



# FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

## Minutes of Regular Board Meeting

September 21, 2020

### 1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MARK MOXLEY at 9:30am. CHAIRMAN MARK MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Rod Haper (via Zoom), Rick Klapproth, Gary Weisz, Jennifer Lamb (via conference call), Robert Townsend, Steve Baumann, Rob Dolcater (via Zoom), and Mark Moxley
<u>Excused Member(s):</u>	Michael Adams
<u>Unexcused Member(s):</u>	No Unexcused Members
<u>Commissioner Liaison:</u>	Michael Jones (via Zoom)
<u>Community Liaisons:</u>	No liaisons
<u>Attorney:</u>	Rick Sollars (Western Law & Assoc.)
<u>Staff:</u>	Superintendent Andy Frey
<u>Consultant(s):</u>	Matt Evans (Burns and McDonnell)
<u>Guest(s):</u>	No Guests present

### d. **Approval of Agenda**

SECRETARY/TREASURER KLAPROTH made a motion to approve the consent agenda. GARY WEISZ seconded the motion.  
**MOTION CARRIED**

### e. **Public Comment/Communication from the Floor**

CHAIRMAN MARK MOXLEY opened the floor to public comment. Hearing no public comment, the period was closed.

### 2. CONSENT ITEMS:

#### a. **Approval of Prior Meeting Minutes**

i. August 2020

#### b. **Approval of Accounts Payable**

i. August 2020 Invoices

#### c. **Acceptance of Consultants Reports:**

i. Trihydro Corporation – Progress Report

ii. Burns and McDonnell – Progress Report

iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – No Report Submitted

#### d. **Acceptance of Staff Reports:**

i. Superintendent Report

### 3. OTHER ITEMS OF BUSINESS:

#### a. **Operational Evaluation and Strategic Planning Project (*Discussions and Formal Action*)**

Matt Evans (Burns and McDonnell) provided the Board an update on the project. The current focus of the project is (1.) Cost of Service Review, (2.) Development of a baseline model, (3.) Development of conceptual drawings to support site modifications, and (4.) Development of a draft schedule. The cost of service review has included a detailed review of the current operations, including the staff and equipment utilization, then relating them back to the services provided at each site to determine the exact cost for each service per unit of measurement (typically per ton or per cubic yard). A District-wide baseline operational model has been developed with the Superintendent to use as a baseline comparison for all alternative models. The baseline model has been developed ensuring a similar set of services are provided as currently provided to all communities. This baseline does not represent the proposed model necessarily, it only represents what has been deemed as the most cost-effective model to provide a similar set of services as currently provided.

**Discussion(s):** (1.) The waste diversion and recycling costs appear to be the most expensive additional services provided at all sites. (2.) The recycling and waste diversion programs should be reviewed to identify any modifications that may allow operational savings. (3.) Future discussions with the City of Riverton will be essential to review in detail the future services provided in town and at the Sand Draw Landfill. (4.) Conceptual site drawings intend to work towards having all site services provided post scale to allow for any future changes without excessive expense. (5.) Public communication with this project will be valuable.

#### b. **Scrap Metal Processing, Removal, and Recycling Bids (*Discussions and Formal Action*)**

Superintendent Frey reviewed the sealed bids the District received on the Scrap Metal Processing, Removal, and Recycling. Relaying that both bids fulfilled the bid requirements. The highest bidder was also determined to be the highest responsible bidder. Since the District has had no working history with Pacific Steel in this capacity a number of phone calls were held to ensure they fully understood the intent. Superintendent Frey recommended that the bid be awarded to Pacific Steel out of Casper with a bid of \$46 per ton paid to the District.

- Federal Auto (Riverton) at \$42 per ton
- Pacific Steel (Casper) at \$46 per ton

STEVE BAUMANN made a motion to award the Scrap Metal Processing, Removal, and Recycling bid to Pacific Steel of Casper for \$46 per ton paid to the District. GARY WEISZ seconded the motion. **MOTION CARRIED**

#### c. **Union Cell Phone Tower Agreement Review (*Discussions and Formal Action*)**

Superintendent Frey reviewed with the Board the proposed agreement between with Union following a number of renditions and discussions. The proposed version accounted for all of the District's requirements, including site access limitations, utility installation limitations, a 1-year term limit, and a termination clause.

STEVE BAUMANN made a motion to approve the Union Cell Phone Tower agreement as presented.

SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

### 4. NEW BUSINESS

- #### a. **2020 HHW Event:** Superintendent Frey discussed with the Board the 2020 HHW Event. The event was delayed with COVID-19, and the majority of the volunteering groups have elected to withdraw for the year due to the unknowns. Additionally, the contractor has increased costs associated with the COVID safety precautions.

The Board agreed to postpone the event until next year and to advertise the delay.

- b. **City of Riverton – Temporary Grinder Opportunity:** ROB DOLCATER informed the Board that he had discussed with Riverton Councilmember Mike Bailey the possibility of sharing a temporary tub-grinder that could serve both the City’s yard waste needs and the District’s tire shredding needs.
- c. **Green Waste Management:** CHAIRMAN MARK MOXLEY discussed with the group the increased volume of green waste due to the recent winter storm, as well as the City of Riverton’s struggle with their tub-grinder fire.

**Discussion(s):** (1.) The District does not provide any yard waste/green waste program at the Sand Draw Landfill. (2.) The City of Riverton plans to purchase a new tub-grinder and continue their green waste program. (3.) The Lander Landfill has been receiving some of the green waste from the Riverton area.

**5. CALL FOR ADJOURNMENT**

STEVE BAUMANN made a motion to adjourn at 11:20AM. ROB DOLCATER seconded the motion. **MOTION CARRIED**

**6. UPCOMING MEETING(S):**

- a. **The Next Regularly Scheduled Meeting:**
  - i. October 19, 2020, at 9:30am.

Respectfully submitted by,



Andrew Frey, P.E.  
Superintendent of Operations  
Fremont County Solid Waste Disposal District



Mark Moxley  
Board of Director’s Chairman  
Fremont County Solid Waste Disposal District