



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

December 13, 2021

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN ADAMS at 9:30am. CHAIRMAN ADAMS then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

Board Members: Michael Adams, Robert Townsend, Gary Weisz, Steve Baumann, Jen Lamb, Mark Moxley, Rick Klapproth and Rob Dolcater
Excused Member(s): Rod Haper
Unexcused Member(s): *no unexcused members*
Commissioner Liaison: *no commissioner liaison present*
Community Liaisons: *no community liaisons present*
Attorney: Rick Sollars
Staff: Superintendent Andy Frey
Consultant(s): Susan Brodie (SLB Inc.)
Guest(s): *No guests in attendance*

d. **Approval of Agenda**

B DOLCATER made a motion to approve the consent agenda with the addition of Personnel within the Executive Session agenda item. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

CHAIRMAN ADAMS opened the floor to public comment. Hearing no public comment, the public comment was closed.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

i. November 2021

b. **Approval of Accounts Payable**

i. November 2021 Invoices

c. **Acceptance of Consultants Reports:**

i. Trihydro Corporation – Progress Report

ii. Burns and McDonnell – Progress Report

iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – No Report Submitted

d. **Acceptance of Staff Reports:**

i. Superintendent Report

3. BUSINESS ITEMS:

a. **FY 2020-2021 Financial Audit Presentation – Carver, Florek and James CPAs (*Discussion and Formal Action*)**

Jason Lund (Carver, Florek and James CPAs) provided a presentation on their second financial audit completed for the District with the following highlighted items; (1.) No audit adjustments – quite rare for an entity, (2.) No findings to report, (3.) Clean opinion, (4.) Typical inability to completely segregate duties with the limited staff numbers – very common with governmental operations.

Discussion: (1.) Possible concern with the inability to completely segregate duties? Many governmental programs usually have this finding. The Board oversight mitigates this.

STEVE BAUMANN made a motion to accept the FY 2020-2021 Financial Audit. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

b. **Shoshoni Landfill Closure Construction – Pay Application No. 3 (*Discussion and Formal Action*)**

Superintendent Frey informed the Board that DRM, the prime contractor for the Shoshoni Landfill Closure project, has completed the installation of the liner and continues to place cover soils, and have submitted pay application number three for the work that has been completed in the amount of \$326,332.76.

ROB DOLCATER made a motion to approve the DRM submitted pay application number three in the amount of \$326,332.76 as presented. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

c. **Front-End Loader Bid Review (*Discussion and Formal Action*)**

Superintendent Frey referenced the Front-End Loader bid review and recommendation.

STEVE BAUMANN made a motion to award the bid for the purchase of two front-end loaders through Wyoming Machinery and to have the District explore the best sale option for the used machines. JEN LAMB seconded the motion. **MOTION CARRIED**

4. NEW BUSINESS

- a. VICE-CHAIRMAN MOXLEY recognized GARY WEISZ for his 9-years of service and awarded him with a plaque of appreciation.
- b. BOB TOWNSEND stated that he had been to the Lander Landfill two weeks prior, following some snow removal activity by the WY DOT, he noticed a significant amount of litter in the ditches that was exposed. He encouraged the District to consider pursuing the Adopt-A-Highway program for that stretch of road.
- c. CHAIRMAN ADAMS wanted to express the appreciation from the Board to the District staff for the letters of appreciation.

3. (continued) BUSINESS ITEMS:

- d. Executive Session – Potential Litigation and Personnel (Discussion and Formal Action)

VICE-CHAIR MOXLEY made a motion to enter into Executive Session at 10:27am, for potential litigation and personnel, allowing the superintendent and the District attorney to remain. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

ROB DOLCATER made a motion to exit Executive Session at 11:47am. GARY WEISZ seconded the motion. **MOTION CARRIED**

BOB DOLCATER made a motion to support the recommendation made for a wage increase for the superintendent of operations in the amount of 10%. GARY WEISZ seconded the motion. **MOTION CARRIED**

Discussion: (1.) The superintendent has not received a wage increase since 2014, 7-years. (2.) Through the recent year, the cost-of-living has increased by over 7% in Wyoming; thus, the remaining 3% represents the actual wage increase.

BOB TOWNSEND made a motion to direct the District attorney to respond to the letter from Trihydro regarding the Shoshoni Landfill Closure Construction project. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

5. CALL FOR ADJOURNMENT

GARY WEISZ made a motion to adjourn the meeting at 11:47am. BOB DOLCATER seconded the motion. **MOTION CARRIED**

6. UPCOMING MEETING(S):

- a. **The Next Regularly Scheduled Meeting: January 17, 2022, at 9:30 a.m.**

Respectfully submitted by,



Andrew Frey, P.E.

Superintendent of Operations

Fremont County Solid Waste Disposal District



Michael Adams

Board of Director's Chairman

Fremont County Solid Waste Disposal District