



# FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400  
Lander, WY 82520  
telephone 307.332.7040  
fax 307.332.5013  
trashmatters.org

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

## Minutes of Regular Board Meeting

February 19, 2020

### 1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MARK MOXLEY at 9:30am. CHAIRMAN MARK MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Rod Haper, Rick Klapproth, Gary Weisz, Steve Baumann, Rob Dolcater, Jennifer Lamb, Robert Townsend and Mark Moxley
<u>Excused Member(s):</u>	Michael Adams
<u>Unexcused Member(s):</u>	N/A
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	No liaisons present
<u>Attorney:</u>	Rick Sollars (Western Law & Assoc.)
<u>Staff:</u>	Superintendent Andy Frey
<u>Consultant(s):</u>	No consultants in attendance
<u>Guest(s):</u>	Rene Schell and Brady Frude (Wyoming Game and Fish)

### d. Approval of Agenda

SECRETARY/TREASURER KLAPROTH made a motion to approve the consent agenda, removing the Superintendent's Report for discussion. GARY WEISZ seconded the motion. **MOTION CARRIED**

### e. Public Comment/Communication from the Floor

CHAIRMAN MARK MOXLEY opened the floor to public comment. Hearing no public comment, the period was closed.

### 2. CONSENT ITEMS:

#### a. Approval of Prior Meeting Minutes

- i. January 2020 Board Meeting

#### b. Approval of Accounts Payable

- i. January 2020 Invoices

#### c. Acceptance of Consultants Reports:

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – No Report Submitted

#### d. Acceptance of Staff Reports:

- i. Superintendent Report → Removed for Discussion.

**Discussions:** (1.) Battery recycling program status? As the District works to develop a battery recycling program it remains important to try to ensure the program developed has the ability to remain consistent without having to educate and re-educate customers. If the program includes an opportunity for customers to dispose of all batteries, it will ensure all battery types are managed correctly and limit the District's long-term liabilities. Certain rechargeable battery types have their recycling costs covered through funds paid by battery and battery-powered product manufacturers; however, other battery types not included in this category have no national stewardship solution and are very costly to recycle. (2.) The two new Waste Diversion and Recycling positions? The two new positions were within the current operating budget and by filling them allowed the District to become fully staffed.

SECRETARY/TREASURER KLAPROTH made a motion to approve the Superintendent's Report. GARY WEISZ seconded the motion. **MOTION CARRIED**

**3. OTHER ITEMS OF BUSINESS:**

**a. Deer Carcass Fee Waiver Project: FCSWDD/Wyoming Game and Fish (*Discussions*)**

Superintendent Frey explained that Rene Schell and Brady Frude were in attendance to discuss the Deer Carcass Fee Waiver project that the District and Wyoming Game and Fish had worked together on for the past two years and also provide an update on the status of CWD in Wyoming.

Rene Schell reiterated that the program was developed to assist with slowing the spread of CWD in deer species by encouraging proper disposal of deer carcasses. The fee waiver project allows people with deer carcasses to dispose of them at no cost at certain District sites. In review of the data tracked over the past year, there was a minor reduction in use but only a minor reduction. There will be additional focus in the coming year to work with Wyoming DOT on their management of deer carcasses. Additional education and notice will be developed as well.

**b. Board Committee Assignments (*Discussions and Formal Action*)**

- Recycling Committee
- Rate Committee
- Budget Committee
- Health Benefit and Wage Committee
- WRIR Solid Waste Negotiations Committee
- Rural Transfer Stations Committee

**Discussions:** (1.) The Rural Transfer Stations Committee was removed. (2.) SECRETARY/TREASURER KLAPROTH was appointed to fill in on the Health Benefit and Wage Committee. (3.) The Rate Committee was re-titled as the "Planning Committee" and BOB TOWNSEND was appointed to fill the vacancy. (4.) The Budget Committee remained unchanged. (5.) ROD HAPER was appointed to the WRIR Solid Waste Negotiations Committee vacancy.

**c. FCSWDD: Operational Efficiency Evaluation and Master Plan Project – Draft RFP (*Discussions*)**

Superintendent Frey discussed the draft RFP included in the Board packets.

**Discussions:** (1.) The project could be split into two different projects. (2.) A special committee could be utilized to vet certain options. The full Board will make the decisions on the future services and operations. (3.) Burns and McDonnell could be asked to increase the scope of work within the Capital Improvement Model Update project to capture a portion of this project.

**d. Financial Auditor Selection FY 2019-2020 (*Discussions and Formal Action*)**

Superintendent Frey informed the Board that the District had a representative within the review and recommendation committee of the County during the selection process of a financial auditor for fiscal year 2019-2020. The review first included a rating process of the firms that submitted proposals without knowing the firm's names, rate schedule, or audit cost. The firms were then rated based on cost. The firm with the lowest rate was also the rate with the highest score on qualifications. The commissioners awarded the work to Carver, Florek & James, CPA's, the firm recommended by the committee. The proposed rate for the firm to complete the District's financial audit is \$4,050.

It was recommended by the Superintendent and Accounting Contractor Susan Brodie of SLB, Inc. to award the FY 2019-2020 Financial Audit to Carver, Florek & James, CPA's with a rate of \$4,050.

SECRETARY/TREASURER KLAPROTH made a motion to approve the recommendation from the Superintendent and Susan Brodie and request an engagement letter from Carver, Florek & James, CPA's. GARY WEISZ seconded the motion.

**MOTION CARRIED**

**4. NEW BUSINESS:**

- a. **Medicare and Health Savings Accounts (HSA):** Superintendent Frey informed the group that the District is working to better understand the implications of staff members that enroll in Medicare and desire to participate in an HSA plan. Currently, the understanding is that it is not allowed.
- b. **Wyoming DOT Fee Waiver Request:** Superintendent Frey presented for the Wyoming DOT who were unable to attend the meeting regarding a fee waiver request for a cleanup project they are planning for state highway 136 near Gas Hills. They are anticipating a number of loads of waste.

Discussions: (1.) Additional information necessary for a full consideration, including the enforcement activity from the state along this stretch of highway. (2.) The specific portion of the highway within the cleanup and whether it is limited to the right-of-way.

STEVE BAUMANN made a motion to decline the Wyoming DOT's fee waiver request. GARY WEISZ seconded the motion.

**MOTION CARRIED**

- c. **FCSWDD and the WRIR – Historic Solid Waste Summary:** Superintendent Frey informed the Board that hard copies of the final document have been provided at their meeting seat location and that electronic copies had already been distributed.
- d. **MASA Air Ambulance Service:** Superintendent Frey informed the group that the MASA Air Ambulance service agreement provided to District staff remains available to Board members at the same rate of \$160 per household as offered to the staff members. If Board members are interested, they will need to contact Camille in the office to provide the pertinent information and a check.
- e. **Groundwater Monitoring, Analytical and Statistical Analysis, and Reporting:** Superintendent Frey informed the group that Caroline Brewer from Trihydro will be present at the March 2020 meeting to provide a more comprehensive description and discussion of our shared concerns.

**5. CALL FOR ADJOURNMENT**

SECRETARY/TREASURER KLAPROTH made a motion to adjourn at 12:08PM. BOB TOWNSEND seconded the motion.

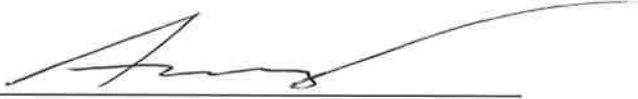
**MOTION CARRIED**

**6. UPCOMING MEETING(S):**

**a. The Next Regularly Scheduled Meeting:**

- i. April 20, 2020, at 9:30am.

Respectfully submitted by,



Andrew Frey, P.E.  
Superintendent of Operations  
Fremont County Solid Waste Disposal District



Mark Moxley  
Board of Director's Chairman  
Fremont County Solid Waste Disposal District