



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT Minutes of Regular Board Meeting October 19, 2020

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MARK MOXLEY at 9:30am. CHAIRMAN MARK MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

Board Members: Rod Haper (via Zoom), Michael Adams, Rick Klapproth, Gary Weisz, Jennifer Lamb (via conference call), Robert Townsend, Steve Baumann, and Mark Moxley
Excused Member(s): Rob Dolcater
Unexcused Member(s): No Unexcused Members
Commissioner Liaison: No Commissioner Liaison
Community Liaisons: Kyle Larson (City of Riverton)
Attorney: Rick Sollars (Western Law & Assoc.)
Staff: Superintendent Andy Frey
Consultant(s): Matt Evans (Burns and McDonnell)
Guest(s): Rich Guard (City of Riverton)

d. **Approval of Agenda**

VICE-CHAIRMAN ADAMS made a motion to approve the consent agenda. GARY WEISZ seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

CHAIRMAN MARK MOXLEY opened the floor to public comment. Hearing no public comment, the period was closed.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

- i. September 2020

b. **Approval of Accounts Payable**

- i. September 2020 Invoices

c. **Acceptance of Consultants Reports:**

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – No Report Submitted

d. **Acceptance of Staff Reports:**

- i. Superintendent Report

3. OTHER ITEMS OF BUSINESS:

a. **Operational Evaluation and Strategic Planning Project (*Discussions and Formal Action*)**

Matt Evans (Burns and McDonnell) provided the Board an update on the project, reviewing (1.) the final cost of services for all sites, (2.) a revised Lander facility layout, and (3.) scheduling the time-sensitive larger scale capital development.

Discussion(s): (1.) Waste diversion value calculation and expense adjustment consideration, (2.) Weight of ashes in comparison to pre-burned wood waste, (3.) Management of combined loads at the Lander site if all services offered are post-scale, (4.) Lander Landfill traffic routing and safety in smaller fill areas, (5.) Acceptable/industry standard for direct haul distances for commercial haulers, and (6.) Recycling material forecasting tools for market value.

SECRETARY/TREASURER KLAPROTH made a motion to table any formal action regarding authorization of a task order for engineering design on a new scale system at the Lander site until a later date. GARY WEISZ seconded the motion.

MOTION CARRIED

b. **Backhoe Purchase Bids (*Discussions and Formal Action*)**

Superintendent Frey referenced the bid summary provided to the Board in their meeting packets, making a recommendation to the Board to award the bid to Wyoming Machinery for three new, model year 2021, 416 tractor-type backhoe units, with a purchase price of \$103,915.45 per unit, or \$311,746.35 total purchase price. To retain one of the used machines for use at the Sand Draw Landfill. And, once the new machines are onsite, to explore alternative sale options while retaining the option to accept the trade-in opportunity from Wyoming Machinery.

STEVE BAUMANN made a motion to approve the Superintendent's recommendation. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

c. **Freedom of Information Act – Rate Structure (*Discussions*)**

Superintendent Frey discussed the development of a formal rate structure for any FOIA requests to ensure compliance with all regulations. The District has historically charged a rate structure based on time and materials. The time has been charged at the total compensation hourly rate for each employee working on the task. The materials are the actual costs for any materials. Upon receipt of a request an estimate is developed and payment is required prior to commencing the work.

Discussion(s): (1.) Value in defining a compliance officer, (2.) FOIA requests shall only be considered if written, (3.) Review a draft policy at the November meeting. (4.) Finalize the policy, advertise for, and hold a public hearing followed by adoption.

d. **City of Riverton – Yard Waste Grinder Cost Share (*Discussions*)**

Superintendent Frey discussed with the Board the recent events with the City of Riverton's tub grinder catching fire and burning. This accident resulted in the temporary closure of the City's yard waste collection location. Following the fire, the District has been in conversations with the City of potential opportunities and the value of the City operating their yard waste program. The City has proposed a potential financial contribution of \$75,000 from the District to assist with the purchase of a new grinder.

Discussion(s): (1.) A new tub grinder is approximately \$600,000. (2.) In 2002, the District assisted with the purchase of a tub grinder in the amount of \$45,000. (3.) Tonnages managed through the City's program delivered across the District's scale was approximately 1,900 tons in the prior fiscal year. (4.) The City offered to assist the District by grinding at other sites.

STEVE BAUMANN made a motion to authorize a \$80,000 contribution to the City of Riverton to assist with the purchase of a new tub grinder for their yard waste program. VICE-CHAIRMAN ADAMS seconded the motion. **MOTION CARRIED**

4. **NEW BUSINESS** *No New Business*

5. **CALL FOR ADJOURNMENT**

BOB TOWNSEND made a motion to adjourn at 11:28AM. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

6. **UPCOMING MEETING(S)**:

a. **The Next Regularly Scheduled Meeting:**

i. November 16, 2020, at 9:30am.

Respectfully submitted by,



Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District



Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District