



# FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400  
Lander, WY 82520  
telephone 307.332.7040  
fax 307.332.5013  
trashmatters.org

## MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT  
BOARD OF DIRECTORS – REGULAR MEETING  
November 16, 2020 - 9:30 a.m.

### 1. PRELIMINARY ITEMS:

- a. Pledge of Allegiance
- b. Roll Call: Michael Adams, Steve Baumann, Gary Weisz, Rick Klaproth, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, and Robert Townsend
- c. Declaration of Quorum
- d. Approval of Agenda (*Discussions and Formal Action*)
- e. Public Comment / Communication from the Floor

### 2. CONSENT ITEMS:

- a. Approval of the Meeting Minutes
  - i. October 2020
- b. Approval of the Accounts Payable
  - i. October 2020
- c. Acceptance of Consultants and Agreement Reports
  - i. Trihydro Corporation
  - ii. Burns and McDonnell
  - iii. Wind River Inter-Tribal Solid Waste – *no report submitted*
- d. Acceptance of Staff Reports
  - i. Superintendent Report

### 3. BUSINESS ITEMS:

- a. Health Benefit Discussions – Tim Robeson of Tegeler and Associates (*Discussion*)
- b. Operational Evaluation and Strategic Planning Project Update – Matt Evans (*Discussion*)
- c. Semi-Truck Bids (*Discussion and Formal Action*)
- d. Side-Dump Trailer Bids (*Discussion and Formal Action*)
- e. Freedom of Information Act Draft Policy review (*Discussion and Formal Action*)
- f. December FSCWDD Board Meeting Date (*Discussion*)

### 4. NEW BUSINESS

### 5. CLOSING ITEMS:

- a. Upcoming Meeting(s):
  - i. The next Regularly Scheduled Meeting(s): December 21, 2020, at 9:30 a.m.
- b. Call for Adjournment



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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

## Minutes of Regular Board Meeting

October 19, 2020

### 1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MARK MOXLEY at 9:30am. CHAIRMAN MARK MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Rod Haper (via Zoom), Michael Adams, Rick Klaproth, Gary Weisz, Jennifer Lamb (via conference call), Robert Townsend, Steve Baumann, and Mark Moxley
<u>Excused Member(s):</u>	Rob Dolcater
<u>Unexcused Member(s):</u>	No Unexcused Members
<u>Commissioner Liaison:</u>	No Commissioner Liaison
<u>Community Liaisons:</u>	Kyle Larson (City of Riverton)
<u>Attorney:</u>	Rick Sollars (Western Law & Assoc.)
<u>Staff:</u>	Superintendent Andy Frey
<u>Consultant(s):</u>	Matt Evans (Burns and McDonnell)
<u>Guest(s):</u>	Rich Guard (City of Riverton)

#### d. **Approval of Agenda**

VICE-CHAIRMAN ADAMS made a motion to approve the consent agenda. GARY WEISZ seconded the motion. **MOTION CARRIED**

#### e. **Public Comment/Communication from the Floor**

CHAIRMAN MARK MOXLEY opened the floor to public comment. Hearing no public comment, the period was closed.

### 2. CONSENT ITEMS:

#### a. **Approval of Prior Meeting Minutes**

- i. September 2020

#### b. **Approval of Accounts Payable**

- i. September 2020 Invoices

#### c. **Acceptance of Consultants Reports:**

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – No Report Submitted

#### d. **Acceptance of Staff Reports:**

- i. Superintendent Report

### 3. OTHER ITEMS OF BUSINESS:

#### a. **Operational Evaluation and Strategic Planning Project (*Discussions and Formal Action*)**

Matt Evans (Burns and McDonnell) provided the Board an update on the project, reviewing (1.) the final cost of services for all sites, (2.) a revised Lander facility layout, and (3.) scheduling the time-sensitive larger scale capital development.

**Discussion(s):** (1.) Waste diversion value calculation and expense adjustment consideration, (2.) Weight of ashes in comparison to pre-burned wood waste, (3.) Management of combined loads at the Lander site if all services offered are post-scale, (4.) Lander Landfill traffic routing and safety in smaller fill areas, (5.) Acceptable/industry standard for direct haul distances for commercial haulers, and (6.) Recycling material forecasting tools for market value.

SECRETARY/TREASURER KLAPROTH made a motion to table any formal action regarding authorization of a task order for engineering design on a new scale system at the Lander site until a later date. GARY WEISZ seconded the motion.

**MOTION CARRIED**

#### b. **Backhoe Purchase Bids (*Discussions and Formal Action*)**

Superintendent Frey referenced the bid summary provided to the Board in their meeting packets, making a recommendation to the Board to award the bid to Wyoming Machinery for three new, model year 2021, 416 tractor-type backhoe units, with a purchase price of \$103,915.45 per unit, or \$311,746.35 total purchase price. To retain one of the used machines for use at the Sand Draw Landfill. And, once the new machines are onsite, to explore alternative sale options while retaining the option to accept the trade-in opportunity from Wyoming Machinery.

STEVE BAUMANN made a motion to approve the Superintendent's recommendation. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

#### c. **Freedom of Information Act – Rate Structure (*Discussions*)**

Superintendent Frey discussed the development of a formal rate structure for any FOIA requests to ensure compliance with all regulations. The District has historically charged a rate structure based on time and materials. The time has been charged at the total compensation hourly rate for each employee working on the task. The materials are the actual costs for any materials. Upon receipt of a request an estimate is developed and payment is required prior to commencing the work.

**Discussion(s):** (1.) Value in defining a compliance officer, (2.) FOIA requests shall only be considered if written, (3.) Review a draft policy at the November meeting. (4.) Finalize the policy, advertise for, and hold a public hearing followed by adoption.

#### d. **City of Riverton – Yard Waste Grinder Cost Share (*Discussions*)**

Superintendent Frey discussed with the Board the recent events with the City of Riverton's tub grinder catching fire and burning. This accident resulted in the temporary closure of the City's yard waste collection location. Following the fire, the District has been in conversations with the City of potential opportunities and the value of the City operating their yard waste program. The City has proposed a potential financial contribution of \$75,000 from the District to assist with the purchase of a new grinder.

Discussion(s): (1.) A new tub grinder is approximately \$600,000. (2.) In 2002, the District assisted with the purchase of a tub grinder in the amount of \$45,000. (3.) Tonnages managed through the City's program delivered across the District's scale was approximately 1,900 tons in the prior fiscal year. (4.) The City offered to assist the District by grinding at other sites.

STEVE BAUMANN made a motion to authorize a \$80,000 contribution to the City of Riverton to assist with the purchase of a new tub grinder for their yard waste program. VICE-CHAIRMAN ADAMS seconded the motion. **MOTION CARRIED**

4. **NEW BUSINESS** *No New Business*

5. **CALL FOR ADJOURNMENT**

BOB TOWNSEND made a motion to adjourn at 11:28AM. SECRETARY/TREASURER KLAPROTH seconded the motion. **MOTION CARRIED**

6. **UPCOMING MEETING(S)**:

a. **The Next Regularly Scheduled Meeting:**

i. November 16, 2020, at 9:30am.

Respectfully submitted by,

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Andrew Frey, P.E.  
Superintendent of Operations  
Fremont County Solid Waste Disposal District

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Mark Moxley  
Board of Director's Chairman  
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District  
Balance Sheet  
As of October 31, 2020

	<u>Oct 31, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
122105 · Petty Cash	300.00
122106 · Transfer Station Cash	400.00
122107 · Scale House Cash	1,600.00
123110 · CB&T Checking	25,915.85
123115 · Edward Jones Investments	4,542,188.86
123120 · Bank of Jackson Hole	97,889.49
123130 · Wyo Star	8,211,677.82
123132 · Wyo Star II	5,743,239.85
123134 · Wyoming Community Bank	1,613,423.46
<b>Total Checking/Savings</b>	<u>20,236,635.33</u>
<b>Accounts Receivable</b>	229,470.87
<b>Other Current Assets</b>	<u>73,153.90</u>
<b>Total Current Assets</b>	<u>20,539,260.10</u>
<b>TOTAL ASSETS</b>	<u><u>20,539,260.10</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	<u>200,809.19</u>
<b>Total Liabilities</b>	200,809.19
<b>Equity</b>	
32000 · Unrestricted Net Assets	4,570,024.04
380860 · Cash Reserve	750,000.00
380970 · Closure/Post-Closure Rese...	14,617,116.00
Net Income	401,310.87
<b>Total Equity</b>	<u>20,338,450.91</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>20,539,260.10</u></u>



## memorandum

**To:** Andy Frey, P.E., Superintendent, Fremont County SWDD  
**From:** Jeff Young, P.E.  
**cc:** Fremont County SWDD Board  
**Date:** November 9, 2020  
**Re:** Project Updates for November 16, 2020 Board Meeting

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The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (DEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

### **Sand Draw, Shoshoni, Lander, and Dubois Landfills – 2020-2021 Environmental Activities Monitoring (Task Order 10-028 / Trihydro Project 09Y-008-006)**

Trihydro conducted routine groundwater and methane monitoring during the week of October 12, 2020. Laboratory results for the Dubois Landfill were received on November 3, 2020 and we anticipate reports for the other three landfills imminently. Upon receipt of the data, we will conduct data validations and initiate statistical analysis and reporting. We anticipate finalizing the reports in mid- to late-December. The next routine event will be quarterly methane monitoring during the first quarter of 2021.

There will be no Title V air reporting until January 2021.

### **Technical Assistance (Task Order 10-027 / Trihydro Project 09Y-005-007)**

Technical assistance activities during the previous month included:

- A project status report was prepared for the monthly Board meeting.

### **Shoshoni Landfill – Water Balance Cover and Closure Permit (Task Order 10-021 / Trihydro Project 09Y-004-002)**

Trihydro continues to discuss the closure schedule with Superintendent Frey, at this time, the closure has been delayed and Superintendent Frey will advise us of any changes.



Andy Frey, FCSWDD  
November 9, 2020  
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Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-851-4674), send me an email ([jyoung@trihydro.com](mailto:jyoung@trihydro.com)), or stop by our office at 388 Main Street, Suite C, in Lander.

Attachment:

- None

**END OF MEMORANDUM**

# Memorandum



Date: November 12, 2020  
To: Andy Frey, PE, Fremont County Solid Waste Disposal District  
From: Matt Evans, PE  
Subject: Progress Report – November 2020

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

### *Operational Efficiency Study and Strategic Plan*

The following work related to the Operational Efficiency Study and Strategic Plan is in progress:

- Draft operational efficiency study report preparation
- Research related to District operations (i.e. site security, traffic flow, etc.)
- CIP Budget model updates to analyze costs of services at each District facility
- Lander to Sand Draw transition planning, including construction project timing and cost estimating
- Conceptual site layout alternatives for Lander and Sand Draw that accommodate the changing District operations and services
- Lander transfer station conceptual design
- Lander scale house relocation alternatives

### *Capacity Audits*

Draft capacity audit reports are being reviewed with the Superintendent. Once finalized, the reports will be presented to the Board.

### *Technical Engineering Assistance*

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the project as part of this task.



## Memorandum *(continued)*



November 12, 2020

Page 2

### *Capital Improvement Plan Modeling*

Burns & McDonnell has updated the budget model. The model is being used as the foundation for the financial analysis being completed as part of the Operational Efficiency and Strategic Planning Study.

### *Dubois Landfill Cell Excavation Plan Preparation*

The following are the next steps for the C&D landfill excavation project.

- Determine the viability of stockpiling in the draw along the south side of the landfill.  
This includes:
  - o Whether or not it is allowed from a permitting perspective.
    - The Army Corps of Engineers responded to an inquiry by William H. Smith stating that the draw would be considered an ephemeral channel and would not be considered a waters of the US under the new Water Protection Rule. This response means that the area can be used as a stockpile location.
  - o Geotechnical stability and approach for filling the draw.
    - A geotechnical engineer is being contracted to evaluate the area and approach to placing material in that location.
- Prepare plans and specs for contractor bidding of remaining excavation of the landfill cell
- Contractor excavates and stockpiles as part of a construction project
- Survey permanent marker locations for edge of landfill
- District places permanent markers

### *On-call Surveying*

No on-call surveying has been performed since the last board report.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-656-3629 or [maevans@burnsmcd.com](mailto:maevans@burnsmcd.com) at your earliest convenience.

Fremont County Solid Waste Disposal District

**Superintendent Report**

November 12, 2020

Office/Staff/Board/Inter-Government

Office:

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):
  - a. 2013 = \$140 & 31,472 total tons
  - b. 2014 = \$176 & 27,562 total tons
  - c. 2015 = \$99 & 31,890 total tons
  - d. 2016 = \$103 & 29,659 total tons
  - e. 2017 = \$102 & 33,483 total tons
  - f. 2018 = \$106 & 36,352 total tons
  - g. 2019 = \$88 & 41,900 total tons
  - h. 2020 = \$86 per ton & 27,300 total tons – for the first three quarters of the year

Staff:

1. 2020 – the **annual District safety training** had been scheduled with both LGLP and Peak Environmental. The Tribal Solid Waste staff and the Transfer Station Volunteer groups have been notified. → ***still cancelled due to the COVID-19 issue.***
2. August 2020: Following the approval of the **Safety Incentive Program** in April 2015, and the implementation July 1, 2015, the **Riverton Area** staff (i.e. Riverton Transfer Station, the Sand Draw Landfill, the Shoshoni Landfill, and the rural transfer stations) has not had a single lost-time accident/incident in **5 years and 4 months**, and the **Lander Area** staff (i.e. Lander Landfill and the Dubois Landfill) had one lost-time accident early on but has now made it **4 years and 10 months!**
3. October/November 2020: Development of ***in-house equipment operational safety training*** was completed for all varieties of District equipment and vehicles. It offers 13 modules of training that will be covered a minimum of annually, but also immediately with all new hires.
4. November 2020: Development of ***in-house training documents*** associated with Hazardous Waste and PCB Identification training is underway. It is our intention to develop a more user-friendly training program with a better means of relating to our own operations.

Board:

1. 2020 – Below is the current list of **Board Committees and Members**.
  - a. Recycling Committee: Jennifer Lamb, Gary Weisz, Bob Townsend, and Mark Moxley.
  - b. Health Benefit and Wage Committee: Rob Dolcater, Mike Adams, Gary Weisz, and Rick Klapproth.
  - c. Planning Committee: Bob Townsend, Steve Baumann, Jen Lamb, and Gary Weisz.
  - d. Budget Committee: Rick Klapproth, Gary Weisz, Rob Dolcater, and Mark Moxley.
  - e. WRIR Solid Waste Negotiations Committee: Rod Haper, Steve Baumann, Gary Weisz, and Mark Moxley.

Inter-Government:

1. State – **No Updates**
2. County – **No Updates**
3. Municipalities:
  - a. October 2020: A meeting with Kyle Butterfield (Riverton Public Works Director) and Brian Eggleston (Operations Division Manager) was held at the Riverton City Hall to discuss a number of current events (i.e. the District’s Operational Efficiency Evaluation and Strategic Planning project, the City of Riverton Yard Waste program, stormwater management and changes around the Riverton Transfer Station, etc.).

Regulatory/Engineering/Legal/General Contractors

Regulatory:

1. October/November 2020: The **WDEQ SHWD** has issued proposed rule changes for chapters 1 and 7. This District is in the process of reviewing and commenting on the proposed modifications.
2. August/September/October 2020: Craig McOmie from the WDEQ communicated their interest in installing an **additional monitoring well at the Shoshoni Landfill** in an area they feel would better represent up-gradient water. The WDEQ would cover the cost of the well and the District would then be required to include the well into the monitoring network (i.e. include in the testing, reporting, etc.). Their intent is to use the data for classifying the groundwater more clearly.
  - a. Caroline Brewer (Trihydro) and I have been discussing the idea and what possible consequences may exist. There is minimal gain yet identified by the District outside of additional expenses with the landfill nearing closure within 6-10 months.
  - b. November 2020: The question was again asked of the WDEQ if the new well was installed if they would then remove the other two wells that have been considered upgradient from the network. The WDEQ confirmed that they would as long as the new well analytical proved without man-made impacts.

Engineering:

- a. Trihydro: (1.) Environmental Monitoring (2.) Groundwater Classifications (3.) Groundwater Statistical Methodology Review
- b. Burns and McDonnell: (1.) Capacity Audits (2.) Surveying (3.) Operational Efficiency Evaluation and Strategic Planning (4.) Dubois Closure Plans.

Legal – No Updates

General Contractors:

- a. November 2020: The **Scrap Metal Processing** contract has been executed and the new contractor is working on processing the material at the Sand Draw Landfill with plans to move to the Lander Landfill in the coming weeks.
- b. November 2020: The District continues to review quotes and options for **e-waste recycling** following notice that the current vendor is planning an increased rate structure.

- c. November 2020: In conversation with the new auditors regarding the presentation of the District's current financial liability in the **final audit report** the calculation was discussed in detail. The GASB-18 formula is intended to calculate a liability based on the volume of any landfill space consumed; however, it does not accurately represent the actual financial liability associated with a landfill closure at any moment in time. When people reference the audit and reported liability they would not know the approach used as directed by GASB-18 and would be very misrepresentative of the actual financial liability.

**Sites/Operations/Equipment:**

**Sites:**

- a. November 2020: We have requested an updated survey at the **Shoshoni Landfill** to determine the very minimal remaining airspace for use in determining our final closure date.

**Operations – No Updates**

**Equipment:**

- a. October/November 2020: Following the bid process and award process for the three **new backhoes**, there has been communication from Wyoming Machinery that the plant shut-downs in Europe may impact the delivery date. Once they determine actual impacts the adjusted timeline will be relayed to the District.
- b. November 2020: Following advertisement and bid opening for a **new semi-tractor** a bid summary and recommendation were developed and included in the Board meeting packet for this month.
- c. November 2020: Following advertisement and bid opening for a **new side-dump trailer** a bid summary and recommendation were developed and included in the Board meeting packet for this month.
- d. November 2020: In review of the **Wyoming Machinery billing** charges for work covered by warranty were identified saving the District just over \$5,000.

**Miscellaneous/Upcoming Work & Events/Work in Progress:**

**Miscellaneous – No Updates**

**Upcoming Work & Events – No Updates**

Thank you,



Andrew Frey, P.E.

Superintendent of Operations

Fremont County Solid Waste Disposal District

Superintendent  
Andrew Frey, P.E.



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November 12, 2020

Fremont County Solid Waste Disposal District  
Board of Directors  
PO Box 1400  
52 Beebee Road  
Lander, Wyoming 82520

Re: Semi-Tractor Bids – Review and Recommendation

Board,

Currently the District utilizes six semi-tractors for various duties, including hauling waste from Dubois to Lander, hauling waste from Riverton to Lander, transferring recycling materials between sites, hauling various loads between sites, moving heavy equipment, hauling contaminated water from the Lander Landfill to the City of Lander's wastewater plant, and hauling a side-dump trailer for onsite soil movement and aggregate hauling. The trucks range in year from 1986 to 2018, with all but two older than 14-years.

Even with the number of trucks within our fleet, we often find ourselves short of available units for additional projects and when trucks are down for service. One additional truck will offer redundancy and enough available trucks to ensure our workload gets completed in a timely fashion. Additionally, we have included in this year's operating budget funds to acquire one additional side-dump trailer for onsite soils movement, aggregate hauling, and movement of other debris (i.e. wood waste, wood chips, compost, ice management sands, rubble, etc.).

With this situation on our minds, over the past two years it was decided that we include funds in this year's operating budget to allow for the purchase of a semi-tractor after further discussion with, and authorization from, the Board. Included in the operating budget was \$150,000 for the potential purchase of one additional semi-tractor.

Historically, the District has purchased semi-tractors with 15-liter engines (versus 13-liter) engines to ensure adequate power for safely and efficiently pulling heavy loads in the varying landscape of the county for many years. This has proven accurate with minimal downtime.

The District recently advertised for and received sealed bids associated with the potential purchase of a new, 15-liter, semi-tractor equipped with hydraulics and wiring to match the existing fleet of District trailers. Three bids were received; however, only two bids met the bid requirements. The sealed bids received were as follows:

<u>Company Name</u>	<u>Make</u>	<u>Meets Primary Specs.</u>	<u>Price</u>
Floyds Trucks	Freightliner	No	\$142,366
Floyds Trucks	WesternStar	Yes	\$149,494
CMI-Teco	Mack	No	\$136,895

The review of the three bids concluded that the WesternStar met the bid specifications with only one minor exception noted. The Freightliner met the vast majority of the requirements with a significant reduction in warranty terms offered. The Mack truck bid offered only a 13-liter engine as the Mack truck company has moved away from this class of truck.

In prior years, the District has observed similar bid results with truck bids compared against WesternStar trucks. The District has consistently pursued WesternStar trucks after consideration for the following reasons:

- The WesternStar offers the longest, more robust warranty terms.
- The WesternStar has a Cummins engine which is supported in Fremont County versus a Detroit that has the nearest support in Casper.
- The WesternStar uses a steel cab versus an aluminum cab which offers a longer life and greater durability.
- The WesternStar's standard design includes welded 3" stands along the inside of the frame rails to isolate wiring and air lines and protects them better from snow, ice, and mud.
- The WesternStar's standard design is the only truck in this class with point-to-point wiring. This allows our maintenance staff ease of troubleshooting electrical issues.

It is my recommendation to award the truck bid to Floyds Trucks for the purchase of a WesternStar truck as per their bid submittal with a purchase price of \$149,494.

It is our intention to present this to the Board of Directors at the November 2020 Board meeting. Please feel free to contact me at your convenience with any comments or questions.

Thank you,



Andrew Frey, P.E.  
Superintendent of Operations  
Fremont County Solid Waste Disposal District

Superintendent  
Andrew Frey, P.E.



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November 12, 2020

Fremont County Solid Waste Disposal District  
Board of Directors  
PO Box 1400  
52 Beebee Road  
Lander, Wyoming 82520

Re: Side-Dump Trailer Bids – Review and Recommendation

Board,

Within the District's fleet of equipment and vehicles is one side-dump trailer that is used at all District sites for various projects from hauling soils from excavations, hauling soils to a landfill working face or slopes for cover soils, hauling backfill for stormwater projects, hauling rock from our screening processes, hauling aggregate for roadway maintenance, and hauling sand for winter snow and ice management.

The purchase of one additional side-dump trailer will allow a reduced need to transport the trailer so frequently from site-to-site for projects, allowing for more efficiency and timely projects with the seasonal limitations.

Consistent with these considerations and following discussion with the Board's Budget Committee, we elected to include funds in this year's operating budget to allow for the purchase of an additional trailer. Included in the operating budget was \$80,000 for the potential purchase of one additional side-dump trailer.

The District recently advertised for and received sealed bids associated with the potential purchase of a new side-dump trailer. Four bids were received. The results of the sealed bids received were as follows:

<u>Company Name</u>	<u>Price</u>	<u>Service Location</u>
Titan Machinery	\$58,053.19	Casper
Wyoming Machine	\$54,350	Casper
Floyd's Trucks	\$53,846	Casper
Crossroads Trailer	\$53,000	Hudson, CO

All bids received met the bid specifications with only minor exception requests. As noted above in the summary, the Crossroads Trailer bid came in as the lowest cost; however, based on the Wyoming Statute 16-6-102, a 5% preference must be allowed for in-state bidders. Applying the 5% preference, Floyds Trucks is the lowest bid.

Based on the bid results, it is my recommendation to award the truck bid to Floyd's Trucks for the purchase of a Jet Trailer Co. side-dump trailer as per their bid submittal with a purchase price of \$53,846.

It is our intention to present this to the Board of Directors at the November 2020 Board meeting. Please feel free to contact me at your convenience with any comments or questions.

Thank you,



Andrew Frey, P.E.

Superintendent of Operations

Fremont County Solid Waste Disposal District



Fremont County Solid Waste Disposal District  
**Freedom of Information Act Policy**  
Revision Date: November 10, 2020

The following Freedom of Information Act (FOIA) policy has been established by the Fremont County Solid Waste Disposal District (District) Board of Directors to provide interested parties a complete understanding of all requirements associated with FOIA requests.

Interested parties are required to provide the District a written FOIA request clearly identifying the information they wish to receive. Written requests will be accepted via mailing at the following address:

Fremont County Solid Waste Disposal District  
Attn: FOIA Request  
PO Box 1400  
Lander, WY 82520

Upon receipt, the District Superintendent will review all requests and develop a cost estimate based on time and materials. The cost estimate for time will be developed using the total compensation hourly rate for each and every staff member that will work on a request based on the anticipated time necessary to accurately complete the request. The cost estimate for materials will be developed calculating the actual material cost associated with the request.

Upon completion of the cost estimate, the District Superintendent will relate the cost estimate back to the group requesting the information. Payment will then be required prior to execution of the FOIA request.

Following a final completion of the FOIA request, a final cost will be developed. The final cost will be compared to the cost estimate. Any overpayment will be promptly returned to the interested party. Any underpayment will be promptly invoiced to the interested party with full payment required.

Any FOIA requests received will require compliance with this Freedom of Information Act policy.