



# FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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## FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT Minutes of Regular Board Meeting January 18, 2021

### 1. PUBLIC HEARING – FREEDOM OF INFORMATION ACT POLICY

CHAIRMAN MOXLEY introduced the topic for the public hearing and opened the floor to comments and questions from the audience and Board. Hearing no comments or questions, the public hearing was closed.

### 2. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MOXLEY at 9:35am. CHAIRMAN MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Rod Haper (via Zoom), Michael Adams (via phone), Rick Klapproth, Gary Weisz, Jennifer Lamb (via Zoom), Robert Townsend, Steve Baumann, Mark Moxley, and Rob Dolcater
<u>Excused Member(s):</u>	No Excused Members
<u>Unexcused Member(s):</u>	No Unexcused Members
<u>Commissioner Liaison:</u>	Commissioner Mike Jones
<u>Community Liaisons:</u>	Kyle Larson (City of Riverton)
<u>Attorney:</u>	Rick Sollars (Western Law & Assoc.)
<u>Staff:</u>	Superintendent Andy Frey
<u>Consultant(s):</u>	Matt Evans (Burns and McDonnell) via Zoom and Susan Brodie
<u>Guest(s):</u>	Brian Eggleston (City of Riverton), Bruce Levin (Wyoming Waste), Joel Highsmith (Town of Shoshoni)

#### d. **Approval of Agenda**

GARY WEISZ made a motion to approve the consent agendas presented. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

#### e. **Public Comment/Communication from the Floor**

CHAIRMAN MOXLEY opened the floor to public comment.

**Discussions:** (1.) Joel Highsmith (Mayor of Shoshoni) requested clarification on the schedule and availability of the Shoshoni Landfill. Superintendent Frey explained that the landfill closed for any public access January 31, 2021, and that the balance of room within the landfill footprint will be used by the District prior to the scheduled closure later this summer. (2.) Joel Highsmith (Mayor of Shoshoni) questioned the Board on their willingness to add additional days at the Shoshoni Transfer Station by developing their own (i.e. Shoshoni) volunteer staff. CHAIRMAN MOXLEY stated that the Board would prefer any community to develop their own volunteer committee to run the sites; however, the operation would be left solely to the community at that point.

3. **CONSENT ITEMS:**

- a. **Approval of Prior Meeting Minutes**
  - i. December 2020
- b. **Approval of Accounts Payable**
  - i. December 2020 Invoices
- c. **Acceptance of Consultants Reports:**
  - i. Trihydro Corporation – Progress Report
  - ii. Burns and McDonnell – Progress Report
  - iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – No Report Submitted
- d. **Acceptance of Staff Reports:**
  - i. Superintendent Report

4. **OTHER ITEMS OF BUSINESS:**

a. **Election of Officers – Chairman, Vice-Chair, Secretary/Treasurer (*Discussion and Formal Action*)**

CHAIRMAN MOXLEY opened the discussion with a statement that he and VICE-CHAIRMAN ADAMS would be open to staying on in similar roles if no other members are interested with the understanding that they would swap positions.

GARY WEISZ nominated MICHAEL ADAMS as Chairman, MARK MOXLEY as Vice-Chairman, and RICK KLAPROTH as Secretary/Treasurer. BOB TOWNSEND seconded the motion. ***MOTION CARRIED***

b. **Notice: IRS Mileage Reimbursement Rate for 2021 is \$0.56 per Mile (*Discussions*)**

Superintendent Frey presented the IRS mileage reimbursement rate for 2021 and clarified that Board members qualify for reimbursement for mileage traveled while conducting District business.

c. **New Year/Board Resolutions: (*Discussions and Formal Action*)**

i. **Proposed Resolution 01-2021: Authorized Depositors**

Superintendent Frey presented proposed Resolution 01-2021: Authorized Depositors, the resolution that authorizes the listed banks to receive District deposits.

STEVE BAUMANN made a motion to approve Resolution 01-2021 as presented. GARY WEISZ seconded the motion. ***MOTION CARRIED***

ii. **Proposed Resolution 02-2021: Authorized Account Signers**

Superintendent Frey presented proposed Resolution 02-2021: Authorized Account Signers, the resolution that authorizes individuals to sign District documents, noting that two signatures are always necessary and at least one Board member for any financial documents.

STEVE BAUMANN made a motion to approve Resolution 02-2021 as presented. ROB DOLCATER seconded the motion. ***MOTION CARRIED***

iii. **Proposed Resolution 03-2021: Authorized Facsimile Signatures (State of WY requirement)**

Superintendent Frey presented proposed Resolution 03-2021: Authorized Facsimile Signatures, the resolution that lists all of the Boar members with the State of Wyoming.

STEVE BAUMANN made a motion to approve Resolution 03-2021 as presented. ROB DOLCATER seconded the motion. ***MOTION CARRIED***

**d. Freedom of Information Act Policy (*Discussion and Formal Action*)**

Superintendent Frey reviewed the document, summarizing the policy as requiring a written request, the District developing a cost estimate based on hourly rates and actual material costs, and advance payment based on the estimate with a final accounting at the end of the process.

STEVE BAUMANN made a motion to approve the Freedom of Information Act policy as presented. GARY WEISZ seconded the motion. **MOTION CARRIED**

**e. Teton County Request for Deer Carcass Disposal (*Discussion*)**

Superintendent Frey informed the Board that following last month's discussions Hank Edwards from the Wyoming Game and Fish was contacted regarding their stakeholder's meetings and the subsequent white paper. He confirmed that there was nothing in the document that guided disposal. He did provide another research paper that was included in the Board packets that reviews the ability for the CWD to transfer from environmental exposures.

**Discussions:** (1.) Limiting improper disposal statewide would benefit the state as a whole. (2.) With the limited knowledge of the risk, acceptance would create additional liabilities for the District. (3.) Unknown additional regulatory constraints.

**f. Operational Evaluation and Strategic Planning Project Update – Matt Evans (*Discussion*)**

Matt Evans reviewed the priority list completed at the prior meeting, identifying that safety and cost rose to the top of the cumulative list.

**Discussions:** (1.) Potential upcoming downturns in oil and gas production and tax revenues have the ability to greatly impact District revenues. (2.) Decreases in revenues could be addressed with decreased expenditures on capital items. (3.) Scheduling adjustments may address the ability to process commercial haulers timelier. (4.) Reduction in self-haulers onsite allow for safer operations. (5.) Development of process to engage the public in discussions.

**A Work Session was scheduled for February 2, 2021, at 8:30am. The work session will be publicly advertised.**

**5. NEW BUSINESS**

- a. FCSWDD Facility Tours: Superintendent Frey offered the opportunity to all Board members and commissioners to have a guided tour of all sites if there is any interest.
- b. Pre-Subtitle D Landfill Lands: ROB DOLCATER suggested that the District start working with the BLM to transfer the lands back to their management.

**6. CALL FOR ADJOURNMENT**

BOB TOWNSEND made a motion to adjourn at 11:26AM. GARY WEISZ seconded the motion. **MOTION CARRIED**

**7. UPCOMING MEETING(S):**

- a. **The Next Regularly Scheduled Meeting:**
  - i. **The next Regularly Scheduled Meeting(s): February 17, 2021, at 9:30 a.m.**

Respectfully submitted by,



Andrew Frey, P.E.  
Superintendent of Operations  
Fremont County Solid Waste Disposal District



Mark Moxley  
Board of Director's Chairman  
Fremont County Solid Waste Disposal District