



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

February 22, 2023

P.O. Box 1400

Lander, WY 82520

telephone 307.332.7040

fax 307.332.5013

trashmatters.org

1. **PRELIMINARY ITEMS:**

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Kyle Larson via zoom, Mandy Rose via zoom, Rob Dolcater, Jen Lamb via zoom
<u>Excused Member(s):</u>	Rick Klaproth, Robert Townsend, Rod Haper
<u>Unexcused Member(s):</u>	<i>no unexcused Board Members</i>
<u>Commissioner Liaison:</u>	<i>no Commissioner Liaison</i>
<u>Community Liaisons:</u>	John Larson
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Accounting Manager Camille Woody (recording minutes)
<u>Consultant(s):</u>	Andrew Frey (via Zoom), and Matt Evans via Zoom (Burns and McDonnell)
<u>Guests:</u>	<i>no guests present</i>

d. Approval of Agenda

VICE-CHAIR DOLCATER made a motion to approve the consent agenda as presented. KYLE LARSON seconded the motion. **MOTION CARRIED.**

e. Public Comment/Communication from the Floor

CHAIRMAN MOXLEY opened the floor to public comment. John Larson expressed appreciation for the District presenting the Strategic Plan to the Lander City Council.

CONSENT ITEMS:

- a. **Approval of Prior Meeting Minutes**
 - i. January 2023 Regular Meeting
- b. **Approval of Accounts Payable**
 - i. January 2023 invoices
- c. **Acceptance of Consultants Reports:**
 - i. Trihydro Corporation – Progress Report
 - ii. Burns and McDonnell – Progress Report
 - iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*
- d. **Acceptance of Staff Reports**
 - i. Superintendent Report – *no report submitted*

2. **BUSINESS ITEMS:**

- a. **Scalehouse and Lander Transfer Station Projects – Burns & McDonnell (Update & Next Steps)**

Lander Transfer Station Project - Matt Evans shared a presentation and went through the schedule updates. Matt will be here in March to look at the road going into the building as it should be included in the bid package.

Scalehouse Replacement Project – Matt Evans provided project and schedule updates for the Lander, Dubois and Sand Draw Scalehouse Project.

- b. **Transfer Scalehouse Project Pay Application #1 – Burns and McDonnell (Discussion and Formal Action)**
– Alexander Construction invoiced the District for the premanufactured buildings down payment of \$235,161.

MANDY ROSE made a motion to approve the first down payment for the scalehouse buildings. KYLE LARSON seconded the motion. **MOTIONED CARRIED.**

c. **District Policies – Recommended Updates (*Discussion and Formal Action*)**

- i. **Safety Policy**
- ii. **Personnel Policy**
- iii. **Managerial Guideline**

CHAIRMAN MOXLEY requested that the Board members review the draft policies with discussions scheduled at the next Board meeting.

- d. **Executive Director Recruiting** – Camille Woody gave a brief update of what the District has done and a possible avenue moving forward.

3. NEW BUSINESS:

- a. **Health Insurance Increase** – Camille Woody gave a brief update of an expected increase.

- b. **Wash Bay Facility (Discussion)**

There was discussion regarding different options: cement pad, re-excavating the area used now and a sump pump. Andy Frey will work on this, and Mark Moxley will work with our mechanic.

4. CLOSING ITEMS:

- a. **Reminder - Wind River Inter-Tribal Solid Waste Meeting:** There will be a meeting February 28, 2023, at 1:30p-2:30p 15 North Fork Road (in Chambers – across the street from the Post Office).

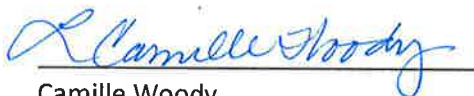
5. CALL FOR ADJOURNMENT:

VICE-CHAIR DOLCATER made a motion to adjourn the meeting at 12:00 pm. MANDY ROSE seconded the motion. **MOTION CARRIED.**

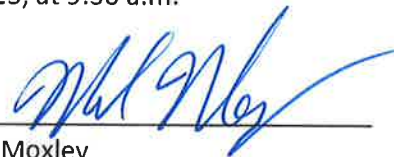
6. UPCOMING MEETING(S):

- a. The next Regularly Scheduled Meeting: March 20, 2023, at 9:30 a.m.

Respectfully submitted by,



Camille Woody
Accounting and Human Resources Manager
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District