
520330 · WYOMING RETIREMENT	13,183.73	14,800.97	97,038.66	100,231.04	189,100.00	53.0%
520340 · HEALTH BENEFITS	38,265.97	45,319.55	275,688.58	279,794.69	624,950.00	44.77%
520350 · WORKER'S COMPENSATION	1,287.63	1,388.07	9,598.10	9,671.15	18,400.00	52.56%
520360 · UNEMPLOYMENT INSURANCE	-4,639.60	0.00	-4,639.60	0.00	10,000.00	0.0%
Total 520000 · Payroll Tax & Benefits	54,199.95	68,774.67	423,187.17	440,980.45	934,050.00	47.21%
530000 · Travel, Seminars & Training						
530620 · Board Travel/Seminars	127.97	21.68	315.09	460.33	5,500.00	8.37%
530630 · Staff Travel, Seminars & Training	85.00	490.00	4,346.05	7,995.73	10,000.00	79.96%
Total 530000 · Travel, Seminars & Training	212.97	511.68	4,661.14	8,456.06	15,500.00	54.56%
540000 · Contractual Services						
540700 · Engineering	73,319.35	64,806.29	202,127.23	272,870.30	593,890.00	45.95%
540840 · Audit/Acctg Fees	0.00	0.00	4,132.00	4,218.00	4,218.00	100.0%
540842 · Public Information	97.50	1,994.00	3,397.58	5,252.99	10,000.00	52.53%
540844 · Accountant	1,650.00	1,100.00	13,775.00	13,375.00	30,000.00	44.58%
540846 · Misc.Contract Services	0.00	0.00	158.15	0.00	17,000.00	0.0%
540850 · Attorney Fees	1,315.66	693.00	4,915.66	4,830.00	25,000.00	19.32%
Total 540000 · Contractual Services	76,382.51	68,593.29	228,505.62	300,546.29	680,108.00	44.19%
550000 · Other Admn. Expenses						
550610 · Office Expense	1,266.28	1,523.81	3,255.97	5,293.94	12,000.00	44.12%
550611 · Postage	500.00	107.82	1,412.96	1,169.05	3,000.00	38.97%
550612 · Advertising	942.80	3,480.00	2,285.60	8,779.50	6,500.00	135.07%
550616 · Office Equip.- Maint. & Repairs	188.96	179.61	1,134.06	4,822.71	35,000.00	13.78%
550636 · Bank fees	2,131.03	2,559.46	16,691.41	25,570.17	35,000.00	73.06%
Total 550000 · Other Admn. Expenses	5,049.07	7,850.70	24,780.00	45,635.37	91,500.00	49.88%

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For January 2023
(with comparative data for 2021)

	Jan 22	Jan 23	Jul-Jan 22	Jul-Jan 23	Budget	YTD = 58% % of Budget
620000 · Operations						
620420 · Operat/Maint Fuel, Lube, Filter						
620421 · Fuel	14,446.79	21,364.29	119,395.94	148,757.63	603,835.00	24.64%
620420 · Operat/Maint Fuel, Lube, Filter - Other	855.49	1,170.31	15,742.26	19,711.78		100.0%
Total 620420 · Operat/Maint Fuel, Lube, Filter	15,302.28	22,534.60	135,138.20	168,469.41	603,835.00	27.9%
620430 · Equipment Repairs	5,363.70	16,965.81	65,851.02	74,936.38	274,876.00	27.26%
620470 · Tires/All sites	431.25	1,490.31	17,485.47	10,559.29	62,000.00	17.03%
620475 · Safety	975.36	967.63	28,636.58	12,010.46	35,000.00	34.32%
620495 · Tools/all sites	239.99	242.97	1,782.32	1,361.86	5,000.00	27.24%
620591 · Supplies/All Sites	814.42	541.58	6,772.84	5,238.24	15,000.00	34.92%
620630 · Property Leases/Equip. Rents	3,062.24	5,894.93	9,874.61	14,252.21	55,000.00	25.91%
620710 · Bale Station Repair	0.00	0.00	3.77	316.79	200,000.00	0.16%
620711 · Baler wire	0.00	0.00	7,306.41	5,502.50	5,000.00	110.05%
Total 620000 · Operations	26,189.24	48,637.83	272,851.22	292,647.14	1,255,711.00	23.31%
630000 · Other Operating Expense						
630521 · Site Maintenance/All Sites	1,408.33	4,013.81	31,117.46	48,004.22	94,000.00	51.07%
630690 · Transfer Stations	0.00	0.00	75.48	83.92	1,000.00	8.39%
630695 · Wind River Res. Trnsfr Stations	22,931.51	23,356.16	159,041.11	161,986.28	275,000.00	58.9%
630730 · Recycling	7,270.17	39,096.82	94,085.70	80,939.50	130,000.00	62.26%
630740 · Financial Assurance Pmt.	0.00	0.00	200.00	200.00	1,200.00	16.67%
630839 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00	0.0%
630854 · Landfill Closure	0.00	0.00	1,097,008.08	0.00	0.00	0.0%
Total 630000 · Other Operating Expense	31,610.01	66,466.79	1,381,527.83	291,213.92	502,200.00	57.99%
640650 · Utilities/All sites						
640651 · Power	4,913.33	5,537.50	29,119.83	32,802.72		
640652 · Cell Phone	544.88	674.58	3,992.75	4,024.43		
640653 · Phones	724.83	662.12	4,743.95	5,425.83		
640654 · Water	1,985.98	1,547.75	15,840.77	14,439.84		
640655 · Internet	50.00	263.05	1,876.86	1,832.45		
640656 · Propane/Natural Gas	3,539.75	5,023.50	7,221.00	10,283.11		
640650 · Utilities/All sites - Other	0.00	180.00	336.00	815.00	135,000.00	0.6%
Total 640650 · Utilities/All sites	11,758.77	13,888.50	63,131.16	69,623.38	135,000.00	51.57%
650712 · Scale Houses	885.98	749.12	4,329.12	5,919.96	35,000.00	16.91%
710000 · Insurance						
710640 · Insurance Liability	0.00	0.00	6,986.00	129.00	6,249.00	2.06%
710645 · Insurance Property	0.00	0.00	30,027.39	31,779.00	32,000.00	99.31%
710647 · Insurance Bonds	75.00	75.00	75.00	75.00	200.00	37.5%
Total 710000 · Insurance	75.00	75.00	37,088.39	31,983.00	38,449.00	83.18%
850410 · Equipment Purchase	0.00	0.00	0.00	211,682.00	1,046,500.00	20.23%
850414 · Infrastructure Improvements	0.00	235,161.00	0.00	235,161.00	1,750,000.00	13.44%
850410 · Office Equipment	0.00	0.00	0.00	7,336.00	50,000.00	14.67%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Principal	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	295,782.81	616,666.35	3,106,595.45	2,679,441.48	7,814,766.00	34.29%
Net Ordinary Income	282,396.70	-40,140.53	-133,099.25	1,422,095.23	-2,944,178.00	-48.3%
Net Income	282,396.70	-40,140.53	-133,099.25	1,422,095.23	-2,944,178.00	-48.3%

Fremont County Solid Waste Disposal District
Balance Sheet
As of January 31, 2023

	<u>Jan 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
122105 · Petty Cash	300.00
122106 · Transfer Station Cash	400.00
122107 · Scale House Cash	1,700.00
123110 · CB&T Checking	13,614.79
123115 · Edward Jones Investments	13,087,300.81
123120 · Bank of Jackson Hole	216,211.92
123130 · Wyo Star	1,186,507.50
123132 · Wyo Star II	5,551,053.23
123134 · Wyoming Community Bank	3,416,248.99
Total Checking/Savings	<u>23,473,337.24</u>
Accounts Receivable	
133141 · Accounts Rec - User Fees	238,143.15
Total Accounts Receivable	<u>238,143.15</u>
Other Current Assets	<u>12,981.22</u>
Total Current Assets	<u>23,724,461.61</u>
TOTAL ASSETS	<u>23,724,461.61</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	<u>425,538.60</u>
Total Liabilities	425,538.60
Equity	
32000 · Unrestricted Net Assets	2,971,005.78
380860 · Cash Reserve	750,000.00
380970 · Closure/Post-Closure Reserve	18,155,822.00
Net Income	1,422,095.23
Total Equity	<u>23,298,923.01</u>
TOTAL LIABILITIES & EQUITY	<u>23,724,461.61</u>

Fremont County Solid Waste Disposal District
Accounts Payable List

Accrual Basis

January 2023

Type	Date	Num	Name	Account	Debit	Credit
Jan 23						
Bill Pmt -Check	01/24/2023	31885	Farm & Ranch Days	123110 · CB&T C...		75.00
Bill Pmt -Check	01/24/2023	31885	Farm & Ranch Days	215150 · Account...	75.00	
Bill Pmt -Check	01/16/2023	31825	A.D. Martin Dubois	123110 · CB&T C...		197.37
Bill Pmt -Check	01/16/2023	31825	A.D. Martin Dubois	215150 · Account...	197.37	
Bill Pmt -Check	01/16/2023	31826	Ace Hardware-Lander	123110 · CB&T C...		35.99
Bill Pmt -Check	01/16/2023	31826	Ace Hardware-Lander	215150 · Account...	35.99	
Bill Pmt -Check	01/16/2023	31827	AmeriTech Equipment Co.	123110 · CB&T C...		922.02
Bill Pmt -Check	01/16/2023	31827	AmeriTech Equipment Co.	215150 · Account...	922.02	
Bill Pmt -Check	01/16/2023	31828	Atlas Office Products, Inc.	123110 · CB&T C...		242.88
Bill Pmt -Check	01/16/2023	31828	Atlas Office Products, Inc.	215150 · Account...	242.88	
Bill Pmt -Check	01/16/2023	31829	Bailey Enterprises, Inc.	123110 · CB&T C...		18,384.41
Bill Pmt -Check	01/16/2023	31829	Bailey Enterprises, Inc.	215150 · Account...	18,384.41	
Bill Pmt -Check	01/16/2023	31830	Black Hills Energy	123110 · CB&T C...		989.31
Bill Pmt -Check	01/16/2023	31830	Black Hills Energy	215150 · Account...	989.31	
Bill Pmt -Check	01/16/2023	31831	Bomgaars	123110 · CB&T C...		1,011.94
Bill Pmt -Check	01/16/2023	31831	Bomgaars	215150 · Account...	1,011.94	
Bill Pmt -Check	01/16/2023	31832	Bull's Service & Towing	123110 · CB&T C...		279.76
Bill Pmt -Check	01/16/2023	31832	Bull's Service & Towing	215150 · Account...	279.76	
Bill Pmt -Check	01/16/2023	31833	Burns & McDonnell	123110 · CB&T C...		34,663.60
Bill Pmt -Check	01/16/2023	31833	Burns & McDonnell	215150 · Account...	34,663.60	
Bill Pmt -Check	01/16/2023	31834	Carolina Software Inc.	123110 · CB&T C...		800.00
Bill Pmt -Check	01/16/2023	31834	Carolina Software Inc.	215150 · Account...	800.00	
Bill Pmt -Check	01/16/2023	31835	Carroll Septic Service Corporation	123110 · CB&T C...		435.00
Bill Pmt -Check	01/16/2023	31835	Carroll Septic Service Corporation	215150 · Account...	435.00	
Bill Pmt -Check	01/16/2023	31836	Carver Florek & James, CPA's	123110 · CB&T C...		4,218.00
Bill Pmt -Check	01/16/2023	31836	Carver Florek & James, CPA's	215150 · Account...	4,218.00	
Bill Pmt -Check	01/16/2023	31837	CenturyLink	123110 · CB&T C...		612.75
Bill Pmt -Check	01/16/2023	31837	CenturyLink	215150 · Account...	612.75	
Bill Pmt -Check	01/16/2023	31838	CMI TECO	123110 · CB&T C...		205.70
Bill Pmt -Check	01/16/2023	31838	CMI TECO	215150 · Account...	205.70	
Bill Pmt -Check	01/16/2023	31839	Coca-Cola Bottling Company High C...	123110 · CB&T C...		148.50
Bill Pmt -Check	01/16/2023	31839	Coca-Cola Bottling Company High C...	215150 · Account...	148.50	
Bill Pmt -Check	01/16/2023	31840	Community Entry Service	123110 · CB&T C...		10,304.70
Bill Pmt -Check	01/16/2023	31840	Community Entry Service	215150 · Account...	10,304.70	
Bill Pmt -Check	01/16/2023	31841	Comtronix	123110 · CB&T C...		168.00
Bill Pmt -Check	01/16/2023	31841	Comtronix	215150 · Account...	168.00	
Bill Pmt -Check	01/16/2023	31842	Drug Testing Services, LLC	123110 · CB&T C...		380.00
Bill Pmt -Check	01/16/2023	31842	Drug Testing Services, LLC	215150 · Account...	380.00	
Bill Pmt -Check	01/16/2023	31843	Dry Mountain Water Inc.	123110 · CB&T C...		975.00
Bill Pmt -Check	01/16/2023	31843	Dry Mountain Water Inc.	215150 · Account...	975.00	
Bill Pmt -Check	01/16/2023	31844	Dubois Telephone Exchange (DTE) ...	123110 · CB&T C...		96.65
Bill Pmt -Check	01/16/2023	31844	Dubois Telephone Exchange (DTE) ...	215150 · Account...	96.65	
Bill Pmt -Check	01/16/2023	31845	Eagle Uniform Supply, Inc.	123110 · CB&T C...		291.76
Bill Pmt -Check	01/16/2023	31845	Eagle Uniform Supply, Inc.	215150 · Account...	291.76	
Bill Pmt -Check	01/16/2023	3346	Eastern Shoshone Tribe	123110 · CB&T C...		16,938.56
Bill Pmt -Check	01/16/2023	3346	Eastern Shoshone Tribe	215150 · Account...	16,938.56	
Bill Pmt -Check	01/16/2023	31846	Fremont Communications Corporation	123110 · CB&T C...		36.00
Bill Pmt -Check	01/16/2023	31846	Fremont Communications Corporation	215150 · Account...	36.00	
Bill Pmt -Check	01/16/2023	31847	Fremont Motor Company, Inc.	123110 · CB&T C...		1,430.46
Bill Pmt -Check	01/16/2023	31847	Fremont Motor Company, Inc.	215150 · Account...	1,430.46	
Bill Pmt -Check	01/16/2023	31848	Further	123110 · CB&T C...		1,480.05
Bill Pmt -Check	01/16/2023	31848	Further	215150 · Account...	1,480.05	
Bill Pmt -Check	01/16/2023	31849	High Plains Power, Inc.	123110 · CB&T C...		1,054.66
Bill Pmt -Check	01/16/2023	31849	High Plains Power, Inc.	215150 · Account...	1,054.66	
Bill Pmt -Check	01/16/2023	31850	Huff Sanitation Inc.	123110 · CB&T C...		180.00
Bill Pmt -Check	01/16/2023	31850	Huff Sanitation Inc.	215150 · Account...	180.00	
Bill Pmt -Check	01/16/2023	31851	Kairos Communications, LLC	123110 · CB&T C...		350.00
Bill Pmt -Check	01/16/2023	31851	Kairos Communications, LLC	215150 · Account...	350.00	
Bill Pmt -Check	01/16/2023	31852	Lander Valley Auto Parts	123110 · CB&T C...		322.35
Bill Pmt -Check	01/16/2023	31852	Lander Valley Auto Parts	215150 · Account...	322.35	
Bill Pmt -Check	01/16/2023	31853	Lander, City of (vendor)	123110 · CB&T C...		883.06
Bill Pmt -Check	01/16/2023	31853	Lander, City of (vendor)	215150 · Account...	883.06	
Bill Pmt -Check	01/16/2023	31854	Leseberg, Ken	123110 · CB&T C...		30.00
Bill Pmt -Check	01/16/2023	31854	Leseberg, Ken	215150 · Account...	30.00	
Bill Pmt -Check	01/16/2023	31855	Mid-American Research Chemical	123110 · CB&T C...		1,265.10
Bill Pmt -Check	01/16/2023	31855	Mid-American Research Chemical	215150 · Account...	1,265.10	
Bill Pmt -Check	01/16/2023	31856	Murdoch's Ranch Supply	123110 · CB&T C...		374.11
Bill Pmt -Check	01/16/2023	31856	Murdoch's Ranch Supply	215150 · Account...	374.11	

2:32 PM
02/17/23

Fremont County Solid Waste Disposal District
Accounts Payable List

Accrual Basis

January 2023

Type	Date	Num	Name	Account	Debit	Credit
Bill Pmt -Check	01/16/2023	31857	Myers Tire Supply	123110 · CB&T C...		77.61
Bill Pmt -Check	01/16/2023	31857	Myers Tire Supply	215150 · Account...	77.61	
Bill Pmt -Check	01/16/2023	31858	Napa Auto Parts - Riverton	123110 · CB&T C...	0.00	
Bill Pmt -Check	01/16/2023	31858	Napa Auto Parts - Riverton	215150 · Account...	0.00	
Bill Pmt -Check	01/16/2023	31859	NAPA Auto Parts of Dubois	123110 · CB&T C...		45.66
Bill Pmt -Check	01/16/2023	31859	NAPA Auto Parts of Dubois	215150 · Account...	45.66	
Bill Pmt -Check	01/16/2023	31860	Napa Auto Parts of Lander	123110 · CB&T C...		567.39
Bill Pmt -Check	01/16/2023	31860	Napa Auto Parts of Lander	215150 · Account...	567.39	
Bill Pmt -Check	01/16/2023	31861	Norco	123110 · CB&T C...		55.18
Bill Pmt -Check	01/16/2023	31861	Norco	215150 · Account...	55.18	
Bill Pmt -Check	01/16/2023	31862	Office Shop, Inc.	123110 · CB&T C...		116.46
Bill Pmt -Check	01/16/2023	31862	Office Shop, Inc.	215150 · Account...	116.46	
Bill Pmt -Check	01/16/2023	31863	Overhead Door Company, Inc.	123110 · CB&T C...		1,225.00
Bill Pmt -Check	01/16/2023	31863	Overhead Door Company, Inc.	215150 · Account...	1,225.00	
Bill Pmt -Check	01/16/2023	31864	Perry's Truck & Diesel, Inc.	123110 · CB&T C...		148.46
Bill Pmt -Check	01/16/2023	31864	Perry's Truck & Diesel, Inc.	215150 · Account...	148.46	
Bill Pmt -Check	01/16/2023	31865	Pettit, Terry	123110 · CB&T C...		174.99
Bill Pmt -Check	01/16/2023	31865	Pettit, Terry	215150 · Account...	174.99	
Bill Pmt -Check	01/16/2023	31866	Petty Cash	123110 · CB&T C...		72.41
Bill Pmt -Check	01/16/2023	31866	Petty Cash	215150 · Account...	72.41	
Bill Pmt -Check	01/16/2023	31867	Pirate Propane, Inc	123110 · CB&T C...		687.00
Bill Pmt -Check	01/16/2023	31867	Pirate Propane, Inc	215150 · Account...	687.00	
Bill Pmt -Check	01/16/2023	31868	Pitney Bowes	123110 · CB&T C...		164.97
Bill Pmt -Check	01/16/2023	31868	Pitney Bowes	215150 · Account...	164.97	
Bill Pmt -Check	01/16/2023	31869	R.C. Lock & Key	123110 · CB&T C...		268.80
Bill Pmt -Check	01/16/2023	31869	R.C. Lock & Key	215150 · Account...	268.80	
Bill Pmt -Check	01/16/2023	31870	Reserve Account	123110 · CB&T C...		500.00
Bill Pmt -Check	01/16/2023	31870	Reserve Account	215150 · Account...	500.00	
Bill Pmt -Check	01/16/2023	31871	Riverton Tire & Oil, Inc.	123110 · CB&T C...		1,645.82
Bill Pmt -Check	01/16/2023	31871	Riverton Tire & Oil, Inc.	215150 · Account...	1,645.82	
Bill Pmt -Check	01/16/2023	31872	Riverton, City of	123110 · CB&T C...		40.76
Bill Pmt -Check	01/16/2023	31872	Riverton, City of	215150 · Account...	40.76	
Bill Pmt -Check	01/16/2023	31873	Rocky Mountain Power	123110 · CB&T C...		4,632.63
Bill Pmt -Check	01/16/2023	31873	Rocky Mountain Power	215150 · Account...	4,632.63	
Bill Pmt -Check	01/16/2023	31874	SLB, Inc.	123110 · CB&T C...		675.00
Bill Pmt -Check	01/16/2023	31874	SLB, Inc.	215150 · Account...	675.00	
Bill Pmt -Check	01/16/2023	31875	TCI - Traveling Computers, Inc.	123110 · CB&T C...		7,826.15
Bill Pmt -Check	01/16/2023	31875	TCI - Traveling Computers, Inc.	215150 · Account...	7,826.15	
Bill Pmt -Check	01/16/2023	31876	Trihydro Corporation	123110 · CB&T C...		21,746.17
Bill Pmt -Check	01/16/2023	31876	Trihydro Corporation	215150 · Account...	21,746.17	
Bill Pmt -Check	01/16/2023	31877	U.S. Bank	123110 · CB&T C...		2,323.05
Bill Pmt -Check	01/16/2023	31877	U.S. Bank	215150 · Account...	2,323.05	
Bill Pmt -Check	01/16/2023	31878	Union Telephone Co., Inc.	123110 · CB&T C...		617.98
Bill Pmt -Check	01/16/2023	31878	Union Telephone Co., Inc.	215150 · Account...	617.98	
Bill Pmt -Check	01/16/2023	31879	Western Law Associates, P.C.	123110 · CB&T C...		600.00
Bill Pmt -Check	01/16/2023	31879	Western Law Associates, P.C.	215150 · Account...	600.00	
Bill Pmt -Check	01/16/2023	31880	WYCO Services, LLC	123110 · CB&T C...		180.00
Bill Pmt -Check	01/16/2023	31880	WYCO Services, LLC	215150 · Account...	180.00	
Bill Pmt -Check	01/16/2023	31881	Wyoming Machinery Company, Corp.	123110 · CB&T C...		2,774.96
Bill Pmt -Check	01/16/2023	31881	Wyoming Machinery Company, Corp.	215150 · Account...	2,774.96	
Bill Pmt -Check	01/16/2023	31882	Wyoming.com (vendor)	123110 · CB&T C...		212.90
Bill Pmt -Check	01/16/2023	31882	Wyoming.com (vendor)	215150 · Account...	212.90	
Bill Pmt -Check	01/16/2023	31883	Garrett, Rusty	123110 · CB&T C...		89.68
Bill Pmt -Check	01/16/2023	31883	Garrett, Rusty	215150 · Account...	89.68	
Bill Pmt -Check	01/16/2023	31884	Napa Auto Parts - Riverton	123110 · CB&T C...		334.87
Bill Pmt -Check	01/16/2023	31884	Napa Auto Parts - Riverton	215150 · Account...	334.87	
					147,586.59	147,586.59

Jan 23



memorandum

To: Chairman Mark Moxley, Fremont County SWDD
From: Scott Lee, P.E.
cc: Fremont County SWDD Board
Date: February 13, 2023
Re: Project Updates for February 20, 2023 Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2022-2023 Environmental Activities and Monitoring (Task Order 10-032 / Trihydro Project 09Y-008-008)

Activities associated with this work order during the previous month and anticipated in the near future include:

- WDEQ/SHWD Groundwater and methane reporting is underway for the October monitoring event.
 - Reports for the Shoshoni and Dubois Landfills are in final review.
 - In mid-January, Trihydro approved the final laboratory report for the Sand Draw Landfill, and on February 1, 2023, Trihydro received the final laboratory report for the Lander Landfill. As of today, February 13, data validation is complete for both facilities and statistical analysis will follow.
- WDEQ/AQD Title V reports:
 - Three reports were due at the end of January and were submitted accordingly. They included the Semiannual Report for the used oil furnace, the Annual Compliance Certification Report, and the Annual Non-Methane Organic Compound Rate Report.
 - The Annual Emissions Inventory report is due at the end of February. Trihydro has drafted the report, and it is in draft review. It will be provided for Chair signature in the near term.

Technical Assistance (Task Order 10-033 / Trihydro Project 09Y-005-009)

Technical assistance activities during the previous month are as follows:



FCSWDD
February 13, 2023
Page 2

- A monthly Board memo was prepared for the January 2023 District Board meeting.
- WDEQ/SHWD contacted Trihydro to discuss the modification applications submitted for the permitted Environmental Monitoring Plans at all landfills. Feedback was generally positive; they agree that monitoring programs can be reduced, but they may not allow the changes to the statistical methodology. We anticipate further discussion regarding the statistical methodology. They requested a few edits be made to each application, and Trihydro will begin working on those in the near term.

Please let us know if you have any questions or need additional information. You can call me on my direct office line (307-335-3169), send me an email (slee@trihydro.com), or stop by our office at 388 Main Street, Suite C, in Lander.

END OF MEMORANDUM

Memorandum



Date: February 13, 2023
To: Andy Frey, PE, Fremont County Solid Waste Disposal District
From: Matt Evans, PE
Subject: Progress Report – February 2023

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Capacity Audits

Surveys for the 2022 capacity audits were completed in July 2022. Capacity audit reports for the 2022-2023 FY were completed and presented to the Board at the September Board meeting.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the project as part of this task.

Capital Improvement Plan Modeling

The CIP model was updated with the fiscal yearend results for 2021-2022. Updated model output information was presented during the board presentations at the September and October board meetings.

Burns & McDonnell will update the model and present results to the Board this spring after the 2023-2024 budget has been developed and provided to Burns & McDonnell.

Scale House Construction Project

Alexander Excavation, Inc. submitted to Burns & McDonnell final shop drawings of the new scale house buildings for review. The shop drawings were approved by Burns & McDonnell, which meant the scalehouse site packages could be issued for bid as planned.

A pre-bid meeting for the scalehouse site improvement work will be held at the District Office on February 23, 2023 and bids will be opened March 10, 2023. Bids received will be presented to the Board at the March board meeting. Assuming award to the lowest responsive bidder at the March board meeting, the anticipated completion date for the project is November 15, 2023.

Lander Transfer Station

The Lander Transfer Station plans and specifications are complete and out for bid. A pre-bid meeting was held at the District Office on February 8, 2023. Bids will be opened March 3, 2023. Bids received will be presented to the Board at the March board meeting. Assuming award to the lowest responsive bidder at the March board meeting, the anticipated completion date for the project is May 31, 2024.

Memorandum *(continued)*



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The building plans have been submitted to the State's Fire Marshall's office for review. Additionally, Burns & McDonnell is working with Andy Frey, Trihydro, to prepare required WDEQ permit modification documents to incorporate the new transfer station into the Lander facility permit.

On-call Surveying

There is no new on-call surveying information at this time.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or maevans@burnsmcd.com at your earliest convenience.