



FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Member of Wyoming Solid Waste and Recycling Association (WSWRA)

P.O. Box 1400
Lander, WY 82520
telephone 307.332.7040
fax 307.332.5013
trashmatters.org

MEETING AGENDA

FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

BOARD OF DIRECTORS – REGULAR MEETING

March 16, 2020 - 9:30 a.m.

1. PRELIMINARY ITEMS:

- a. Pledge of Allegiance
- b. Roll Call: Michael Adams, Steve Baumann, Gary Weisz, Rick Klapproth, Mark Moxley, Rob Dolcater, Rod Haper, Jennifer Lamb, and Robert Townsend
- c. Declaration of Quorum
- d. Approval of Agenda (*Discussions and Formal Action*)
- e. Public Comment / Communication from the Floor

2. CONSENT ITEMS:

- a. Approval of the Meeting Minutes
- b. Approval of the Accounts Payable
- c. Acceptance of Consultants and Agreement Reports
 - i. Trihydro Corporation
 - ii. Burns and McDonnell
 - iii. Wind River Inter-Tribal Solid Waste – *no report submitted*
- d. Acceptance of Staff Reports
 - i. Superintendent Report

3. BUSINESS ITEMS:

- a. Coronavirus Planning Document (*Discussions*)
- b. Wind River Inter-Tribal Council – Request for Assistance (*Discussions and Formal Action*)
- c. Groundwater Monitoring Data: Analytical Review and Reporting – Trihydro (*Discussions*)

4. NEW BUSINESS

5. CALL FOR ADJOURNMENT

6. UPCOMING MEETING(S):

- a. The next Regularly Scheduled Meeting(s):
 - i. April 20, 2020, at 9:30 a.m.



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FREMONT COUNTY SOLID WASTE DISPOSAL DISTRICT

Minutes of Regular Board Meeting

February 19, 2020

1. PRELIMINARY ITEMS:

a. – c. The regular meeting of the Fremont County Solid Waste Disposal District Board of Directors was held on the above date and called to order by CHAIRMAN MARK MOXLEY at 9:30am. CHAIRMAN MARK MOXLEY then led the Pledge of Allegiance and declared that there was a quorum of the Board with the following people in attendance:

<u>Board Members:</u>	Rod Haper, Rick Klapproth, Gary Weisz, Steve Baumann, Rob Dolcater, Jennifer Lamb, Robert Townsend and Mark Moxley
<u>Excused Member(s):</u>	Michael Adams
<u>Unexcused Member(s):</u>	N/A
<u>Commissioner Liaison:</u>	Mike Jones
<u>Community Liaisons:</u>	No liaisons present
<u>Attorney:</u>	Rick Sollars (Western Law & Assoc.)
<u>Staff:</u>	Superintendent Andy Frey
<u>Consultant(s):</u>	No consultants in attendance
<u>Guest(s):</u>	Rene Schell and Brady Frude (Wyoming Game and Fish)

d. **Approval of Agenda**

SECRETARY/TREASURER KLAPROTH made a motion to approve the consent agenda, removing the Superintendent's Report for discussion. GARY WEISZ seconded the motion. **MOTION CARRIED**

e. **Public Comment/Communication from the Floor**

CHAIRMAN MARK MOXLEY opened the floor to public comment. Hearing no public comment, the period was closed.

2. CONSENT ITEMS:

a. **Approval of Prior Meeting Minutes**

- i. January 2020 Board Meeting

b. **Approval of Accounts Payable**

- i. January 2020 Invoices

c. **Acceptance of Consultants Reports:**

- i. Trihydro Corporation – Progress Report
- ii. Burns and McDonnell – Progress Report
- iii. Wind River Indian Reservation Inter-Tribal Solid Waste Program – No Report Submitted

d. **Acceptance of Staff Reports:**

- i. Superintendent Report → Removed for Discussion.

Discussions: (1.) Battery recycling program status? As the District works to develop a battery recycling program it remains important to try to ensure the program developed has the ability to remain consistent without having to educate and re-educate customers. If the program includes an opportunity for customers to dispose of all batteries, it will ensure all battery types are managed correctly and limit the District's long-term liabilities. Certain rechargeable battery types have their recycling costs covered through funds paid by battery and battery-powered product manufacturers; however, other battery types not included in this category have no national stewardship solution and are very costly to recycle. (2.) The two new Waste Diversion and Recycling positions? The two new positions were within the current operating budget and by filling them allowed the District to become fully staffed.

SECRETARY/TREASURER KLAPROTH made a motion to approve the Superintendent's Report. GARY WEISZ seconded the motion. **MOTION CARRIED**

3. OTHER ITEMS OF BUSINESS:

a. Deer Carcass Fee Waiver Project: FCSWDD/Wyoming Game and Fish (*Discussions*)

Superintendent Frey explained that Rene Schell and Brady Frude were in attendance to discuss the Deer Carcass Fee Waiver project that the District and Wyoming Game and Fish had worked together on for the past two years and also provide an update on the status of CWD in Wyoming.

Rene Schell reiterated that the program was developed to assist with slowing the spread of CWD in deer species by encouraging proper disposal of deer carcasses. The fee waiver project allows people with deer carcasses to dispose of them at no cost at certain District sites. In review of the data tracked over the past year, there was a minor reduction in use but only a minor reduction. There will be additional focus in the coming year to work with Wyoming DOT on their management of deer carcasses. Additional education and notice will be developed as well.

b. Board Committee Assignments (*Discussions and Formal Action*)

- | | |
|-----------------------|---|
| → Recycling Committee | → Health Benefit and Wage Committee |
| → Rate Committee | → WRIR Solid Waste Negotiations Committee |
| → Budget Committee | → Rural Transfer Stations Committee |

Discussions: (1.) The Rural Transfer Stations Committee was removed. (2.) SECRETARY/TREASURER KLAPROTH was appointed to fill in on the Health Benefit and Wage Committee. (3.) The Rate Committee was re-titled as the "Planning Committee" and BOB TOWNSEND was appointed to fill the vacancy. (4.) The Budget Committee remained unchanged. (5.) ROD HAPER was appointed to the WRIR Solid Waste Negotiations Committee vacancy.

c. FCSWDD: Operational Efficiency Evaluation and Master Plan Project – Draft RFP (*Discussions*)

Superintendent Frey discussed the draft RFP included in the Board packets.

Discussions: (1.) The project could be split into two different projects. (2.) A special committee could be utilized to vet certain options. The full Board will make the decisions on the future services and operations. (3.) Burns and McDonnell could be asked to increase the scope of work within the Capital Improvement Model Update project to capture a portion of this project.

d. Financial Auditor Selection FY 2019-2020 (*Discussions and Formal Action*)

Superintendent Frey informed the Board that the District had a representative within the review and recommendation committee of the County during the selection process of a financial auditor for fiscal year 2019-2020. The review first included a rating process of the firms that submitted proposals without knowing the firm's names, rate schedule, or audit cost. The firms were then rated based on cost. The firm with the lowest rate was also the rate with the highest score on qualifications. The commissioners awarded the work to Carver, Florek & James, CPA's, the firm recommended by the committee. The proposed rate for the firm to complete the District's financial audit is \$4,050.

It was recommended by the Superintendent and Accounting Contractor Susan Brodie of SLB, Inc. to award the FY 2019-2020 Financial Audit to Carver, Florek & James, CPA's with a rate of \$4,050.

SECRETARY/TREASURER KLAPROTH made a motion to approve the recommendation from the Superintendent and Susan Brodie and request an engagement letter from Carver, Florek & James, CPA's. GARY WEISZ seconded the motion.

MOTION CARRIED

4. NEW BUSINESS:

- a. **Medicare and Health Savings Accounts (HSA):** Superintendent Frey informed the group that the District is working to better understand the implications of staff members that enroll in Medicare and desire to participate in an HSA plan. Currently, the understanding is that it is not allowed.
- b. **Wyoming DOT Fee Waiver Request:** Superintendent Frey presented for the Wyoming DOT who were unable to attend the meeting regarding a fee waiver request for a cleanup project they are planning for state highway 136 near Gas Hills. They are anticipating a number of loads of waste.

Discussions: (1.) Additional information necessary for a full consideration, including the enforcement activity from the state along this stretch of highway. (2.) The specific portion of the highway within the cleanup and whether it is limited to the right-of-way.

STEVE BAUMANN made a motion to decline the Wyoming DOT's fee waiver request. GARY WEISZ seconded the motion.

MOTION CARRIED

- c. **FCSWDD and the WRIR – Historic Solid Waste Summary:** Superintendent Frey informed the Board that hard copies of the final document have been provided at their meeting seat location and that electronic copies had already been distributed.
- d. **MASA Air Ambulance Service:** Superintendent Frey informed the group that the MASA Air Ambulance service agreement provided to District staff remains available to Board members at the same rate of \$160 per household as offered to the staff members. If Board members are interested, they will need to contact Camille in the office to provide the pertinent information and a check.
- e. **Groundwater Monitoring, Analytical and Statistical Analysis, and Reporting:** Superintendent Frey informed the group that Caroline Brewer from Trihydro will be present at the March 2020 meeting to provide a more comprehensive description and discussion of our shared concerns.

5. CALL FOR ADJOURNMENT

SECRETARY/TREASURER KLAPROTH made a motion to adjourn at 12:08PM. BOB TOWNSEND seconded the motion.

MOTION CARRIED

6. UPCOMING MEETING(S):

a. The Next Regularly Scheduled Meeting:

- i. April 20, 2020, at 9:30am.

Respectfully submitted by,

Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District

Mark Moxley
Board of Director's Chairman
Fremont County Solid Waste Disposal District

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For February 2020

(with comparative data for 2018)

	Feb 19	Feb 20	Jul-Feb 19	Jul-Feb 20	Budget	YTD = 67% % of Budget
Ordinary Income/Expense						
Income						
410210 · 3 Mill Levy Property Tax Revenue	63,615.39	64,170.36	1,391,631.62	1,377,982.72	2,068,841.00	66.61%
410214 · Auto Tax Revenue	158,260.56	0.00	158,260.56	12,792.93	320,000.00	4.0%
432000 · Intergovernmental Revenue	28,300.82	0.00	42,492.06	0.00	42,000.00	0.0%
435260M · Misc. Grant Revenue	0.00	32,653.86	0.00	32,653.86	673,000.00	4.85%
441270 · User Fees	502,686.00	146,190.45	3,454,152.85	1,993,326.16	2,500,000.00	79.73%
471250 · Investment Income	23,357.94	28,262.69	159,105.80	235,652.15	240,625.00	97.93%
480271 · Compost Sales	0.00	0.00	4,415.50	3,025.50	10,500.00	28.81%
480277O/S · Overage (Shortage)	-0.35	5.00	-96.04	-4.55	0.00	100.0%
480290 · Miscellaneous Revenue	25.00	0.00	275.00	121.27	4,100.00	2.96%
480290C · Recycling Revenue	22,090.20	9,351.01	65,711.07	100,222.45	100,000.00	100.22%
499272 · Sale of Surplus Vehicles	0.00	0.00	0.00	0.00	0.00	0.0%
Total Income	798,335.56	280,633.37	5,275,948.42	3,755,772.49	5,959,066.00	63.03%
Expense						
510310 · WAGES	89,324.26	96,053.48	707,257.54	752,443.51	1,184,200.00	63.54%
520000 · Payroll Tax & Benefits						
520320 · FICA	6,171.89	6,661.93	48,932.81	52,307.33	85,300.00	61.32%
520330 · WYOMING RETIREMENT	12,580.06	13,844.14	97,224.81	107,088.37	170,000.00	62.99%
520340 · HEALTH BENEFITS	30,914.11	29,393.95	228,805.54	238,159.31	469,450.00	50.73%
520350 · WORKER'S COMPENSATION	3,510.46	2,430.17	27,795.20	19,036.83	30,100.00	63.25%
520360 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	5,897.99	15,000.00	39.32%
Total 520000 · Payroll Tax & Benefits	53,176.52	52,330.19	402,758.36	422,489.83	769,850.00	54.88%
530000 · Travel, Seminars & Training						
530620 · Board Travel/Seminars	10.75	108.54	829.40	1,682.69	5,500.00	30.59%
530630 · Staff Travel, Seminars & Training	475.70	1,097.31	7,540.28	5,017.53	10,000.00	50.18%
Total 530000 · Travel, Seminars & Training	486.45	1,205.85	8,369.68	6,700.22	15,500.00	43.23%
540000 · Contractual Services						
540700 · Engineering	9,033.18	16,333.65	141,850.91	115,511.92	398,700.00	28.97%
540840 · Audit/Acctg Fees	0.00	0.00	10,000.00	10,000.00	10,000.00	100.0%
540842 · Public Information	329.25	0.00	1,880.27	1,928.20	10,000.00	19.28%
540844 · Accountant	525.00	925.00	14,775.00	23,775.00	30,000.00	79.25%
540846 · Misc.Contract Services	0.00	0.00	378.50	0.00	10,000.00	0.0%
540850 · Attorney Fees	600.00	600.00	5,721.00	4,889.48	15,000.00	32.6%
Total 540000 · Contractual Services	10,487.43	17,858.65	174,605.68	156,104.60	473,700.00	32.95%
550000 · Other Admin. Expenses						
550610 · Office Expense	221.58	287.87	4,508.06	3,079.50	7,500.00	41.06%
550611 · Postage	0.00	0.00	1,425.36	1,807.52	2,500.00	72.3%
550612 · Advertising	1,200.00	0.00	3,137.75	989.05	5,000.00	19.78%
550616 · Office Equip.- Maint. & Repairs	677.96	428.23	4,265.43	5,840.68	10,000.00	58.41%
550635 · Bank fees	1,133.83	1,558.65	11,993.02	18,380.04	18,000.00	102.11%
Total 550000 · Other Admin. Expenses	3,233.37	2,274.75	25,329.62	30,096.79	43,000.00	69.99%

Fremont County Solid Waste Disposal District
Profit & Loss - Modified Accrual
For February 2020

(with comparative data for 2018)

	Feb 19	Feb 20	Jul-Feb 19	Jul-Feb 20	Budget	YTD = 67% % of Budget
620000 · Operations						
620420 · Operat/Maint Fuel, Lube, Filter						
620421 · Fuel	8,406.60	9,553.84	111,798.45	100,084.20	230,000.00	43.52%
620420 · Operat/Maint Fuel, Lube, Filter - Other	1,076.54	1,550.79	14,616.91	16,388.86		100.0%
Total 620420 · Operat/Maint Fuel, Lube, Filter	9,483.14	11,104.63	126,415.36	116,473.06	230,000.00	50.64%
620430 · Equipment Repairs	6,519.55	2,015.73	48,608.74	73,159.93	274,450.00	26.66%
620470 · Tires/All sites	344.50	1,755.60	16,097.48	9,787.65	55,000.00	17.8%
620475 · Safety	843.38	1,780.60	7,432.73	10,962.39	38,500.00	28.47%
620495 · Tools/all sites	259.97	184.61	3,060.00	3,515.54	7,000.00	50.22%
620591 · Supplies/All Sites	3,138.88	164.28	10,038.26	7,322.43	16,000.00	45.77%
620630 · Property Leases/Equip. Rents	1,954.46	2,904.95	12,257.63	14,485.76	30,000.00	48.29%
620710 · Bale Station Repair	0.00	0.00	13,497.33	7,150.49	35,000.00	20.43%
620711 · Baler wire	0.00	0.00	0.00	0.00	9,000.00	0.0%
Total 620000 · Operations	22,543.88	19,910.40	237,407.53	242,857.25	694,950.00	34.95%
630000 · Other Operating Expense						
630521 · Site Maintenance/All Sites	8,112.20	1,667.02	45,378.59	18,323.92	123,500.00	14.84%
630690 · Transfer Stations	0.00	0.00	189.83	0.00	4,000.00	0.0%
630695 · Wind River Res. Trnsfr Stations	19,561.64	20,657.53	169,767.09	173,808.20	260,000.00	66.85%
630730 · Recycling	20,658.42	2,450.12	62,346.97	84,155.99	182,000.00	46.24%
630740 · Financial Assurance Pmt.	0.00	0.00	257.88	200.00	5,000.00	4.0%
630839 · Bad Debts	0.00	0.00	51.10	-43.00	1,000.00	-4.3%
630854 · Landfill Closure	0.00	0.00	0.00	0.00	1,400,000.00	0.0%
Total 630000 · Other Operating Expense	48,332.26	24,774.67	277,991.46	276,445.11	1,975,500.00	13.99%
640650 · Utilities/All sites						
640651 · Power	4,441.44	3,979.29	32,268.93	33,080.11		
640652 · Cell Phone	1,071.08	699.75	4,860.78	4,368.21		
640653 · Phones	664.25	654.34	5,862.68	5,553.52		
640654 · Water	2,281.72	2,598.55	24,986.48	23,795.50		
640655 · Internet	315.60	324.73	4,206.58	2,597.93		
640656 · Propane/Natural Gas	3,394.95	2,924.18	12,673.99	12,637.17		
640650 · Utilities/All sites - Other	162.00	132.00	666.00	648.00	165,000.00	0.39%
Total 640650 · Utilities/All sites	12,331.04	11,312.84	85,525.44	82,680.44	165,000.00	50.11%
650712 · Scale Houses	183.09	910.66	11,375.83	18,036.22	20,000.00	90.18%
710000 · Insurance						
710640 · Insurance Liability	0.00	1,000.00	562.31	1,000.00	7,800.00	12.82%
710645 · Insurance Property	0.00	0.00	24,447.99	24,892.69	26,000.00	95.74%
710647 · Insurance Bonds	100.00	0.00	200.00	75.00	100.00	75.0%
Total 710000 · Insurance	100.00	1,000.00	25,210.30	25,967.69	33,900.00	76.6%
850410 · Equipment Purchase	0.00	0.00	144,669.30	486,766.95	563,500.00	86.38%
850414 · Infrastructure Improvements	0.00	0.00	630,147.77	17,931.00	482,750.00	3.71%
850410 · Office Equipment	0.00	5,507.90	0.00	5,507.90	20,100.00	27.4%
850855B · SLIB Grant Sandraw Expansion	0.00	0.00	0.00	0.00	0.00	0.0%
880905 · Debt Service - Interest	0.00	0.00	0.00	0.00	0.00	0.0%
880915 · Debt Service- Prncipal	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	240,198.30	233,139.39	2,730,648.51	2,524,027.51	6,441,950.00	39.18%
Net Ordinary Income	558,137.26	47,493.98	2,545,299.91	1,231,744.98	-482,884.00	-255.08%
Net Income	558,137.26	47,493.98	2,545,299.91	1,231,744.98	-482,884.00	-255.08%



memorandum

To: Andy Frey, P.E., Superintendent, Fremont County SWDD
From: Jeff Young, P.E.
cc: Fremont County SWDD Board
Date: March 9, 2020
Re: Project Updates for March 16, 2020 Board Meeting

The following information is provided to update the Board of the Fremont County Solid Waste Disposal District (District) regarding the status of various projects that are being managed by Trihydro Corporation (Trihydro), and associated activities associated with the Wyoming Department of Environmental Quality (DEQ), Solid and Hazardous Waste Division (SHWD), Water Quality Division (WQD), and Air Quality Division (AQD). The information provided is generally limited to activity during the previous month.

Sand Draw, Shoshoni, Lander, and Dubois Landfills – FCSWDD 2019-2020 Monitoring (Task Order 10-026 / Trihydro Project 09Y-008-005)

All quarterly methane monitoring and semiannual groundwater monitoring and reporting are up to date. The next field event will be a routine methane and groundwater monitoring event, tentatively scheduled for the week of April 6, 2020.

At the Sand Draw Landfill, a routine compliance status inspection was conducted on February 11, 2020 as related to the Title V air permit. No compliance issues were identified during the inspection and the facility received a “Substantial Compliance” rating. The annual air quality emissions report was submitted on February 27 by both mail and by the electronic submittal system, IMPACT.

Technical Assistance (Task Order 10-024 / Trihydro Project 09Y-005-005)

Technical assistance activities during the previous month included:

- During the March 2020 meeting, Caroline Brewer will be visiting the Board to discuss the statistical program required by WDEQ, the flaws within that system, and possible action items to improve statistical analysis for the FCSWDD Landfills.
- A project status report was prepared for the monthly Board meeting.



Andy Frey, FCSWDD
March 9, 2020
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**Shoshoni Landfill – Water Balance Cover and Closure Permit (Task Order 10-021 /
Trihydro Project 09Y-004-002)**

Trihydro is currently discussing the closure schedule with Superintendent Frey, as the closure may be delayed in order to accept waste from upcoming construction projects in the area.

Please let us know if you have any questions or need additional information. You can call me on my cell phone (307-851-4674), send me an email (jyoung@trihydro.com), or stop by our office at 388 Main Street, Suite C, in Lander.

Attachment:

- None

END OF MEMORANDUM

Memorandum



Date: March 11, 2020
To: Andy Frey, PE, Fremont County Solid Waste Disposal District
From: Matt Evans, PE
Subject: Progress Report – March 2020

The following provides an update on work completed by Burns & McDonnell since the last Progress Report.

Capacity Audits

The Capacity Audit reports for the 2019-2020 fiscal year have been completed. Throughout the course of the year the reports are sometimes revisited, and calculations and analysis are updated to evaluate changes in operations or alternative operations scenarios. Burns & McDonnell will complete revised calculations and analysis as directed by the Superintendent.

Technical Engineering Assistance

Burns & McDonnell completed our monthly progress report, invoice and overall project management related to the administration of the project as part of this task. No other work was completed as part of this task since the last progress report.

Capital Improvement Plan Modeling

Burns & McDonnell has begun to setup the model for this year's CIP and budget analysis. Aspects of the model that are anticipated to be reviewed in depth this year are the current cost of recycling and post closure costs longer than 30 years.

Lander Landfill Concrete Wash Pad Design

The concrete pad design was completed in 2019.

Dubois Landfill Cell Excavation Plan Preparation

No significant updates to report relative to this task since the last progress report. Plan preparation for the excavation of the next construction and demolition debris landfill cell at Dubois is in progress. The excavation plan has been modified based on the as-built location of the MSW final cover anchor trench which extended into the construction and demolition debris landfill excavation footprint. Contractor construction plans are being developed that allow for the District to perform some of the excavation and reduce the overall cost of the project.

On-call Surveying

No on-call surveying was performed since the last board report was submitted.

Burns & McDonnell appreciates the opportunity to work with the District. If there are any questions regarding this progress report or work that is being completed, please do not hesitate to contact me at 952-656-3629 or maevans@burnsmcd.com at your earliest convenience.

Fremont County Solid Waste Disposal District
Superintendent Report
March 11, 2020

Office/Staff/Board/Inter-Government

Office:

1. The calculated tonnages and cost per ton are as follows (calculated using monthly expenses and monthly tonnages):
 - a. 2013 = \$140 & 31,472 total tons
 - b. 2014 = \$176 & 27,562 total tons
 - c. 2015 = \$99 & 31,890 total tons
 - d. 2016 = \$103 & 29,659 total tons
 - e. 2017 = \$102 & 33,483 total tons
 - f. 2018 = \$106 & 36,352 total tons
 - g. 2019 = \$88 & 41,900 total tons

Staff:

1. April and May 2020 – the **annual District safety training** has been scheduled with both LGLP and Peak Environmental. The Tribal Solid Waste staff and the Transfer Station Volunteer groups have been notified.
2. October 2019 – following the approval of the **Safety Incentive Program** in April 2015, and the implementation July 1, 2015, the **Riverton Area** staff (i.e. Riverton Transfer Station and the Sand Draw Landfill) has not had a single lost-time accident/incident in **4 years and 8 month**, and the **Lander Area** staff (i.e. Lander Landfill, Dubois Landfill, and the rural transfer stations) had one lost-time accident early on but has now made it **4 years and 2 month!!**
3. March 2020 – Following notice from a staff member in February that they had enrolled in Medicare and upon completion of their taxes they were informed that it is not allowed to participate in **Medicare** and participate in a health saving account.

Board:

1. 2020 – Below is the current list of **Board Committees and Members**.
 - a. Recycling Committee: Jennifer Lamb, Gary Weisz, Bob Townsend, and Mark Moxley.
 - b. Health Benefit and Wage Committee: Rob Dolcater, Mike Adams, Gary Weisz, and Rick Klapproth.
 - c. Planning Committee: Bob Townsend, Steve Baumann, Jen Lamb, and Gary Weisz.
 - d. Budget Committee: Rick Klapproth, Gary Weisz, Rob Dolcater, and Mark Moxley.
 - e. WRIR Solid Waste Negotiations Committee: Rod Haper, Steve Baumann, Gary Weisz, and Mark Moxley.

Inter-Government:

1. State:

- a. March 2020 – Two bills were sponsored with the legislature regarding wind turbine waste management. One was intended to not allow the wind turbine waste to be landfilled due to the large volumes and vast airspace consumption. The other bill encouraged/directed the wind turbine blades, an inert material of fiberglass, to be disposed of in old coal mines as a means of disposal. Both bills did not pas their first reading.

2. County:

- a. December 10, 2019 – Following the interviews by the Commissioners with potential Board members, Commissioner Thomas asked that we work to clarify that the *funds provided by the District to the Tribal Solid Waste Program* are not donations and that there is accountability.

3. Municipalities:

- a. February 25, 2020 – Based on discussions with the mayor and consistent with the invitation from the City of Lander, I presented an idea for their consideration associated with a *curbside garbage collection program*. There appeared to be little interest and/or consideration.
- b. March 2020 – In an attempt to better communicate directions/access to the Dubois Landfill we have reached out to the Wyoming DOT to request *signage* along the state highway in Dubois. They were happy to help and are in the process of having the sign constructed and installed. Similar discussions were held with the Town of Dubois. No response has been provided.

Regulatory/Engineering/Legal/General Contractors

Regulatory:

1. November 2019 – The District submitted the first draft reimbursement request for the *Shoshoni Landfill Closure* grant. The request is currently limited to the engineering work associated with the closure permit and design. There is a 10% maximum allowed for engineering work within these grant programs. Payment was received in January 2020.

Engineering:

1. February & March 2020 – We have been working with Burns and McDonnell to refine the scope associated with an *operational review and strategic planning project* proposal.

Legal – **No Updates**

General Contractors – **No Updates**

Sites/Operations/Equipment:

Sites – **No Updates**

Operations – **No Updates**

Equipment – **No Updates**

Miscellaneous/Upcoming Work & Events/Work in Progress:

Miscellaneous:

Upcoming Work & Events – **No Updates**

Work in Progress:

- a. January 2020 – The District continues to work to develop a **battery recycling program**. Within the research completed it has been found that certain battery types outside of lead-acid batteries have programs that cover the recycling costs covered by the manufacturers. We are now working to identify the recycling rates for types outside of these.
 - i. March 2020 – The Casper Landfill and Household Hazardous Waste Facility were visited to review their **battery recycling program**. Their program operates in a fashion along similar lines to what we had been thinking, where they accept in the recycling program all batteries sorted into two categories (rechargeable and non-rechargeable). They then sort the batteries appropriately and actually landfill the batteries that pose little to no environmental threat. This program allows the public to be trained to deliver all of their batteries to a recycling program and allows the higher level training and management on the District level.
- b. November 2019 – Tim Davis from Shoshoni contacted the District to provide notice of **two demolition projects** coming up in the Town of Shoshoni where he will be knocking down some commercial buildings.
 - i. November 2019 – The District submitted an authorization request from the WDEQ-SHWD regarding acceptance of friable asbestos associated with the demolition projects.
 - ii. January 2020 – The District received written authorization allowing the acceptance of all materials at the Shoshoni Landfill. This information was communicated to Tim Davis and they are working to schedule the project.
 - iii. March 2020 – After contacting the contractor hired to complete the work, the project has been scheduled for the week of March 16, 2020.

Thank you,



Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District

March 5, 2020

Fremont County Solid Waste Disposal District
Board of Directors / Admin. Staff
PO Box 1400
Lander, WY 82520

Re: Potential Coronavirus Impact – Planning Document

Board/Staff,

The following document has been drafted by the Fremont County Solid Waste Disposal District (District) to provide guidance on operational adjustments that may be adopted during a potential large-scale impact by Coronavirus (COVID-19) and guidance to staff to assist with slowing the spread.

First off, in a step towards caution if there are any staff members or Board members that find themselves feeling poor, please stay home and avoid potentially spreading sickness! Further, avoid contact with other people, covering your nose and mouth when coughing or sneezing, and washing your hands often and carefully.

The Coronavirus is identified as a new virus and warrants special attention. Symptoms include fever, cough and shortness of breath.

In the event our operations are impacted by the Coronavirus in a significant manner, we will adjust our site-specific operations by assessing potential threats to human health and safety. A simplified District-wide list of services offered is as follows with the services that provide the greatest ability to impact human health and safety first, with the lesser services following:

- Administrative Offices/Communications
- Final Disposal/MSW landfills
- Primary Waste Transfer (large-scale transfer stations)
- Secondary Waste Transfer (rural transfer stations)
- Waste Diversion
- Final Disposal/CDW landfills
- Recycling

The following list is provided in an order that defines the most essential duties based on information sharing and services based on population base served in the event of a significant outbreak removing the majority of staff members.

Administration (District Office):

1. Office Staff – capable of providing guidance to the staff, public, commercial haulers, and elected officials.

***Lander Landfill
52 Beebee Road
Lander, WY 82520
(307) 332-7040***

- x1 – Essential/Necessary

Sand Draw Landfill:

***Sand Draw Landfill
743 Sand Draw Road
Riverton, WY 82501
(307) 856-3019***

1. Landfill Staff – waste compactor and dozer.
 - a. x2 – Essential/Necessary
2. Scale Attendant
 - b. x1 – Essential/Necessary

Lander Landfill:

***Lander Landfill
52 Beebee Road
Lander, WY 82520
(307) 332-7040***

1. Landfill Staff – waste compactor and dozer.
 - a. x2 – Essential/Necessary
2. Scale Attendant
 - a. x1 – Essential/Necessary

Dubois Transfer Station:

***Dubois Transfer Station
100 Mountain View Road
Dubois, WY 82513
(307) 455-2731***

1. Equipment & Truck Operator/Scale Attendant (shared/combined) – backhoe and semi-tractor with trailer.
 - c. x1 – Essential/Necessary

The District will be reviewing available information to refine on-site operations to minimize any potential interactions to minimize potential of spreading the sickness. In the event of a local epidemic the District will utilize available media outlets to communicate to the public any operational changes.

Thank you,

Andrew Frey, P.E.
Superintendent of Operations
Fremont County Solid Waste Disposal District



**WIND RIVER INTER-TRIBAL COUNCIL
15 NORTH FORK ROAD
P. O. BOX 217
FORT WASHAKIE, WYOMING 82514
307-332-6625 FAX: 307-332-4557**



February 10, 2020

Mark Moxley, Board Chairman
Fremont County Solid Waste Disposal District
P.O. Box 1400
Lander, WY 82520

Dear Mr. Moxley,


On behalf of the Eastern Shoshone and Northern Arapaho Tribes the Wind River Inter-Tribal Council would like to request assistance from the FCSWDD.

In recent conversations and discussions with Wyoming Select Committee on Tribal Relations and members of the Committee on the current conditions of the transfer stations on the Wind River Indian Reservation. The FCSWDD had said they would assist with transfer stations clean up in fenced area transfer station areas on the WRIR, and waiver of the tipping fees. With our present and very small staff of three (3) persons we request your assistance with this clean up.

If you have any questions, please contact either Vice-Chairwoman Snyder at at 307-332-3532 (ESBC) or Councilman Fasthorse at 307-332-6120 (NABC).

Sincerely,


Karen Snyder for:
Vernon Hill Sr., Chairman
Eastern Shoshone Business Council


Lee Spoonhunter, Chairman
Northern Arapaho Business Council

cc: A. Frey, Supt. of Operations, FCSWDD
V. Timbana, Director, WRIC Solid Waste Dept.
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