



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

April 18, 2022

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MOXLEY at 9:30am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Robert Townsend, Normandy Rose, Jen Lamb, Mark Moxley, Steve Baumann, Rob Dolcater, Rod Haper, Michael Adams and Rick Klaproth
<u>Excused Member(s):</u>	<i>no excused members</i>
<u>Unexcused Member(s):</u>	<i>no unexcused members</i>
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	John Larson (City of Lander)
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Superintendent Andy Frey
<u>Consultant(s):</u>	<i>no consultants present</i>
<u>Guest(s):</u>	Brian Eggleston (City of Riverton)

d. Approval of Agenda

RICK KLAPROTH made a motion to approve the consent agenda, removing the Superintendent's Report for discussion. MANDY ROSE seconded the motion. **MOTION CARRIED**

e. Public Comment/Communication from the Floor

CHAIRMAN MOXLEY opened the floor to public comment. Hearing no public comment, the public comment was closed.

2. CONSENT ITEMS:

a. Approval of Prior Meeting Minutes

- i. March 2022

b. Approval of Accounts Payable

- i. March 2022 Invoices

c. Acceptance of Consultants Reports:

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – No Report Submitted

d. Acceptance of Staff Reports:

- i. Superintendent Report – **REMOVED FOR DISCUSSION**

Discussion: (1.) Commissioner Jones asked for assistance in understanding what might be driving the anticipated high cost for the Tribal Cleanup project. Superintendent Frey responded that the projected cost estimate was not developed by the District; however, the high cost would be likely driven by the remote and spread out nature of the illegal dump site locations. Thus, the cost associated with the mobilization/demobilization to the large number of remote sites, the haul costs from these remote sites,

and the labor requirements to clean up the wind-blown debris will come at a cost. (2.) Commissioner Jones asked if the District had developed a draft amendment to Senate File 0027. Superintendent Frey explained that Representative Lloyd Larson had contacted the District and offered to assist with developing an amendment. A meeting with Representative Larson had not been scheduled. (3.) Commissioner Jones noted that the District may reach out to WARM for assistance with future safety training needs. (4.) Commissioner Jones thanked the District for the WDEQ summary of solid waste disposal rates for Wyoming. The summary did not include where the facilities were with funding their financial assurance requirements, if they received a mill levy allocation, or the number of sites they operate.

RICK KLAPROTH made a motion to accept the Superintendent's Report as presented. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

3. BUSINESS ITEMS:

a. Health Benefit and Wage Committee (Discussion)

CHAIRMAN MOXLEY presented for the committee, explaining that the Bureau of Labor Statistics - Standard Occupational Classifications web data was referenced and comparable positions were identified for each District position. Once the comparable position was identified, appropriate industries were selected to ensure the proper wage range was established. Two industries were identified as the most appropriate for comparison, "Local Government" and "Waste Treatment and Disposal," with one selected for each position based on the position requirements. Using that data, a five-tier step system was developed to capture tenure and performance. Unfortunately, the BLS-SOC data is two years outdated, so the District will need to monitor the website to identify any updates. The committee felt that a 10% increase would bring the staff closer to the BLS-SOC position specific mean wages.

Discussion: A special meeting in two weeks would allow the Board to review the committee data and allow for a timely decision for any potential wage adjustments. May 2, 2022, at 9:30am was selected for the special meeting.

b. Easement Request (Discussion)

Superintendent Frey presented to the Board a request from an adjacent neighbor to the Lander Landfill. The request was to allow a 30-ft easement across a portion of the northern boundary of the Lander Landfill to allow the neighbor to access two different tracts of land owned by the neighbor.

Discussion: (1.) Attorney Sollars asked for clarification as to whether the neighbor had legal access from a public roadway for each property. Superintendent Frey confirmed that the neighbor had legal access from a public roadway. (2.) Attorney Sollars asked if the easement could create a reduction in site security. Superintendent Frey confirmed that there would be a reduction in site security with an uncontrolled roadway passing through the property.

BOB TOWNSEND made a motion to disapprove the easement request. RICK KLAPROTH seconded the motion. **MOTION CARRIED**

c. FY 2021-2022 Financial Audit – Engagement Letter (Discussion and Formal Action)

Superintendent Frey presented an engagement letter submitted by Carver, Florek, and James CPA, the accounting firm that has completed the District's financial audits for the past two years. The cost associated with the proposal is \$4,218, an \$86 increase over the prior year.

SECRETARY/TREASURER LAMB made a motion to approve the Carver, Florek and James CPA engagement letter as presented. RICK KLAPROTH seconded the motion. **MOTION CARRIED**

4. NEW BUSINESS

5. CALL FOR ADJOURNMENT

SECRETARY/TREASURER LAMB made a motion to adjourn the meeting at 10:38am. MANDY ROSE seconded the motion.

MOTION CARRIED

6. UPCOMING MEETING(S):

- a. The next Special Meeting: May 2, 2022, at 9:30 a.m.
- b. The next Regularly Scheduled Meeting: May 16, 2022, at 9:30 a.m.

Respectfully submitted by,



Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District