



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400
Lander, WY 82520
telephone 307.332.7040
fax 307.332.5013
trashmatters.org

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

December 15, 2022

1. **PRELIMINARY ITEMS:**

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Michael Adams, Rick Klaproth, Mandy Rose (via zoom), Mark Moxley, Rob Dolcater, Jen Lamb, and Rod Haper
<u>Excused Member(s):</u>	Robert Townsend
<u>Unexcused Member(s):</u>	Kyle Larson
<u>Commissioner Liaison:</u>	<i>no Commissioner Liaison</i>
<u>Community Liaisons:</u>	Brian Eggleston & Kyle Butterfield (City of Riverton), John Larson (City of Lander)
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Superintendent Andy Frey
<u>Consultant(s):</u>	Susan Brodie, CPA, Jason Lund with Carver, Florek & James, Auditors
<u>Guests:</u>	<i>no guests present</i>

d. **Approval of Agenda**

MIKE ADAMS made a motion to approve the consent agenda as presented. RICK KLAPROTH seconded the motion. **MOTION CARRIED.**

e. **Public Comment/Communication from the Floor**

CHAIRMAN MOXLEY opened the floor to public comment.

Comment(s): Kyle Butterfield with the City of Riverton thanked Andy for all of his hard work and ability to work well with his community. He, Brian Eggleston (City of Riverton) and John Larson (City of Lander) wished him well on his future endeavors. Hearing no further public comment, the public comment was closed.

2. **CONSENT ITEMS:**

a. **Approval of Prior Meeting Minutes**

- i. November 2022 Regular Meeting

b. **Approval of Accounts Payable**

- i. November 2022 invoices

c. **Acceptance of Consultants Reports:**

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – No Report Submitted

- d. **Acceptance of Staff Reports**
 - i. Superintendent Report

3. **BUSINESS ITEMS:**

- a. **Financial Audit Report – Carver, Florek & James, CPA’s (Discussion and Formal Action)**
Jason Lund with Carver, Florek & James presented and reviewed the audit. He praised Susan Brodie for all of her work. She goes above and beyond and is a great asset for the District. The Net position of the District is healthy. He then went over the unrealized losses and how that works for reporting requirements. Discussions on closure & post-closure costs in the report.

MICHAEL ADAMS made a motion to formally approve the financial audit. RICK KLAPROTH seconded the motion. **MOTION CARRIED.**

- b. **Task Order Request (Discussion and Formal Action)**

- i. Burns and McDonald
 - 1. Authorization 44: Not-to-exceed \$27,000 (applying \$22,000 for a new Task Order “Strategic Plan Follow-Up”, and \$5,000 additional for “Technical Assistance”).

VICE-CHAIRMAN DOLCATOR made a motion to approved Task Order Authorization 44 as presented. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED.**

- c. **Replacement Dozer – Bid Reviews (Discussion and Formal Action)**

Superintendent Frey presented the bids received on a new waste handler model dozer. Wyoming Machinery was the only equipment provider that submitted a bid. The Wyoming Machinery bid was \$574,386.64 for a 2023 Caterpillar D-6 Waste Handler dozer with an anticipated delivery date of June 15, 2023.

Discussion: (1.) Within the current operating budget there was \$650,000 allocated for the planned purchase of a new waste handling dozer intended for use at the Lander Landfill. (2.) The machine to be replaced at the site has approximately 11,000 hours currently, with an anticipated 12,500 hours at the time of deliver. (3.) There was a trade consideration, but after some discussion the trade option was declined. Since there is a regular need for a dozer at the Dubois Landfill, the machine being replaced may offer significant value being assigned to the site.

MICHAEL ADAMS made a motion to purchase the new dozer through Wyoming Machinery as presented. RICK KLAPROTH seconded the motion. **MOTION CARRIED.**

- d. **Roll-Off Containers – Bid Reviews (Discussion and Formal Action)**

Superintendent Frey presented the bids received for up to five new roll-off containers with lids. Rule Steel of Caldwell, Idaho was the only supplier to submit a bid. The Rule Steel bid was \$94,655 for 5 new roll-offs with lids as per the District bid specifications, with a 12-week delivery following approval.

Discussion: (1.) Within the current operating budget there was \$110,000 allocated for the planned purchase of five new roll-off containers with lids. (2.) The new roll-offs will be used within a number of programs, including the Dubois recycling program, the Lander recycling program, and the rural transfer stations.

RICK KLAPROTH made a motion to purchase 5 new roll-offs as presented. VICE-CHAIRMAN DOLCATER seconded the motion. **MOTION CARRIED.**

e. **Used Front-End Loaders – Bid Reviews (*Discussion and Formal Action*)**

Superintendent Frey presented the bids for the sale of two used front-end loaders. The bids were received through a sealed bid process, following an advertising period and a public viewing opportunity. The high bid on the IT-14 loader was \$30,100, submitted by Justin Anderson. The high bid on the 924K loader was \$47,001, submitted by Cliff Henderson.

VICE-CHAIRMAN DOLCATER made a motion to accept the two highest bids for each loader as presented. MICHAEL ADAMS seconded. **MOTION CARRIED.**

f. **Public Communication Plan – Planning Committee Update (*Discussion*)**

MANDY ROSE updated the Board on the Planning Committee's efforts to date. The PSA that the committee developed was distributed to newspapers, County 10 and our website.

Discussion: (1.) SECRETARY/TREASURER LAMB discussed what comes after the new Director is hired. (2.) Kyle Butterfield (City of Riverton) requested to have a work session with the District Planning committee Tuesday, January 10, 2023. (3.) The website has been updated with the new press release, including a comment area. Comments will be coordinated through the office and distributed directly to MANDY ROSE. (4.) The Planning committee will finalize a power point slide for city partners and a separate one for the public. (5.) Q&A's will be crafted in the future for the website and updated periodically.

g. **Tire Management – Report Reviewed (*Discussion*)**

Superintendent Frey reviewed the Tire Management report that was submitted to the Board within their meeting packets.

Discussion: (1.) Kyle Butterfield with the City of Riverton thought the City of Douglas might be purchasing a shredder, and suggested disposal rate discussions with that group. (2.) Instead of only having a weight-based disposal rate, a per tire rate may also need to be developed to assist in operations.

h. **Plaque of Appreciation (*Discussion*)**

CHAIRMAN MOXLEY presented MICHAEL ADAMS with a plaque of appreciation for his 12 years of dedicated service to the District, noting that he is the currently the most senior board member.

i. **Safety Award (*Discussion and Formal Action*)**

CHAIRMAN MOXLEY discussed the value of the current safety record for the District employees, noting a seven year period District-wide without a lost-time accident. A safety award outside of the current Safety Incentive Plan was shared, to award and encourage continued safe behavior.

MICHAEL ADAMS made a motion to approved CHAIRMAN MOXLEY'S Safety Award plan. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED.**

4. NEW BUSINESS:

- a. **Wind River Inter-Tribal Solid Waste Agreement:** Superintendent Frey discussed the current solid waste agreement with the Wind River Inter-Tribal Council, noting that the current agreement expires on July 31, 2023.

Discussion: The agreement encourages the negotiations for a subsequent agreement shall begin six months prior to the expiration date.

- b. **Executive Director Vacancy:** Superintendent Frey updated the Board on the Executive Director vacancy. The District is currently advertising in the local newspapers, on County 10, on the Solid

Waste Association of North America's (SWANA) website, through the Wyoming Solid Waste and Recycling Association (WSWRA) announcements, and within the Minnesota SWANA announcements.

5. CALL FOR ADJOURNMENT:

RICK KLAPROTH made a motion to adjourn the meeting at 11:25am. SECRETARY/TREASURER LAMB seconded the motion. **MOTION CARRIED.**

6. UPCOMING MEETING(S):

- a. The next Regularly Scheduled Meeting: January 16, 2023, at 9:30 a.m.

Respectfully submitted by,



Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District