



# FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400  
Lander, WY 82520  
telephone 307.332.7040  
fax 307.332.5013  
trashmatters.org

## MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

June 21, 2021 - 9:30 a.m.

### 1. PRELIMINARY ITEMS:

- a. Pledge of Allegiance
- b. Roll Call: Michael Adams, Steve Baumann, Gary Weisz, Rick Klaproth, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, and Robert Townsend
- c. Declaration of Quorum
- d. Approval of Agenda (*Discussions and Formal Action*)
- e. Public Comment / Communication from the Floor

### 2. CONSENT ITEMS:

- a. Approval of the Meeting Minutes
  - i. May 2021
- b. Approval of the Accounts Payable
  - i. May 2021
- c. Acceptance of Consultants and Agreement Reports
  - i. Trihydro Corporation
  - ii. Burns and McDonnell
  - iii. Wind River Inter-Tribal Solid Waste – *no report submitted*
- d. Acceptance of Staff Reports
  - i. Superintendent Report

### 3. BUSINESS ITEMS:

- a. Shoshoni Landfill Closure Bid Review and Recommendation – Trihydro (*Discussions and Formal Action*)
- b. FY 2021-2022 Operating Budget – Wage Discussions (*Discussions and Formal Action*)
- c. Operational Evaluation and Strategic Planning Project Update – Burns and McDonnell (*Discussion*)
- d. Scale Facility Project Discussions – Burns and McDonnell (*Discussions*)

### 4. NEW BUSINESS

### 5. CLOSING ITEMS:

- a. Upcoming Meeting(s):
  - i. The next Regularly Scheduled Meeting(s): July 19, 2021, at 9:30 a.m.
- b. Call for Adjournment



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## FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT Minutes of Regular Board Meeting May 17, 2021

### 1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN ADAMS at 9:30am. CHAIRMAN ADAMS then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

Board Members: Michael Adams, Rick Klapproth, Gary Weisz, Jennifer Lamb (via Zoom), Robert Townsend, Steve Baumann, and Rod Haper  
Excused Member(s): Rob Dolcater, and Mark Moxley  
Unexcused Member(s): *no unexcused members*  
Commissioner Liaison: *no commissioner liaison*  
Community Liaisons: Kyle Larson (City of Riverton) and John Larson (City of Lander)  
Attorney: Rick Sollars (Western Law & Assoc.)  
Staff: Superintendent Andy Frey  
Consultant(s): Matt Evans (Burns and McDonnell) via Zoom  
Guest(s): *no guests present*

#### d. **Approval of Agenda**

GARY WEISZ made a motion to approve the consent agenda as presented. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

#### e. **Public Comment/Communication from the Floor**

CHAIRMAN ADAMS opened the floor to public comment.

Discussions: (1.) John Larson introduced himself as the solid waste liaison for the City of Lander (2.) Superintendent Frey relayed a message from Brian Eggleston (City of Riverton) that the new tub grinder is up and running.

### 2. CONSENT ITEMS:

#### a. **Approval of Prior Meeting Minutes**

- i. April 2021

#### b. **Approval of Accounts Payable**

- i. April 2021 Invoices

#### c. **Acceptance of Consultants Reports:**

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – No Report Submitted

#### d. **Acceptance of Staff Reports:**

- i. Superintendent Report

### 3. OTHER ITEMS OF BUSINESS:

#### a. **Scrap Metal Processing Contract – Renewal Request**

Superintendent Frey informed the Board that Pacific Steel, the current Scrap Metal Processing contractor submitted a renewal request for the contract with an updated reimbursement rate of \$78 per ton. Further, up to this point their work has seemed satisfactory.

Discussions: (1.) STEVE BAUMANN suggested that the Board consider offering the contract out for competitive bid in an attempt to secure a higher rate. (2.) Attorney Sollars stated that the current contract reads that the contract allows them the right to renew.

SECRETARY/TREASURER KLAPROTH made a motion to renew the contract with Pacific Steel at the new rate of \$78 per ton. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

#### b. **Operational Evaluation and Strategic Planning Project Update – Matt Evans (Discussion)**

Matt Evans (Burns and McDonnell) reviewed with the Board a number of items, including:

- (1.) Sand Draw price point analysis, where the avoided haul costs of waste from a potential Lander Transfer Station were compared to a reduced revenue at Sand Draw. Assuming a \$80 per ton rate at Lander, a \$100 per ton rate at Dubois, no transfer station in Riverton, and based on current operational expenses including fuel prices and equipment costs, an initial review found the break even at Sand Draw would be \$67.60 per ton.
- (2.) Prior Lander Transfer Station discussions has honed in on two models, one including a full-scale facility without any significant reductions in customer base, and another with a reduced allowed customer-base (i.e. small loads of residential waste only). The Board needs to consider what they feel is the best route.
- (3.) The Riverton Transfer Station is not adequate long-term for acceptance and handling of the tonnages received at the site. If the intent is to maintain a transfer station there, a new facility will need to be designed and constructed with a cost of \$2 million to \$4 million depending on the intended customer base.
- (4.) Next steps: decide direction of the Lander Transfer Station, decide direction of the Riverton Transfer Station, develop talking points with stakeholders and interested parties, and engage stakeholders.

#### c. **Scale Facility Project Draft Layout and Detail Review – Burns and McDonnell (Discussions)**

Matt Evans presented and reviewed the 60% construction plans for the Lander, Sand Draw and Dubois upgraded scale facilities.

### 4. NEW BUSINESS

- a. Semi-Tractor Delivery Delay: Superintendent Frey informed the Board that the delivery date provided within the Floyd's Trucks bid was not going to be met. Within the bid document, there is a financial penalty for not meeting the delivery date. The delay has been expressed as the result of Covid-19 and out of the control of Floyd's.

SECRETARY/TREASURER KLAPROTH made a motion to forgive the financial penalty since the delay has been the result of a pandemic. BOB TOWNSEND seconded the motion. **MOTION PASSED** with STEVE BAUMANN in opposition.

- b. Covid-19 Protocol: Superintendent Frey requested guidance from the Board on the continued Covid-19 protocol. The Board guidance was to follow the State of Wyoming protocol.

**5. CALL FOR ADJOURNMENT**

GARY WEISZ made a motion to adjourn at 10:50AM. SECRETARY/TREASURER KLAPROTH seconded the motion.

***MOTION CARRIED***

**6. UPCOMING MEETING(S):**

- a. **The Next Regularly Scheduled Meeting: June 21, 2021, at 9:30 a.m.**

Respectfully submitted by,

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Andrew Frey, P.E.  
Superintendent of Operations  
Fremont County Solid Waste Disposal District

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Michael Adams  
Board of Director's Chairman  
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District  
**Balance Sheet**  
As of May 31, 2021

	<u>May 31, 21</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
122105 · Petty Cash	300.00
122106 · Transfer Station Cash	400.00
122107 · Scale House Cash	1,600.00
123110 · CB&T Checking	66,372.06
123115 · Edward Jones Investments	3,621,021.23
123120 · Bank of Jackson Hole	156,255.08
123130 · Wyo Star	1,220,214.86
123132 · Wyo Star II	15,348,907.56
123134 · Wyoming Community Bank	830,928.74
<b>Total Checking/Savings</b>	<u>21,245,999.53</u>
<b>Accounts Receivable</b>	
133141 · Accounts Rec - User Fees	239,234.80
<b>Total Accounts Receivable</b>	<u>239,234.80</u>
<b>Other Current Assets</b>	<u>51,886.63</u>
<b>Total Current Assets</b>	<u>21,537,120.96</u>
<b>TOTAL ASSETS</b>	<u><u>21,537,120.96</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	<u>332,845.70</u>
<b>Total Liabilities</b>	<u>332,845.70</u>
<b>Equity</b>	
32000 · Unrestricted Net Assets	2,917,557.06
380860 · Cash Reserve	750,000.00
380970 · Closure/Post-Closure Reserve	16,466,876.00
Net Income	<u>1,069,842.20</u>
<b>Total Equity</b>	<u>21,204,275.26</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>21,537,120.96</u></u>



## memorandum

**To:** Andy Frey, P.E., Superintendent, Fremont County SWDD  
**From:** Scott Lee, P.E.  
**cc:** Fremont County SWDD Board  
**Date:** June 14, 2021  
**Re:** Project Updates for June 21, 2021 Board Meeting

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The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (DEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

### **Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2020-2021 Environmental Activities and Monitoring (Task Order 10-028 / Trihydro Project 09Y-008-006)**

The semiannual methane and groundwater monitoring event was conducted during the second half of April. Water quality data from Dubois and Sand Draw have been received by the lab and data validation has been completed. The monitoring reports are currently being prepared.

The new statistical analysis was conducted for the Lander Landfill in March and April. Recent analysis indicates a notable difference in results as compared to previous statistical analyses conducted. C. Brewer is evaluating the data to identify possible false positives.

### **Technical Assistance (Task Order 10-027 / Trihydro Project 09Y-005-007)**

Technical assistance activities during the previous month included:

- A project status report was prepared for the monthly Board meeting.
- During the April monitoring events, samples were collected from eight wells at both the Lander and Sand Draw Landfills for PFAS constituents. Results of the April PFAS samples obtained from the Lander and Sand Draw landfills was received in May. Pace Analytical, the analytical laboratory, notified Trihydro that the data were mis-reported. Pace provided Trihydro updated analytical results and we are currently reviewing the results. We will provide the FCSWDD a summary of the results later in June.



Andy Frey, FCSWDD  
June 14, 2021  
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**Shoshoni Landfill – Shoshoni Landfill Closure (Task Order 10-029 / Trihydro Project 09Y-004-003)**

Bid opening for the project occurred on Thursday, June 10, 2021 at 2:00 PM. Bids were received from Oftedal Construction, Inc. and DRM, Inc. Based on the Base Bid, DRM, Inc. was the low bidder at approximately \$1.3 million while Oftedal Construction, Inc. came in at approximately \$1.6 million. The bids are currently being reviewed, and an award recommendation will be presented at the board meeting on Monday, June 21, 2021.

Please let us know if you have any questions or need additional information. You can call me on my direct office line (307-335-3169), send me an email ([slee@trihydro.com](mailto:slee@trihydro.com)), or stop by our office at 388 Main Street, Suite C, in Lander.

**END OF MEMORANDUM**

# Memorandum



Date: June 15, 2021  
To: Andy Frey, PE, Fremont County Solid Waste Disposal District  
From: Matt Evans, PE  
Subject: Progress Report – June 2021

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

## *Operational Efficiency Study and Strategic Plan*

A final preferred alternative is being developed based on input from the Board. The preferred alternative will be compared to the status quo of maintaining the same level of service at the existing District facilities.

Next steps for the project include:

- Development of additional strategic plan details
- Final preferred alternative and compare to status quo
- Stakeholder engagement
- Final strategic plan

## *Capacity Audits*

Capacity audit reports have been completed. The 2021 surveys for the next capacity audit analysis will be completed in July 2021.

## *Technical Engineering Assistance*

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the project as part of this task.

## *Capital Improvement Plan Modeling*

The CIP model is being used as the foundation for the financial analysis being completed as part of the Operational Efficiency and Strategic Planning Study. It is in the process of being updated as the fiscal yearend results for 2020-2021 become available and decisions regarding the future of the District are being made as part of the strategic planning project.

## *Dubois Landfill Cell Excavation Plan Preparation*

Burns & McDonnell submitted a C&D landfill excavation bid package to the Superintendent in January.



## Memorandum *(continued)*



June 15, 2021

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### *On-call Surveying*

The following surveying was completed:

- An interim capacity audit survey was completed at the Lander Landfill to calculate airspace utilization over a relatively short period of time (approximately one-month). The second round of the survey was completed in June.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 612-240-2094 or [maevans@burnsmcd.com](mailto:maevans@burnsmcd.com) at your earliest convenience.

Fremont County Solid Waste Disposal District

**Superintendent Report**

June 16, 2021

**Office/Staff/Board/Inter-Government**

Office:

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):
  - a. 2013 = \$140 per ton & 31,472 total tons
  - b. 2014 = \$176 per ton & 27,562 total tons
  - c. 2015 = \$99 per ton & 31,890 total tons
  - d. 2016 = \$103 per ton & 29,659 total tons
  - e. 2017 = \$102 per ton & 33,483 total tons
  - f. 2018 = \$106 per ton & 36,352 total tons
  - g. 2019 = \$88 per ton & 41,900 total tons
  - h. 2020 = \$89 per ton & 36,200 total tons
  - i. 2021 = 1<sup>st</sup> Quarter \$100.10 per ton & 7,778 tons

Staff:

1. December 2020: Following the approval of the ***Safety Incentive Program*** in April 2015, and the implementation July 1, 2015, the Riverton Area staff (i.e. Riverton Transfer Station, the Sand Draw Landfill, the Shoshoni Landfill, and the rural transfer stations) has not had a single lost-time accident/incident in **5 years and 11 months**, and the Lander Area staff (i.e. Lander Landfill and the Dubois Landfill) had one lost-time accident early on but has now made it **5 years and 6 months!!**

Board:

1. 2020 – Below is the current list of ***Board Committees and Members***.
  - a. Recycling Committee: Jennifer Lamb, Gary Weisz, Bob Townsend, and Mark Moxley.
  - b. Health Benefit and Wage Committee: Rob Dolcater, Mike Adams, Gary Weisz, and Rick Klaproth.
  - c. Planning Committee: Bob Townsend, Steve Baumann, Jen Lamb, and Gary Weisz.
  - d. Budget Committee: Rick Klaproth, Gary Weisz, Rob Dolcater, and Mark Moxley.
  - e. WRIR Solid Waste Negotiations Committee: Rod Haper, Steve Baumann, Gary Weisz, and Mark Moxley.

#### Inter-Government:

1. State – **No Updates**
2. County:
  - a. May 10, 2021: The **draft Fiscal Year 2021-2022 Operating Budget** was submitted to the commissioners as per their schedule. On May 18, 2021, the District will present the draft budget to the commissioners.
  - b. June 14, 2021: The District received notice from the county commission stating that they are reviewing the potential of **wage adjustments** within their staff and that they would not be opposed to the District conducting a similar review.
3. Municipalities – **No Updates**

#### Regulatory/Engineering/Legal/General Contractors

##### Regulatory:

1. April-June 2021: We continue to work through the **permit renewals** with the WDEQ on the Lander Transfer Station and the Riverton Transfer Station.

##### Engineering:

1. Trihydro: (1.) Environmental Monitoring (2.) Groundwater Classifications (3.) Groundwater Statistical Methodology Review (4.) Shoshoni Landfill Closure Plans and Specifications.
  - a. April 2021: Trihydro is completing the semi-annual monitoring at our sites, including sampling and analyzing the **PFOS/PFAS** on eight wells at Sand Draw and seven wells at Lander as well as the contaminated groundwater collection tank.
2. Burns and McDonnell: (1.) Capacity Audits (2.) Surveying (3.) Operational Efficiency Evaluation and Strategic Planning (4.) CIP Model Updates, and (5.) Scale Facility Design.

##### Legal – No Updates

##### General Contractors:

1. Scrap Metal Processing: Following the May 2021 Board meeting we have started to experience some issues with the **scrap metal contractor**. A few issues as observed and reported by our supervisors include: (1.) not cleaning the sites, (2.) inadequate equipment onsite and requesting assistance from the District with moving materials, (3.) trying to access sites during closed hours, and (4.) not picking up full containers in anything remotely near a timely fashion (resulting in the District having to haul roll-offs offsite to maintain room for collection).

*Note: We have had a few discussions now with the contractor and will report on the outcome. It has started to cost the District time, money and production.*

#### Sites/Operations/Equipment:

##### Sites:

1. It has been discovered while going through archived documents that the District owns the land at the **Missouri Valley and Pavillion locations**. The land was purchased through the Bureau of Reclamation.

2. May-June 2021: The District completed the filling activities at the **Shoshoni Landfill** and some minor earthwork as a part of the filling process. The site has been surveyed for final construction quantities.

Operations – February 2021: The District completed the **2020 Annual Report** and made the document available at the 2021 Farm and Ranch Days event in Riverton along with other information to all those in attendance.

1. February 2021: Following the February Board meeting, the 2020 Annual Report was submitted to Bob Townsend for review to modify the document into a more reader friendly version.
  - a. May 2021: Mr. Townsend reported that the report is suitable for distribution without alterations.

Equipment:

1. May 2021: The **new semi-tractor** was delivered and the District is working through licensing prior to putting into the fleet.

Miscellaneous/Upcoming Work & Events/Work in Progress:

Miscellaneous – *No Updates*

Upcoming Work & Events:

1. May 17, 2021: The **Scrap Metal Processing** contractor is scheduled to begin processing the metals at the District sites.
2. July 17, 2021: The **2021 Household Hazardous Waste and Chemical Cleanup Event** will be held at the Lander Landfill. (Flyer included as an attachment)

Thank you,



Andrew Frey, P.E.  
Superintendent of Operations  
Fremont County Solid Waste Disposal District

July 17, 2021

# HOUSEHOLD HAZARDOUS WASTE

**FREE**

## DROP OFF EVENT



**Lander Landfill**

52 Beebee Rd.

9:00 am - 2:00 pm



### HAZARDOUS ITEMS ACCEPTED ARE:

- Used Oils
- Freon
- Ag. Chemicals
- Aerosols
- Lithium Batteries
- Oil-Based Paints
- Solvents
- Unknown Materials we can sample onsite and determine acceptance.
- Prescription Medications for donation or deactivation

**UNACCEPTABLE ITEMS:** Explosives, Radioactive waste, Asbestos, and Etc

**ALWAYS FREE AND ACCEPTABLE:** Standard recyclables, Scrap metal, Appliances, Used motor oil, Anti-freeze, Lead-acid batteries, Electronic waste, and Latex paint

For additional information on waste disposal, waste diversion and recycling please call 307-332-7040 and check [trashmatters.org](http://trashmatters.org). For additional information on prescription disposal contact Fremont County Prevention Program at 307-851-1667 or [tauna.groomsmith@wyo.gov](mailto:tauna.groomsmith@wyo.gov)

Special thanks to: Fremont County Solid Waste Disposal District, City of Lander, City of Riverton, BLM, Fremont County Weed and Pest, Fremont County Prevention Program, Popo Agie Conservation District, DEQ, Dubois/Crowheart Conservation District, Lower Wind River Conservation District, and Wyoming Game and Fish Dept.

**FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT  
 PROPOSED WAGE ADJUSTMENT OPTIONS - FOR DISCUSSION  
 FOR FISCAL YEAR 2021-2022**

		<b>PROPOSED INCREASE OPTIONS</b>		
		<b>2.75%</b>	<b>3.00%</b>	<b>3.50%</b>
<b>CURRENT BUDGETED WAGES</b>	NOTES (a)	\$ 1,274,800	\$ 1,274,800	\$ 1,274,800
 <b>PROPOSED ADJUSTMENT</b>				
Additional wages		\$ 35,057	\$ 38,244	\$ 44,618
FICA - Employer portion		2,682	2,926	3,413
Wyoming Retirement - Employer	(b)	5,238	5,714	6,666
Workers Compensation	(b)	642	700	817
<b>Total Cost of Proposed Adjustment</b>		<b>\$ 43,618</b>	<b>\$ 47,583</b>	<b>\$ 55,514</b>

**NOTES:**

- (a) Based on fiscal year 2020-2021 budgeted wages, using full employment.
- (b) Rates for fiscal year 2020-2021
- (c) The fy 2021-22 budget includes \$1,748,946 allocated into reserves.