



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400

Lander, WY 82520

telephone 307.332.7040

fax 307.332.5013

trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

January 17, 2022 - 9:30 a.m.

1. PRELIMINARY ITEMS:

- a. Pledge of Allegiance
- b. Roll Call: Michael Adams, Steve Baumann, Mandy Rose, Rick Klaproth, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, and Robert Townsend
- c. Declaration of Quorum
- d. Approval of Agenda (*Discussions and Formal Action*)
- e. Public Comment / Communication from the Floor

2. CONSENT ITEMS:

- a. Approval of the Meeting Minutes
 - i. December 2021 Regular Meeting
 - ii. January 2022 Special Meeting
- b. Approval of the Accounts Payable
 - i. December 2021
- c. Acceptance of Consultants and Agreement Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. Wind River Inter-Tribal Solid Waste – *no report submitted*
- d. Acceptance of Staff Reports
 - i. Superintendent Report

3. BUSINESS ITEMS:

- a. New Board Member Introduction/Self-Introduction – Normandy “Mandy” Rose (*Discussion*)
- b. Election of Officers – Chairman, Vice-Chair, Secretary/Treasurer (*Discussion and Formal Action*)
- c. Board Reimbursement – Travel and Expenditures (*Discussion*)
- d. New Year/Board Resolutions (*Discussion and Formal Action*)
 - i. Proposed Resolution 01-2022: Authorized Depositors
 - ii. Proposed Resolution 02-2022: Authorized Account Signers
 - iii. Proposed Resolution 03-2022: Authorized Facsimile Signatures (State of Wyoming Requirement)
- e. Commissioner Meeting Follow-Up (*Discussions and Formal Action*)
 - i. Publication of Annual Wages Paid
 - ii. Work Session Request
- f. Bureau of Labor Statistics – Standard Occupation Classification for NW WY (*Discussions*)
- g. Shoshoni Landfill Closure Construction – Pay Application No. 4 (*Discussion and Formal Action*)
- h. Shoshoni Landfill Closure Construction – Acceptance of Substantial Completion (*Discussions and Formal Action*)
- i. Town of Shoshoni – Rate Reduction Request (*Discussion and Formal Action*)

3. NEW BUSINESS

4. CLOSING ITEMS:

- a. Upcoming Meeting(s):
 - i. The next Regularly Scheduled Meeting(s): February 23, 2022, at 9:30 a.m.
- b. Call for Adjournment



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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

December 13, 2021

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN ADAMS at 9:30am. CHAIRMAN ADAMS then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Michael Adams, Robert Townsend, Gary Weisz, Steve Baumann, Jen Lamb, Mark Moxley, Rick Klapproth and Rob Dolcater
<u>Excused Member(s):</u>	Rod Haper
<u>Unexcused Member(s):</u>	<i>no unexcused members</i>
<u>Commissioner Liaison:</u>	<i>no commissioner liaison present</i>
<u>Community Liaisons:</u>	<i>no community liaisons present</i>
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Superintendent Andy Frey
<u>Consultant(s):</u>	Susan Brodie (SLB Inc.)
<u>Guest(s):</u>	<i>No guests in attendance</i>

d. Approval of Agenda

ROB DOLCATER made a motion to approve the consent agenda with the addition of Personnel within the Executive Session agenda item. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

e. Public Comment/Communication from the Floor

CHAIRMAN ADAMS opened the floor to public comment. Hearing no public comment, the public comment was closed.

2. CONSENT ITEMS:

a. Approval of Prior Meeting Minutes

- i. November 2021

b. Approval of Accounts Payable

- i. November 2021 Invoices

c. Acceptance of Consultants Reports:

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – No Report Submitted

d. Acceptance of Staff Reports:

- i. Superintendent Report

3. BUSINESS ITEMS:

a. FY 2020-2021 Financial Audit Presentation – Carver, Florek and James CPAs (*Discussion and Formal Action*)

Jason Lund (Carver, Florek and James CPAs) provided a presentation on their second financial audit completed for the District with the following highlighted items; (1.) No audit adjustments – quite rare for an entity, (2.) No findings to report, (3.) Clean opinion, (4.) Typical inability to completely segregate duties with the limited staff numbers – very common with governmental operations.

Discussion: (1.) Possible concern with the inability to completely segregate duties? Many governmental programs usually have this finding. The Board oversight mitigates this.

STEVE BAUMANN made a motion to accept the FY 2020-2021 Financial Audit. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

b. Shoshoni Landfill Closure Construction – Pay Application No. 3 (*Discussion and Formal Action*)

Superintendent Frey informed the Board that DRM, the prime contractor for the Shoshoni Landfill Closure project, has completed the installation of the liner and continues to place cover soils, and have submitted pay application number three for the work that has been completed in the amount of \$326,332.76.

ROB DOLCATER made a motion to approve the DRM submitted pay application number three in the amount of \$326,332.76 as presented. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

c. Front-End Loader Bid Review (*Discussion and Formal Action*)

Superintendent Frey referenced the Front-End Loader bid review and recommendation.

STEVE BAUMANN made a motion to award the bid for the purchase of two front-end loaders through Wyoming Machinery and to have the District explore the best sale option for the used machines. JEN LAMB seconded the motion. **MOTION CARRIED**

4. NEW BUSINESS

- a. VICE-CHAIRMAN MOXLEY recognized GARY WEISZ for his 9-years of service and awarded him with a plaque of appreciation.
- b. BOB TOWNSEND stated that he had been to the Lander Landfill two weeks prior, following some snow removal activity by the WY DOT, he noticed a significant amount of litter in the ditches that was exposed. He encouraged the District to consider pursuing the Adopt-A-Highway program for that stretch of road.
- c. CHAIRMAN ADAMS wanted to express the appreciation from the Board to the District staff for the letters of appreciation.

3. (continued) BUSINESS ITEMS:

- d. Executive Session – Potential Litigation and Personnel (*Discussion and Formal Action*)

VICE-CHAIR MOXLEY made a motion to enter into Executive Session at 10:27am, for potential litigation and personnel, allowing the superintendent and the District attorney to remain. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

ROB DOLCATER made a motion to exit Executive Session at 11:47am. GARY WEISZ seconded the motion. **MOTION CARRIED**

ROB DOLCATER made a motion to support the recommendation made for a wage increase for the superintendent of operations in the amount of 10%. GARY WEISZ seconded the motion. **MOTION CARRIED**

Discussion: (1.) The superintendent has not received a wage increase since 2014, 7-years. (2.) Through the recent year, the cost-of-living has increased by over 7% in Wyoming; thus, the remaining 3% represents the actual wage increase.

BOB TOWNSEND made a motion to direct the District attorney to respond to the letter from Trihydro regarding the Shoshoni Landfill Closure Construction project. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

5. CALL FOR ADJOURNMENT

GARY WEISZ made a motion to adjourn the meeting at 11:47am. ROB DOLCATER seconded the motion. **MOTION CARRIED**

6. UPCOMING MEETING(S):

- a. **The Next Regularly Scheduled Meeting: January 17, 2022, at 9:30 a.m.**

Respectfully submitted by,

Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District

Michael Adams
Board of Director's Chairman
Fremont County Solid Waste Disposal District



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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Special Board Meeting

January 10, 2022

1. PRELIMINARY ITEMS:

a. – c. The special meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by VICE-CHAIR MOXLEY at 4:00pm. VICE-CHAIR MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Robert Townsend, Mandy Rose, Steve Baumann, Jen Lamb, Rod Haper, Mark Moxley, and Rob Dolcater
<u>Excused Member(s):</u>	Michael Adams and Rick Klaproth
<u>Unexcused Member(s):</u>	<i>no unexcused members</i>
<u>Commissioner Liaison:</u>	<i>no commissioner liaison present</i>
<u>Community Liaisons:</u>	<i>no liaisons present</i>
<u>Attorney:</u>	Rick Sollars
<u>Staff:</u>	Superintendent Andy Frey
<u>Consultant(s):</u>	Susan Brodie (SLB inc.)
<u>Guest(s):</u>	<i>no guests present</i>

d. **Approval of Agenda**

ROB DOLCATER made a motion to approve the agenda as presented. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

No public in attendance.

2. BUSINESS ITEMS:

a. **Executive Session - Personnel**

VICE-CHAIR MOXLEY informed the group that the commissioners have requested to have the Board present to them on January 11, 2021. The reason for the meeting with them is to discuss the District's operating budget and recent expenditures regarding the disaster relief and an employee's wages. There seems to be a misunderstanding of the changes made to the preliminary fiscal year 2021-2022 operating budget prior to finalizing and submitting it to the state and county.

Discussion: (1.) The preliminary budget presented to the commission in May 2021 did not include any funds identified for use on possible wage adjustments. Following the presentation to the commission, an email from Julie Freese was submitted to the District, copying Commissioner Becker, indicating that the county intended to set aside funds for possible wage adjustments; and they encouraged the District to do the same. When the final budget was developed, the Board included \$60,000 in the wages line item and modified the Budget Message to indicate that \$60,000 was included within the final budget for possible wage adjustments (2.) The commissioners feel that the recent disaster relief payment and wage adjustment for the superintendent went against the preliminary budget and presentation.

BOB TOWNSEND made a motion to enter Executive Session for personnel at 4:12pm, allowing the superintendent, the District attorney, and the District Accounting consultant to remain. ROB DOLCATER seconded the motion. **MOTION CARRIED**

ROB DOLCATER made a motion to exit Executive Session at 5:12pm. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

3. CLOSING ITEMS:

- a. **The Next Regularly Scheduled Meeting: January 17, 2022, at 9:30 a.m.**
- b. **Call for Adjournment**

ROB DOLCATER made a motion to adjourn the meeting at 5:15pm. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

Respectfully submitted by,

Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District

Michael Adams
Board of Director's Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District

Balance Sheet

As of December 31, 2021

	<u>Dec 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
122105 · Petty Cash	300.00
122106 · Transfer Station Cash	400.00
122107 · Scale House Cash	1,600.00
123110 · CB&T Checking	89,794.40
123115 · Edward Jones Investments	3,377,961.67
123120 · Bank of Jackson Hole	183,127.96
123130 · Wyo Star	1,180,934.38
123132 · Wyo Star II	15,899,751.41
123134 · Wyoming Community Bank	252,793.91
Total Checking/Savings	<u>20,986,663.73</u>
Accounts Receivable	
133141 · Accounts Rec - User Fees	282,123.80
Total Accounts Receivable	<u>282,123.80</u>
Other Current Assets	<u>54,291.62</u>
Total Current Assets	<u>21,323,079.15</u>
TOTAL ASSETS	<u>21,323,079.15</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	<u>216,218.57</u>
Total Liabilities	<u>216,218.57</u>
Equity	
32000 · Unrestricted Net Assets	2,617,228.59
380860 · Cash Reserve	750,000.00
380970 · Closure/Post-Closure Reserve	18,155,822.00
Net Income	-416,190.01
Total Equity	<u>21,106,860.58</u>
TOTAL LIABILITIES & EQUITY	<u>21,323,079.15</u>



memorandum

To: Andy Frey, P.E., Superintendent, Fremont County SWDD
From: Scott Lee, P.E.
cc: Fremont County SWDD Board
Date: January 10, 2022
Re: Project Updates for January 17, 2022 Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (DEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2021-2022 Environmental Activities and Monitoring (Task Order 10-030 / Trihydro Project 09Y-008-007)

Semiannual groundwater monitoring events were conducted at the four landfills between October 10 and 18, 2021. Statistical analysis has been completed for all facilities. Complete reports have been drafted and are in the review process. The next field event will be first quarter methane monitoring. Groundwater monitoring will not be conducted again until April 2022.

Technical Assistance (Task Order 10-029 / Trihydro Project 09Y-005-008)

Technical assistance activities during the previous month follow:

- A project status report was prepared for the monthly Board meeting.

Shoshoni Landfill – Shoshoni Landfill Closure (Task Order 10-031/ Trihydro Project 09Y-004-004)

DRM completed protective cover soil (PCS) placement and pre-1993 area grading on December 16, 2021. IME also completed PCS compaction testing on December 16, 2021, with all tests meeting the project specifications of between 80% and 90%. DRM mobilized a third dozer on December 16, 2021 to increase topsoil placement production. IME completed the PCS finished grade survey on December 20, 2021. On December 21, 2021, King Enterprises arrived onsite to begin the new perimeter fence and entry gate installation. Topsoil placement and the new fencing and gate were completed on December 23, 2021. On December 27, 2021, DRM demobilized both scrapers and Scott Lee met Andy Frey onsite to do a project walkthrough with Brandon Carpenter (DRM). A punchlist of items to complete and/or correct was distributed via email on December 28, 2021. IME performed a topsoil finished grade survey on



Andy Frey, FCSWDD
January 10, 2022
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December 27 and completed topsoil compaction tests on January 3, 2022. Reclamation is the last work item to be completed. Rocky Mountain Reclamation is arriving onsite on January 10, 2022 to begin reclamation with hopes of completing work within the week.

Please let us know if you have any questions or need additional information. You can call me on my direct office line (307-335-3169), send me an email (slee@trihydro.com), or stop by our office at 388 Main Street, Suite C, in Lander.

END OF MEMORANDUM

Memorandum



Date: January 10, 2022

To: Andy Frey, PE, Fremont County Solid Waste Disposal District

From: Matt Evans, PE

Subject: Progress Report – January 2022

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Operational Efficiency Study and Strategic Plan

Burns & McDonnell completed the final presentation of the Strategic Plan and presented it to the Board at the October board meeting. Based on feedback from the meeting and communications with the Superintendent, Burns & McDonnell finalized a draft of the Operational Efficiency and Strategic Plan report.

Capacity Audits

Capacity audit reports were completed and submitted to the District Superintendent. The Superintendent and Burns & McDonnell finalized the financial summary cover letter that goes with the capacity audit reports and summarizes the District's financial position. The financial summary memo includes tables and graphs, and definitions of the various terms used in the financial summary.

It should be noted that based on current solid waste projections, it is recommended that the District plan for a transition from primary disposal at Lander to Sand Draw midway through 2027.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the project as part of this task. Additionally, Burns & McDonnell has been supporting the Superintendent on the following since the last board report was submitted:

- Excavation grading at Dubois
- A list of future capital expenditures and equipment
- Tire disposal alternatives analysis to estimate in place airspace utilization of tires. However, it was determined by Burns & McDonnell that a survey file provided by Burns & McDonnell's surveyor (Fremont Engineering & Surveying, Inc.) was imported incorrectly into Burns & McDonnell's AutoCAD files. As a result, several of the calculations that Burns & McDonnell performed were incorrect. Burns & McDonnell is crediting the time that Burns & McDonnell charged the District for the tire analysis calculations as a result of the error.

Memorandum *(continued)*



January 10, 2022

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Capital Improvement Plan Modeling

The CIP model was used as the foundation for the financial analysis completed as part of the Operational Efficiency and Strategic Planning Study. It has been updated with the fiscal yearend results for 2020-2021. A spring of 2022 update of the financial model has been initiated.

Scale House Project

Burns & McDonnell is updating the scale house plans and specifications per comments provided by the Superintendent. This includes designing the new scale house and scale system at Lander in the vicinity of the current scale location, as well as adding a second scale at Sand Draw. Advertising and bidding of the plans is anticipated to happen early 2022 to select a construction contractor. Construction is anticipated to start as soon as weather allows in the spring.

On-call Surveying

Survey services completed include coordinating the surveying procedures for 2022 services with Fremont Engineering & Surveying, Inc.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 612-240-2094 or maevans@burnsmcd.com at your earliest convenience.

Fremont County Solid Waste Disposal District
Superintendent Report
January 13, 2022

Office/Staff/Board/Inter-Government

Office:

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):
 - a. 2013 = \$140 per ton & 31,472 total tons
 - b. 2014 = \$176 per ton & 27,562 total tons
 - c. 2015 = \$99 per ton & 31,890 total tons
 - d. 2016 = \$103 per ton & 29,659 total tons
 - e. 2017 = \$102 per ton & 33,483 total tons
 - f. 2018 = \$106 per ton & 36,352 total tons
 - g. 2019 = \$88 per ton & 41,900 total tons
 - h. 2020 = \$89 per ton & 36,200 total tons
 - i. 2021 = \$141 per ton & 35,700 total tons
 - ***Note: 2021 included approximately \$1.1 million in expenses for the Shoshoni Landfill Closure project and \$457,900 in new equipment (i.e. three backhoes and a semi-tractor). Removing these two large expenditures, the annual review would be presented as \$97.91 per ton & 35,700 total tons.***

Staff:

1. January 2022: Following the approval of the ***Safety Incentive Program*** in April 2015, and the implementation July 1, 2015, the Riverton Area staff (i.e. Riverton Transfer Station, the Sand Draw Landfill, the Shoshoni Landfill, and the rural transfer stations) have not had a single lost-time accident/incident in **6 years and 6 month**, and the Lander Area staff (i.e. Lander Landfill and the Dubois Landfill) had one lost-time accident early on but has now made it **6 years!!**

Board:

1. 2021 – Below is the current list of ***Board Committees and Members***.
 - a. Recycling Committee: Jennifer Lamb, Gary Weisz, Bob Townsend, and Mark Moxley.
 - b. Health Benefit and Wage Committee: Rob Dolcater, Mike Adams, Gary Weisz, and Rick Klaproth.
 - c. Planning Committee: Bob Townsend, Steve Baumann, Jen Lamb, and Gary Weisz.
 - d. Budget Committee: Rick Klaproth, Gary Weisz, Rob Dolcater, and Mark Moxley.
 - e. WRIR Solid Waste Negotiations Committee: Rod Haper, Steve Baumann, Gary Weisz, and Mark Moxley.

Inter-Government:

1. State:

- a. January 2022: Within an email received from EPA summarizing a recent WRIR solid waste planning meeting there was mention of **possible draft legislation** being developed by Representative Lloyd Larson. The draft legislation is intended to allow for formation of a special solid waste district within the boundary of the Wind River Indian Reservation. This potential bill has not been a topic of discussion within any of the EPA planning calls.
- b. January 2022: The **Honor Farm** has reached out to the District to review a prior MOU that allowed their program to graze some of the District land in exchange for them providing assistance back to the District (i.e. litter picking assistance, fence maintenance, access to their welding shop, etc.). We are working to update the document prior to presenting it in full to the Board.

2. County:

- a. January 2022: Following the commissioner meeting with members of our Board, I met with Julie Freese and the Road and Bridge Department to better understand their **SOC/Equity review**. They worked to develop levels, or steps within each of their positions to allow hiring in ranges based on abilities and to allow advancement. This is an approach that would be beneficial to the District.
- b. January 2022: In discussion with the Road and Bridge Department regarding upcoming requirements associated with individuals acquiring a commercial drivers' license, they had mentioned there may be a possible opportunity for entity to have an employee train to become a certified trainer.

3. Municipalities:

- a. December 2022: The District reached out to Fremont County Association of Governments (**FCAG**), requesting an opportunity to present to the group in January or February 2022. The presentation will be hosted at their February meeting.
- b. January 2022: An engineering firm working for the **Town of Shoshoni** reached out to us to see if there is an opportunity to obtain a rate reduction for demolition waste they will be generating in 2022 associated with the removal of a number of commercial buildings inside their town-limits. This has been included on the agenda for this month.

4. Tribal:

- a. January 2022: The District has been allowed to be included in the planning meetings associated with development of rules and regulations around solid waste management on the WRIR since October 2021. EPA has been leading the calls with involvement of members of both Tribes councils, the District, and at times members of the WDEQ. These meetings have been generally held one to two times per month. Thus far:
 - i. The Tribes have continued to try to locate any prior solid waste rules and regulations,
 - ii. EPA has referenced solid waste rules from other reservations as a baseline of comparison.

- iii. The District has provided and reviewed with the group the FCSWDD Rules and Regulations,
- iv. The District has shared with the group our trials and errors associated with the changes implemented to our own rural sites.
- b. January 2022: We continue to have regular discussions with the working lead of the **WRIR solid waste program**. These discussions have taken place for a number of years, including our assistance with addressing abuse by off-reservation contractors. The comments received from their lead are reiterated to the EPA/Tribal collaboration team.

Regulatory/Engineering/Legal/General Contractors

Regulatory:

- 1. December 2021: The District developed and submitted a draft Shoshoni Landfill Closure project **grant reimbursement submission** to the WDEQ/SLIB review team. We anticipate comment back within two weeks, then complete a final submission. This reimbursement request captures engineering expenses and the construction work through pay application number two.
- a. January 2022: Following receipt of review from the WDEQ-SHWD, the grant application and supporting documents have been submitted to the State of Wyoming State Land and Investment Board for final review and reimbursement. The next application has been started and will be submitted for an initial review following a response from SLIB on the active application.

Engineering:

- 1. Trihydro: (1.) Environmental Monitoring (2.) Technical Assistance (3.) Shoshoni Landfill Closure Construction Oversight and Quality Assurance.
- 2. Burns and McDonnell: (1.) Capacity Audits (2.) Surveying (3.) Operational Efficiency Evaluation and Strategic Planning (4.) CIP Model Updates, and (5.) Scale Facility Design.

Legal – No Updates

General Contractors – No Updates

Sites/Operations/Equipment:

Sites:

- 1. January 12, 2022: The **Shoshoni Landfill Closure Construction** project has met the requirements (with the exception of Board acceptance) of being substantially complete. DRM, as of December 23, 2021, the prime contractor finished all of the earthwork and their fencing sub-contractor installed the fence and gates. Between January 10 and 12, 2022, their reclamation sub-contractor completed all reclamation activities.

Pay application #4 has been submitted for review by the Board at this month's meeting. This pay application only covers the work completed through December 23, 2021; therefore, another pay application will be submitted prior to the final pay application.

Operations:

1. February 7, 2022: Due to a **Federal Motor Carrier Safety Administration rule change**, effective February 7, 2022, individuals pursuing a commercial drivers' license will be required to receive Entry-Level Driver Training from a trainer listed on the FMCA's Training Provider Registry.

Historically, individuals interested in acquiring a commercial drivers' license would either pick-up or download the study materials necessary to study for, and take a test to obtain a driver's permit. Following that, they would spend time operating a commercial vehicle with a licensed driver to develop their skills necessary to become a licensed driver themselves. Then, they would schedule a driving test with the Wyoming Drivers' License Department to demonstrate their abilities and pass or fail the driving test. A pass would lead to them obtaining a license. A failure would require additional driving time with a licensed driver and a repeat of the exam.

Now, interested individuals will be required to identify a certified trainer, pay for a training course, spend time driving with the certified trainer to demonstrate proficiency in knowledge and behind-the-wheel capabilities, and then schedule a driving test.

After on-line research, a lengthy phone call to the US DOT Federal Motor Carrier Safety Administration, and a subsequent email to them, we still are not aware of what available options may exist in Wyoming. We will continue to research this.

Equipment:

1. December 2021: The District negotiated an opportunity to have **Wyoming Machinery** complete one year's worth of full-services on our newest waste compactor as a means of having them monitor the machine closer. Throughout 2021, the machine had a number of relatively small issues that led to a sizable amount of down-time for the machine. After expressing our dissatisfaction with the performance of the machine and requesting action, this was the final outcome.

Miscellaneous/Upcoming Work & Events/Work in Progress:

Miscellaneous – **No Updates**

Upcoming Work & Events – **No Updates**

Work in Progress – **No Updates**

Thank you,



Andrew Frey, P.E.

Superintendent of Operations

Fremont County Solid Waste Disposal District

Certificate of Substantial Completion

Project: Shoshoni Landfill Closure	Owner: Fremont County Solid Waste Disposal District	Owner's Contract No.:
Contract: Shoshoni Landfill Closure	Date of Contract: July 1, 2021	
Contractor: DRM, Inc.	Engineer's Project No.: 09Y-004-003	

This ~~tentative~~ [tentative] [definitive] Certificate of Substantial Completion applies to:

☒ All Work under the Contract Documents:

☐ The following specified portions:

Final work to be completed (these items do not affect Substantial Completion): 1) Remainder of as-built survey to be completed by Inberg-Miller Engineers on 1/13/22, 2) DRM to remove utility locate flags

January 12, 2022

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A ~~tentative~~ [tentative] [revised tentative] [definitive] list of items to be completed or corrected, is attached hereto shown above. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

☐ Amended Responsibilities

☒ Not Amended

Owner's Amended Responsibilities:

Contractor's Amended Responsibilities:

The following documents are attached to and made part of this Certificate:

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Executed by Engineer

Date

Accepted by Contractor

Date

Accepted by Owner

Date

To Owner	Fremont County Solid Waste
	Disposal District
Project	Shoshoni Landfill Closure

Period Ending	12/31/22
Contractor	DRM, Inc.
Contract No.	21-5205

Pay Request No.	
Application Date:	1/13/22
Project Engineer	Trihydro Corp.
Engineer's Project No.	09Y-004-003

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
TOTALS	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS		\$0.00

- | | | |
|---|----|--------------|
| 1. ORIGINAL CONTRACT PRICE | \$ | 1,312,241.92 |
| 2. Net change by Change Orders | \$ | - |
| 3. CURRENT CONTRACT PRICE (Line 1+ 2) | \$ | 1,312,241.92 |
| 4. TOTAL COMPLETED AND STORED TO DATE | \$ | 1,218,897.87 |
| 5. RETAINAGE: | | |
| a. 10 % X \$1,218,897.87 Work Completed | \$ | 121,889.79 |
| b. 10 % X \$ - Stored Material | \$ | - |
| c. Total Retainage (Line 5a = Line 5b) | \$ | 121,889.79 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4- Line 5C) | \$ | 1,097,008.08 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) | \$ | 984,638.72 |
| 8. AMOUNT DUE THIS APPLICATION | \$ | 112,369.36 |

ENGINEER'S RECOMMENDATION

In accordance with the Contract Documents, based upon on-site observation and the information included on this application, the Engineer recommends to the Owner that the work has progressed to the point indicated; that to the best of the Engineer's knowledge and belief, the quantities are in accordance with the Contract Documents, and the Contractor is entitled to the amount recommended.

Payment of: (Line 8 or attached explanation of other amount)

\$ 112,369.36

[Signature]
(ENGINEER)

DATE 1/13/22

CONTRACTOR'S CERTIFICATION

The undersigned Contractor Certifies that: (1) all previous progress payments received from the Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Application For Payment; (2) title of all Work, materials and equipment incorporated in said work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all work by this payment is in accordance with the Contract Documents and is not defective.

Don McKeel 1-13-2022
(CONTRACTOR) DATE

OWNER'S ACCEPTANCE

OWNER REPRESENTATIVE

DATE _____

PROJECT: Shoshoni Landfill Closure
 OWNER: Fremont County Solid Waste Disposal District
 CONTRACTOR: DRM, Inc.

Pay Request No. **Four (4)**
 Period Ending: **12/31/2022**

Item #	Description	uom	Contract			Quantities Complete			Amount Earned			Stored Mat'l	Total
			Qty	Unit Price	Extended	This Estm	Prev. Estm.	To Date Qty	This Estm.	Prev. Estm.	To Date	Remaining	To Date
1	Mobilization/Demobilization	LS	1	\$ 63,259.34	\$ 63,259.34	0.25	0.75	1	\$ 15,814.84	\$ 47,444.51	\$ 63,259.34	\$	\$ 63,259.34
2	Mobilization/Demobilization Screening Plant	LS	1	\$ 2,004.72	\$ 2,004.72		0	0	\$ -	\$ -	\$ -	\$	\$ -
3	Stormwater Control	LS	1	\$ 4,413.41	\$ 4,413.41	0	0.75	0.75	\$ -	\$ 3,310.06	\$ 3,310.06	\$	\$ 3,310.06
4	Remove Existing Fences and Gate	LF	5,634	\$ 0.87	\$ 5,464.98	0	5634	5634	\$ -	\$ 5,464.98	\$ 5,464.98	\$	\$ 5,464.98
5	Clear & Grub	ACRES	23	\$ 198.34	\$ 4,561.82	0	23	23	\$ -	\$ 4,561.82	\$ 4,561.82	\$	\$ 4,561.82
6	Subgrade Cut	CY	20,500	\$ 2.61	\$ 53,766.00	0	20500	20500	\$ -	\$ 53,766.00	\$ 53,766.00	\$	\$ 53,766.00
7	Subgrade Preparation	ACRES	14.7	\$ 1,028.47	\$ 15,089.11	0	14.7	14.7	\$ -	\$ 15,089.11	\$ 15,089.11	\$	\$ 15,089.11
8	Landfill Gas Vents	EACH	8	\$ 1,398.29	\$ 11,186.32	1	7	8	\$ 1,388.29	\$ 9,766.03	\$ 11,186.32	\$	\$ 11,186.32
9	Anchor Trench	LF	3,450	\$ 2.23	\$ 7,693.50	0	3450	3450	\$ -	\$ 7,693.50	\$ 7,693.50	\$	\$ 7,693.50
10	GCVL geocomposite strips (175-mil HDPE geonet, 6-oz./SY non-woven geotextile both sides)	SF	181,800	\$ 0.87	\$ 158,166.00	0	181800	181800	\$ -	\$ 158,166.00	\$ 158,166.00	\$	\$ 158,166.00
11	Geomembrane (40-mil LLDPE textured both sides or 50-mil LLDPE MicroDrain®)	SF	845,100	\$ 0.62	\$ 528,982.00	0	845100	845100	\$ -	\$ 528,982.00	\$ 528,982.00	\$	\$ 528,982.00
12	SVDL Geocomposite Strips (175-mil HDPE geonet, 6-oz./SY non-woven geotextile both sides or 8-oz./SY non-woven geotextile)	LF	12,500	\$ 12.82	\$ 157,750.00	0	12500	12500	\$ -	\$ 157,750.00	\$ 157,750.00	\$	\$ 157,750.00
13	Screened 18-inch Protective Soil Layer	CY	1	\$ 1.43	\$ 1.43	0	0	0	\$ -	\$ -	\$ -	\$	\$ -
14	18-inch Protective Soil Layer	CY	36,100	\$ 3.12	\$ 112,632.00	14034	21660	35694	\$ 43,796.08	\$ 67,579.20	\$ 111,365.28	\$	\$ 111,365.28
15	6-inch Topsoil Layer	CY	22,100	\$ 1.84	\$ 40,664.00	14786	0	14788	\$ 27,209.92	\$ -	\$ 27,209.92	\$	\$ 27,209.92
16	Pre-October 1953 Area Grading	ACRES	8.2	\$ 230.82	\$ 1,892.72	1.2	7	8.2	\$ 276.96	\$ 1,815.74	\$ 1,892.72	\$	\$ 1,892.72
17	Reclamation	ACRES	31.8	\$ 1,500.74	\$ 47,723.53	0	0	0	\$ -	\$ -	\$ -	\$	\$ -
18	Perimeter Fence	LF	4,667	\$ 4.34	\$ 20,254.78	4667	0	4667	\$ 20,254.78	\$ -	\$ 20,254.78	\$	\$ 20,254.78
19	4-foot Wide Gate	EACH	1	\$ 323.99	\$ 323.99	1	0	1	\$ 323.99	\$ -	\$ 323.99	\$	\$ 323.99
20	24-foot Wide Gate (two 12-foot panels)	EACH	1	\$ 3,628.73	\$ 3,628.73	1	0	1	\$ 3,628.73	\$ -	\$ 3,628.73	\$	\$ 3,628.73
21	Surveying Services	LS	1	\$ 31,103.43	\$ 31,103.43	0.25	0.5	0.75	\$ 7,775.86	\$ 15,551.72	\$ 23,327.57	\$	\$ 23,327.57
22	Geotechnical Laboratory & Field Services	LS	1	\$ 8,770.78	\$ 8,770.78	0.5	0.5	1	\$ 4,385.39	\$ 4,385.39	\$ 8,770.78	\$	\$ 8,770.78
23	Geosynthetic Laboratory Services	LS	1	\$ 12,894.97	\$ 12,894.97	0	0	1	\$ -	\$ 12,894.97	\$ 12,894.97	\$	\$ 12,894.97
24	Waste Relocation	CY	1	\$ 14.35	\$ 14.35	0	0	0	\$ -	\$ -	\$ -	\$	\$ -
25	Force Account	FA	1	\$ 20,000.00	\$ 20,000.00	0	0	0	\$ -	\$ -	\$ -	\$	\$ -
	TOTALS				\$ 1,312,241.92				\$ 124,664.86	\$ 1,094,043.02	\$ 1,218,697.87	\$	\$ 1,218,697.87

Work Complete to Date:	\$ 1,218,697.87
Stored Materials:	\$ -
Total Work Completed to Date:	\$ 1,218,697.87
Less 10% Retention:	\$ (121,869.78)
Less Previous Pay Estimates:	\$ (984,638.72)
CURRENT AMOUNT DUE:	\$112,359.37

2021

SOLID WASTE DISPOSAL DISTRICT BOARD

3 YEAR TERM

MEETS THE 3RD MONDAY OF EACH MONTH

WSS 18-11-102

BOARD APPOINTMENTS MADE IN DECEMBER

BOARD MEMBERS	ADDRESS	DATE APPOINTED	DATE EXPIRES
Baumann, Steve 349-2900 baumann.bonnet@gmail.com	2140 Squaw Creek Road Lander, WY 82520	12/13/2011 12/2/2014 12/19/2017 12/8/2020	12/31/2023
Townsend, Robert 330-7299 inthewind@wyoming.com	31 Three Forks Road Atlantic City, WY 82520	12/4/2018 12/7/2021	12/31/2024
Lamb, Jennifer 349-4122 jenlamb72@gmail.com	579 South 4th Street Lander, WY 82520	12/4/2018 12/7/2021	12/31/2024
Adams, Michael 349-1223 mjadams2011@yahoo.com	530 South 5th Street Lander, WY 82520	12/27/2010 12/10/2013 12/6/2016 12/10/2019	12/31/2022
Klaproth, Richard 857-5811/851-3567 ricknechoR@wyoming.com	12233 Highway 789 #64 Shoshoni, WY 82649	12/13/2011 12/2/2014 12/19/2017 12/8/2020	12/31/2023
Dolcater, Rob 857-6652/851-0402 rdolcater@wyoming.com	27 Old Mule Drive Riverton, WY 82501	12/2/2014 12/19/2017 12/8/2020	12/31/2023
Rose, Normandy 831-801-1254 normandyannrose@gmail.com	P O Box 561 Dubois, WY 82513	12/7/2021	12/31/2024
Moxley, Mark 332-9068/349-0722 mgclmoxley@gmail.com	2875 Spriggs Drive Lander, WY 82520	12/10/2013 12/6/2016 12/10/2019	12/31/2022
Haper, Rodney 349-3579/335-5203 rod.haper@haper.org	685 South 4th Street Lander, WY 82520	12/10/2019	12/31/2022

2022

COUNTY COMMISSIONER LIAISON CONTACTS

TRAVIS BECKER

- ▶ FEDERAL PLANNING/BLM
- ▶ VEHICLE MAINTENANCE DEPARTMENT
- ▶ GIS/ISS
- ▶ PUBLIC HEALTH
- ▶ CIMPL/CAPITAL REVOLVING COMMITTEE
- ▶ WYOMING PUBLIC LANDS INITIATIVE
- ▶ COUNTY TREASURER
- ▶ ECONOMIC DEVELOPMENT COMMITTEE
- ▶ RIVERTON AIRPORT/COUNTY AIR SERVICE

LARRY ALLEN

- ▶ AMBULANCE
- ▶ LOCAL EMERGENCY PLANNING COMMITTEE
- ▶ EMERGENCY MANAGEMENT/FIRE WARDEN
- ▶ TRANSPORTATION DEPARTMENT
- ▶ FAIR BOARD
- ▶ FEDERAL PLANNING/FOREST
- ▶ EXTENSION DEPARTMENT
- ▶ EXECUTIVE HEALTH INSURANCE COMMITTEE
- ▶ RIVERTON URBAN TRANSPORTATION SYSTEM

MIKE JONES

- ▶ WYOMING COUNTY COMMISSIONERS ASSOCIATION
- ▶ BUILDING MAINTENANCE
- ▶ FCAG
- ▶ LANDER URBAN TRANSPORTATION SYSTEM
- ▶ POPO AGIE CONSERVATION DISTRICT/FLOOD PLAN
- ▶ LANDER COURT SECURITY COMMITTEE
- ▶ DISTRICT COURT
- ▶ SOLID WASTE DISPOSAL DISTRICT

JENNIFER McCARTY

- ▶ RECREATION COMMISSION
- ▶ MUSEUM
- ▶ PLANNING DEPARTMENT
- ▶ HISTORIC PRESERVATION COMMISSION
- ▶ WEED AND PEST CONTROL DISTRICT
- ▶ LIBRARY BOARD

CLARENCE THOMAS

- ▶ POLICY COMMITTEE
- ▶ RIVERTON COURT SECURITY
- ▶ TRIBAL RELATIONS
- ▶ WOMEN, INFANTS & CHILDREN (WIC)
- ▶ FREMONT COUNTY PREVENTION MANAGEMENT
- ▶ AUDIT COMMITTEE
- ▶ CAST/JUVENILE SERVICES
- ▶ WELLNESS PROGRAM COORDINATOR
- ▶ SHERIFF
- ▶ COUNTY CORONER

FREMONT COUNTY COMMISSIONERS' OFFICE

Fremont County Courthouse
450 N 2nd Street, Room 205
Lander, WY 82520
(307) 332-1130 (307) 332-1132 (fax)
becky.enos@fremontcountwy.gov

2022

District	Name	Title	Address	Home Phone	E-Mail Address
3	Travis Becker	Chairman	525 Westchester Circle Riverton, WY 82501	851-0302 (c)	travis.becker@fremontcountwy.gov
2	Larry Allen	Vice-Chairman	3925 Badwater Drive Lysite, WY 82642	876-2696 (h) 315-3322 (c)	larry.allen@fremontcountwy.gov
4	Michael Jones	Member	P O Box 1812 Lander, WY 82520	332-9694 (h) 970-297-8957 (c)	michael.jones@fremontcountwy.gov
5	Jennifer McCarty	Member	46 Lower liams Road Lander, WY 82520	332-9102 (h)	jennifer.mccarty@fremontcountwy.gov
1	Clarence Thomas	Member	P O Box 41 Fort Washakie, WY 82514	349-2243 (c)	clarence.thomas@fremontcountwy.gov