



## FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400  
Lander, WY 82520  
telephone 307.332.7040  
fax 307.332.5013  
trashmatters.org

### MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT  
BOARD OF DIRECTORS – REGULAR MEETING  
March 15, 2021 - 9:30 a.m.

#### 1. PRELIMINARY ITEMS:

- a. Pledge of Allegiance
- b. Roll Call: Michael Adams, Steve Baumann, Gary Weisz, Rick Klapproth, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, and Robert Townsend
- c. Declaration of Quorum
- d. Approval of Agenda (*Discussions and Formal Action*)
- e. Public Comment / Communication from the Floor

#### 2. CONSENT ITEMS:

- a. Approval of the Meeting Minutes
  - i. February 2021
- b. Approval of the Accounts Payable
  - i. February 2021
- c. Acceptance of Consultants and Agreement Reports
  - i. Trihydro Corporation
  - ii. Burns and McDonnell
  - iii. Wind River Inter-Tribal Solid Waste – *no report submitted*
- d. Acceptance of Staff Reports
  - i. Superintendent Report

#### 3. BUSINESS ITEMS:

- a. Deer Carcass Waiver Program – Wyoming Game and Fish (*Discussions*)
- b. Scale Facility Task Order Request – Burns and McDonnell
- c. Operational Evaluation and Strategic Planning Project Update – Matt Evans (*Discussion*)

#### 4. NEW BUSINESS

#### 5. CLOSING ITEMS:

- a. Upcoming Meeting(s):
  - i. The next Regularly Scheduled Meeting(s): April 19, 2021, at 9:30 a.m.
- b. Call for Adjournment



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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

## Minutes of Regular Board Meeting

February 17, 2021

### 1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN ADAMS at 9:30am. CHAIRMAN ADAMS then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

|                              |                                                                                                         |
|------------------------------|---------------------------------------------------------------------------------------------------------|
| <u>Board Members:</u>        | Michael Adams, Rick Klapproth, Gary Weisz, Jennifer Lamb (via Zoom), Robert Townsend, and Steve Baumann |
| <u>Excused Member(s):</u>    | No Excused Members                                                                                      |
| <u>Unexcused Member(s):</u>  | Rod Haper, Rob Dolcater, and Mark Moxley                                                                |
| <u>Commissioner Liaison:</u> | No Commissioner Liaison                                                                                 |
| <u>Community Liaisons:</u>   | Kyle Larson (City of Riverton)                                                                          |
| <u>Attorney:</u>             | Rick Sollars (Western Law & Assoc.)                                                                     |
| <u>Staff:</u>                | Superintendent Andy Frey                                                                                |
| <u>Consultant(s):</u>        | Matt Evans (Burns and McDonnell) via Zoom                                                               |
| <u>Guest(s):</u>             | Brian Eggleston (City of Riverton)                                                                      |

### d. Approval of Agenda

STEVE BAUMANN made a motion to approve the consent agenda, removing the Superintendent's Report for discussion. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

### e. Public Comment/Communication from the Floor

CHAIRMAN MOXLEY opened the floor to public comment.

**Discussions:** City of Riverton Liaison Kyle Larsen communicated to the Board the timeline associated with the new tub grinder as having a delivery between March and April.

### 2. CONSENT ITEMS:

#### a. Approval of Prior Meeting Minutes

- i. January 2021
- j. February 2021 Work Session

#### b. Approval of Accounts Payable

- i. January 2021 Invoices

#### c. Acceptance of Consultants Reports:

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – No Report Submitted

**d. Acceptance of Staff Reports:**

i. Superintendent Report – REMOVED FOR DISCUSSION

**Discussions:** (1.) Retired staff person and unemployment claim – the District has been in communication with Representative Lloyd Larsen to explore legislative options to address certain unemployment program allowances following retirement. Previously, the District had a staff member retire and later filed an unemployment benefit claim against the District. (2.) PFOS/PFAS constituent testing – the State of Colorado is developing regulations around the tolerances of PFOS/PFAS within waters. The District is working with Trihydro to conduct a sampling and an evaluation event to determine the presence within the groundwater. (3.) Tire management – the District continues to analyze a variety of methods for managing tire waste. Currently, volume reduction evaluations are being conducted associated with direct burial. Previously, the District completed a tire baling project. Future evaluation will include volume reduction and cost analysis associated with shredding. (4.) Plastics recycling and value impacts – the District has not noticed any increase in value of the plastics diverted from the landfills, even with the addition of plants opening within the US.

STEVE BAUMANN made a motion to approve the Superintendents Report. GARY WEISZ seconded the motion. **MOTION CARRIED**

**3. OTHER ITEMS OF BUSINESS:**

**a. MASA Air and Ground Ambulance Supplemental Coverage – Board Enrollment (*Discussions*)**

Superintendent Frey announced that the annual renewal and/or new application enrollment timeline is open for any Board members to apply for the MASA air and ground ambulance supplemental coverage. The deadline for applications is February 28, 2021.

**b. Trihydro Task Order Requests – Shoshoni Landfill Closure (*Discussions and Formal Action*)**

Superintendent Frey presented the Trihydro Task Order Request 10-029 relating to the Shoshoni Landfill closure project, providing the District with finalized bid documents, bid support services, and a finalized plan set for construction. The cost is not-to-exceed \$20,418.

STEVE BAUMANN made a motion to approve the Trihydro Task Order Request 10-029 with a cost not-to-exceed \$20,418. GARY WEISZ seconded the motion. **MOTION CARRIED**

**c. Scale Facility Infrastructure (*Discussion*)**

Superintendent Frey informed the Board that within the current operating budget funds had been allocated within the engineering line item for up to \$250,000 associated with a potential Lander Transfer Station design and encouraged them to consider using the funds for the design of new scale systems at the Lander Landfill, Sand Draw Landfill and the Dubois Landfill.

SECRETARY/TREASURER KLAPROTH made a motion to request a proposal from Burns and McDonnell for the design of new scale systems. BOB TOWNSEND seconded the motion. **MOTION CARRIED**

**d. Operational Evaluation and Strategic Planning Project Update – Matt Evans (*Discussion*)**

Matt Evans (Burns and McDonnell) reviewed the February workshop discussions, the Board survey on priorities, and discussed the upcoming work associated with the project.

**Discussions:** (1.) Future operation of the Riverton Transfer Station would increase operational costs by handling the area waste two times compared to directing the materials to the landfill. (2.) Value of comparing the Board's priority list against a survey of the general public.

**4. NEW BUSINESS**

- a. FCSWDD Facility Tours: Superintendent Frey again offered the opportunity to all Board members and commissioners to have a guided tour of all sites if there is any interest.
- b. FCSWDD 2020 Annual Report: Superintendent Frey discussed the completion of the District's 2020 annual report.

**Discussions:** (1.) The report appears very technical and may be unappealing to many readers. Bob TOWNSEND will review and suggest edits to the document to make it more reader-friendly.

**5. CALL FOR ADJOURNMENT**

SECRETARY/TREASURER KLAPROTH made a motion to adjourn at 10:42AM. GARY WEISZ seconded the motion.

**MOTION CARRIED**

**6. UPCOMING MEETING(S):**

- a. **The Next Regularly Scheduled Meeting: March 15, 2021, at 9:30 a.m.**

Respectfully submitted by,

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Andrew Frey, P.E.  
Superintendent of Operations  
Fremont County Solid Waste Disposal District

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Michael Adams  
Board of Director's Chairman  
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District  
**Balance Sheet**  
As of February 28, 2021

|                                       | <u>Feb 28, 21</u>           |
|---------------------------------------|-----------------------------|
| <b>ASSETS</b>                         |                             |
| <b>Current Assets</b>                 |                             |
| <b>Checking/Savings</b>               |                             |
| 122105 · Petty Cash                   | 300.00                      |
| 122106 · Transfer Station Cash        | 400.00                      |
| 122107 · Scale House Cash             | 1,600.00                    |
| 123110 · CB&T Checking                | 75,370.61                   |
| 123115 · Edward Jones Invest...       | 3,620,892.06                |
| 123120 · Bank of Jackson Hole         | 134,377.48                  |
| 123130 · Wyo Star                     | 1,221,153.19                |
| 123132 · Wyo Star II                  | 15,289,690.41               |
| 123134 · Wyoming Community...         | 990,629.91                  |
| <b>Total Checking/Savings</b>         | <u>21,334,413.66</u>        |
| <b>Accounts Receivable</b>            | 151,995.12                  |
| <b>Other Current Assets</b>           | <u>76,477.40</u>            |
| <b>Total Current Assets</b>           | <u>21,562,886.18</u>        |
| <b>TOTAL ASSETS</b>                   | <u><b>21,562,886.18</b></u> |
| <b>LIABILITIES &amp; EQUITY</b>       |                             |
| <b>Liabilities</b>                    |                             |
| <b>Current Liabilities</b>            | <u>110,398.56</u>           |
| <b>Total Liabilities</b>              | 110,398.56                  |
| <b>Equity</b>                         |                             |
| 32000 · Unrestricted Net Assets       | 2,917,557.06                |
| 380860 · Cash Reserve                 | 750,000.00                  |
| 380970 · Closure/Post-Closure ...     | 16,466,876.00               |
| Net Income                            | <u>1,318,054.56</u>         |
| <b>Total Equity</b>                   | <u>21,452,487.62</u>        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <u><b>21,562,886.18</b></u> |



## memorandum

**To:** Andy Frey, P.E., Superintendent, Fremont County SWDD  
**From:** Scott Lee, P.E.  
**cc:** Fremont County SWDD Board  
**Date:** March 8, 2021  
**Re:** Project Updates for March 15, 2021 Board Meeting

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The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (DEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

### **Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2020-2021 Environmental Activities and Monitoring (Task Order 10-028 / Trihydro Project 09Y-008-006)**

First quarter methane monitoring is scheduled for the Dubois, Lander, and Sand Draw Landfills on March 8, 2021. The upcoming semiannual groundwater monitoring event for all facilities is currently scheduled for the week of April 12, 2021 but may be adjusted until later in the month to accommodate planning for additional PFAS sampling.

The annual emissions inventory report for the Title V air permit for Sand Draw was due to WDEQ by March 1, 2021. The report was uploaded to the WDEQ/AQD IMPACT platform and e-signed by Mr. Andy Frey for submittal.

### **Technical Assistance (Task Order 10-027 / Trihydro Project 09Y-005-007)**

Technical assistance activities during the previous month included:

- A project status report was prepared for the monthly Board meeting.
- Trihydro is working with Mr. Andy Frey to coordinate a round of sampling for PFAS (perfluoroalkyl substances) analysis at Sand Draw and Lander.

Even since our last monthly update, EPA has issued two notices relating to PFAS regulation which may require sample collection at municipalities and drinking water systems to characterize the occurrence of PFAS in drinking water. Related data may eventually be used to establish a drinking water standard for these substances.

- Per request, revisions to the Lander and Riverton facility maps have been provided to assist



Andy Frey, FCSWDD  
March 8, 2021  
Page 2

Superintendent Frey in updates to the Chapter 6 operating permits.

**Shoshoni Landfill – Shoshoni Landfill Closure (Task Order 10-029 / Trihydro Project 09Y-004-003)**

Trihydro has commenced updating the project manual and drawings for the Shoshoni Landfill Closure project. Construction is anticipated to start this July and be complete by October or November this year. We anticipate providing a 90% Draft for the Superintendent's review the week of March 23<sup>rd</sup>. The project is scheduled to be advertised for bids in April and bids opened on or around May 7, 2021. The FCSWDD could award the project at the May Board meeting.

Please let us know if you have any questions or need additional information. You can call me on my direct office line (307-335-3169), send me an email ([slee@trihydro.com](mailto:slee@trihydro.com)), or stop by our office at 388 Main Street, Suite C, in Lander.

Attachment:

- None

**END OF MEMORANDUM**

# Memorandum



Date: March 8, 2021  
To: Andy Frey, PE, Fremont County Solid Waste Disposal District  
From: Matt Evans, PE  
Subject: Progress Report – March 2021

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

### *Operational Efficiency Study and Strategic Plan*

The cost of the three long-term alternatives for the services being provided as part of each alternative is being analyzed by Burns & McDonnell and will be discussed at the March Board meeting.

Next steps for the project include:

- Develop a preferred alternative based on the strategic plan discussions that have been had and the results of the survey.
- Understand changes to operations that may be needed if future revenue falls short from projections. Rather, which programs and services would need to be modified.
- Complete a draft report of the Operational Efficiency study.

### *Capacity Audits*

Capacity audit reports have been completed and a summary of the reports is being developed to simplify the District's financial position and summarize future expenses. The summary will also include discussion regarding:

- Post-closure costs after 30-years
- Closure costs if the District's landfills had to be closed today (i.e., immediate closure costs)

### *Technical Engineering Assistance*

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the project as part of this task. Additionally, over the past month, Burns & McDonnell assisted the Superintendent in tire disposal options analysis.



# Memorandum *(continued)*



March 8, 2021

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## *Capital Improvement Plan Modeling*

The CIP model is being used as the foundation for the financial analysis being completed as part of the Operational Efficiency and Strategic Planning Study. It will be updated in the second quarter of this year as the fiscal year 20-21 comes to a close.

## *Dubois Landfill Cell Excavation Plan Preparation*

Burns & McDonnell submitted a C&D landfill excavation bid package to the Superintendent in January.

## *On-call Surveying*

No surveying was completed this past month.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 612-240-2094 or [maevans@burnsmcd.com](mailto:maevans@burnsmcd.com) at your earliest convenience.

Fremont County Solid Waste Disposal District  
**Superintendent Report**  
March 9, 2021

**Office/Staff/Board/Inter-Government**

Office:

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):
  - a. 2013 = \$140 per ton & 31,472 total tons
  - b. 2014 = \$176 per ton & 27,562 total tons
  - c. 2015 = \$99 per ton & 31,890 total tons
  - d. 2016 = \$103 per ton & 29,659 total tons
  - e. 2017 = \$102 per ton & 33,483 total tons
  - f. 2018 = \$106 per ton & 36,352 total tons
  - g. 2019 = \$88 per ton & 41,900 total tons
  - h. 2020 = \$89 per ton & 36,200 total tons

Staff:

1. December 2020: Following the approval of the **Safety Incentive Program** in April 2015, and the implementation July 1, 2015, the **Riverton Area** staff (i.e. Riverton Transfer Station, the Sand Draw Landfill, the Shoshoni Landfill, and the rural transfer stations) has not had a single lost-time accident/incident in **5 years and 8 months**, and the **Lander Area** staff (i.e. Lander Landfill and the Dubois Landfill) had one lost-time accident early on but has now made it **5 years and 2 months!!**
2. March 2021: The District is working to fill ***two vacancies***. The Lander Landfill scale attendant position and a operator/truck driver position in Riverton.

Board:

1. 2020 – Below is the current list of **Board Committees and Members**.
  - a. Recycling Committee: Jennifer Lamb, Gary Weisz, Bob Townsend, and Mark Moxley.
  - b. Health Benefit and Wage Committee: Rob Dolcater, Mike Adams, Gary Weisz, and Rick Klapproth.
  - c. Planning Committee: Bob Townsend, Steve Baumann, Jen Lamb, and Gary Weisz.
  - d. Budget Committee: Rick Klapproth, Gary Weisz, Rob Dolcater, and Mark Moxley.
  - e. WRIR Solid Waste Negotiations Committee: Rod Haper, Steve Baumann, Gary Weisz, and Mark Moxley.

Inter-Government:

1. State – February 2021: We have reached out to Representative Lloyd Larsen regarding potential legislation to address a concern with the ***Wyoming Retirement System*** that allows a retiree to draw unemployment benefits back on an entity they have formally retired from. This concern was recently discussed with the City of Riverton, with them expressing a concern over the same issue.

- a. March 2021: Discussions continue with Representative Larsen on this matter. An explanation has been provided as the two different payment options available to employers and consequences associated.
2. County – *No Updates*
3. Municipalities – *No Updates*

#### Regulatory/Engineering/Legal/General Contractors

##### Regulatory:

1. February 2021: The **permit renewals** for the Lander Transfer Station and the Riverton Transfer Station were completed in-house and submitted to the WDEQ-SHWD.
  - a. March 2021: We received notice from the WDEQ that all dates on the application forms must be consistent; therefore, we are working through the process of the signatures.
2. February 2021: A recent ruling in the State of Colorado has developed requirements associated with the **PFAS/PFOS** constituents in wastewater facilities. In preparation of potential upcoming rulings in Wyoming, Trihydro has been asked to develop a price estimate to complete analysis for PFAS and PFOS in the Districts groundwater monitoring wells to better understand potential future concerns.
  - a. March 2021: EPA releases notice that there will be a period of three to five years starting in 2023 where they will be requiring all municipal water and wastewater treatment facilities to analyze the presence of PFOS/PFAS. Within the document there was no mention of any established schedule for rules and regulations.

##### Engineering:

1. Trihydro: (1.) Environmental Monitoring (2.) Groundwater Classifications (3.) Groundwater Statistical Methodology Review (4.) Shoshoni Landfill Closure Plans and Specifications.
  - a. February/March 2021: We have been working with Caroline Brewer (Trihydro) on a plan to analyze eight monitoring wells at the Lander and Sand Draw landfills for PFOS/PFAS.
  - b. February/March: We have reviewed the draft construction plans and offered comment.
2. Burns and McDonnell: (1.) Capacity Audits (2.) Surveying (3.) Operational Efficiency Evaluation and Strategic Planning (4.) Dubois Excavation Plans.

##### Legal – No Updates

##### General Contractors – No Updates

##### Sites/Operations/Equipment:

Sites – February/March 2021: The District is having an **interim AUF** analysis completed at the Lander Landfill to evaluate modifications to the working face size and slope filling.

Operations – February 2021: The District completed the **2020 Annual Report** and made the document available at the 2021 Farm and Ranch Days event in Riverton along with other information to all those in attendance.

1. February 2021: Following the February Board meeting, the 2020 Annual Report was submitted to Bob Townsend for review to modify the document into a more reader friendly version.

Equipment:

1. February 2021: Over the past few months District's newest **waste compactor** (816K) has developed various mechanical issues, including an increased trend of metals in the oil (possibly due to inadequate air filtration), a failure in the fuel distribution system, and recently the rear axle has come loose. Wyoming Machinery has transported the machine to their shop in Casper and are working to fully evaluate the issues and resolve them through warranty.

**Miscellaneous/Upcoming Work & Events/Work in Progress:**

Miscellaneous – **No Updates**

Upcoming Work & Events – **No Updates**

Work in Progress – January-March 2021: The District's in-house research associated with tire management continues. We are working through the second round of volume reduction analysis associated with burial of tires. The tires are received at the Sand Draw Landfill where the stockpiles are measured, then hauled to the Shoshoni Landfill for processing and burial. Both landfills are surveyed prior to and after the tires have been moved. Weights and hauling volumes are tracked. This second round we are surveying the stockpile with a scanner to increase the accuracy of the stockpile volume. All data continues to be entered into a spreadsheet, along with the data from the previous tire baling project, as well as data associated with utilizing Liberty Tire (Utah), Tires for Reclamation (a tire monofil landfill in Laurel, MT), and future data associated with shredding tires (to take place later in 2021).

Thank you,



Andrew Frey, P.E.  
Superintendent of Operations  
Fremont County Solid Waste Disposal District

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT  
Lander, Wyoming  
AUTHORIZATION NO. 32  
FOR SERVICES TO  
BURNS & McDONNELL ENGINEERING COMPANY, INC.  
Kansas City, Missouri

In accordance with the AGREEMENT FOR ENVIRONMENTAL SERVICES AND REMEDIATION dated May 20, 2014 between Fremont County Solid Waste Disposal District (hereinafter called CLIENT) and Burns & McDonnell Engineering Company, Inc. (hereinafter called CONTRACTOR), CLIENT hereby authorizes CONTRACTOR to proceed with the following services:

**1. Basic Services**

CONTRACTOR shall provide the following services related to preparing bid documents for the new scale houses at the Lander, Dubois, and Sand Draw landfills.

1. Bi-Weekly Meetings: CONTRACTOR shall prepare for and attend bi-weekly progress meetings for duration of design. Meetings will be virtually hosted by CONTRACTOR. These meetings will be attended by two CONTRACTOR engineers to consult with the CLIENT on the design. For purposes of this Authorization, six (6) 1-hour-long meetings for a 3-month design duration are assumed.
2. One site walkthrough at each of the sites by the project manager and a staff engineer to evaluate the conceptual designs in person and become familiar with unique site challenges. The site walkthroughs will be performed over a two-day period.
3. Prepare draft and final bid packages:
  - a. 65% Submittal: 65% plans preparation, specification table of contents, 65% complete prefabricated building specification, and rough order of magnitude construction cost estimate.
  - b. 95% Submittal: 95% plans preparation, complete specification set, and cost estimate.
  - c. Issued for Bid Submittal: plans and specification package ready for advertisement
4. Attend and lead a virtual pre-bid meeting with the CLIENT and potential bidders.
5. Prepare required addenda identified during the bid phase as needed.
6. Prepare an Abstract of Bids after bid opening and check all unit costs and extensions.
7. Provide a recommendation for award after review of all bid prices and bidder qualifications.

**Assumptions:**

This scope and fee were developed based on the assumption that the CONTRACTOR will prepare the design and bid package for three new scale houses at the Lander, Sand Draw, and Dubois landfill sites. The scope also includes the design of the new access road and electronic gate at the Lander Landfill, and road improvements around the new scale areas at Sand Draw and Dubois. Additionally, time for bid phase support was included in the costs. Construction administration and observation services are not included. The following assumptions were made:

1. All three sites will be included in one bid package, so one set of technical specifications and one engineer's opinion of probable cost will be developed.
2. The scale house structures will be prefabricated structure approximately 300 to 400 square feet in size, designed and fabricated by a vendor experienced in the design and delivery of prefabricated buildings.
3. Two prefabricated scale house designs will be developed. It is assumed that two of the landfills will have the same design. (i.e., Lander and Sand Draw).
4. The estimated cost to design the scale houses and site improvements associated with the scale houses are broken out by specific design element subtasks in the table below.
5. All three sites will require a new scale house, a new freshwater cistern, a new septic system, and widening of the access road. Lander site improvements will include relocation of the existing site entrance road. Note that existing scales will be relocated to the location used in the new design. A second scale will be added at the Lander landfill. Space for a second scale will be planned for in the design at Dubois. Space for a second and third scale will be planned for in the design at Sand Draw. Space for a third scale will be planned for at Lander. Concrete scale access ramps, scale foundations, and scale house foundations are included in the design for each of the existing scales, and the new scale at Lander.
6. The cost of providing Bid Phase support is broken out in the table below. This task includes the development of all front-end documentation, distribution, and the presence of the project manager at the pre-bid meeting. It also includes answering contractor questions during the bidding phase.
7. Annual capacity audit surveys will be used for existing conditions figures and design.
8. No geotechnical investigation is included. Design will be based off minimum structural design standards and requirements.
9. No well and well-pumping system design is included in this scope of services. It is assumed that the freshwater cisterns will be placed near the scale houses.
10. No striping plans will be required.
11. Erosion and sediment control plans for each site will not be required. The construction contractor will be responsible for applying for coverage under the WDEQ Small Construction General Permit (SCGP).
12. No new stormwater structures will be designed as part of this project. Stormwater detention for the increased imperviousness at the Lander Landfill will not be required.
13. CLIENT will contact the County to obtain the building permit. CONTRACTOR will provide any required technical information for this submittal.
14. CONTRACTOR will complete necessary field testing and complete application for the Fremont County septic system permit.
15. Pre-bid site visits by bidders will be facilitated by CLIENT and will not be attended by CONTRACTOR.
16. Pre-bid meeting will be virtual.
17. A rough order of magnitude cost estimates will be prepared at 65% design (anticipated, but not guaranteed, accuracy of +/- 30%).

It is anticipated that the CONTRACTOR will complete the plans and specifications package preparation and bid administration work in general conformance to the following schedule.

**Schedule:**

March 2021 – Notice to proceed  
 April 2021 – Site visits  
 May 2021 – 65% submittal  
 June 2021 – 95% submittal

July 2021 – Issued for bid submittal  
July – September 2021 – Contractor bidding  
September 2021 – Contractor selected for construction

**2. Additional Services**

Additional Services are services or work which may be performed by CONTRACTOR for the Project, but which will be done at additional cost and are not included in the Project Budget. The following are Additional Services: **NONE**

**3. Excluded Services**

Excluded Services are services or work which will not be performed by CONTRACTOR unless CONTRACTOR specifically agrees to perform such services or work. Excluded Services include, but are not limited to: **PLEASE SEE ASSUMPTIONS.**

**4. Compensation**

CLIENT shall compensate CONTRACTOR for providing the services set forth herein in accordance with the terms or the existing Agreement. The cost initially authorized for the services is ninety-eight thousand seven hundred ninety-four dollars (\$98,794) and will be invoiced to the CLIENT on a unit rate basis in accordance with the current approved rate sheet. The CONTRACTOR shall not exceed this amount without prior written approval of CLIENT. The table below summarizes the costs for the major elements of the project:

- Overall Design = \$21,237
- Lander Civil Design = \$19,340
- Dubois Civil Design = \$11,786
- Sand Draw Civil Design = \$12,396
- Architecture/Structural/Mechanical/Electrical Design = \$27,294
- Bid Phase Support = \$6,741
- **Total = \$98,794**

**COVID-19 Notification.** The uncertainty and potential disruptions to the labor force and supply chain caused by the global outbreak and spread of COVID-19 (“coronavirus”) may have an impact on this Project, the exact cost and duration of which we can neither predict nor control. Government orders and restrictions may also delay or prevent performance as anticipated. Therefore, this Proposal is conditioned upon an appropriate force majeure clause being included in the contract, which will grant the contractor a period of relief in performance and appropriate cost relief where circumstances arise that are beyond our control due to COVID-19 related events. In general, force majeure applies when an “act of God,” labor shortages, governmental order or regulation, or other extraordinary event prevents performance. The outbreak and spread of COVID-19 is just such an event, the impact of which nobody can predict at this time. To the extent applicable, the doctrines of “commercial impracticability” or “frustration of purpose” under the Uniform Commercial Code (“UCC”) may also excuse performance if delivery pursuant to our contract’s terms has been made “impracticable” by the occurrence of a contingency, the non-occurrence of which both parties assumed when the contract was made. At this time, it is impossible to foresee or to predict the full impact of COVID-19 around the world and, therefore, have not included a contingency specifically for COVID-19.

AUTHORIZATION BY:

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

By \_\_\_\_\_

Date \_\_\_\_\_

ACCEPTED BY:

BURNS & MCDONNELL ENGINEERING COMPANY, INC.

By: \_\_\_\_\_

Date \_\_\_\_\_