



# FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

## Minutes of Regular Board Meeting

June 20, 2022

### 1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MOXLEY at 9:30am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Robert Townsend, Normandy Rose, Jen Lamb, Mark Moxley, Rob Dolcater, Rod Haper, and Michael Adams
<u>Excused Member(s):</u>	Jen Lamb and Rick Klapproth
<u>Unexcused Member(s):</u>	<i>no unexcused members</i>
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	Kyle Larson (City of Riverton) and John Larson (City of Lander)
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Superintendent Andy Frey
<u>Consultant(s):</u>	<i>no consultants</i>
<u>Guest(s):</u>	<i>no guests</i>

#### d. Approval of Agenda

MIKE ADAMS made a motion to approve the consent agenda as presented. VICE-CHAIRMAN DOLCATER seconded the motion. **MOTION CARRIED**

#### e. Public Comment/Communication from the Floor

CHAIRMAN MOXLEY opened the floor to public comment. Hearing no public comment, the public comment was closed.

### 2. CONSENT ITEMS:

#### a. Approval of Prior Meeting Minutes

- i. May Regular Meeting - 2022

#### b. Approval of Accounts Payable

- i. May 2022 Invoices

#### c. Acceptance of Consultants Reports:

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – No Report Submitted

#### d. Acceptance of Staff Reports:

- i. Superintendent Report

### 3. BUSINESS ITEMS:

#### a. Scale Facility Project – Burns and McDonnell Recommendation (*Discussion and Formal Action*)

Superintendent Frey explained to the Board that the District had worked through two separate bid advertisements and bid openings for the project. Both instances resulted in the receipt of no complete bids.

The District worked to accommodate contractor concerns following the first bid process where material providers indicated that they would only honor quotes for ten days and for additional time for contractors to receive quotes from material providers. Burns and McDonnell's recommendation and the superintendent's recommendation is to have the District pursue bids for the scale facility buildings and purchase them separate from a construction project. Following purchase of the buildings, the District could then rebid the project.

VICE-CHAIRMAN DOLCATER made a motion to authorize the District to proceed with bidding and purchasing the scale facility buildings and then bid out the construction project. ROD HAPER seconded the motion. **MOTION CARRIED**

**b. Fiscal Year 2022-23 Task Order Requests (*Discussion and Formal Action*)**

**i. Trihydro Corporation**

**1. Task Order No. 10-032: Environmental Monitoring Services – not-to-exceed \$93,157**

**Prior year cost was \$134,524. The prior year included the Tier II field work for our Title V air quality permit that caused the larger cost. This task order will include the groundwater and methane monitoring at the Lander, Sand Draw, Dubois, and Shoshoni Landfills, lab coordination, data validation, and reporting.**

Superintendent Frey explained that Trihydro requested that this task order be withdrawn until they receive updated pricing from the laboratory that they use as there have been increases in pricing not captured within this task order.

**2. Task Order No. 10-033: Technical Assistance – not-to-exceed \$24,850**

**Prior year cost was \$24,850. This task order provides technical assistance to the District, including but not limited to developing drawings, review of data, regulatory discussions, board meeting updates, etc.**

MIKE ADAMS made a motion to approve the Trihydro task order 10-033 as presented. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

**ii. Burns and McDonnell**

**1. Agreement for Env. Services**

**This is the typical renewal of our agreement with them that identifies their rate structure. This does include an average 4% increase.**

VICE-CHAIRMAN DOLCATER made a motion to approve the Agreement for Environmental Services as presented. MIKE ADAMS seconded the motion. **MOTION CARRIED**

**2. Authorization No. 33: Capacity Audits – not-to-exceed \$30,400**

**Prior year cost was \$29,200. This task order will include one topographic survey, airspace consumption evaluation, airspace utilization factor (waste density), project remaining landfill life, calculate the soil balance through the remainder of the site's life, and develop the closure and post-closure expenses for the Lander, Sand Draw, and Dubois landfills.**

BOB TOWNSEND made a motion to approve Authorization No. 33 as presented. MIKE ADAMS seconded the motion. **MOTION CARRIED**

**3. Authorization No. 34: Technical Assistance – not-to-exceed \$25,000**

**Prior year cost was \$20,000. The increase was at the request of the District to allow for additional support as needed. This task order provides technical assistance to the District, including but not**

limited to developing drawings, interim airspace utilization factor calcs, operational guidance, and board meeting updates.

MIKE ADAMS made a motion to approve Authorization No. 34 as presented. VICE-CHAIRMAN DOLCATER seconded the motion. **MOTION CARRIED**

**4. Authorization No. 35: CIP Model Review and Update – not-to-exceed \$18,250**

Prior year cost was \$15,000. The prior year cost was lower due to the overlapping services within the Strategic Planning project. This task order will include an annual review of past, current, and future capital expenses and all revenues, update the model, evaluate the District's disposal rates, and present the model.

VICE-CHAIRMAN DOLCATER made a motion to approve Authorization No. 35 as presented. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

**5. Authorization No. 36: Surveying and Staking – not-to-exceed \$12,000**

Prior year cost was \$12,000. This task order will provide on-call surveying and staking work.

MIKE ADAMS made a motion to approve Authorization No. 36 as presented. ROD HAPER seconded the motion. **MOTION CARRIED**

**iii. SLB, Inc.**

**1. Engagement Letter: Financial Reviews and Audit Assistance – not-to-exceed \$30,000**

Prior year cost was \$30,000. No changes in the rate structure.

BOB TOWNSEND made a motion to approve Authorization No. 36 as presented. VICE-CHAIRMAN DOLCATER seconded the motion. **MOTION CARRIED**

**4. NEW BUSINESS**

- a. Commissioner Mike Jones shared with the Board a number of challenges the commission is working through.
- b. Superintendent Frey updated the Board on the CAPA agreement that had been developed to guide the multiple entities involved with the potential Tribal land waste cleanup project. The District's attorney reviewed the document and has a number of concerns, specifically with the extensive responsibilities defined for the District. No additional effort is planned for the review of the document until the Tribes demonstrate that they have secured the necessary funding.
- c. The Recycling Committee scheduled their next meeting for June 23, 2022.

**5. CALL FOR ADJOURNMENT**

VICE-CHAIRMAN DOLCATER made a motion to adjourn the meeting at 10:44am. MIKE ADAMS seconded the motion. **MOTION CARRIED**

6. UPCOMING MEETING(S):

- a. The next Regularly Scheduled Meeting: July 18, 2022, at 9:30 a.m.

Respectfully submitted by,



Andrew Frey, P.E.  
Superintendent of Operations  
Fremont County Solid Waste Disposal District



Mark Moxley  
Board of Director's Chairman  
Fremont County Solid Waste Disposal District