



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT Minutes of Regular Board Meeting November 16, 2022

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MOXLEY at 9:30am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

- Board Members: Robert Townsend, Mandy Rose, Mark Moxley , Rob Dolcater, Jen Lamb, Rod Haper, and Kyle Larson
- Excused Member(s): Michael Adams and Rob Dolcater
- Unexcused Member(s): *no unexcused members*
- Commissioner Liaison: Mike Jones
- Community Liaisons: *no community liaisons*
- Attorney: Rick Sollars
- Staff: Superintendent Andy Frey
- Consultant(s): Matt Evans via Zoom (Burns and McDonnell)
- Guest(s): *no guests present*

d. Approval of Agenda

SECRETARY/TREASURER LAMB made a motion to approve the consent agenda, removing the Trihydro Report and the Superintendent’s Report for discussion. MANDY ROSE seconded the motion. **MOTION CARRIED**

e. Public Comment/Communication from the Floor

CHAIRMAN MOXLEY opened the floor to public comment. Hearing no public comment, the public comment was closed.

2. CONSENT ITEMS:

a. Approval of Prior Meeting Minutes

- i. October 2022 Regular Meeting

b. Approval of Accounts Payable

- i. October 2022 Invoices

c. Acceptance of Consultants Reports:

- i. Trihydro Corporation – Progress Report → **Removed for Discussion**

Discussion: The points of compliance at the Sand Draw Landfill are very near the edge of waste and the District will need to work on acquiring additional land to allow these to be moved out to 150 meters.

- ii. Burns and McDonnell – Progress Report

- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – No Report Submitted

d. Acceptance of Staff Reports:

- iv. Superintendent Report → **Removed for Discussion**

Discussion: The Technical Assistance task order with Burns and McDonnell was referenced as having been used heavily for the additional work requested to assist with the upcoming public communication and for extra work requested by Board members to look at moving up the transition to Sand Draw.

RICK KLAPROTH made a motion to approve the Trihydro and Superintendent's reports. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

3. BUSINESS ITEMS:

a. Lander Transfer Station Update – Burns and McDonnell (*Discussion*)

Matt Evans provided follow-up from the last meeting. (1.) The cost associated with allowing commercial hauler and construction waste at the new Lander Transfer Station would increase the operational costs by \$15 per ton based on current operational costs. (2.) The cost associated with operating a new transfer station in Riverton would require at least a \$3 million expense associated for the building and \$1 million per year increase in cost associated with additional staff, waste hauling and maintenance. This would require an additional \$35 per ton. (3.) Work continues on the Lander Transfer Station design – the soil boring have been taken and will be used to design the foundation. The building dimensions will be 110-ft by 100-ft. Design will be complete in January 2023, bid in February or March 2023.

b. Scalehouse Project Update – Burns and McDonnell (*Discussion*)

Matt Evans provided an update on the project. Burns and McDonnell are waiting for material submittals from Alexander Construction. The buildings will be delivered in May 2023.

c. Used Front-End Loaders – Sale/Trade Discussions (*Discussion and Formal Action*)

Superintendent Frey reported that the District is now in receipt of the two new front-end loaders and now the District will need to decide how to handle the sale of the two machines that were replaced. The two machines are a 2014 Caterpillar 924K with approximately 10,000 hours and a 2005 Caterpillar IT-14 with approximately 13,000 hours. Both machines have been well maintained and will serve as good machines for a non-production based second life. Wyoming Machinery has offered \$45,000 on the 924K, and \$16,500 on the IT-14.

Their offer on the 924K seems in line with the value; however, the IT-14 should be able to be sold locally for a higher value.

Superintendent Frey recommended offering the machines for sale through a sealed bid process. If the sealed bids come in lower than the Wyoming Machinery offer, the District could always accept the trade offers.

RICK KLAPROTH made a motion to approve the recommendation. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

d. Public Communication Plan – Planning Committee (*Discussion*)

SECRETARY/TREASURER LAMB updated the Board on the Planning Committee's efforts to date. The PSA was provided to the group for review and comment. A Q&A is also being developed.

e. Superintendent Replacement (*Discussion*)

CHAIRMAN MOXLEY led the discussion, suggesting that the District should maintain the PE requirement as it demonstrates competence to the regulatory community and the public. Further, the requirement for solid waste experience is a necessity.

Discussion: Applications will be reviewed as they are received. Include within the advertisement that the starting salary range begins at \$85,000.

4. NEW BUSINESS

- a. Mike McDonald: RICK KLAPROTH informed the group that he was able to attend Mr. McDonald's funeral and represented the District. It was said that Mr. McDonald was a great Board member and fisherman.
- b. FCSWDD Christmas Party: Superintendent Frey informed the Board that the District's Christmas party was scheduled for December 10, 2022, at 6:00pm.
- c. Board Member Positions: Superintendent Frey reminded the Board that three members have their term expiring at the year-end and will need to re-apply with the Becky Enos if interested in staying on.
- d. Budget Discussions: Superintendent Frey discussed with the Board the Burns and McDonnell task order overutilization associated with the additional work requests made by the Board associated with the Strategic Plan and Planning Committee. The additional workload had been charged to the Technical Assistance task order; however, that has consumed the majority of that task order and that there is half of the fiscal year remaining.

Discussion: The Board suggested that Burns and McDonnell be requested to submit a change order or new task order to allow the Technical Assistance task order remain for future assistance needs.

5. CALL FOR ADJOURNMENT

Discussion: Possible travel associated with the Christmas holiday led to a suggestion of moving the December Board meeting date to December 16, 2022. All agreed.

ROD HAPER made a motion to adjourn the meeting at 11:29am. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

6. UPCOMING MEETING(S):

- a. **The next Regularly Scheduled Meeting: December 15, 2022, at 9:30 a.m.**

Respectfully submitted by,



Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District