



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

Lander, WY 82520

telephone 307.332.7040

fax 307.332.5013

trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

March 20, 2023 – 9:30 a.m.

1. **PRELIMINARY ITEMS:**

- a. Pledge of Allegiance
- b. Roll Call: Kyle Larson, Mandy Rose, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, Robert Townsend, and Rick Klapproth
- c. Declaration of a Quorum
- d. Approval of Agenda (***Discussions and Formal Action***)
- e. Public Comment/Communication from the Floor

2. **CONSENT ITEMS:**

- a. Approval of Meeting Minutes
 - i. February 2023
- b. Approval of the Accounts Payable
 - i. February 2023
- c. Acceptance of Consultants and Agreement Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. Wind River Inter-Tribal Solid Waste – *no report submitted*
- d. Acceptance of Staff Reports – *no report submitted*

3. **BUSINESS ITEMS:**

- a. Lander Transfer Station and Scalehouse Projects Bid Updates and Next Steps – Burns and McDonnell (***Discussion and Formal Action***)
- b. District Policies – Recommended Updates (***Discussions and Formal Action***)
 - i. Safety Policy
 - ii. Personnel Policy
 - iii. Managerial Guidelines
- c. Recruiting efforts and other staff changes
 - i. Possible travel expenses for interview process
 - ii. Possible moving expenses

4. **NEW BUSINESS**

- a. Wash Bay Facility Update
- b. Executive Session – Personnel Item

5. **CLOSING ITEMS:**

- a. Upcoming Meetings:
 - i. WRITC Meeting March 23, 2023 - 10:30a-12:00p, 15 North Fork Rd - (Chambers – across the street from the Post Office) - WRIR Solid Waste Negotiations Committee: R. Haper, M. Rose, M. Moxley & K. Larson
 - ii. The next Regularly Scheduled Meeting(s): April 17, 2023, at 9:30 a.m.
- b. Call for Adjournment



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Lander, WY 82520

Minutes of Regular Board Meeting

telephone 307.332.7040

February 22, 2023

fax 307.332.5013

trashmatters.org

1. PRELIMINARY ITEMS:

a.-c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date called to order by CHAIRMAN MOXLEY at 9:30am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Mark Moxley, Rob Dolcater, Kyle Larson via zoom, Mandy Rose via zoom, Rob Dolcater, Jen Lamb via zoom
<u>Excused Member(s):</u>	Rick Klapproth, Robert Townsend, Rod Haper
<u>Unexcused Member(s):</u>	<i>no unexcused Board Members</i>
<u>Commissioner Liaison:</u>	<i>no Commissioner Liaison</i>
<u>Community Liaisons:</u>	John Larson
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Accounting Manager Camille Woody (recording minutes)
<u>Consultant(s):</u>	Andrew Frey (via Zoom), and Matt Evans via Zoom (Burns and McDonnell)
<u>Guests:</u>	<i>no guests present</i>

d. Approval of Agenda

VICE-CHAIR DOLCATER made a motion to approve the consent agenda as presented. KYLE LARSON seconded the motion. **MOTION CARRIED.**

e. Public Comment/Communication from the Floor

CHAIRMAN MOXLEY opened the floor to public comment. John Larson expressed appreciation for the District presenting the Strategic Plan to the Lander City Council.

CONSENT ITEMS:

- a. **Approval of Prior Meeting Minutes**
 - i. January 2023 Regular Meeting
- b. **Approval of Accounts Payable**
 - i. January 2023 invoices
- c. **Acceptance of Consultants Reports:**
 - i. Trihydro Corporation – Progress Report
 - ii. Burns and McDonnell – Progress Report
 - iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – *no report submitted*
- d. **Acceptance of Staff Reports**
 - i. Superintendent Report – *no report submitted*

2. BUSINESS ITEMS:

- a. **Scalehouse and Lander Transfer Station Projects – Burns & McDonnell (Update & Next Steps)**

Lander Transfer Station Project - Matt Evans shared a presentation and went through the schedule updates. Matt will be here in March to look at the road going into the building as it should be included in the bid package.

Scalehouse Replacement Project – Matt Evans provided project and schedule updates for the Lander, Dubois and Sand Draw Scalehouse Project.

- b. **Transfer Scalehouse Project Pay Application #1 – Burns and McDonnell (Discussion and Formal Action)**
– Alexander Construction invoiced the District for the premanufactured buildings down payment of \$235,161.

MANDY ROSE made a motion to approve the first down payment for the scalehouse buildings. KYLE LARSON seconded the motion. **MOTIONED CARRIED.**

c. **District Policies – Recommended Updates (*Discussion and Formal Action*)**

- i. **Safety Policy**
- ii. **Personnel Policy**
- iii. **Managerial Guideline**

CHAIRMAN MOXLEY requested that the Board members review the draft policies with discussions scheduled at the next Board meeting.

- d. **Executive Director Recruiting** – Camille Woody gave a brief update of what the District has done and a possible avenue moving forward.

3. NEW BUSINESS:

- a. **Health Insurance Increase** – Camille Woody gave a brief update of an expected increase.

- b. **Wash Bay Facility (Discussion)**

There was discussion regarding different options: cement pad, re-excavating the area used now and a sump pump. Andy Frey will work on this, and Mark Moxley will work with our mechanic.

4. CLOSING ITEMS:

- a. **Reminder - Wind River Inter-Tribal Solid Waste Meeting:** There will be a meeting February 28, 2023, at 1:30p-2:30p 15 North Fork Road (in Chambers – across the street from the Post Office).

5. CALL FOR ADJOURNMENT:

VICE-CHAIR DOLCATER made a motion to adjourn the meeting at 12:00 pm. MANDY ROSE seconded the motion. **MOTION CARRIED.**

6. UPCOMING MEETING(S):

- a. The next Regularly Scheduled Meeting: March 20, 2023, at 9:30 a.m.

Respectfully submitted by,

Camille Woody
Accounting and Human Resources Manager
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Balance Sheet
As of February 28, 2023

	<u>Feb 28, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
122105 · Petty Cash	300.00
122106 · Transfer Station Cash	400.00
122107 · Scale House Cash	1,700.00
123110 · CB&T Checking	22,493.73
123115 · Edward Jones Investments	13,086,280.91
123120 · Bank of Jackson Hole	217,632.52
123130 · Wyo Star	1,189,832.46
123132 · Wyo Star II	5,566,134.63
123134 · Wyoming Community Bank	3,425,080.24
Total Checking/Savings	<u>23,509,854.49</u>
Accounts Receivable	131,800.36
Other Current Assets	<u>47,236.28</u>
Total Current Assets	<u>23,688,891.13</u>
TOTAL ASSETS	<u>23,688,891.13</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	<u>186,167.68</u>
Total Liabilities	186,167.68
Equity	
32000 · Unrestricted Net Assets	2,971,005.78
380860 · Cash Reserve	750,000.00
380970 · Closure/Post-Closure Reserve	18,155,822.00
Net Income	<u>1,625,895.67</u>
Total Equity	<u>23,502,723.45</u>
TOTAL LIABILITIES & EQUITY	<u>23,688,891.13</u>

Fremont County Solid Waste Disposal District
Accounts Payable List

Accrual Basis

March 1 - 20, 2023

Type	Date	Num	Name	Account	Debit	Credit
Mar 1 - 20, 23						
Bill Pmt -Check	03/20/2023	31973	A D Martin Lumber Co., Inc.	123110 · CB&T C...		23.21
Bill Pmt -Check	03/20/2023	31973	A D Martin Lumber Co., Inc.	215150 · Account...	23.21	
Bill Pmt -Check	03/20/2023	31974	Ace Hardware-Lander	123110 · CB&T C...		189.99
Bill Pmt -Check	03/20/2023	31974	Ace Hardware-Lander	215150 · Account...	189.99	
Bill Pmt -Check	03/20/2023	31975	Ace Mountain Hardware	123110 · CB&T C...		369.99
Bill Pmt -Check	03/20/2023	31975	Ace Mountain Hardware	215150 · Account...	369.99	
Bill Pmt -Check	03/20/2023	31976	AmeriTech Equipment Co.	123110 · CB&T C...		1,372.39
Bill Pmt -Check	03/20/2023	31976	AmeriTech Equipment Co.	215150 · Account...	1,372.39	
Bill Pmt -Check	03/20/2023	31977	Atlas Office Products, Inc.	123110 · CB&T C...		531.50
Bill Pmt -Check	03/20/2023	31977	Atlas Office Products, Inc.	215150 · Account...	531.50	
Bill Pmt -Check	03/20/2023	31978	B & T Fire Extinguishers, Inc.	123110 · CB&T C...		50.00
Bill Pmt -Check	03/20/2023	31978	B & T Fire Extinguishers, Inc.	215150 · Account...	50.00	
Bill Pmt -Check	03/20/2023	31979	Bailey Enterprises, Inc.	123110 · CB&T C...		19,744.24
Bill Pmt -Check	03/20/2023	31979	Bailey Enterprises, Inc.	215150 · Account...	19,744.24	
Bill Pmt -Check	03/20/2023	31980	Black Hills Energy	123110 · CB&T C...		1,442.30
Bill Pmt -Check	03/20/2023	31980	Black Hills Energy	215150 · Account...	1,442.30	
Bill Pmt -Check	03/20/2023	31981	Bomgaars	123110 · CB&T C...		52.21
Bill Pmt -Check	03/20/2023	31981	Bomgaars	215150 · Account...	52.21	
Bill Pmt -Check	03/20/2023	31982	Boyle Electric, Inc.	123110 · CB&T C...		90.00
Bill Pmt -Check	03/20/2023	31982	Boyle Electric, Inc.	215150 · Account...	90.00	
Bill Pmt -Check	03/20/2023	31983	Bull's Service & Towing	123110 · CB&T C...		288.01
Bill Pmt -Check	03/20/2023	31983	Bull's Service & Towing	215150 · Account...	288.01	
Bill Pmt -Check	03/20/2023	31984	Carroll Septic Service Corporation	123110 · CB&T C...		150.00
Bill Pmt -Check	03/20/2023	31984	Carroll Septic Service Corporation	215150 · Account...	150.00	
Bill Pmt -Check	03/20/2023	31985	CenturyLink	123110 · CB&T C...		617.96
Bill Pmt -Check	03/20/2023	31985	CenturyLink	215150 · Account...	617.96	
Bill Pmt -Check	03/20/2023	31986	Division of Criminal Investigation	123110 · CB&T C...		15.00
Bill Pmt -Check	03/20/2023	31986	Division of Criminal Investigation	215150 · Account...	15.00	
Bill Pmt -Check	03/20/2023	31987	Drug Testing Services, LLC	123110 · CB&T C...		190.00
Bill Pmt -Check	03/20/2023	31987	Drug Testing Services, LLC	215150 · Account...	190.00	
Bill Pmt -Check	03/20/2023	31988	Dry Mountain Water Inc.	123110 · CB&T C...		780.00
Bill Pmt -Check	03/20/2023	31988	Dry Mountain Water Inc.	215150 · Account...	780.00	
Bill Pmt -Check	03/20/2023	31989	Dubois Telephone Exchange (DTE) ...	123110 · CB&T C...		96.85
Bill Pmt -Check	03/20/2023	31989	Dubois Telephone Exchange (DTE) ...	215150 · Account...	96.85	
Bill Pmt -Check	03/20/2023	31990	Eagle Uniform Supply, Inc.	123110 · CB&T C...		291.76
Bill Pmt -Check	03/20/2023	31990	Eagle Uniform Supply, Inc.	215150 · Account...	291.76	
Bill Pmt -Check	03/20/2023	3398	Eastern Shoshone Tribe	123110 · CB&T C...		17,420.96
Bill Pmt -Check	03/20/2023	3398	Eastern Shoshone Tribe	215150 · Account...	17,420.96	
Bill Pmt -Check	03/20/2023	31991	Fremont Communications Corporation	123110 · CB&T C...		36.00
Bill Pmt -Check	03/20/2023	31991	Fremont Communications Corporation	215150 · Account...	36.00	
Bill Pmt -Check	03/20/2023	31992	Fremont Motor Company, Inc.	123110 · CB&T C...		119.42
Bill Pmt -Check	03/20/2023	31992	Fremont Motor Company, Inc.	215150 · Account...	119.42	
Bill Pmt -Check	03/20/2023	31993	Further	123110 · CB&T C...		5,765.75
Bill Pmt -Check	03/20/2023	31993	Further	215150 · Account...	5,765.75	
Bill Pmt -Check	03/20/2023	31994	High Plains Power, Inc.	123110 · CB&T C...		878.98
Bill Pmt -Check	03/20/2023	31994	High Plains Power, Inc.	215150 · Account...	878.98	
Bill Pmt -Check	03/20/2023	31995	Huff Sanitation Inc.	123110 · CB&T C...		168.00
Bill Pmt -Check	03/20/2023	31995	Huff Sanitation Inc.	215150 · Account...	168.00	
Bill Pmt -Check	03/20/2023	31996	Intermountain Electric Service, Inc.	123110 · CB&T C...		35.00
Bill Pmt -Check	03/20/2023	31996	Intermountain Electric Service, Inc.	215150 · Account...	35.00	
Bill Pmt -Check	03/20/2023	31997	Kairos Communications, LLC	123110 · CB&T C...		250.00
Bill Pmt -Check	03/20/2023	31997	Kairos Communications, LLC	215150 · Account...	250.00	
Bill Pmt -Check	03/20/2023	31998	Lander Valley Auto Parts	123110 · CB&T C...		572.90
Bill Pmt -Check	03/20/2023	31998	Lander Valley Auto Parts	215150 · Account...	572.90	
Bill Pmt -Check	03/20/2023	31999	Lander, City of (vendor)	123110 · CB&T C...		227.70
Bill Pmt -Check	03/20/2023	31999	Lander, City of (vendor)	215150 · Account...	227.70	
Bill Pmt -Check	03/20/2023	32000	Lawson Products, Inc.	123110 · CB&T C...		154.92
Bill Pmt -Check	03/20/2023	32000	Lawson Products, Inc.	215150 · Account...	154.92	
Bill Pmt -Check	03/20/2023	32001	Murdoch's Ranch Supply	123110 · CB&T C...		55.97
Bill Pmt -Check	03/20/2023	32001	Murdoch's Ranch Supply	215150 · Account...	55.97	
Bill Pmt -Check	03/20/2023	32002	Napa Auto Parts - Riverton	123110 · CB&T C...		1,199.43
Bill Pmt -Check	03/20/2023	32002	Napa Auto Parts - Riverton	215150 · Account...	1,199.43	
Bill Pmt -Check	03/20/2023	32003	NAPA Auto Parts of Dubois	123110 · CB&T C...		46.49
Bill Pmt -Check	03/20/2023	32003	NAPA Auto Parts of Dubois	215150 · Account...	46.49	
Bill Pmt -Check	03/20/2023	32004	Napa Auto Parts of Lander	123110 · CB&T C...		1,002.78
Bill Pmt -Check	03/20/2023	32004	Napa Auto Parts of Lander	215150 · Account...	1,002.78	
Bill Pmt -Check	03/20/2023	32005	Norco	123110 · CB&T C...		239.06
Bill Pmt -Check	03/20/2023	32005	Norco	215150 · Account...	239.06	

4:06 PM
03/15/23

Fremont County Solid Waste Disposal District
Accounts Payable List

Accrual Basis

March 1 - 20, 2023

Type	Date	Num	Name	Account	Debit	Credit
Bill Pmt -Check	03/20/2023	32006	Office Shop, Inc.	123110 · CB&T C...		219.72
Bill Pmt -Check	03/20/2023	32006	Office Shop, Inc.	215150 · Account...	219.72	
Bill Pmt -Check	03/20/2023	32007	Overhead Door Company, Inc.	123110 · CB&T C...		380.00
Bill Pmt -Check	03/20/2023	32007	Overhead Door Company, Inc.	215150 · Account...	380.00	
Bill Pmt -Check	03/20/2023	32008	Pirate Propane, Inc	123110 · CB&T C...		2,461.75
Bill Pmt -Check	03/20/2023	32008	Pirate Propane, Inc	215150 · Account...	2,461.75	
Bill Pmt -Check	03/20/2023	32009	Riverton Ranger Inc.	123110 · CB&T C...		1,494.00
Bill Pmt -Check	03/20/2023	32009	Riverton Ranger Inc.	215150 · Account...	1,494.00	
Bill Pmt -Check	03/20/2023	32010	Riverton Tire & Oil, Inc.	123110 · CB&T C...		5,066.91
Bill Pmt -Check	03/20/2023	32010	Riverton Tire & Oil, Inc.	215150 · Account...	5,066.91	
Bill Pmt -Check	03/20/2023	32011	Riverton, City of	123110 · CB&T C...		189.00
Bill Pmt -Check	03/20/2023	32011	Riverton, City of	215150 · Account...	189.00	
Bill Pmt -Check	03/20/2023	32012	Rocky Mountain Power	123110 · CB&T C...		4,561.18
Bill Pmt -Check	03/20/2023	32012	Rocky Mountain Power	215150 · Account...	4,561.18	
Bill Pmt -Check	03/20/2023	32013	Rod's Saw Repair	123110 · CB&T C...		68.00
Bill Pmt -Check	03/20/2023	32013	Rod's Saw Repair	215150 · Account...	68.00	
Bill Pmt -Check	03/20/2023	32014	SLB, Inc.	123110 · CB&T C...		550.00
Bill Pmt -Check	03/20/2023	32014	SLB, Inc.	215150 · Account...	550.00	
Bill Pmt -Check	03/20/2023	32015	Struna Communications Co.	123110 · CB&T C...		145.00
Bill Pmt -Check	03/20/2023	32015	Struna Communications Co.	215150 · Account...	145.00	
Bill Pmt -Check	03/20/2023	32016	Sutherlands	123110 · CB&T C...		47.14
Bill Pmt -Check	03/20/2023	32016	Sutherlands	215150 · Account...	47.14	
Bill Pmt -Check	03/20/2023	32017	TCI - Traveling Computers, Inc.	123110 · CB&T C...		302.50
Bill Pmt -Check	03/20/2023	32017	TCI - Traveling Computers, Inc.	215150 · Account...	302.50	
Bill Pmt -Check	03/20/2023	32018	Trihydro Corporation	123110 · CB&T C...		25,640.97
Bill Pmt -Check	03/20/2023	32018	Trihydro Corporation	215150 · Account...	25,640.97	
Bill Pmt -Check	03/20/2023	32019	U.S. Bank	123110 · CB&T C...		1,281.59
Bill Pmt -Check	03/20/2023	32019	U.S. Bank	215150 · Account...	1,281.59	
Bill Pmt -Check	03/20/2023	32020	Union Telephone Co., Inc.	123110 · CB&T C...		674.58
Bill Pmt -Check	03/20/2023	32020	Union Telephone Co., Inc.	215150 · Account...	674.58	
Bill Pmt -Check	03/20/2023	32021	Western Law Associates, P.C.	123110 · CB&T C...		600.00
Bill Pmt -Check	03/20/2023	32021	Western Law Associates, P.C.	215150 · Account...	600.00	
Bill Pmt -Check	03/20/2023	32022	Western Printing	123110 · CB&T C...		63.88
Bill Pmt -Check	03/20/2023	32022	Western Printing	215150 · Account...	63.88	
Bill Pmt -Check	03/20/2023	32023	Wilkens Industries, Inc.	123110 · CB&T C...		3,264.97
Bill Pmt -Check	03/20/2023	32023	Wilkens Industries, Inc.	215150 · Account...	3,264.97	
Bill Pmt -Check	03/20/2023	32024	WYCO Services, LLC	123110 · CB&T C...		180.00
Bill Pmt -Check	03/20/2023	32024	WYCO Services, LLC	215150 · Account...	180.00	
Bill Pmt -Check	03/20/2023	32025	Wyoming Machinery Company, Corp.	123110 · CB&T C...		10,120.59
Bill Pmt -Check	03/20/2023	32025	Wyoming Machinery Company, Corp.	215150 · Account...	10,120.59	
Bill Pmt -Check	03/20/2023	32026	Wyoming.com (vendor)	123110 · CB&T C...		212.90
Bill Pmt -Check	03/20/2023	32026	Wyoming.com (vendor)	215150 · Account...	212.90	
Bill Pmt -Check	03/20/2023	32027	Rule Steel Tanks, Inc.	123110 · CB&T C...		94,655.00
Bill Pmt -Check	03/20/2023	32027	Rule Steel Tanks, Inc.	215150 · Account...	94,655.00	
Mar 1 - 20, 23					206,648.45	206,648.45



memorandum

To: Chairman Mark Moxley, Fremont County SWDD
From: Scott Lee, P.E.
cc: Fremont County SWDD Board
Date: March 13, 2023
Re: Project Updates for March 20, 2023 Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (WDEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2022-2023 Environmental Activities and Monitoring (Task Order 10-032 / Trihydro Project 09Y-008-008)

Activities associated with this work order during the previous month and anticipated in the near future include:

- Quarterly methane monitoring was conducted at the Lander, Sand Draw, and Dubois Landfills on February 23, 2023.
- Groundwater monitoring reports for Shoshoni and Dubois are in final review.
- Groundwater statistical analysis for Sand Draw and Lander is complete and draft reports are being finalized.
- The Title V Annual Emissions Inventory report for Sand Draw was submitted to WDEQ/AQD at the end of February 2023.
- The next routine groundwater and methane monitoring monitoring event is scheduled to take place in April 2023.

Technical Assistance (Task Order 10-033 / Trihydro Project 09Y-005-009)

Technical assistance activities during the previous month are as follows:

- A monthly Board memo was prepared for the February 2023 District Board meeting.



FCSWDD
March 13, 2023
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Please let us know if you have any questions or need additional information. You can call me on my direct office line (307-335-3169), send me an email (slee@trihydro.com), or stop by our office at 388 Main Street, Suite C, in Lander.

END OF MEMORANDUM

Memorandum



Date: March 16, 2023
To: Camille Woody, Fremont County Solid Waste Disposal District
From: Matt Evans, PE
Subject: Progress Report – March 2023

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Lander Transfer Station and Scalehouse Site Improvement Bids

The following three bids were received for the transfer station and scale house site improvement projects on March 10, 2023.

Lander Transfer Station

- Alexander Excavation, Inc. = \$6,850,000

Scale House Site Improvements

- Alexander Excavation, Inc. = \$1,325,000 (Lander only)
- LCI Trucking & Construction, LLC = \$633,900 (Dubois only)
- No bids were received for the Sand Draw site.

Burns & McDonnell has reviewed the three bids that were received. All bids were complete and should be considered responsive.

General thoughts regarding the bids are as follows:

- Lander Transfer Station Bid
 - Alexander Construction has indicated that the largest costs in their bid are concrete, dirt work and the pre-engineered metal building. Potential ways to reduce the cost of the budget were discussed, including:
 - Different approach to the pre-loading of the site
 - Alternative pre-engineered metal building supplier that may be a lower cost option
 - District accepting the waste from the site at no cost to Alexander
 - Potential next steps:
 - Award contract
 - Redesign to a smaller building
 - Rebid the project
 - Reduce the scope of the Alexander contract
 - Other variations

Memorandum *(continued)*



March 16, 2023

Page 2

- Scalehouse Site Improvements Bids
 - The two bids that were received were significantly higher than anticipated.
 - Upon discussions with the District, Burns & McDonnell asked Alexander and LCI to prepare bids to complete all three scalehouse site improvement projects with the exception of the asphalt, geiger counters, and electric gates that were included in the original bid documents (these items could be completed by the District at a later date). The companies are providing bids by the end of the day on Friday, March 17, 2023. Additionally, contractors were allowed to provide their proposed completion date in their revised bids. This will hopefully encourage more competitive bids and better pricing.
 - Potential next steps:
 - Award contracts and rebid Sand Draw (or ask LCI and Alexander for prices to complete Sand Draw)
 - Award updated bid for all three sites (to be received on Friday, March 17, 2023).
 - Rebid (give contractors through 2024 construction season and potentially reduce scope).
 - Other variations

The big question... why are we not getting bids?

- It's not that it's too complicated of a bid form, or overbearing contract terms, because:
 - The prefabricated scalehouse project had very limited terms and bidding requirements and still only one bid was received.
 - These same bid forms and contract terms are used throughout the country on all sorts of other projects and bids are received. Note: the terms and conditions are there to protect the District in the event there is a problem with the contractor during, and after the construction.
- It's not that contractors were not aware of the project, because:
 - We reached out directly to contractors in the region and beyond. In total more than ten prime contractors were contacted directly either by phone or email.
 - There were a decent number of bidders on the plan holders lists. See attached plan holders, as well as entities that downloaded the advertisement off the state's public purchase website.
- We're seeing other projects not getting bids.
 - Recently in Williston, ND there were no contractors on the plan holders list after more than a week after advertised. Had to reach out to contractors just to get them to pull plans.
 - Other areas have seen projects with no bids, or small number of bids. This seems to indicate that the current construction environment allows contractors to be selective in their bids.

Memorandum *(continued)*



March 16, 2023

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- In Georgetown, Texas, a larger transfer station project received only one bid for \$13.5 million. The city council directed the public works department to reduce the scope and rebid. The rebidding process received two bids for \$13.1 and \$13.2 million for the smaller project. The change in cost aligned with the scope change.

Capacity Audits

Surveys for the 2023 capacity audits will be completed in July 2023. Capacity audit reports will be prepared and presented to the Board in September or October 2023.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the project as part of this task.

Capital Improvement Plan Modeling

Burns & McDonnell will update the model and present results to the Board this spring after the 2023-2024 budget has been developed and provided to Burns & McDonnell.

On-call Surveying

There is no new on-call surveying information at this time.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-222-7249 or maevans@burnsmcd.com at your earliest convenience.

Plan Holder Report as of 03/13/2023 09:04 AM CDT

Fremont County Solid Waste Disposal District: Lander Transfer Station

Quest eBidDoc" Number: 8378607

Closing Date: Fri, 03/10/2023 10:00 AM MST Posting Type: Construction Project Owner Name: Fremont County Solid Waste Disposal District Solicitor Name: Burns & McDonnell Engineering Company - Mpls, MN Contact: Matt Evans Phone: 952-222-7249 Email: maevans@burnsmcd.com

Company Name & Address	Contact Name/Email Address	Phone/Fax	Bus. Cert	Bus. Desig	Entry Date	Doc Type	Comments
Patrick Construction, Inc. PO Box 926, Lander, WY-82520	Jeff Patrick pci2@wyoming.com	307-332-6939 307-332-4608	SBE	Prime Bidder	01/27/2023	eBidDoc	
Alexander Excavation, Inc. 101 Garfield Street, Lander, WY-82520	Estimators estimators@aei-wyo.com	307-332-4956 307-332-9951		Prime Bidder	01/30/2023	eBidDoc	
Two Sisters Contracting LLC 1108 14th Street Suite 133, Cody, WY-82414	Jennifer Epperson 2sisterscontractingllc@gmail.com	307-250-7611		Subcontractor	01/30/2023	eBidDoc	
71 Construction 7072 BARTON DR, Casper, WY-82604	estimators estimators@71construction.com	307-235-2922 307-235-3005		Subcontractor	02/02/2023	eBidDoc	
Jerry Bornhofs Construction, Inc. P.O. Box 1341, Riverton, WY-82501	Jerry Bornhofs bornhofcons@wyoming.com	307-857-3171 307-857-3194	SBE	Prime Bidder	02/08/2023	eBidDoc	
Electrical Dynamics Inc. 118 S. 5th W, Riverton, WY-82501	Don Ashby estimating@ediwyo.com	307-856-4677 307-856-6791		Subcontractor	02/09/2023	eBidDoc	
Overhead Door Co. of Riverton 600 East Main, Riverton, WY-82501	Chuck Parmely chuck@overheaddoorriverton.com	307-856-2210 307-857-6024		Subcontractor	02/10/2023	eBidDoc	
Rocky Mountain PM P.O.Box 610, Lander, WY-82520	Jason Hulme jasonhulme76@gmail.com	307-332-2753		Supplier	02/10/2023	eBidDoc	
Shot Crete Construction, Inc. PO Box 1600, Dubois, WY-82513	Karyl Bush shotcrete1996@gmail.com	307-455-2598		Subcontractor	02/13/2023	eBidDoc	

<u>Company Name & Address</u>	<u>Contact Name/Email Address</u>	<u>Phone/Fax</u>	<u>Bus. Cert</u>	<u>Bus. Desig</u>	<u>Entry Date</u>	<u>Doc Type</u>	<u>Comments</u>
Dana Kepner Company - Casper 1820 SOUTH LOOP AVE, CASPER, WY-82601	Robert Booth rbooth@danakepner.com	307-235-1300 307-265-3005		Supplier	03/08/2023	eBidDoc	

Plan Holder Report as of 03/13/2023 09:01 AM CDT

Fremont County Solid Waste Disposal District: Scalehouse Site Improvement Projects

Quest eBidDoc™ Number: 8391162

Closing Date: Fri, 03/10/2023 10:00 AM MST **Posting Type:** Construction Project **Owner Name:** Fremont County Solid Waste Disposal District **Solicitor Name:** Burns & McDonnell Engineering Company - Mpls, MN **Contact:** Matt Evans **Phone:** 952-222-7249 **Email:** maevans@burnsmcd.com

Company Name & Address	Contact Name/Email Address	Phone/Fax	Bus. Cert	Bus. Desig	Entry Date	Doc Type	Comments
Alexander Excavation, Inc. 101 Garfield Street, Lander, WY-82520	Estimators estimators@aei-wyo.com	307-332-4956 307-332-9951		Prime Bidder	02/13/2023	eBidDoc	
Dodge Data & Analytics 2860 S State Hwy 161, Grand Prairie, TX-75052	Daedri Cavuoto dodge.docs@construction.com	513.666.3354 800-768-5594		Plan Room	02/16/2023	eBidDoc	
High Country Construction, Inc. Box 930, Lander, WY- 82520	Chad Connell chadc@highcountryconst.com	307-332-4933 307-332-6414	SBE	Prime Bidder	02/21/2023	eBidDoc	
Wind River Oilfield Service, Inc. PO Box 1550, Riverton, WY-82501	Rob Dolcater wros@wyoming.com	307-856-1997 307-856-4056		Prime Bidder	02/21/2023	eBidDoc	
Precision Dirt Works 670 Garfield St., Lander, WY-82520	Bridger Kimber bridgerkimber@precisiondirt.com	307-332-2792		Prime Bidder	02/21/2023	eBidDoc	
Burns & McDonnell Engineering Company - Mpls, MN 8201 Norman Center Drive, Bloomington, MN- 55437	Tonya Koller tkoller@burnsmcd.com	952-656-6003		Other	02/21/2023	eBidDoc	
Idaho AGC 1649 W Shoreline Drive, Suite 100, Boise, ID- 83702	Deren Martinez planroom@idahoagc.org	208-344-2531 208-343-5321		Plan Room	02/23/2023	eBidDoc	
LCI Construction 1890 Missouri Valley Rd, Pavillion, WY-82523	Ryan Lindstadt ryan@lciwest.com	307-856-5817 307-206-4777	SBE	Prime Bidder	03/01/2023	eBidDoc	
Rocky Mountain PM P.O.Box 610, Lander, WY- 82520	Jason Hulme jasonhulme76@gmail.com	3073322753		Supplier	03/06/2023	eBidDoc	

Company Name & Address	Contact Name/Email Address	Phone/Fax	Bus. Cert	Bus. Desig	Entry Date	Doc Type	Comments
BODEC Electric 90 East 1300 South, Price, UT-84501	Tony Martines tmartines@bodecinc.com	435-650-6386	SBE	Subcontractor	03/06/2023	eBidDoc	
71 Construction 7072 BARTON DR, Casper, WY-82604	estimators estimators@71construction.com	307-235-2922 307-235-3005		Prime Bidder	03/06/2023	eBidDoc	
McClellan & MacQueen, Inc. P.O. Box 425, Worland, WY-82401	Jerry Harvard mcmac@rtconnect.net	307-347-2332 307-347-8484		Subcontractor	03/08/2023	eBidDoc	
Dana Kepner Company - Casper 1820 SOUTH LOOP AVE, CASPER, WY-82601	Robert Booth rbooth@danakepner.com	307-235-1300 307-265-3005		Supplier	03/08/2023	eBidDoc	

Access Report
 Agency
 Bid Number
 Bid Title

Fremont County Solid Waste Disposal District
 Lander Solid Waste Transfer Station

Vendor Name	Accessed First Time	Most Recent Access	Documents
Doorways of Wyoming	2023-02-07 08:17 AM MST	2023-02-07 08:17 AM MST	FCSWD Lander Transfer Station - Request for Bids.docx
Olympus Technical Services	2023-02-24 11:48 AM MST	2023-02-24 11:48 AM MST	FCSWD Lander Transfer Station - Request for Bids.docx
IMS	2023-02-06 02:55 AM MST	2023-02-06 02:55 AM MST	FCSWD Lander Transfer Station - Request for Bids.docx
The Bid Lab	2023-02-03 08:13 AM MST	2023-03-03 03:51 AM MST	FCSWD Lander Transfer Station - Request for Bids.docx
Geotec Industrial Supply	2023-02-14 03:34 PM MST	2023-02-20 11:28 AM MST	FCSWD Lander Transfer Station - Request for Bids.docx
Campbell County Chamber of Commerce	2023-02-06 11:20 AM MST	2023-02-21 10:03 AM MST	FCSWD Lander Transfer Station - Request for Bids.docx
James Gores and Associates	2023-02-22 03:15 PM MST	2023-02-22 03:15 PM MST	FCSWD Lander Transfer Station - Request for Bids.pdf
Dodge Data & Analytics	2023-02-02 07:24 PM MST	2023-03-16 06:56 AM MDT	FCSWD Lander Transfer Station - Request for Bids.docx
Climate Survival Solutions	2023-02-06 02:11 AM MST	2023-02-07 03:32 AM MST	FCSWD Lander Transfer Station - Request for Bids.docx
Wyoming Plan Service	2023-02-03 09:08 AM MST	2023-02-15 10:09 AM MST	FCSWD Lander Transfer Station - Request for Bids.docx
ELLIS CONCRETE INC	2023-02-10 04:32 AM MST	2023-02-10 04:32 AM MST	FCSWD Lander Transfer Station - Request for Bids.docx
Solterra Engineering	2023-02-20 11:42 AM MST	2023-02-20 11:42 AM MST	FCSWD Lander Transfer Station - Request for Bids.docx
Leseberg Ditching and Trucking LLC	2023-02-17 04:26 PM MST	2023-02-17 04:26 PM MST	FCSWD Lander Transfer Station - Request for Bids.docx
A. Pleasant Construction, Inc.	2023-02-20 07:40 AM MST	2023-02-20 07:40 AM MST	FCSWD Lander Transfer Station - Request for Bids.docx

Access Report
 Agency
 Bid Number
 Bid Title

Fremont County Solid Waste Disposal District
 FCSWDD Scalehouse Site Improvements

Vendor Name	Accessed First Time	Most Recent Access	Documents
Doorways of Wyoming	2023-03-08 08:50 AM MST	2023-03-09 08:50 AM MST	
IMS	2023-02-27 02:37 AM MST	2023-03-06 02:08 AM MST	
The Bid Lab	2023-02-15 05:07 AM MST	2023-03-10 03:57 AM MST	
Geotec Industrial Supply	2023-02-14 03:35 PM MST	2023-02-14 03:35 PM MST	FCSWD Scalehouse - Request for Bids 02.08.2023.docx
Campbell County Chamber of Commerce	2023-02-21 10:04 AM MST	2023-03-06 09:38 AM MST	FCSWD Scalehouse - Request for Bids 02.08.2023.docx
Dodge Data & Analytics	2023-02-14 07:28 PM MST	2023-03-16 06:57 AM MDT	FCSWD Scalehouse - Request for Bids 02.08.2023.pdf
Climate Survival Solutions	2023-02-16 06:21 AM MST	2023-02-21 12:37 AM MST	FCSWD Scalehouse - Request for Bids 02.08.2023.docx
Wyoming Plan Service	2023-02-15 10:09 AM MST	2023-02-22 08:51 AM MST	
MJK Construction, Inc.	2023-03-06 01:46 PM MST	2023-03-06 01:46 PM MST	
Solterra Engineering	2023-03-09 09:54 AM MST	2023-03-09 09:54 AM MST	
Leseberg Ditching and Trucking LLC	2023-02-17 04:27 PM MST	2023-02-17 04:27 PM MST	FCSWD Scalehouse - Request for Bids 02.08.2023.docx