



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

October 17, 2022

1. PRELIMINARY ITEMS:

- a. CHAIRMAN MOXLEY introduced the newly appointed Board member KYLE LARSON.
- b. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MOXLEY at 9:30am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

Board Members: Robert Townsend, Mandy Rose, Mark Moxley , Rob Dolcater, Jen Lamb, Michael Adams, Rod Haper, and Kyle Larson
Excused Member(s): Rick Klaproth
Unexcused Member(s): *no unexcused members*
Commissioner Liaison: Mike Jones
Community Liaisons: John Larson (City of Lander)
Attorney: Rick Sollars
Staff: Superintendent Andy Frey
Consultant(s): Matt Evans and Cassidy Tieman (Burns and McDonnell)
Guest(s): *no guests present*

d. **Approval of Agenda**

MICHAEL ADAMS made a motion to approve the consent agenda as presented. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

CHAIRMAN MOXLEY opened the floor to public comment. Hearing no public comment, the public comment was closed.

2. CONSENT ITEMS:

- a. **Approval of Prior Meeting Minutes**
 - i. September 2022 Regular Meeting
- b. **Approval of Accounts Payable**
 - i. September 2022 Invoices
- c. **Acceptance of Consultants Reports:**
 - i. Trihydro Corporation – Progress Report
 - ii. Burns and McDonnell – Progress Report
 - iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – No Report Submitted
- d. **Acceptance of Staff Reports:**
 - i. Superintendent Report

3. BUSINESS ITEMS:

a. **Scale Building Bids – Bid Results (*Discussion and Formal Action*)**

Superintendent Frey updated the Board on the Scale Building Bids: The District publicly advertised for, and received sealed bids for, the purchase of three pre-fabricated scale house buildings. Two bids were received; however, one of the sealed bids was delivered late. One sealed bid was received on-time, and met all of the bid requirements. Alexander Excavation submitted a bid in the amount of \$688,500. In review of the Alexander Excavation bid documents, the bid requirements were met. A recommendation was given to the Board to award the contract with Alexander Excavating in the amount of \$688,500.

Discussion: (1.) The responsibility of the prime contractor is to submit material and equipment submittals for engineers review and approval (if acceptable), coordinate the construction as per the engineering plans and specifications, deliver on schedule, and unload the buildings at the specific locations. (2.) Cheyenne, WY went through a similar project and allowed onsite stick built construction and realized a higher final project expense.

BOB TOWNSEND made a motion to award the contract to Alexander Excavating in the amount of \$688,500.

SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED**

b. **CIP Model Update Follow-Up – Burns and McDonnell (*Discussion*)**

Matt Evans and Cassidy Tieman (Burns and McDonnell) presented to the Board:

1. CIP Model Update: these documents were updated to reflect the varying revenues – deferred mill levy royalty payments and associated annual expenses.
2. Dubois Excavation: the volume consumption and District excavation activities were evaluated to update remaining available airspace and borrow placement space. There is seven to eight years of airspace remaining within the excavated area.
3. Lander Transfer Station: reduced footprint to 110-ft by 100-ft. The footprint was staked prior to the meeting to allow the Board to visually observe the footprint and location.
4. Scalehouse Project: the building purchases approved at today's meeting the remaining portion of the overall project will be molded into a bid document that allows each site to be bid separately.

c. **Stakeholder Engagement Management – Planning Committee (*Discussion*)**

SECRETARY/TREASURER LAMB updated the Board on the Planning Committee's efforts to date. They developed a basic outreach model, identified a list of communities and stakeholders to engage, started to identify a "beta" group to conduct initial meetings with, started a DRAFT public service announcement, and outlined a core message to deliver.

Discussion: (1.) Certain time sensitive decisions are being made as we work to develop this plan. (2.) Public input is requested, but there are a number of items within the strategic plan that do not offer flexibility (i.e. the Lander landfill will fill, etc.).

4. NEW BUSINESS

- a. Hot Springs County Waste: KYLE LARSON suggested that the District reach out to Hot Springs County following their announcement of their landfill closing to see if they desire to discuss future disposal with the District.

5. CALL FOR ADJOURNMENT

MICHAEL ADAMS suggested moving the November Board meeting date to November 16, 2022. The Board agreed.

BOB TOWNSEND made a motion to adjourn the meeting at 11:05am. MICHAEL ADAMS seconded the motion. **MOTION CARRIED**

6. UPCOMING MEETING(S):

- a. The next Regularly Scheduled Meeting: November 16, 2022, at 9:30 a.m.

Respectfully submitted by,



Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District